

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
) ss
 County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 3, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Suzanne Benton, and Clerk of the Board Mona Syring. Also present was Lori McGraw, in-coming Financial Officer.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Shriver led the opening prayer. The Pledge of Allegiance was said. Lori McGraw was introduced and gave a synopsis of her background. The agenda was amended to add an action item concerning starting the Request for Proposal process for a kiosk at Summitville, a discussion of the bids obtained for sidewalk repairs, and a contract for recovery grant. Commissioner Bricker moved to accept the agenda as amended. Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved to accept the minutes from the May 27, 2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

At 9:10 a.m., the Board reviewed Claims. Commissioner Shriver asked if the bids received for new pickup trucks for the Sheriff's Department were still good in light of the fact that Payments in Lieu of Taxes funds have not yet been received. Ms. Benton noted that new bids will need to be obtained. Commissioner Shriver asked if there had been any ramifications from the recent Homeland Security changes. Ms. Benton replied that no alerts have been received. Ms. Benton noted that there have been seven new hires this month: three in the Weed Control department, two in the Sheriff's office, one in the Department of Public Health, and the Financial Officer. Commissioner Shriver moved to approve Claims for May. Commissioner Bricker seconded the motion and the motion carried.

COUNTY GENERAL

Billings Electric	Museum	\$99.58
CDHS Central Accounting	CDHS	\$3.00
CED/American Electrical	Museum	\$188.46
Century Link	Telephone	\$412.26
Century Link	Telephone	\$9.24
Century Link	Telephone	\$731.63
Century Link	Telephone	\$532.00
Century Link	Telephone	\$126.94
Chaffee County Sheriff	Sheriff	\$1,520.00
CO Bureau of Investigation	Sheriff	\$52.50
Creative Product Source	Sheriff	\$1,048.94
Denver Checkwriter, Inc.	Accounting	\$197.00
Galls, LLC	Sheriff	\$910.82
Glen's Auto Repair	Sheriff	\$1,035.00
Ken's Service Center	Coroner	\$51.44
MB Police Equipment	Sheriff	\$147.27
Mona Syring	Contract Labor	\$555.40
Neve's Uniforms	Sheriff	\$404.99
Park County Sheriff's	Sheriff	\$990.00
Pro Com	Sheriff	\$150.00
Rose Vanderpool	Mileage	\$78.93
Saguache County Jail	Sheriff	\$675.00
SLV Glass	Coroner	\$875.00
The Master's Touch, LLC	Mailing NOVs	\$2,536.87
Total Office Solutions	Paper, Office Supplies	\$1,426.54
Valley Courier	Sheriff	\$389.25
Valley Lock and Security	Courthouse	\$427.25
Valley Publishing	Sheriff, Land Use	\$101.00
Verizon Wireless	Telephone	\$1,182.88
Victim Assistance Fund	Sheriff	\$3.00
WEX Bank	Fuel	\$172.08
Xcel Energy	Electric/Gas	\$1,869.45
Xcel Energy	Electric/Gas	\$3,061.74
TOTAL		\$21,965.46
Business Solutions Lease	Copier	\$54.73

CBI Printers	Envelopes	\$80.00
Century Link	Telephone	\$37.23
Century Link	Telephone	\$94.44
Colo. Rio Grande Restor	Lynx Collar	\$3,784.93
Del Norte Auto Supply	Supplies	\$57.29
Digitcom Electronics	Sheriff	\$80.55
Direct TV	Sheriff	\$154.62
El Paso County Coroner	Coroner	\$6,750.00
First Bankcard	Credit Card	\$2,481.80
Gobins	Office Supplies	\$108.17
Great America Financial	Copiers	\$452.00
Haynie's Inc.	Sheriff	\$38.38
Jack's Market	Sheriff	\$443.94
Jeff Babcock	Homeland Security	\$4,604.23
Ken's Service Center	Sheriff	\$151.04
Lou's Gloves, Inc.	Sheriff	\$264.00
Maddox Collections	Drug Testing	\$56.00
Meadow Gold Dairies, Inc.	Sheriff	\$255.00
Mile High Transport Ser	Coroner	\$468.75
Mobile record Shredders	Shredding	\$65.00
Monte Vista Cooperative	Sheriff	\$397.12
Motorola Inc.	Radios	\$8,361.00
Pam Bricker	Mileage	\$135.00
Peggy J. Kern	Mileage, Ink Cartridge	\$46.26
Postmaster	Treasurer	\$144.00
Pueblo CO Information	Computer	\$40,980.00
R&D Towing	Sheriff	\$224.00
Rio Grande Hospital	Sheriff	\$38.64
Rio Grande Pharmacy	Sheriff	\$4,422.31
Rocky Mountain Plumbing	Sink Replacement	\$923.23
Shamrock Foods Company	Sheriff	\$5,133.04
Society for Human	Dues	\$190.00
Torres Plumbing & Heating	Sheriff	\$631.69
Total Office Solutions	Office Supplies	\$358.20
Touch Point Designs LLC	Silver Thread App	\$2,750.00
United Reprographic	Paper	\$112.90
Valley Courier	Sheriff	\$177.75
Valley Publishing	Sheriff	\$53.25
WEX Bank	Fuel	\$3,132.24
William F. Dunn	Attorney	\$1,579.75
WSB Computer Services	Coomputer Contract	\$2,190.92
Xerox Business Services	Web Host, Imaging, Software Maintenance	\$3,921.37
TOTAL		\$96,384.77

American Fidelity	May Payroll	\$223.58
American Public Life	May Payroll	\$119.40
California State	May Payroll	\$500.00
Community Bank	May Payroll	\$62,693.49
Credit Service: Legal DE	May Payroll	\$179.03
Family Support Registry	May Payroll	\$550.00
Family Support Registry	May Payroll	\$54.16
Family Support Registry	May Payroll	\$355.00
Family Support Registry	May Payroll	\$405.00
Rio Grande County Treasurer	May Payroll	\$53,939.42
Security Benefit	May Payroll	\$175.00
TOTAL		\$119,194.08

ROAD AND BRIDGE		
Alta Fuels	Fuel	\$1,093.06
Century Link	Telephone	\$56.09
Gunbarrel Service Station	Repairs	\$324.00
Monte Vista Machine Tool	Parts	\$185.86
Myers Brothers Truck	Repairs	\$698.47
Pro Com	Drug Testing	\$190.00
SLV REC	Electricity	\$177.00
South Fork Propane	Fuel	\$287.00
Suncor	Airport Asphalt	\$22,918.50

TOTAL **\$25,929.98**

4 Rivers Equipment LLC	Supplies	\$83.80
Airgas USA, LLC	Parts, Supplies	\$486.98
Alta Fuels	Fuel	\$12,524.31
Blue Tarp Financial Inc.	Parts	\$25.31
Brown's Septic SVC Inc.	Cleaning	\$26.50
Century Link	Telephone	\$55.38
Century Link	Telephone	\$50.30
Century Link	Telephone	\$397.45
Del Norte Auto Supply	Parts	\$227.70
Depot Avionics, Inc.	Supplies	\$257.58
Digitcom Electronics	Radio Repair	\$96.00
First Bankcard	Credit Card	\$225.68
GCR Tire Center	Tires	\$2,410.00
Great American Financial	Copier Maintenance	\$136.17
Haynie's Inc.	Supplies	\$835.35
Industrial & Farm Supply	Parts	\$425.39
Lenco West	Parts	\$28.87
Leroy A. Romero	Cleaning	\$125.00
Monte Vista Cooperative	Supplies	\$287.35
Myers Brothers Truck	Parts	\$55.48
Petty Cash, R&B Dept.	Postage, Repairs, CDLs, Training	\$69.48
Rocky Mountain Plumbing	Parts	\$10.75
Safety-Kleen	Supplies	\$199.00
Valcomm	Parts	\$100.00
Valley Equipment Leasing	Lease	\$2,352.98
Wagner Equipment	Parts	\$2,940.00
WEX Bank	Fuel	\$649.38
TOTAL		\$25,082.19

American Fidelity	May Payroll	\$253.70
American Public Life	May Payroll	\$65.40
Community Bank	May Payroll	\$23,244.96
Rio Grande County Treasurer	May Payroll	\$19,058.63
Security Benefit	May Payroll	\$30.00
TOTAL		\$42,652.69

DSS

American Fidelity	May Payroll	\$267.64
American Public Life	May Payroll	\$126.30
Community Bank	May Payroll	\$35,838.07
Rio Grande County Treasurer	May Payroll	\$24,940.91
Security Benefit	May Payroll	\$155.00
TOTAL		\$61,327.92

PEST CONTROL

Monte Vista Cooperative	Trailer	\$16,486.45
SLV REC	Electricity	\$80.00
Valley Courier	Ad	\$100.05
Verizon Wireless	Telephone	\$32.11
TOTAL		\$16,698.61

Century Link	Telephone	\$86.41
Colorado County Weed	Dues	\$50.00
First Bankcard	Credit Card	\$55.34
Maddox Collections	Drug Testing	\$112.00
Monte Vista Machine Tool	Repairs	\$439.36
Premier Tire Terminal	Tires	\$320.30
SLV Auto Repair	Repairs	\$314.43
SLV Regional Solid Waste	Trash	\$22.60
TOTAL		\$1,400.44

Community Bank	May Payroll	\$5,499.98
Rio Grande County Treasurer	May Payroll	\$1,400.33
TOTAL		\$6,900.31

AIRPORT

Century Link	Telephone	\$116.86
Heartland	Card Reader	\$436.45
TOTAL		\$553.31

Asphalt Constructors	Apron	\$131,942.61
Blueglobes LLC	Lighting	\$382.05
Rio Grande County	Tie Downs, Asphalt	\$19,426.23
SLV REC	Electricity	\$440.00
TOTAL		\$152,190.89

CONSERVATION TRUST

Bureau of Land Management	Trails Grant	\$2,500.00
Monte Vista Comm Fund	GoCo Match for Veterans Park	\$7,000.00
San Luis Valley TV Inc.	Television	\$1,437.75
TOTAL		\$10,937.75

TOURISM

Appelodge Enterprises	Brochure Updates	\$2,100.00
Audubon Magazine	Advertising	\$3,350.00
Master Print & Web Design	SEO	\$383.98
Pen Craft Design Company	Mailing Supplies	\$1,032.88
Regan Whitehead	Windsor Event	\$2,075.00
Sydney Schalit	Promotions	\$4,000.00
TOTAL		\$12,941.86

PUBLIC HEALTH

Century Link	Telephone	\$80.15
Century Link	Telephone	\$2.07
Century Link	Telephone	\$170.86
Rio Grande Pharmacy	Medications	\$18.97
Total Office Solutions	Copy Paper	\$419.30
TOTAL		\$691.35

Century Link	Telephone	\$17.00
Colorado Counties Inc.	Registration	\$350.00
Costilla County Public	EPSDT	\$4,280.00
First Bankcard	Credit Card	\$616.62
Maddox Collections	Drug Testing	\$28.00
TOTAL		\$5,291.62

Community Bank	May Payroll	\$3,764.18
Rio Grande County Treasurer	May Payroll	\$4,652.89
TOTAL		\$8,417.07

At 9:25 a.m., Ms. Benton presented a contract between the Colorado Department of Public Health Office of Emergency Preparedness and Rio Grande County for Ebola training, planning, and planning coordination in the amount of \$40,000.00 for 2015. Commissioner Bricker moved to approve the Colorado Department of Public Health training. Commissioner Shriver seconded the motion and the motion carried. The funds will be used for a director, a nurse, an office manager, supplies, mileage reimbursement, and hosting personal protective equipment training.

Commissioner Shriver addressed the need to start the RFP process to design and build an informational kiosk at Summitville. The Rio Grande Watershed Emergency Action Coordination Team has budgeted \$20,000.00 for this project to provide information for the mining tour. Design bids will be needed from an engineer and an architect so that wind and snow loads will be accounted for. Commissioner Shriver noted that the County may have to provide additional funds. It was noted that no building permit will be required for a structure less than 200 square feet. Commissioner Shriver moved to move forward with the RFP for the design and building of the kiosk at Summitville. Commissioner Bricker seconded the motion and the motion carried. Commissioner Shriver will prepare the RFP.

At 9:35 a.m., Porfie Medina was present to present bids for sidewalk repair at the Annex. Presently, only the steps at the Annex are heated, and the sidewalk gets no sun during the winter. Three bids were received:

- Mark Haas Concrete: \$10,840.00 (includes concrete work and curb repair)
- Aardvark Plumbing & Heating: \$11,750.00 for heating the sidewalk (does not include demolition or concrete work)
- Owsley & Sons: \$22,260.00 (includes heat, concrete work, and curb repair)

Commissioner Shriver moved to award the repair to Aardvark Plumbing and Heating (\$11,750.00) for heating the sidewalk and to Haas Concrete (\$10,840.00) for the concrete work, contingent on the curb repair being included in the cost. Commissioner Bricker seconded the motion and the motion carried. Mr. Medina will coordinate between the two companies and will give Cindy Hill one week's notice before the work begins. Mr. Medina noted that Owsley & Sons will start work at the Museum next week.

At 9:50 a.m., Ms. Benton presented a post-recovery grant from the Department of Local Affairs. These funds will be used to create an app to guide people through the Silver Thread Byway area. Touch Point has been contracted to create, produce, and launch the app, at a cost of \$5,500.00 (50 percent due on signing the contract; 50 percent due on completion). RWEACT has approved this contract and the Board of County Commissioners will serve as the fiscal agent. Commissioner Bricker moved to sign the contract with Touch Point to create, produce, and launch the Silver Thread Byway app. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver brought up the need to create a subcommittee to manage the Courthouse planning grant. Rio Grande County is one of the counties listed by the State as high priority for the funding, thus, if the County needs to do some additions/remodeling, it should move forward to take advantage of this opportunity.

Ms. Benton presented a request from the Treasurer's office concerning a tax lien sale for a property purchased in Alpine Village in 1991. The current taxes, interest, and fees total \$2,065.00. The property has been sold through an auction. Peggy Kern, Rio Grande County Treasurer, requested that the County forgive \$1,365.39 (interest and fees) of the total, which would leave \$614.70 in taxes plus \$85.00 in interest due. The alternative to this would be to have the property deeded to the County. Commissioner Shriver moved to approve forgiving \$1,365.39 due on this property. Commissioner Bricker seconded the motion and the motion carried.

At 10:00 a.m., Rose Vanderpool, Land Use Supervisor, and Wesley O'Rourke were present to request a conditional use permit for a greenhouse on Mr. O'Rourke's property. Mr. O'Rourke currently has a 1,800-square foot, three-season greenhouse and wants the ability to build another 2,000-square foot, four-season greenhouse in the future. Ms. Vanderpool reported that the Planning Commission has approved the permit with contingencies. She noted a letter from Craig Cotten, Office of the State Engineer Colorado Division of Water Resources, stating that "a non-commercial greenhouse would be allowable under the personal irrigation uses permitted by a domestic well." Mr. O'Rourke stated that he has no plans to run a commercial greenhouse. He also said he is irrigating 1,000 square feet, and has rights to water an acre. Commissioner Bricker asked if the greenhouse was allowed by the covenants of O'Rourke's homeowners association. Mr. O'Rourke replied that his property is zoned for agricultural use so the greenhouse is allowed. The following contingencies were recommended:

- This is a non-commercial greenhouse.
- This permit is nontransferable; if the property is sold, the new owner will have to submit a conditional use application to continue this type of use.
- The Division of Water District 3 is satisfied with the current use.
- No marijuana is to be grown.
- There will be no retail sales on the site.

Commissioner Bricker moved to approve the conditional use permit with the stated contingencies. Commissioner Shriver seconded the motion and the motion carried.
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At 10:10 a.m., Ms. Benton presented a request for a donation to the Youth Natural Resources Conservation Camp. The County has not made a donation in the past.

At 10:15 a.m., Kim Temple and Jessica Bogner from Wall Smith Bateman were present to present the 2014 audit findings.

This was an unmodified opinion. No material weaknesses were found. No noncompliance materials were found to financial statements. There were no significant deficiencies. The County was qualified as low risk. There were no over-budget issues.

Several comments were made regarding the audit. Ms. Temple pointed out that there is a risk that comes with turnover of employees. She recommended that steps be taken to make sure systems remain consistent through the transition from one employee to another. She noted that department heads are the best internal controls. Ms. Benton noted that as she transitions out of her job, she is working on cross-training and balancing the duties between three-and-a-half people. Commissioner Shriver asked if there would be value in having Ms. Benton come in as a consultant in October or November to help the County prepare for the 2015 audit. Ms. Benton said it would be a good idea to have the Public Health office manager participate in this process, as well. Federal grants are decreasing and training is needed on reimbursements and when grants are due. Ms. Benton said that October would be a good time to start the audit preparation because three-fourths of the year's information would be available.

Ms. Temple noted that the Road and Bridge Department has a large budget that needs to be reduced or used. Ms. Benton noted that a new asphalt compactor is being tested. If it will be an asset to the Department, it will be purchased, rather than leased. Commissioner Bricker moved to approve the purchase of the asphalt compactor in the amount of \$52,000.00, upon the Road and Bridge Supervisor's recommendations. Commissioner Shriver seconded the motion and the motion carried.

Ms. Benton expressed concern about PILT funds not coming in. Ms. Temple said the State is redoing its computer system and this makes it difficult to trust when this money will come in.

Ms. Temple recommended reviewing the procurement policy from department to department. She stated that DSS's policy is very good and can be a model for the whole County.

Training on 1099 forms needs to be scheduled.

Commissioner Shriver moved to accept the audit as presented. Commissioner Bricker seconded the motion and the motion carried.

At 11:05 a.m., Cindy Hill, Clerk and Recorder, was present to ask some questions. She asked the Board the status of the County Recreational District. Commissioner Shriver said the Board was still considering it. Ms. Hill pointed out that if Monte Vista wants to put a city recreational district on the ballot in November 2015, work needs to start as soon as possible. Commissioner Shriver said that Monte Vista will have to handle the ballot issue on its own. Commissioner Bricker pointed out that South Fork is still interested in the County Recreational District. There is no time to get the County District on the November ballot. Ms. Hill asked if Monte Vista was considering a district larger than the city limits. Commissioner Shriver said it was considering the fire district boundaries. Ms. Hill noted that there is a court process to go through to start the process and with three months to go, it is too late. Ms. Benton suggested that representatives from Monte Vista meet with the Board of Commissioners.

Ms. Hill noted that High Valley Community Center has not paid approximately \$7,600.00 for its ballot initiative. These funds may have to come from the Court.

Ms. Benton reminded the Board about the Upper Rio Grande Economic Development Group meeting on June 9, at 7:00, at Mountain View restaurant, in Monte Vista. There is also a meeting with the Secretary of State on June 16, 2015.

At 11:25 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 10, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Suzanne Benton, County Administrator Carol Osborn, and Clerk of the Board Mona Syring. Also present was Lori McGraw, in-coming Financial Officer.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Bricker led the opening prayer. The Pledge of Allegiance was said. The agenda was amended to add an action item concerning the Request for Proposal for the Summitville kiosk. Commissioner Bricker moved to accept the agenda as amended. Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved to accept the minutes from the June 3, 2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

At 9:15 a.m., Patrick Sullivan, Road and Bridge Supervisor, was present to update the Board. Ms. Osborn told Mr. Sullivan that Mark Jones sent a thank you for the boulders; Mr. Sullivan noted that they have not been moved yet.

Mr. Sullivan reported that the bottom mat was laid on County Road 30, June 9, 2015. The top mat will be laid June 10, 2015, depending on moisture. Regarding the overlay planned for 9th Street in Del Norte, Mr. Sullivan reported that after a slight delay additional work had to be done, but the work would be finished June 10, 2015. Mr. Sullivan reported that work on County Road 4 North would proceed after the completion of the work on County Road 11 North.

Mr. Sullivan reported that Don Plane, a former employee, had been hired to help with asphalt work and to train others to use the equipment. Mr. Plane will be paid a professional service fee for his assistance.

Mr. Sullivan reported that the river was high on Sunday, June 7, 2015, and crews pulled debris from the Masonic Park bridge, the Hanna Lane bridge, and the bridge on Highway 285. He said the channel is fairly clear, but there are issues. For example at Soldier's Home, there is erosion and the channel needs to be cleaned up. Commissioner Shriver suggested a meeting with Colorado Parks and Wildlife, Heather Dutton of Rio Grande Headwaters Restoration Project, and Natural Resources Conservation Service to discuss the problems. A meeting was set up for June 16, 2015, with Commissioner Shriver, Ms. Dutton, and Mr. Sullivan. Mr. Sullivan also said the channel at the county line bridge is silted and sanded in and needs to be cleaned up.

Mr. Sullivan reported that the Hot Rod Dirt Drag strip was ready for the event (June 12-14, 2015). The planners are renting two sets of bleachers.

Shane Johnson has approached Mr. Sullivan about installing a cattle guard on Rock Creek Road. Mr. Johnson is talking to the Bureau of Land Management to see if it will assist with the cost of the project. Mr. Sullivan said it is important to keep the cattle off the road and that Mr. Johnson also needs to build some fences. A 16-foot cattle guard with mounts will cost \$6,000.00.

The asphalt roller has been delivered and is working well. A final decision on its purchase will be made June 11, 2015. A new grader has also been delivered and in two weeks an all-wheel-drive grader will be delivered.

Mr. Sullivan reported that the Road and Bridge Department is managing overtime as well as it can. Most of the overtime has been due to high water issues, and the weather has slowed down some projects.

Fuel for the airport was delivered June 9, 2015, and the final work (permanent telephone lines) will be done the week of June 15, 2015. Ms. Osborn noted that an adapter was needed in order to fill the fuel tank. Mr. Sullivan said he would buy one and have it available for whomever will be monitoring the fuel levels.

Ms. Osborn presented a request from Jack and Larry Martz to have the taxiway repaired. Easements need to be completed by County Attorney Bill Dunn. There are three 40-acre lots and the request includes diverting the roads around these lots. The Unmanned Aerial Vehicle

Park is planned for one of these lots. Mr. Sullivan responded that the taxiway cannot run directly to the runway.

9:50 a.m., Cathy Garcia, Field Representative for United States Senator Cory Gardner, was present. She asked if the Board had any issues with which it needs help.

Jack Rudder, County Veterans Service Officer, was present to update the Board. The State report indicates that funds are up from the previous year. The Veterans Association has awarded \$5 million to Rio Grande County. Mr. Rudder said there are no doctors at the VA clinic yet. There are issues with veterans who are unable to travel out of the Valley for medical appointments, and that these appointments are difficult to make. At the recent Veterans Coalition meeting, Mr. Rudder said that questions were directed to the clinic administration rather than to the VA. He indicated that legislative action was likely the only action that would solve the problem. The Choice Program is available if doctors are not available, but providers often do not want to be involved with this program, so patients end up in the emergency room.

Mr. Rudder reported that 3,600 veterans are getting service and/or compensation in the six counties of Valley. A total of \$17,139,000.00 from the VA gets to the Valley every year.

Ms. Osborn asked if the Rio Grande County transport to Denver was used (\$0.50/mile). Mr. Rudder said he did not know. However, 1,156 veterans receive compensation for travel. The travel vouchers are changing in July when the State grant in the amount of \$2,000.00 ends (\$500.00 is being sent back to the State). A group in Del Norte is providing help to pick up transportation costs where the grant left off.

Commissioner Shriver moved to approve the County Veterans Service Officer's Monthly Report. Commissioner Bricker seconded the motion and the motion carried.

Ms. Garcia reported that the Pueblo Veterans Coalition is interested in meeting with representatives in the Valley. Senator Gardner wants a roundtable meeting to occur perhaps this summer.

At 10:15 a.m., Commissioner Shriver reported on the RFP on the Summitville kiosk. She reported that she has had discussions with Randy Kern, Building Supervisor, regarding wind and snow load requirements. Commissioner Bricker asked if a building permit would be required. Commissioner Shriver said a permit is not necessary for a structure of less than 200 square feet. An architect and a metal company can design the kiosk with appropriate wind and snow load requirements.

Ms. Osborn requested approval on a Collaborative Management Memorandum of Understanding to provide social and behavioral services to children and families for a term of one year (beginning July 1, 2015 and ending June 30, 2016). A number of agencies are involved. Commissioner Bricker moved to approve the Collaborative Management Memorandum of Understanding. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn presented the Sheriff's meal log for May 2015:

Inmate Meals	3,729
Cook Meals:	32
Jailer Meals:	495
Office Meals:	115
TOTAL	4,371
Food Cost:	\$5,354.32
Cost Per Meal:	\$1.22

Average Cost for Six Months: \$1.14

Ms. Osborn asked for information regarding the Courthouse Property Grant Subcommittee. The last submittal date for the grant was March 2, 2015; applications can be made again next year. Suggested participants for the committee included Jody Kern, DSS; Cindy Hill, County Clerk; Brian Norton, County Sheriff; Judge Pattie Swift; and Christina Gallegos, Court Administrator. Ms. Osborn will speak to Ms. Gallegos. There was a question about how the grant funds can be used: are the funds strictly for the courthouse or can they be used for any courthouse-related property?

Ms. Osborn requested input from the Board for the County Health Pool renewal. These recommendations for services are due June 30, 2015.

Ms. Osborn presented a letter to Charlie Turner, who is doing legal work regarding improvements on railroad crossings. The letter asks for the contract with the Denver Rio Grande Western Railroad that covers intersections, specifically with County Road 19. There is a possibility that without the contractual information, the fee schedule for the use of the road might change. The consensus of the Board was to sign the letter requesting the contract.

Ms. Benton brought up the transfer of fiscal authority to Lori McGraw when she becomes the Financial Officer. Ms. Benton is transferring the authority to sign grants to Ms. McGraw's name. This includes the revolving loan fund, Homeland Security, the airport, El Pomar, and bank accounts, as well as the sales tax license. Commissioner Shriver moved to approve the procedure to be completed by the end of June 2015. Commissioner Bricker seconded the motion and the motion carried.

Ms. Benton indicated that she has been the sole signer on County vehicle titles. The consensus of the Board was for Ms. Osborn to assume this responsibility. Ms. Benton recommended an appointment letter be drafted for Ms. Osborn, outlining her authority as County Administrator.

Ms. Benton asked Ms. Garcia when Payment in Lieu of Taxes funds were coming in. Ms. Garcia said they were due in June.

Ms. Osborn requested a signature on a letter regarding the Americans with Disabilities Act 504 compliance plan. Commissioner Bricker moved to approve the 504 Compliance Plan. Commissioner Shriver seconded the motion and the motion carried. Chairman Davie signed the letter.

Ms. Benton brought up a request from the Tourism Board to pay for television advertising on a County credit card. She said if a credit card was issued, it would have to have an individual's name and Social Security number associated with it. Commissioner Shriver asked if the ads could be prepaid with a check, or if a credit card is issued if it could stay in-house. Ms. Benton asked if 1099s would have to be issued to vendors paid with the credit card. She said she would see if a credit card could be issued in the name of the Tourism Board.

The Board discussed the recent airport board meeting about the airport lounge and the Automated Weather Observing System. Chairman Davie said the AWOS fees should be paid. Commissioner Shriver said a \$10,000.00 Department of Local Affairs grant would be available next year that can be used for planning and economic development, which might help cover the costs of the lounge. The County would provide matching funds. The Board indicated that maintaining the AWOS system is important.

Ms. Osborn asked if a storage unit had been found for the Public Health Department's generator. Emily Brown, Director, has made a recommendation. Commissioner Shriver has looked at the box online and said it has to be ordered and shipped out. She said there is no need to insulate the box, but it does have to be vented.

Ms. Osborn reported that she is communicating with Tom Acre of South Fork regarding off-highway vehicles. She said Mr. Acre is working with the railroad on the issue.

The status of the recreation district remains the same.

High Valley Community Center has paid its ballot expenses.

The County compensation plan has been sent to three firms and will be posted on the County website as well. The deadline is July 13, 2015.

Ms. Osborn reported that the Colorado Office of Behavioral Health is holding a Stepping Up workshop August 4-5, 2015, to train the trainers. Commissioner Shriver suggested that someone from the Valley Behavioral Health organization attend, who can then train others.

Meeting reminders:

- Board of Public Health, June 11, 2015, 4:00 p.m., County Commissioners Office
- Secretary of State, June 16, 2015, 4:30 p.m., County Commissioners Office

At 11:40 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 24, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Suzanne Benton, County Administrator Carol Osborn, and Clerk of the Board Mona Syring. Also present was Lori McGraw, in-coming Financial Officer.

At 9:00 a.m., Chairman Davie called the meeting to order. Ms. Benton led the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to accept the agenda as presented. Commissioner Bricker seconded the motion and the motion carried. Commissioner Shriver moved to accept the minutes from the June 10, 2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

At 9:05 a.m., Ms. Osborn requested ratification of the Local Government Cost Allocation Plan. Commissioner Shriver moved to approve the Cost Allocation Plan. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn requested ratification of the Rio Grande County Organizational Chart. Commissioner Bricker moved to approve the Organizational Chart with the addition of the Weed Board. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver noted that supporting documents must be presented from Strohmayer's Funeral Home with regard to 14 clients before County payments can be made to the coroner. This is policy for all departments.

County payroll for June 2015 was presented. Commissioner Bricker moved to approve the June 2015 payroll. Commissioner Shriver seconded the motion and the motion carried.

PAYROLL

COMMISSIONERS

Elected Official	\$ 4,141.67
Elected Official	\$ 4,141.67
Elected Official	\$ 4,141.67
TOTAL	\$12,425.01

ADMINISTRATIVE OFFICE

Department Head	\$ 8,065.23
Department Head	\$ 3,804.67
Accountant	\$ 3,362.13
Department Head	\$ 6,000.00
TOTAL	\$21,232.03

LAND USE ADMINISTRATION

Committee Member	\$ 50.00
Committee Member	\$ 50.00
Committee Member	\$ 50.00
Committee Member	\$ 100.00
Committee Member	\$ 50.00
Clerk	\$3,958.93
TOTAL	\$4,408.93

BUILDING DEPARTMENT

Office Assistant	\$2,435.33
Clerk	\$4,794.40
TOTAL	\$7,229.73

CLERK AND RECORDER

Clerk	\$ 3,252.33
Elected Official	\$ 4,141.67
Clerk	\$ 2,002.00
Deputy	\$ 3,007.33
Clerk	\$ 2,204.80
Clerk	\$ 3,277.73
TOTAL	\$17,885.86

ELECTIONS

Clerk	\$2,534.13
Clerk	\$2,161.47
TOTAL	\$4,695.60

ASSESSOR

Appraiser	\$ 3,797.73
Clerk	\$ 2,527.20
Elected Official	\$ 4,141.67
Appraiser	\$ 2,624.27
Appraiser	\$ 2,896.40
Appraiser	\$ 2,896.40
TOTAL	\$18,883.67

TREASURER

Elected Official	\$ 4,141.67
Deputy to Elected Official	\$ 3,471.65
Clerk	\$ 2,755.78
TOTAL	\$10,369.10

MAINTENANCE OF BUILDING

Custodian	\$1,825.20
Custodian	\$2,138.93
Custodian	\$2,797.60
Custodian	\$1,754.13
TOTAL	\$8,515.86

SHERIFF

Deputy	\$ 2,624.27
Office Assistant	\$ 2,255.07
Deputy	\$ 2,624.27
Deputy	\$ 2,783.73
Deputy	\$ 1,756.43
Deputy	\$ 2,572.27
Deputy	\$ 2,572.27
Elected Official	\$ 5,550.00
Deputy	\$ 1,828.02
Deputy	\$ 605.60
Undersheriff	\$ 4,173.87
Deputy	\$ 2,572.27
Deputy	\$ 2,572.27
TOTAL	\$34,490.34

JAIL

Dispatcher	\$ 1,760.96
Dispatcher	\$ 2,843.60
Dispatcher	\$ 2,109.76
Dispatcher	\$ 2,314.46
Jail/Lieutenant	\$ 2,840.93
Jail Administrator	\$ 3,723.20
Dispatcher	\$ 2,267.01
Dispatcher	\$ 2,927.60
Dispatcher	\$ 3,613.83
Dispatcher	\$ 2,002.00

Dispatcher	\$ 2,646.84
Dispatcher	\$ 2,974.49
Dispatcher	\$ 2,198.78
Dispatcher	\$ 2,243.16
Deputy	\$ 573.88
Dispatcher	\$ 2,084.64
Cook	\$ 2,015.87
Dispatcher	\$ 2,577.47
Dispatcher	\$ 2,141.25
Dispatcher	\$ 2,662.88
Deputy	\$ 2,363.59
TOTAL	\$50,886.20

EMERGENCY PREPAREDNESS

Department Head	\$1,467.84
TOTAL	\$1,467.84

CORONER

Elected Official	\$3,683.33
TOTAL	\$3,683.33

VETERAN SERVICES

Veteran Officer	\$1,093.50
TOTAL	\$1,093.50

MUSEUM

Manager	\$1,402.00
TOTAL	\$1,402.00

EXTENSION SERVICE

Office Manager	\$2,840.93
TOTAL	\$2,840.93

MAINTENANCE OF COND.

Equipment Operator	\$ 2,683.20
Equipment Operator	\$ 3,967.60
Equipment Operator	\$ 2,298.54
Welder	\$ 3,967.60
Equipment Operator	\$ 2,559.10
Equipment Operator	\$ 4,158.88
Equipment Operator	\$ 3,841.96
Foreman	\$ 4,361.07
Mechanic	\$ 3,967.60
Equipment Operator	\$ 2,599.92
TOTAL	\$34,405.47

CONSTRUCTION

Equipment Operator	\$ 3,549.76
Equipment Operator	\$ 2,534.13
Equipment Operator	\$ 2,483.87
Equipment Operator	\$ 2,400.75
Equipment Operator	\$ 2,249.87
Equipment Operator	\$ 3,967.60
Equipment Operator	\$ 2,448.77
Equipment Operator	\$ 2,790.67
Foreman	\$ 4,201.60
Department Head	\$ 6,375.00
TOTAL	\$33,002.02

ADMINISTRATION

Office Manager	\$2,790.67
TOTAL	\$2,790.67

MEDICAL RESERVE CORP.

Case Aid	\$ 944.46
Manager	\$ 3,428.75
Caseworker	\$ 3,019.75
Income Maintenance Tech	\$ 2,369.25

Legal Technician	\$ 2,323.75
Case Aid	\$ 2,026.38
Clerk	\$ 2,349.75
Income Maintenance Tech	\$ 2,565.88
Case Manager	\$ 2,278.25
Income Maintenance Tech	\$ 2,232.75
Clerk	\$ 1,816.75
Legal Technician	\$ 2,721.88
Accountant	\$ 3,414.13
Case Manager	\$ 2,364.38
Income Maintenance Tech	\$ 2,668.25
Income Maintenance Tech	\$ 2,323.75
Income Maintenance Tech	\$ 2,232.75
Office Manager	\$ 3,638.38
Caseworker	\$ 3,019.75
Director	\$ 6,375.00
Case Manager	\$ 2,715.38
Manager	\$ 4,436.25
Income Maintenance Tech	\$ 1,212.30
Recovery Tech	\$ 3,113.50
Caseworker	\$ 3,445.50
Income Maintenance Tech	\$ 2,515.50
Case Manager	\$ 4,494.75
Caseworker	\$ 3,019.75
Income Maintenance Tech	\$ 2,188.88
Clerk	\$ 1,816.75
Case Manager	\$ 1,345.16
Income Maintenance Tech	\$ 2,565.88
Legal Technician	\$ 2,777.13
Income Maintenance Tech	\$ 2,565.88
Case Manager	\$ 3,638.38
Manager	\$ 4,264.00
Caseworker	\$ 2,188.88
Case Aid	\$ 2,193.75
Income Maintenance Tech	\$ 2,515.50
TOTAL	\$107,127.11

PEST CONTROL

Spray Operator	\$ 870.00
Department Head	\$3,499.60
Committee Member	\$ 50.00
Board Member	\$ 50.00
Weed Inspector	\$1,687.00
Spray Operator	\$ 702.00
Board Member	\$ 50.00
Committee Member	\$ 50.00
Committee Member	\$ 50.00
Spray Operator	\$ 687.00
TOTAL	\$7,695.60

PUBLIC HEALTH NURSE

Office Manager	\$ 1,602.93
Department Head	\$ 4,674.37
Public Health Nurse	\$ 3,456.48
Public Health Nurse	\$ 2,892.28
TOTAL	\$12,626.06

HEALTHY COMMUNITIES PROGRAM

EPSDT Case Manager	\$2,126.37
TOTAL	\$2,126.37

At 9:10 a.m., the meeting was adjourned to the Board of the Department of Social Services.

At 9:31 a.m., the Board reconvened.

Emily Brown, Director, Department of Public Health, was present to update the Board. Ms. Brown introduced Kaleigh Benavides, the new office manager.

Ms. Brown reported that the June 3, 2015, Shared Services Panel at the CCI Summer Conference went well, with much of the conversation covering quarantine issues. She also reported that the value of social media was discussed at the May 28, 2015, Colorado State Patrol quarterly meeting.

Ms. Brown reported that the Tuberculosis/Epi Strike Team was making a regional effort to make its immunization procedures consistent. She noted, however, that there is a different procedure for children in the Headstart program, in particular as it involves migrant children. Commissioner Shriver asked how many migrant children are currently in Headstart. Ms. Brown said there were approximately 70 Town children in Del Norte's Headstart program and that she would research the number of migrant children. She noted that these children's records are often difficult to find. Immunizations for migrant Headstart children will start July 14, 2015.

Ms. Brown reported that Jackie Bennet from Adams State University's Nursing Program attended a staff meeting on June 18, 2015, to present correct injection procedures.

Ms. Brown said there has been no word on the Office of Behavioral Health Prevention Coalition grants. Funding was due June 8, 2015, but it is not expected until July.

The exam room has not yet been painted. The generator housing has been ordered from Walmart.

After the June 4-5, 2015, Neonatal Drug Awareness Symposium, Rio Grande County Public Health has proposed to be a communication point of contact for sharing information among the various task forces and agencies. The proposal was sent out June 23, 2015, and Ms. Brown is waiting for responses. Ms. Brown reported that nine people from the State attended the symposium. Ms. Brown noted that a topic of discussion was the rise in hepatitis cases in the state. She will research the data before getting a program started locally. She said the new methadone clinic in Alamosa will help.

Ms. Brown reported that Cavity Free at Three training in Creede will be held July 21, 2015. This is a State program on oral health. Ms. Brown noted that a dental office can sponsor this program. She will research the number of children who need dental care.

Ms. Brown reported that the Ebola funding contract was signed. Upcoming emergency preparedness and response meetings include the regional in-person EPR meeting July 9, 2015. On July 31, 2015, a meeting about Public Health Emergency Law will be held in Centennial; there will also be a meeting in Grand Junction on July 29, 2015. Quarantine issues will be discussed, among other topics. Ms. Brown wondered if Bill Dunn, County Attorney, should attend. It was decided later that Mr. Dunn would not attend, but would review materials from the meeting.

Ms. Brown reported that the Environmental Health department has hired a new employee, effective July 1, 2015. The department has met its goal of performing 80 percent of its inspections for the State's fiscal year. Ms. Brown said the staff is working with licensing issues for seasonal businesses.

The Rio Grande County Department of Public Health is working with the San Luis Valley Public Health Partnership to establish processes for communication and evaluation for shared employees and programs. This is regional staff. Ms. Osborn asked if there was an organizational chart, and Ms. Brown said this would help with reporting issues. Commissioner Shriver suggested that the organizational chart used by the Emergency Preparedness staff would be a good model. Ms. Brown noted that the State has complimented the shared services in Rio Grande County as being unique in the way the various agencies work well together.

Ms. Brown said the annual National Association of County and City Health Officials meeting will be in Kansas City July 6-9, 2015.

At 9:58 a.m., Jack Martz and Larry Martz were present to discuss Sundance Landing. This project was started 17 years ago. According to Mr. Martz, the developers spent \$30,000.00 to supply electricity to the lots, and that the County can tie into that system. He said that the County had committed to putting in a taxiway and had closed the runway. Lots in this area have been sold, but Mr. Martz had to take six or seven lots back and lost money in the process. He said the County needs to obtain an easement for the road, and that grader work is needed to open the taxiway. Mr. Martz said that taxes collected on this property in 2014 were \$200.00 and that the County lost \$58,000.00 in potential property taxes. Mr. Martz said the taxiway is on the County road and intersects with the current taxiway.

Commissioner Davie asked if water had been supplied to the lots. Mr. Martz said they are working on building a pond, and then water can be purchased from the Water Conservation District. There is a 15 gallon-per-minute well now that can be used for three homes.

The question is: Whose responsibility is it to maintain the taxiway, and on whose land is the taxiway? Chairman Davie said he wanted to look at the taxiway, road, and property, and the Board would decide on the issue next week.

Commissioner Shriver asked Ms. Benton for Planning Commission minutes and letters from the County Attorney, as well as the plat of the development that will show ownership of the road and the taxiway. She emphasized the taxiway needs to be maintained to County standards. Ms. Benton noted that the area is zoned as residential, with one of the requirements being that a house must be built on a lot before a hangar can be built. Concern was expressed about water availability, and Commissioner Shriver said that if a recharge pit was built, the development could possibly buy water for commercial use.

At 10:25 a.m., Ms. Benton reported that Eric Schmidt still needs to send evaluation information, but she asked that Chairman Davie sign nine permits for ambulances: four for Monte Vista, 3 for Del Norte, and 2 for South Fork.

Ms. Benton reported that Payments in Lieu of Taxes funds were received in the amounts of \$58,378.00 and \$657,371.00. A total of \$100,000.00 will go to the airport and the balance will go into the County General fund.

Ms. Benton reported that the Secure Rural Schools fund balance is due in the amount of \$179,798.00. Title I requires a split of these funds between schools and the Road and Bridge Department. The breakdown is typically 25 percent for schools; 25 percent for the Road and Bridge department, and the remaining 50 percent can be negotiated between the school and the County. Ms. Benton noted that the amount given to the schools will affect the PILT payment in 2016 (all Federal payments are subtracted). None of these funds are allowed to go into the County General fund.

Commissioner Shriver moved that 75 percent of the SRS funds be given to the schools and 25 percent be given to the Road and Bridge Department. Commissioner Bricker seconded the motion and the motion carried.

At 10:40 a.m., Ms. Osborn requested a signature on the Veterans Association report. Commissioner Shriver moved to sign the report. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie signed the report.

Ms. Osborn reported that a thank you was received from Colorado State Treasurer Walker Stapleton after the meeting last week.

Ms. Osborn requested that the authority to sign vehicle titles be transferred to her. Commissioner Bricker moved to authorize Ms. Osborn to sign vehicle titles. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn requested ratification of CFO transfer for grants, economic development, Homeland Security, and Department of Local Affairs Recovery. Commissioner Shriver moved to transfer the authority to Lori McGraw. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn requested the ratification of a Memorandum of Understanding for control of confidential data with regard to sales tax and the Conservation Trust Fund. Commissioner Bricker moved to ratify the MOU. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn requested approval of the CAT financial lease purchase document for graders in the Road and Bridge department. Three documents for three amounts require signature (\$309,000.00 Caterpillar Motor Grader Model 12M3AWD; \$279,500.00 Caterpillar Motor Grader Model 12M3; and \$309,000.00 Caterpillar Motor Grader Model 12M3AWD). A request from Wagner Equipment Co., for the minutes of the meeting where these funds were allocated was made to complete the documentation. Commissioner Shriver moved to approve the resolution for the lease/purchase agreements for the three graders. Commissioner Bricker seconded the motion and the motion carried. The agreements were signed by Chairman Davie, Commissioner Shriver, and Commissioner Bricker. Book 575 Page 1730

Ms. Osborn informed the Board about upcoming events:

- Meet and Greet the Alamosa County Administrator, June 24, 2015, at 4:30 p.m., at the Alamosa County Commissioners office.
- Food, Fiber and More Summer Institute BBQ, June 24, 2015, at 6:00 p.m., at the home of Shane and Beth Temple.
- Summitville Five Year Review Interviews, June 25, 2015, at 8:00 a.m., in the County Commissioners Office.
- Open house for Day Services Programming Center, Blue Peaks, June 25, 2015, at 1:00-3:00 p.m., at 330 State Avenue, Alamosa.
- Swearing-in of Judge Patrick Hayes, July 2, 2015, at 3:00, at Rio Grande County Courthouse; reception to follow at the Annex.

Ms. Osborn requested a work session regarding items she would like to add to the airport ground leases. The consensus of the Board was to meet on July 1, 2015, after the regular business meeting.

Ms. Osborn reported that she had received information that the Dixon, Wyoming, airport had purchased a commercial office/mobile home to serve as a pilot lounge at its local airport. The structure has a kitchenette, a bathroom, and open office space. The cost was approximately \$15,000.00. Chairman Davie commented that the County should own, insure, and maintain the pilot lounge. Ms. Osborn noted that no funding, except for maintenance, is available for the lounge. She also noted that there are other issues to be discussed.

Commissioner Bricker asked if the fuel farm was complete. Ms. Osborn said the card reader and related software programs were being programmed into the County system, but that modems are needed. Ms. Osborn noted that the fuel cost is \$4.65 per gallon.

Ms. Osborn presented a request for a donation from the Colorado Envirothon, and noted that no donations have been made in the past. No action was taken.

The status of Off Highway Vehicles remains the same, as does the status of the Recreational District.

Ms. Osborn reported that two interested parties have responded to the request for proposal on the Comprehensive Plan. One party, however, requested to see the County budget before making a bid. The consensus of the Board was not to share the budget.

There has been no response to the RFP on the Summitville kiosk.

Ms. Osborn reported that an employee on the custodial staff is on Family Leave. The Board approved hiring a temporary employee until the original employee returns.

At 11:00 a.m., Commissioner Shriver reported that she had met with the Regional Forest Service Supervisor, Dan Jiron. Commissioner Bricker reported that the bike trails event was well attended.

Ms. Benton presented a request to recognize an employee under the employee bonus program, as a result of the employee handling an extreme work load since the first of the year with outstanding accuracy and a positive attitude. Commissioner Shriver moved to recognize the employee under the employee bonus program. Commissioner Bricker seconded the motion and the motion carried.

At 11:25 a.m., Bill Dunn, County Attorney was present to update the Board.

Mr. Dunn reported that he has made a good faith effort to contact the legal department of Viaero Wireless regarding railroad easement deeds and has received no response. He reported that in a conversation with Rose Vanderpool, Land Use Supervisor, she said Viaero should be getting building permits to build cell towers on the railroad property. Mr. Dunn said Viaero must comply with County setback requirements and zoning regulations.

Chairman Davie asked if the County had an easement for the road at Sundance Landing. Mr. Dunn said that easement forms had been sent out to property owners but only a few were signed, most were ignored. Chairman Davie asked Mr. Dunn to remind lot owners about the forms. Commissioner Shriver informed Mr. Dunn about the earlier meeting with Larry Martz and Jack Martz regarding the taxiway. Mr. Dunn recalled a letter saying the easement went through the fence, but that the taxiway is their responsibility. He recommended a prescriptive easement or an easement by necessity. Commissioner Shriver asked Mr. Dunn to follow up with the Martzes.

Commissioner Shriver asked Mr. Dunn to move forward on the Kloberdanz issue. Ms. Kloberdanz was issued a cease-and-desist order for living in her camper, in violation of County and zoning codes.

At 11:25 a.m., Judge Pattie Swift, Christine Gallegos, Court Administrator, and Hollie Wheelwright, Court Administrator were present to discuss the Underfunded Courthouse Facility Commission Grant. Commissioner Shriver noted that Rio Grande County was designated as a priority area to receive this grant and the County does not want to lose the opportunity to use the funds. She asked what was needed to move forward. Commissioner Shriver interpreted the grant to include the courthouse complex, as well as the courtrooms. Judge Swift interpreted the grant as being only for use to improve courtrooms. This needs to be clarified.

Judge Swift noted that DOLA determines the economic situation of the County. If the economy of Rio Grande County stays the same as it is now, it will not lose its status as a priority county for this grant. She also noted that with the appointment of a new judge, the judge's office in the courthouse will be used full time and the court reporter's office will also be used more than it has been. There may be some changes or upgrades in courtroom space that could be made. However, Ms. Gallegos said the space as it exists is fine.

Judge Swift noted that while Saguache County may move its courtrooms out of its courthouse, the staff at the Rio Grande County courthouse is happy with its current space. Ms. Wheelwright agreed. Judge Swift suggested that the jury room might be changed and said that the grant could be applied for to hire an architect to design the changes, and then it could be applied for again for the funds to complete the construction. There are also changes that could be made in the Court Clerk's office. The County matching fund requirements for this grant need to be determined. Judge Swift said there are two cycles for this grant and that approximately \$3 million is available each year.

Judge Swift recommended that the court facilities planner, Tom Franklin, would be a good person to meet with to discuss changes in the courthouse. He will be in the Valley on July 8, 2015, and a meeting was suggested to be held at 9:15 a.m., that morning or a work session with the Board on July 7, 2015.

At 11:50 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder