



# CONDITIONAL USE CHECKLIST

925 6<sup>TH</sup> STREET, ROOM 207  
DEL NORTE, CO 81132

Phone: 719-657-4003

| App.                     | <b>APPLICATION CHECKLIST</b>   | County                   |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | <b>Pre-application Conference</b> with the County Land Use staff per section 3.05B.2.<br>Date: _____   | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Application</b> filled out and signed by applicant and/or owner.  | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Application Fee:</b> \$500.00 CK#: _____; Amt: \$ _____   | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Surrounding Property Owner List</b> within 1,500 feet of the property as found in the County Assessor's records, mineral interest owners, and/or lessees of record not more than thirty (30) days old.  | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Written Narrative</b> including the following information:<br>___ Description of the purpose of the project.<br>___ Description of the current land use(s) on the property and surrounding properties.<br>___ Time schedule for construction and/or operation.<br>___ Description of how the use will be operated.<br>___ How ongoing maintenance of the use and site will be provided.<br>___ How the use's impacts on surrounding properties will be minimized and mitigated.<br>___ How the use complies with the provisions of the Master Plan.<br>___ <b>Written confirmation from entity approving/providing water</b><br>___ <b>Written confirmation for easement access.</b><br>___ Description of how waste water will be managed.<br>___ Description of any natural or man-made hazard and statement describing how the anticipated impact of such hazards would be mitigated if required.<br>___ Vicinity map showing to scale the proposed project area.<br>___ Description of any unique features, historical sites, landforms or scenic vistas.<br>___ Listing of additional local, state and/or federal permits required prior to commencing the proposed land use and notation of which permits have been applied for and which, if any, have been granted. | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Site Map</b> depicting the following items:<br>___ Drawn to scale<br>___ North arrow<br>___ Showing boundaries of the subject area<br>___ Showing all steams, ponds, waterways and irrigation ditches including the names/owner of each<br>___ Showing all roads and highways abutting the site labeled with names.<br>___ All existing and proposed structures and their dimensions.<br>___ Location and dimensions of any existing and proposed signs on the site.<br>___ All utility easements or rights-of-way.<br>___ Location and dimensions of vehicular drives, entrances, exits.<br>___ General location of parking areas.<br>___ Notation on site plan of all existing or potential natural or manmade hazards on or adjacent to the site and description of an acceptable plan for mitigation of the impact of such hazards.   | <input type="checkbox"/> |



# CONDITIONAL USE CHECKLIST

925 6<sup>TH</sup> STREET, ROOM 207  
DEL NORTE, CO 81132

Phone: 719-657-4003

*Submit documents above with a copy of this form and a completed Land Use Application.*

Date Submitted to County: \_\_\_\_\_

## COUNTY CERTIFICATION OF COMPLETED APPLICATION

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Referral Agency Notification

The County may request comments from any affected state and public agencies prior to the consideration of any application by the Board.

### Planning Commission Review and Recommendation

Date of Public Hearing: \_\_\_\_\_

Date of Posting: \_\_\_\_\_

Recommendation: \_\_\_\_\_

### Board of County Commissioners Public Hearing and Action

Date of Public Hearing: \_\_\_\_\_

Date of Posting: \_\_\_\_\_

Decision: \_\_\_\_\_