

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado )
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County of Rio Grande )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, January 6, 2016. Members present were Vice Chair Pam Bricker, Commissioner Karla Shriver, County Administrator Carol Osborn, and Clerk of the Board Mona Syring.

Suzanne Bothell and Dan Davis were present to observe.

At 10:00 a.m., Vice Chair Bricker called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to approve the agenda with the addition of a discussion about the possible sale of the railroad between South Fork and Creede, a potential bill regarding open records, and a discussion of 2016 goals. Vice Chair Bricker seconded the motion and the motion carried.

Vice Chair Bricker asked if there were public comments. Gary Johnson, Monte Vista Skate Rink Committee, was present to thank the Board for its support of the building of the ice skating rink. Mr. Johnson read a post from Facebook that noted that the creation of the rink was a combined effort of the County and the City of Monte Vista. Mr. Johnson added that the Road and Bridge Department and Patrick Sullivan were also instrumental in building the rink. Mr. Johnson reported that the rink has been open since December 23, 2015. He asked if the blinds at the McMullen Building could be used to shield the ice on the southwest side of the rink, even though the Memorandum of Understanding states that the blinds would not be used. The consensus of the Board was to approve the use of the blinds, but asked Mr. Johnson to ask Mr. Sullivan for help. Vice Chair Bricker recommended that the blinds be rolled up at night. Mr. Johnson agreed to contact Mr. Sullivan, and Vice Chair Bricker thanked him for his work on the rink.

At 10:10 a.m., Chairman Davie was present. Commissioner Shriver moved to approve the minutes from the December 30, 2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried.

At 10:15 a.m., Commissioner Shriver suggested that the OHV work session be cancelled and replaced with a discussion of 2016 goals because of time constraints.

At 10:20 a.m., December 2015 claims were presented. Commissioner Bricker moved to approve the claims. Commissioner Shriver seconded the motion and the motion carried.

DECEMBER 2015 CLAIMS

COUNTY GENERAL

Table with 3 columns: Item Name, Description, and Amount. Includes entries like Action 22 (Dues \$750.00), Adams State University (Sheriff \$2,000.00), and various other county expenses totaling over \$50,000.

RG & Associates	Comprehensive Plan 4th Payment	\$17,200.83
Siemens Industry, Inc.	Systems Assurance	\$7,634.00
SLV GIS/GPS Authority	Labor, Mileage	\$191.72
Suntrust Equipment	Energy Upgrade	\$10,150.00
Total Office Solutions	Office Supplies	\$42.86
Upper Rio Grande EDC	Economic Development Program, 2nd Year	\$17,500.00
Valley Lock and Security	Museum Security	\$195.00
Valley Publishing	Ad	\$76.50
Valley Publishing	Legal Notice	\$172.50
Valley-Wide Health Systems	Sheriff	\$79.00
Verizon Wireless	Telephone	\$1,260.39
Verizon Wireless	Telephone	\$105.62
Wex Bank	Fuel	\$258.27
WSB Computer Services	Printer Supplies	\$179.00
WSB Computer Services	Maintenance Agreement	\$1,650.00
WSB Computer Services	Computer-Variou Department	\$451.20
Xcel Energy	Electric, Gas	\$2,418.79
Xcel Energy	Electric, Gas	\$3,815.29
<b>TOTAL</b>		<b>\$146,208.62</b>
James B. Webb	Consulting	\$5,000.00
Alamosa County	Rent	\$600.00
All-Pro	Envelopes	\$539.55
American Electric Company	Annex	\$54.99
Rio Grande Pharmacy	Sheriff	\$734.96
Top Tier Oil Sales	Sheriff	\$309.45
Business Solutions Leasing	Copier Lease	\$54.73
Century Link	Telephone	\$25.07
Century Link	Telephone	\$96.66
Charter Communications	Internet-Veterans Center	\$37.00
Colorado Dept. of Public Health and Environment	OWT Permits	\$80.00
Co. Bureau of Investigation	Sheriff	\$105.00
Colorado Assessors Association	Conference	\$239.00
Dale Trujillo	Mileage	\$28.35
Dana Delaine	Mileage	\$225.00
Del Norte Auto Supply	Sheriff	\$27.59
Del Norte Prospector	Subscription	\$34.75
Dept. Social Services	Reimbursement	\$778.58
Direct TV	Sheriff	\$152.48
First Bankcard	Credit Card	\$5,475.05
G4S Secure Solutions	Sheriff	\$3,192.00
Galls, Inc.	Sheriff	\$630.00
Gobins	Copier Maintenance	\$263.11
Great America Financial	Copier Lease	\$349.13
Great America Financial	Copier Lease	\$452.00
Husmann Plumbing	Repairs	\$100.23
Jack's Market	Sheriff	\$96.50
Jeffrey J. Babcock	Homeland Security	\$4,988.55
Jerry Dennis	Reimbursement	\$415.05
Karla Shriver	Reimbursement	\$163.80
Kenneth & Alice Black	Sheriff	\$606.77
Maddox Collections	Drug Test	\$90.00
Meadow Gold Dairies	Sheriff	\$343.56
Mona Syring	Clerk	\$625.80
Peggy J. Kern	Mileage	\$62.55
RGI-Ace Electric	Repairs	\$1,738.46
Rio Grande County Search and Rescue	Annual Grant	\$3,500.00
Rio Grande Services	Sheriff	\$91.75
Ruby Rodriguez King	Homeland Security	\$860.00
Safariland LLC	Sheriff	\$2,093.00
Sam's Club	Sheriff	\$859.21

San Luis Valley Regional Landfill	Trash	\$22.60
Saul's Creek Engineering	Sheriff	\$540.00
Shamrock Foods Company	Sheriff	\$3,944.99
Spectracom LLC	Radio	\$11,634.25
State of Colorado	Renewals	\$713.24
The Finishing Edge	Courthouse Painting-Hold	\$5,856.00
The Notable Corp.	Office Supplies	\$498.99
Torres Plumbing & Heating	Sheriff	\$1,752.84
Total Office Solutions	Office Supplies	\$3,651.42
United Reprographic	Copier Maintenance	\$217.40
Valley Courier	Ad	\$234.00
Valley Publishing	Ad	\$68.25
Verizon Wireless	Telephone	\$101.44
Wex Bank	Fuel	\$2,081.87
William F. Dunn	Legal Fees	\$1,450.00
WSB Computer Services	Battery Backup	\$1,278.00
Xerox Business Services	Land Records	\$3,956.71
<b>TOTAL</b>		<b>\$74,121.68</b>

American Fidelity	December Payroll	\$175.36
American Public Life	December Payroll	\$67.00
BC Services, Inc.	December Payroll	\$179.03
California State	December Payroll	\$500.00
Colorado State Treasurer	December Payroll	\$1,510.36
Community Bank	December Payroll	\$66,302.08
Family Support Registry	December Payroll	\$50.00
Family Support Registry	December Payroll	\$355.00
Family Support Registry	December Payroll	\$405.00
I.R.S.	December Payroll	\$50.00
Metro Collection Service	December Payroll	\$447.67
Rio Grande County Treasurer	December Payroll	\$51,246.74
Security Benefit	December Payroll	\$3,075.00
<b>TOTAL</b>		<b>\$124,363.24</b>

**ROAD AND BRIDGE**

Aspen Office Products	Office Supplies	\$250.00
Century Link	Telephone	\$57.21
Delta Rigging & Tools	Parts	\$4,988.88
Denver Industrial	Parts	\$196.97
Extreme Graphics	Signs	\$725.00
Gobins	Copier Maintenance	\$31.50
Michael Todd & Company	Posts	\$698.60
Pro Com	Drug Tests	\$82.00
Reliance Steel Co.	Supplies	\$4,104.11
Rockmount Research	Supplies	\$269.77
SLV REC	Electricity	\$177.00
Uline	Polytubing	\$219.33
Verizon Wireless	Telephone	\$143.74
Xcel Energy	Electricity/Gas	\$760.93
<b>TOTAL</b>		<b>\$12,705.04</b>

Airgas USA, LLC	Chemicals	\$246.24
Alcon Construction	Repairs	\$191.25
Alta Fuels	Fuel	\$10,056.87
Auto Truck Group	Parts	\$202.40
AV-Tech Electronics	Parts	\$649.95
Century Link	Telephone	\$56.49
Century Link	Telephone	\$406.51
Century Link	Telephone	\$51.42
Cumins Rky Mountain	Parts	\$268.31
Del Norte Auto Supply	Parts	\$689.52
Delta Rigging & Tools	Parts	\$452.16
Drive Train Industries	Parts	\$1,182.27
First Bankcard	Credit Card	\$511.15
Gobins	Copier Maintenance	\$31.50
Great America Financial	Copier Maintenance	\$136.17
Gunbarrel Service Station	Repairs	\$938.00

Haynie's Inc.	Parts	\$6,710.26
Industrial & Farm Supply	Parts	\$283.39
J.J. Rental Centers	Lift	\$204.00
Lawson Product Inc.	Supplies	\$254.24
Lenco West	Parts	\$419.24
Leroy Romero	Cleaning	\$125.00
Matco Tools	Tools	\$24.20
Mathias Concrete Inc.	Concrete	\$418.75
Monte Vista Cooperative	Parts	\$1,648.82
Myers Brothers Truck	Parts	\$390.91
Parts Plus	Parts	\$480.63
Rock Products, Inc.	Rock	\$89,730.00
Rocky Mountain Plumbing	Supplies	\$48.70
Rylind Industries, Inc.	Supplies	\$207.00
SLV Building Components	Supplies	\$4,043.12
SLV REC	Electricity	\$177.00
South Fork Propane	Propane	\$243.25
Town and Country	Repairs	\$800.97
Transwest Truck, Inc.	Parts	\$87.98
Valley Lumber & Supply	Supplies	\$430.06
Verizon Wireless	Telephone	\$143.74
Wagner Equipment	Parts	\$38,749.30
Waste Management	Trash	\$27.71
Waxie Sanitary Supply	Supplies	\$90.65
Wex Bank	Fuel	\$793.83
Wiley Chiropractic Group	Workers	\$170.00
WSB Computer Services	Printer	\$198.50
Xcel Energy	Electricity/Gas	\$1,530.99
<b>TOTAL</b>		<b>\$164,502.45</b>
American Fidelity	December Payroll	\$253.70
American Public Life	December Payroll	\$65.40
Colorado State Treasurer	December Payroll	\$654.63
Community Bank	December Payroll	\$25,011.09
Rio Grande County Treasurer	December Payroll	\$18,618.68
Security Benefit	December Payroll	\$30.00
<b>TOTAL</b>		<b>\$44,633.50</b>
<b>DSS</b>		
American Fidelity	December Payroll	\$267.64
American Public Life	December Payroll	\$126.30
Colorado State Treasurer	December Payroll	\$1,021.55
Community Bank	December Payroll	\$35,302.32
Rio Grande County Treasurer	December Payroll	\$30,405.64
Security Benefit	December Payroll	\$155.00
<b>TOTAL</b>		<b>\$67,278.45</b>
<b>PEST CONTROL</b>		
DP AG Services	Pesticides	\$131.18
Jade Communications	Internet	\$131.29
Monte Vista Cooperative	Parts	\$25.31
SLV REC	Electricity	\$80.00
Verizon Wireless	Telephone	\$64.10
<b>TOTAL</b>		<b>\$431.88</b>
Century Link	Telephone	\$93.75
First Bankcard	Credit Card	\$543.15
Rio Grande County	Reimbursement	\$3,921.54
<b>TOTAL</b>		<b>\$4,558.44</b>
Colorado State Treasurer	December Payroll	\$33.60
Community Bank	December Payroll	\$889.80
Rio Grande County Treasurer	December Payroll	\$1,496.33
<b>TOTAL</b>		<b>\$2,419.73</b>
<b>AIRPORT</b>		
Century Link	Telephone	\$145.11
CO Department of Labor	Tank Registration	\$70.00

Colorado Dept. of Revenue	Sales Tax	\$135.00
<b>TOTAL</b>		<b>\$350.11</b>

Century Link	Telephone	\$58.27
Eaton Sales & Services	Gauge Stick	\$21.95
SLV REC	Electricity	\$872.00
WSB computer Services	Laptop	\$816.00
<b>TOTAL</b>		<b>\$1,768.22</b>

**CONSERVATION TRUST**

Interpretive Design	Summitville Kiosk	\$3,600.00
DOI/BLM	Site Lease	\$155.56
<b>TOTAL</b>		<b>\$3,755.56</b>

**PUBLIC HEALTH**

Rio Grande Pharmacy	Medications	\$16.11
Century Link	Telephone	\$174.51
Century Link	Telephone	\$81.10
Century Link	Telephone	\$2.07
Costilla County Public Health	EPSDT	\$2,140.00
Del Norte School District	Nursing Position	\$774.44
Staples Business	Office Supplies	\$203.38
Verizon Wireless	Telephone	\$94.60
WSB Computer Services	Carbonite	\$61.98
<b>TOTAL</b>		<b>\$3,548.19</b>

Century Link	Telephone	\$23.10
First Bankcard	Credit Card	\$1,318.67
Kristi Hillis	Monthly Pay	\$2,868.23
Sanofi Pasteur, Inc.	Medications	\$646.47
Vaxcare	Fees	\$827.00
<b>TOTAL</b>		<b>\$5,683.47</b>

Colorado State Treasurer	December Payroll	\$137.74
Community Bank	December Payroll	\$4,282.64
Rio Grande County Treasurer	December Payroll	\$5,764.94
<b>TOTAL</b>		<b>\$10,185.32</b>

Ms. Osborn noted that a payment to Finishing Edge in the amount of approximately \$5,000.00 was being held until the painting at the courthouse is completed. Commissioner Shriver suggested that department heads be contacted with regard to the cost of removal of trash by Waste Management. She said another company might be less expensive. She suggested that an inventory of dumpsters be made and a needs and cost assessment be completed.

Chairman Davie asked for clarification about line items marked as over budget. Commissioner Shriver asked how this affects the bottom line of the overall budget. Ms. Osborn said that these line items should not affect the bottom line of the 2015 budget. She noted that Suntrust billed the County twice in 2015.

At 10:37 a.m., Rio de la Vista and Alan Law, Rio Grande Headwaters Land Trust, were present to request letters of support for conservation easements on the Nash ranch and the Thistledown ranch, which is located between County Road 15 and the river. Ms. de la Vista reported that 342,000 acres have been protected in the Valley to date. RiGHT has protected 44,000 acres in Rio Grande County. She asked the Board if ideas could be submitted to the 2016 master plan. Commissioner Shriver suggested that she call Dixie Diltz, Land Use Supervisor. Commissioner Shriver also noted that RG & Associates may have questions about how conservation easements affect economic development and could possibly affect its comments in the master plan, which is in the development process. Commissioner Bricker moved to approve the letters of support. Commissioner Shriver seconded the motion and the motion carried. Chairman Davie signed the letters.

Mr. Law reported that the conservation on the 4UR ranch had closed. He said that RiGHT had reached its seven-year goal of protecting 25,000 acres. Chairman Davie noted that the public is generally not welcome on the 4UR ranch. Ms. de la Vista noted that conservation easements do not guarantee public access to conserved properties. Mr. Law reported seeing hunters on the ranch in the fall, and Ms. de la Vista reported that a cross-county ski clinic was being held at the ranch on Sunday, January 10, 2016.

At 10:45 a.m., Commissioner Shriver, pursuant to C.R.S. 24-6-402(4)(f), moved that the Board adjourn to executive session for personnel matters. Commissioner Bricker seconded the motion and the motion carried.

At 10:55 a.m., Commissioner Bricker moved to adjourn the executive session. Commissioner Shriver seconded the motion and the motion carried. The regular session reconvened.

Commissioner Shriver reported receiving a letter of resignation from Emergency Manager Jerry Dennis, effective January 15, 2016. The Board will discuss the issue.

Commissioner Shriver reported an article was published in the January 5, 2016, edition of the Valley Courier about Don Shank putting the railroad between South Fork and Creede up for sale. She said the Mineral County commissioners would like to discuss this with the Rio Grande County commissioners. There may be an opportunity for creating a trails system along the railroad route. She asked what other opportunities might be available for Rio Grande County, South Fork, and Mineral County. She noted that Mineral County is concerned that if another railroad buys the tracks, the tracks will be used for tanker storage.

Commissioner Shriver reported that as a member of the Colorado Water Congress State Affairs Committee, she learned that a bill may be introduced by Senator John Kefalas regarding open records that may have an impact on local government. The bill would make more electronic media part of open records requests. Requestors would be allowed to access digitally stored data in its native format. The bill requires local governments to provide requested data in the same database or other file format in which the records are maintained. Commissioner Shriver pointed out that the County does not have the staff, time, or funds to deal with electronic media as part of an open records request. She suggested letting Colorado Commissioners Inc. know about the issue. Commissioner Bricker suggested notifying Action 22, as well (there is a meeting on January 21, 2016).

Chairman Davie asked when the courthouse security meeting was scheduled. Ms. Osborn said it was scheduled for January 22, 2016, at 8:30 a.m.

Commissioner Bricker asked if anyone would be participating in the CCI webinar on illegal pot growing operations on January 7, 2016. Commissioner Shriver said she would try, and Ms. Osborn said she would listen in. It was suggested that Dixie Diltz also participate.

Commissioner Shriver reported that at the CCI telephone conference session held January 4, 2016, regarding transportation, she learned that Chambers of Commerce in northeastern Colorado were preparing an initiative for a bond proposal and the Colorado Department of Transportation would allot specific funding each year.

At 11:07 a.m., Finance Office Lori McGraw was present. Coroner Rusty Strohmayer was also present to discuss signing the contract between Strohmayer's Funeral Home and the County.

Mr. Strohmayer reported that the monthly amount he is to receive for using his home office was cut to \$300.00 per month. After speaking with the person who is assisting Mr. Strohmayer in preparing his 2016 budget, Mr. Strohmayer suggested including the costs of internet and telephone and raising this monthly rate. Ms. Osborn explained that the 2016 budget includes \$300.00 per month for the home office, and a fee to the funeral home in the amount of \$750.00 per month. Other fees include \$150.00 per body, and a transportation fee of \$3,000.00 per year. Mr. Strohmayer said that transportation was covered by the County van, unless weather conditions changed the needs and he had to use the funeral home vehicle.

Commissioner Shriver asked for clarification about what the home office fee includes. Coroner Strohmayer said he had agreed to give the County his telephone bill, which would be in the amount of \$100.00 for both telephone and internet. Ms. McGraw said that telephone expenses were already included in the budget, and these could be found in a different line item. She said the \$300.00 fee includes office space only (no telephone or internet expenses). Coroner Strohmayer said that all Coroner related paperwork is completed in his home office. Commissioner Bricker asked if the telephone was used for both Coroner and funeral home business. Coroner Strohmayer said it was.

Ms. Osborn asked why these changes were being requested when the terms of the contract had already been agreed to. Coroner Strohmayer explained that these were questions brought up by the person helping him with the budget. He also said that it cannot cost him money to run the Coroner's office, and the \$300.00 per month fee does not cover heat, lights, insurance, etc. Ms. Osborn reiterated that the telephone and internet fees were covered in a different line item. Coroner Strohmayer said these costs cannot come out of the cost of the office. Commissioner

Shriver clarified that the \$300.00 per month includes the space, heat, and electrical costs, and suggested that this be clarified in the addendum to the contract before it is signed. Ms. Osborn offered to attach the budget line items that include \$100.00 per month for telephone and internet.

Ms. Osborn stated that the contract is in force for the term of one year, and adjustments might be made in 2017. She said that County Attorney Bill Dunn had reviewed the contract and had suggested some changes, which she will make.

With regard to Workers' Compensation, Ms. McGraw asked if it was covered by the County. Mr. Strohmayer said that if a funeral home employee is injured at the funeral home, the liability would be covered by the funeral home's insurance. It was agreed not to require additional liability insurance to keep Coroner Strohmayer's general liability insurance at its current level and preserve the lower premium.

Ms. Osborn asked if there was a need for further discussion with the Board. Coroner Strohmayer indicated that he was in agreement with the terms of the contract. He said he would send the statement for the telephone and internet every month. He said he would sign the contract on January 7, 2016.

At 11:35 a.m., the Sheriff's meal log was presented:

Inmate Meals:	3,113
Cook Meals:	32
Jailer Meals:	495
Office Meals:	115
<b>TOTAL:</b>	<b>3,755</b>
Food Cost:	\$5,151.77
Cost per Meal:\$	1.37

Average cost for six months: \$1.23

Ms. Osborn presented the restatement of the Rio Grande County 457 Deferred Compensation Plan with Security Benefit. She explained that four employees use the plan all the time and one employee uses it occasionally. She asked the Board if it wants to continue the agreement with Security Benefit. She noted that the County does not contribute to the plan; only employees make contributions. Commissioner Shriver asked what the implications of discontinuing the plan would be. Ms. Osborn said that the established accounts would not have to be rolled over. Chairman Davie said it would be better to keep the plan. Ms. McGraw asked if there is a maintenance fee, and Ms. Osborn said there was not. Commissioner Shriver suggested that the contract be signed for 2016 and that the Board evaluate the plan next year as one of its goals. Commissioner Shriver moved to sign the restatement with the contingency that it would be reviewed in 2017. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie signed the contract.

Ms. Osborn presented the credit application and load-to-load agreement between the Avfuel Corporation and the County. Under this contract, aviation fuel can be ordered with a telephone call. Commissioner Shriver moved to approve the contract. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie signed the contract. Ms. Osborn reported that the last load of fuel cost approximately \$23,000.00, which was under budget.

Ms. Osborn requested approval to void a warrant to Valley Publishing in the amount of \$48.00 (the bill was paid twice). Commissioner Bricker moved to void the warrant. Commissioner Shriver seconded the motion and the motion carried. Chairman Davie signed the warrant.

Ms. Osborn reported that the annual fire operation plan meeting would be held February 4, 2016, at 10:00, in South Fork.

It was noted that there is no County ordinance requiring financial institutions to register foreclosed property.

Ms. Osborn reported that a laptop had been ordered for Patrick Sullivan, Road and Bridge Department, at a cost of \$835.00. She also reported that she would deliver the airport plats to Russell Surveyors later in the afternoon so that one map could be created and recorded.

At 12:00 p.m., Ms. Osborn requested an executive session with the Board. Commissioner Bricker, pursuant to C.R.S. 24-6-402(4)(f), moved to adjourn the Board to executive session for personnel matters. Commissioner Shriver seconded the motion and the motion carried.

At 12:20 p.m., the executive session was adjourned, and the regular meeting was adjourned.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

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Mona Syring  
Clerk of the Board

#### COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
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County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, January 13, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Carol Osborn, Finance Officer Lori McGraw, and Clerk of the Board Mona Syring.

Suzanne Bothell was present to observe.

At 9:00 a.m., Chairman Davie called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda as presented. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were public comments. John Stump, Project Developer of the San Luis Valley Ecosystem Council Solid Waste Program, and Kristina Crowder, Project Coordinator, were present to request a letter of support. Mr. Stump reported that Conejos County Clean Water has cleaned up six illegal waste dumps. Conejos County has had an Environmental Justice Grant for two years, which has included funds for a half-time coordinator. A second grant has been applied for to address Alamosa and Saguache County landfills. Mr. Stump requested a letter of support stating that Rio Grande County would partner on this grant. He requested that the letter contain specifics with regard to what being a partner would entail. He provided the example of the Alamosa County Land Use Department helping to identify where illegal dump sites are. He suggested forming a task force to identify County needs. Mr. Stump said he would provide Ms. Osborn with a sample letter of support, and noted that the letter is needed by January 25, 2016. Commissioner Shriver said the Board should review the letter, and that a discussion should be had with County staff to review the topic. Chairman Davie noted that illegal dumping is not a big problem in Rio Grande County because of the landfill in the County. He also said that the State has cleared old landfills. Chairman Davie said that the Board would review the letter of support and let Mr. Stump know if it would be signed.

At 9:10 a.m., Commissioner Bricker moved to approve the minutes from the January 6, 2016, meeting with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:15 a.m., the meeting was turned over to Ms. Osborn for reorganization of the Board. County Attorney Bill Dunn was present.

Ms. Osborn asked for nominations for Chairman of the Board. Commissioner Shriver nominated Commissioner Davie; the nomination was seconded by Commissioner Bricker. Commissioner Bricker nominated herself to serve the County as Chairman of the Board; the nomination was seconded by Commissioner Davie. Ms. Osborn asked for a vote. Commissioners Davie and Shriver voted for Commissioner Davie. Commissioner Bricker voted for herself. Commissioner Davie was elected Chairman of the Board of County Commissioners.

Ms. Osborn asked for nominations for Vice Chair of the Board. Chairman Davie nominated Commissioner Bricker; Commissioner Bricker seconded the nomination. Commissioner Shriver nominated herself; there was no second. Ms. Osborn called for a vote. Chairman Davie and Commissioner Bricker voted for Commissioner Bricker. Commissioner Bricker was elected Vice Chair of the Board of County Commissioners.

Chairman Davie accepted the position of Chairman, saying that he likes being Chairman and is happy to do the job. He also said that the job requires input from others and that he does not do the job on his own.

At 9:22 a.m., Chairman Davie took over the meeting. The Board reviewed nominations to various committees:

Commissioner Shriver to:

- SLV Development resource Group/Council of Governments
- SLV Revolving Loan Board
- Astronaut Kent Rominger Airport Advisory Board
- San Luis Valley Veterans Coalition
- Rio Grande Watershed Emergency Action Team
- San Luis Valley Great Outdoors
- Rio Grande County Tourism Board
- Monte Vista Chamber Agriculture Committee
- Prepare newspaper articles

Commissioner Bricker to:

- San Luis Valley Community Action Agency
- San Luis Valley UAS Committee (with Jim Leist)
- Tri County Senior Center Board
- South Central Colorado Senior Board
- Rio Grande Library District Board
- Action 22 Executive Board
- Rio Grande County Prevention Partners
- Crossroads/Turning Point Advisory Board

Chairman Davie to:

- San Luis Valley Regional Landfill Authority Board
- CAPP Designation Representative
- San Luis Valley Hazmat Team (representative for all Valley counties)
- San Luis Valley Television Board
- San Luis Valley E-911 Telephone Authority Board (with Marty Asplin)
- San Luis Valley All Hazards Board
- Rio Grande County Courthouse Security Board (with Ms. Osborn)
- Rio Grande County Weed and Pest Control District
- Colorado Department of Transportation STAC

Ms. Osborn to:

- County Health Pool - Designated Representative

Jody Kern to:

Health and Human Services for Colorado Counties, Inc. (Commissioners as alternates)

Chairman Davie, Commissioner Bricker, and Commissioner Shriver to:

Rio Grande County Museum Board

Chairman Davie, Commissioner Bricker, Commissioner Shriver, and Ms. Osborn (as alternate) to:

- Agriculture, Wildlife and Rural affairs; Land Use and Natural Resources; General Government; Taxation and Finance; Transportation and Telecommunications; Health and Human Services; Justice and Public Safety; Public Lands and Tourism and Economic Development for Colorado Counties Foundation Inc.

Other nominations include:

Road and Bridge Supervisor:	Patrick Sullivan
Department of Social Services and Hiring Authority:	Jody Kern
Public Health Director:	Emily Brown
Public Information Officer:	Emily Brown
Emergency Manager	Jerry Dennis

Veterans Service Officer	Jack Rudder	
Rio Grande County Museum Director and Cultural Center (part time):	Louis Colville	
Rio Grande County Attorney:	William Dunn	
Rio Grande Weed and Pest District Director:	Brianna Brennan	
County Administrator:	Carol Osborn	
County Finance Officer:	Lori McGraw	
County Budget Officer:	Lori McGraw	

The Monte Vista Journal was nominated to be the designated newspaper of record for all legal publications by Rio Grande County. The Rio Grande County Courthouse was designated as the place to post the County Commissioners' agenda and other meeting agendas. First Southwest Bank, Del Norte Bank, Community Banks, Sunflower Bank, Rio Grande Savings and Loan, and San Luis Valley Federal Bank were nominated as the designated official depositories for Rio Grande County funds.

Commissioner Shriver moved to approve Resolution #2, the 2016 reorganization of the Board of County Commissioners. Commissioner Bricker seconded the motion and the motion carried. The holiday schedule and the meeting schedule were reviewed. Commissioner Bricker moved to approve the holiday and meeting schedules. Commissioner Shriver seconded the motion and the motion carried. The schedules will be posted on the County website. Book 579 Page 957

At 9:30 a.m., the Rio Grande BOCC participated in a conference call for a meeting being held in Creede hosted by the Mineral County Commissioners for a discussion regarding the possible sale of the railroad between South Fork and Creede. At the meeting in Creede, introductions included Mineral County commissioners Scott Lamb, Ramona Weber, and Don Hollenshead; South Fork Mayor Jerry Hixson and Interim Town Manager Tom Acre; Creede Mayor Eric Grossman; Forest Service District Ranger Martha Williamson; Diane Wason; and Don Shank, Denver and Rio Grande Historical Foundation; and interested citizens. On the phone in Del Norte were the Rio Grande County Board of County Commissioners, Rio Grande County Attorney Bill Dunn and Road and Bridge Supervisor Patrick Sullivan.

Mr. Lamb explained that the topic of the call was to discuss the possibility of pursuing an adverse abandonment petition if the railroad is being listed for sale. He asked Commissioner Shriver to explain another alternative. Commissioner Shriver said that the SLV Great Outdoors master plan includes a vision of trail system between South Fork and Creede; survey participants noted a desire for this trail system as a high priority. The sale of the railroad might provide an opportunity for this trail system to move forward. She said if the railroad is for sale, the conservation community might participate in deciding what to do, whether purchasing or leasing the railroad; there might be other options as well.

Mr. Lamb reported that Mineral County has been contacted by Ron Johnson of the Washington, D.C., law firm Jones Day, who encouraged the Mineral County commissioners to act in the public interest by pursuing an adverse abandonment petition. It is Mr. Johnson's opinion that the petition would likely succeed. It would be up to the City of Creede and Mineral County to file this petition. More opinion is needed to determine what the public interest is.

Mr. Shank noted that the owner of the railroad is a nonprofit organization, the Denver and Rio Grande Historical Foundation. He noted that the foundation is a 501(c)3 organization. The railroad was purchased in May 2000, at which time Mr. Johnson filed an adverse abandonment petition that resulted in the removal of the railroad tracks in the City of Creede. Mr. Shank noted that 80 percent of the railroad lies within Mineral County. He also noted that the railroad is the number one attraction in the Town of South Fork. He said that the railroad is on the National Historic Register and provides business to Mineral County with its stops at Cottonwood Cove and Blue Creek.

Mr. Shank said that there is no formal listing agreement to sell the railroad. He noted that the railroad owns the ground from South Fork through Blue Creek. He suggested that the adverse abandonment petition was an un-American proposal against a successful business.

Mr. Shank said that he is not responsible for stored cars on railroad tracks; those tracks are owned by Ed Ellis of Alamosa. Mr. Shank said he has refused to store cars on his tracks.

Commissioner Bricker thanked Mr. Shank for clarifying the issue.

Mr. Shank said he proposed the sale of the railroad to several ranches in the area along the tracts, but it was supposed to be confidential, but it was revealed by Mr. Johnson. He said he has the right to sell his business if he wants to. He also said that he was not notified about any meetings regarding the sale of the railroad.

Mr. Lamb thanked Mr. Shank and noted that this conversation was a preliminary discussion. He asked Mr. Shank who the members of the foundation are. Mr. Shank said that he is the president and executive director; Bob Shank is the vice president; and Don Holloway is the secretary. John Friendly is not on the board at this time. Tracy Shank runs the gift shop at the South Fork depot. There have been 220 members of the foundation. After the litigation, about half of those members left the foundation. Mr. Shank reiterated that the railroad benefits the region.

Mr. Lamb asked about the vehicles used by the railroad. Mr. Shank said the cars have been approved at the federal level. One car carries 14 or 15 people, and the other carries six or seven. The route ends at Wason Ranch. The train runs from Memorial Day through October. Mr. Shank noted that the railroad also works with rafting companies in the area.

Mr. Lamb said that information from newspaper articles created the impetus for this discussion and the main concern is public safety, particularly at the points where the railroad tracks cross Highway 149. These crossings are hazardous to bicyclists. Mr. Shank said he has spent 15 years talking to the Colorado Department of Transportation to get it to put up appropriate signage telling cyclists to walk across the crossings. He said when the signs were put up, they were inadequate. Mr. Shank explained that when the highway was changed by CDOT in 1959, the crossings were no longer at a 90 degree angle. He also noted that Highway 149 is located on railroad property. Mr. Lamb and Mr. Shank agreed that it would be cost prohibitive to change the angle of the tracks.

Martha Wiliamson said that the Forest Service does not want cars stored on the railroad tracks because it is detrimental to wildlife and tourism. She suggested that if Mr. Shank does sell the railroad, he and the Forest Service could work together to create trails. Mr. Shank said he does not want cars stored on the tracks.

Mr. Lamb asked if Mr. Shank could dictate not storing cars on the tracks if he sells the railroad. Mr. Shank said this could be handled in the form of a deed restriction. Mr. Shank said the ideal buyer would be one who would be committed to the maintaining the legacy of the railroad, and assured those present that he will not sell to anyone who would store cars on the tracks.

Mr. Lamb asked if the Rio Grande County Commissioners had any questions. Commissioner Shriver said the Board had no plans to take action, unless Mr. Shank was willing to sell the railroad. In that event, there might be an opportunity to create a trails system, if the public was in favor of that. She noted that the conservation community might be a partner in this kind of effort.

A Creede citizen asked if it would be possible to have Mr. Shank sign a document assuring that no cars would be stored on the railroad tracks. Mr. Shank noted that if an adverse abandonment petition was successful, anyone could buy the railroad, and could possibly store cars on the tracks. He purchased the railroad under an Offer of Financial Assistance and had to agree to run the line for two years. He said it is not his goal to see the railroad chopped up and wants to see it continue.

Chairman Davie asked if the tracks would have to be altered in order to store cars on them. Mr. Shank said they would and this is why he does not run "regular" cars on the tracks. Chairman Davie and Mr. Shank agreed that Masonic Park would not like a trails system, in their opinion.

A question was asked about the railroad easements. Mr. Shank said that 98 percent of the line was fee simple from Creede to Blue Creek. It is also a fee simple arrangement through Elk Creek. The fee simple right of way is 100 feet: 50 feet on either side of the tracks. Where there is an easement, it is 200 feet.

Mr. Shank said that valuation maps have been filed with the Secretary of the Interior.

A question was asked about when Ron Johnson first contacted Mineral County. Mr. Lamb said contact was made when a nuisance resolution was filed regarding moving cars to Wason Ranch and when there were rumors about the sale of the railroad. Mr. Lamb said that Mr. Johnson does not represent anyone at this time, but will represent Mineral County pro bono if needed.

A question was asked about whether the tracks can be used to move freight. Mr. Shank said some work would have to be done in order for the tracks to be considered Class One tracks.

Mr. Shank was asked how he felt about signing a document stating that if the railroad sells, no cars can be stored on the tracks. Mr. Shank said it would be up to the foundation and board and

said that he wants to see the railroad continue. Mr. Lamb said he was not comfortable with such a document.

Tom Acre noted that the Town of South Fork appreciates the tourist attraction of the railroad. He asked if the railroad comes up for sale and is used for something other than tourism, how a trail could be preserved. Mr. Lamb noted that CDOT would favor a trail in order to get bicycles off the road. He asked how Wason Ranch would feel about a trail, and Mr. Shank asked who would want people walking through the ranch.

It was noted that the railroad track runs to the city limits of Creede, but usually runs to Wason Ranch. Mr. Shank reiterated that if an adverse abandonment petition is successful it would open up the sale of the railroad to anyone, and if purchased, those monies would go to the foundation.

Eric Grossman asked if it would be viable to install a trail alongside the railroad. Mr. Shank said that in some areas it would work, but other areas of the track would be difficult to make safe.

Mr. Lamb said he appreciated the opportunity to gather opinions. The Town of South Fork and Rio Grande County are not supporting an adverse abandonment petition at this time.

A comment was made regarding the safety of the railroad crossings. Mr. Shank said the crossing at Wason Ranch needed to be replaced and that other crossings are in good shape. He explained that he is at an impasse with CDOT about whose responsibility it is to fix the crossings. He noted that it is the railroad's responsibility to maintain the tracks.

At 10:35 a.m., the call ended.

Chairman Davie said the call clarified the issue. Mr. Dunn noted that a 501(c)3 corporation can only be sold to another charitable organization. He said that if the adverse abandonment petition is successful, then anyone can use an OFA and use the railroad for another purpose. He noted that Mineral County wants to get rid of the railroad. He said there is potential for a dialogue regarding partnership with the railroad if there is a common interest with conservation groups. Mr. Dunn also said that Mr. Shank might give the right of first refusal to conservation groups.

Chairman Davie said the railroad brings in taxes and tourism. Commissioner Shriver noted that the tourism claims may not be accurate. She said South Fork wants to keep the railroad as it is right now, because it does bring in some revenue, but believes a trail system might be a better alternative in the long-term vision. Mr. Dunn said that an adverse abandonment petition would affect 80 percent of the railroad in Mineral County, leaving little of the line intact. He noted that this is the first conversation. Mr. Dunn asked if the railroad and a trails system would be exclusive.

Commissioner Shriver noted that the crossing issue is Mineral County's issue. It is the railroad's responsibility to repair the crossings, and it is CDOT's responsibility to reimburse the costs. Mr. Sullivan agreed that the rails and ties were the railroad's responsibility; outside of these, CDOT is responsible. He said that repairs to rails and ties would probably have to be done to CDOT standards, and noted that the railroad has been a good partner to work with in getting repairs done. It has to be a team effort.

Mr. Dunn noted that Mr. Shank could enter an agreement not to store cars on the tracks. Commissioner Shriver said he could put in a deed restriction but will not. Mr. Dunn said that conservation groups should talk with Mr. Shank.

Mr. Dunn reported that attorney Katie Triska continues to request the building plans for Proximity Malt LLC. Proximity Malt has not sent its reasoning as to why the building plans are a trade secret. Mr. Dunn spoke to Dale West and said that Ms. Triska will be sending a letter. Mr. Dunn expressed concern that the County is in the middle of this request.

At 11:00 a.m., Director of the Department of Social Services Jody Kern, DSS attorney Ryan Dunn; Jennifer Silva, Clarissa Woodworth, Kristina Daniel, and Victoria Romero, San Luis Valley Behavioral Health Group; Rio Grande County Sheriff Brian Norton; and Judge Patrick Hayes, Hollie Wheelwright, State of Colorado Courts, and Christina Gallegos, 12th Judicial Courts were present.

Ms. Daniel reported that San Luis Valley Behavioral Health Group had participated in the recent needs assessment at the Rio Grande Hospital. She expressed concern about misinformation being disseminated regarding the services offered by SLVBHG. She explained that

communication plans, resources, training, and emergency services are offered. She said SLVBHG wants to work on its relationship with Rio Grande County.

Ms. Daniel expressed her concern about Sheriff Norton not contacting SLVBHG directly when he needs help. She asked if this was a matter of not having enough time. She also was concerned about the Commissioners receiving misinformation, and noted that the Sheriff is not making the time. Sheriff Norton said he did not recall not being available. Ms. Daniel said this was not an effective way to communicate.

Sheriff Norton recalled the last meeting with SLVBHG regarding an escaped inmate. He called SLVBHG after the inmate was moved back to the jail. Ms. Daniel said she understood the frustration when an inmate cannot be removed from the jail, but that does not mean that SLVBHG is not doing its job. In the most recent situation where an inmate injured himself, SLVBHG got the court involved and tried to help, but the community continued to hear that SLVBHG did not do its job.

Sheriff Norton said that the staff at the jail cannot deal with some issues, such as giving medications and in situations where an inmate needs sedation. He expressed concern about the liability faced by the County in these situations. He noted that SVBHG sees inmates for short periods of time but does not get the full picture regarding their status.

Ms. Daniel offered to set up training sessions so that the jail staff can better deal with these situations. Sheriff Norton asked why the staff should be trained when the staff is not mental health staff. He said his frustration is that there is no place to take inmates who need to be transported to another facility.

Ms. Daniel said SLVBHG may not have access to a bed in another facility. She again offered training so that the jail staff can better deal with inmate behavior. She asked the Sheriff to trust SLVBHG's assessments and noted that not all behaviors indicate a mental health issue. Sheriff Norton said that the staff can recognize the difference, and wondered why SLVBHG should be contacted.

Jennifer Silva reported that it takes work to find a bed for someone with a mental health issue. The State hospital has a limited number of beds and SLVBHG has to rely on emergency psychiatric appointments. Sheriff Norton said that it appears that when there are no results, that there is no work being done behind the scenes. Ms. Daniel said they worked to find the injured inmate a bed. Sheriff Norton acknowledged that the inmate is on a waiting list, but there is no bed for him. Ms. Daniel noted that the inmate has to stay in the jail until a bed is available. She again suggested training would help the staff deal with these situations more effectively.

Commissioner Bricker asked if temporary beds were available. Ms. Daniel said that there are potential beds, but when the patients have criminal charges, they may not qualify for the beds. She said that criminals are the hardest to deal with, so there is a need to partner more effectively with the Sheriff. Commissioner Bricker asked if the State hospital would take a person who is in jail. Ms. Silva said that this would depend on the nature of the charge.

Commissioner Shriver asked for clarification about behind the scenes work. She asked who determines what hospitals are contacted and who works with psychiatrists. Ms. Daniel said that SLVBHG does its assessment at the jail, leaves, then starts the referral process, while the person remains in jail. She noted that the person can refuse care or medication and noted that there is no way to move a person from the jail until a bed opens up.

Attorney Ryan Dunn asked if beds are allocated by region. Ms. Daniel said there is no allocation. Ms. Silva said that some beds can be used for forensic holds. Director of Social Services Jody Kern said that her department has difficulty finding beds and asked if there was legislation on which the group could partner. Ms. Daniel said that this could be discussed. She said that training would help staff deal with behaviors differently. It is SLVBHG's goal to have patients live in the community when possible and noted that there is no quick fix to help people become stable. Victoria Romero, SLVBHG, noted that people have choices. Sheriff Norton said his concern is when an inmate is a danger to his/herself or others.

Commissioner Bricker asked who can sedate an inmate when he/she is out of control. Ms. Daniel said that the sheriff cannot and neither can SLVBHG. Ms. Silva noted that it is a court process to provide medications when a person refuses it. She noted that there are limited resources, particularly in rural areas, and said that elderly and forensic patients are the hardest to place.

Ryan Dunn asked for clarification of the process. Judge Hayes said that a district attorney or another interested party can start the process to medicate or sedate a person who has refused the treatment. Mr. Dunn asked how these issues are resolved. Ms. Daniel said she would verify whether a client's attorney or the district attorney can start this process.

Commissioner Shriver noted that this is a nation-wide problem, and suggested that a goal for the Board might be participating in the Stepping Up Initiative. She said that CCI might help find a solution, and the hospital might be able to help by providing a bed. She noted that it will take time to find a solution.

Commissioner Bricker asked if the new nursing home will provide a bed. Ms. Daniel said that it would, but noted that when dealing with inmates, the problem is more difficult to solve. Commissioner Bricker suggested pressuring the State for help.

Sheriff Norton said that training was not necessary, and that this sort of care is not his staff's responsibility. He suggested approaching Senator Larry Crowder and Representative Ed Vigil for help. Ms. Daniel acknowledged that the jail cannot close down for staff training and offered to set up as many trainings in Mental Health First Aid as needed in order to train the entire staff.

Sheriff Norton said that when "the worst of the worst" are in the jail, he has to become angry in order to get them the mental health help they need. Ms. Daniel assured him that SLVBHG is working on the issue beforehand. Sheriff Norton said he has gone to court himself to get an inmate moved. Ms. Daniel said that SLVBHG is committed to working with the Sheriff. She said the hospital has a good plan and SLVBHG will continue talking with the hospital and the nursing home. She suggested talking with legislators and said referrals will continue to be sent. She noted that in a crisis situation it often appears as a hurry-up-and-wait situation. She thanked the Board for participating in this meeting.

Commissioner Shriver asked Judge Hayes how these situations can be expedited through the court system. Judge Hayes said there has been an extreme shift in the law and it is more difficult now to obtain an involuntary commitment. He expressed concern about the lack of beds available and suggested that legislation is needed. Jody Kern added that when elderly people have behavioral issues the situation is just as bad; finding beds for them is very difficult also.

Sheriff Norton said that the self-injured inmate was due to be moved back to the jail and expressed concern about liability. Ms. Silva said that after treatment, if a patient meets baseline requirements, he or she cannot be kept in a facility indefinitely. Sheriff Norton said it is an injustice to hold a mental health patient in the jail because the jail is not a mental health facility and there are no nurses available to check on the patients. Judge Hayes said that patients deemed incompetent are taking beds when some beds are needed for emergencies. He noted that the State hospital is not fully staffed.

At 12:00 p.m., Commissioner Shriver suggested that this issue be taken to Action 22.

Ms. Osborn presented the December 2015 Veterans Service Officers Monthly Report. Commissioner Bricker moved to approve the report. Commissioner Shriver seconded the motion and the motion carried. Chairman Davie signed the report.

Ms. Osborn presented the memorandum of understanding between the Costilla County Board of County Commissioners/Board of Health and Rio Grande County Board of County Commissioners/Board of Health. Commissioner Shriver moved to approve the MOU. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie signed the MOU.

Ms. Osborn reported that Viaero has a new representative: Henry Jacobson. She said that Viaero wants to place cell phone towers on utility poles, to avoid having to obtain approval from Land Use departments. She said these poles are 52 feet tall. The consensus of the Board was that Viaero will have to continue getting approval from the Land Use Department.

Ms. Osborn presented a letter from Cindy Hill, requesting appointment to the Rio Grande County Museum Board. Commissioner Bricker moved to approve the appointment, with the understanding that Ms. Hill will serve as a Rio Grande County citizen and not an elected official. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn asked if the bylaws of the Noxious Weed Board were amended in 2015. It was suggested that she review minutes of the Board's meetings, as well as the Weed District Board's minutes.

Ms. Osborn presented costs for Museum security. A security system will cost \$1,288.70. Cameras will cost \$4,302.00. It was noted that cameras will not show when someone is in the Museum. Louise Colville, Museum Director, is concerned about people being in the Museum. The consensus of the Board was to purchase a security system.

Ms. Osborn reported that two deputies in the Sheriff's department have been promoted. Chairman Davie asked if these promotions usually come before the Board for approval. Commissioner Shriver said they usually do, but that the Board cannot micromanage the Sheriff.

Ms. Osborn asked if the Board was available for a breakfast meeting with the City of Monte Vista, January 26, 2016, at 7:00 a.m. The meeting was scheduled.

Ms. Osborn reported a concern brought to her by Ms. Dennis. When new employees are hired in the middle or late in the month, it affects their insurance. Ms. Dennis asked for a policy to start new hires at the beginning of the month. Commissioners Shriver and Bricker agreed that there might be instances where a department cannot wait until the first of the month. The consensus of the Board was to agree to start new hires at the beginning of the month, when possible.

Ms. Osborn reported that department head evaluations are ready and the evaluations will be conducted in the month of January. Chairman Davie said the evaluations should be done in January. Commissioner Shriver suggested they be done in October or November to make it easier to change salaries. It was agreed that the evaluations will be done in January this year.

Ms. Osborn asked Chairman Davie if Rusty Strohmayer had called him. Chairman Davie said he had not. Ms. Osborn explained that Mr. Strohmayer wants to be paid immediately for the balance of a voucher that was paid in 2015 to Strohmayer's Funeral Home. The voucher was in the amount of \$2,100.00 and Strohmayer's Funeral Home was paid \$1,050.00. Mr. Strohmayer was then paid \$520.00 in November 2015. Ms. Osborn reported that Mr. Strohmayer submitted an invoice in the amount of \$3,666.00 for storage; the invoice includes interest. She said that \$520 is the total amount owed for 2015. She noted that an additional bill in the amount of \$300.00 for the storage of two bodies will be submitted soon. A total of 16 bodies were stored in 2015. Ms. Osborn reported that the contract between the County and Strohmayer's Funeral Home had been signed. The consensus of the Board was to pay \$825.00.

Ms. Osborn asked if an ad should be placed for the position of Emergency Manager. It was agreed that the Board needs to discuss this.

Ms. Osborn reported that a meeting to discuss the Courthouse Security Plan will be held January 22, 2016, at 8:30 a.m. Jerry Duran, Courthouse Security, will conduct security training in February or March.

Ms. Osborn reported that she will be assisting Human Resources with the year-end health insurance reporting and working on 2016 W-2s, and 2015 vendor 1099s. She said there are approximately 60 vendor 1099 forms to be sent out. Ms. McGraw reported that this is not a new law and that vendor 1099s have not been sent out in the past.

It was agreed to schedule the 2016 goals meeting on January 20, 2016, after the Managers' meeting.

Commissioner Shriver reported that she will not attend the Board meeting on January 27, 2016. She will be attending a Colorado Water Congress meeting January 27 and 28, and noted that some of the workshops on the agenda are on topics that may affect the County. She noted that there is no charge to the County for her attendance at the meeting.

Ms. Osborn reminded the Board about upcoming meetings:

- January 19, 2016, Rio Grande Water Conservation Board, 10:00 a.m., Rio Grande Water Conservation Office, Alamosa
- January 19, 2016, CDPHE Statewide Stakeholder Meeting regarding regional landfills, 8:30 a.m., Alamosa
- January 21, 2016, Veteran's Coalition Meeting, 10:00 a.m., Colorado Army National Guard, Alamosa
- January 21, 2016, Historic Preservation Training Workshop, Lake City
- January 25, 2016, San Luis Valley Commissioners Association
- February 4, 2016, Transportation Planning Region meeting, 10:30 a.m., 8900 Independence Way, Alamosa

At 12:30 p.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
  ss  
County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, January 27, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Shriver led the opening prayer. The Pledge of Allegiance was said. Chairman Davie asked if there were public comments and there were none. Commissioner Bricker moved to approve the agenda with the addition of discussions with Porfie Medina, Custodial Department; Dixie Diltz, Land Use Department; and representatives from the Conejos County Emergency Management team. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver moved to approve the minutes from the January 13, 2016, meeting with changes. Commissioner Bricker seconded the motion and the motion carried.

Porfie Medina, Maintenance Department, reported that the courthouse boiler needs to be repaired. He also reported that the heating system and the security system at the Rio Grande County Museum are both working well.

At 9:10 a.m., the Board adjourned to the Board of the Department of Social Services.

At 9:15 a.m., the Board reconvened. Pursuant to C.R.S. 24-6-402(4)(f), Commissioner Shriver moved to go into executive session for personnel matters. Commissioner Bricker seconded the motion and the motion carried.

At 9:45 a.m., Commissioner Bricker moved to come out of executive session. Commissioner Shriver seconded the motion and the Board reconvened.

January 2016 payroll was presented. Commissioner Shriver moved to approve January payroll. Commissioner Bricker seconded the motion and the motion carried.

**JANUARY 2016 PAYROLL**

County General:	\$204,187.76
Road and Bridge:	\$ 75,465.59
DSS:	\$115,712.01
Pest Control:	\$ 3,493.81
Public Health:	\$ 14,675.95
<b>TOTAL:</b>	<b>\$413,535.12</b>

A request was made to ratify the reappointment of some members of the Rio Grande County Weed/Pest Advisory Board. Commissioner Bricker moved to approve the resolution. Commissioner Shriver seconded the motion and the motion carried.

- Bryan Christensen, for a term of three years (January 2016 through December 2019) Book 579 Page 568
- Mark Mueller, Vice Chairman, for a term of three years (January 2016 through December 2019) Book 579 Page 567
- Jim Clare, Secretary, for a term of three years (January 2016 through December 2019) Book 579 Page 566
- Keith Rogers, for a term of three years (January 2016 through December 2019) Book 579 Page 565

Commissioner Shriver moved to appoint Gene Glover to the Planning Commission/Zoning Board. Commissioner Bricker seconded the motion and the motion carried. Book 579 Page 572

An engagement letter from Wall Smith Bateman in the amount of \$35,950.00 was presented. This includes a single audit of two major programs. The cost for auditing an additional program will be \$2,600.00. Commissioner Bricker moved to approve the engagement of Wall Smith Bateman for 2016. Commissioner Shriver seconded the motion and the motion carried.

At 9:51 a.m., Rodney King, Conejos County Emergency Management, and Jim Felmlee, Saguache County Emergency Management, were present to discuss the emergency mitigation consultant grant for five counties in the Valley. Rio Grande County is currently the fiscal agent for this grant. The amount of the grant is \$80,000.00. Mr. Felmlee explained that this grant will be closed in September 2016. Commissioner Shriver asked if another county could become the fiscal agent for this grant, assuming the State would approve the transfer. Mr. Felmlee said that Saguache County has volunteered to become the fiscal agent but the Saguache County Board of County Commissioners would have to take formal action. No action was taken.

At 9:55 a.m., County Attorney Bill Dunn was present to update the Board. He reported that he had received information regarding the open records request for the building plans for Proximity Malt LLC. Mr. Dunn said there is adequate case law indicating that building plans are trade secrets and would aid competitors of Proximity Malt. He requested authorization to deny the request for the building plans. He noted that Proximity Malt will hold Rio Grande County harmless in denying this request, and that if the County is sued over the matter, will reimburse all costs. Commissioner Shriver moved to approve Mr. Dunn's writing a letter indicating that Proximity Malt's building plans are not subject to the open records request, contingent on Proximity Malt indemnifying the County. Commissioner Bricker seconded the motion and the motion carried.

Mr. Dunn reported that he had received a telephone call from Ben Gibbons, attorney for Rusty Strohmayer, requesting information about why an invoice from 2015 had not been paid. It was explained that an invoice in the amount of \$3,000.00 from Strohmayer's Funeral Home for storage included interest and only \$800.00 was paid by the County. A detailed invoice was requested, but Mr. Strohmayer has not sent it.

Commissioner Shriver noted that a second invoice has been received from Mr. Strohmayer for services in January in the amount of \$1,806.92. This invoice was not fully documented and the standard charges for mileage were not included. Commissioner Shriver explained that Mr. Strohmayer is to use the County van whenever possible, but in adverse weather or when the van is not accessible, Mr. Strohmayer uses his own vehicle. When Mr. Strohmayer uses his own vehicle, standard County mileage charges must be applied and documented; he cannot charge a flat fee as he did on the January 2016 invoice. Chairman Davie explained that interest on the \$3,000.00 invoice will not be paid. Mr. Dunn said he would explain this to Mr. Gibbons.

At 10:05 a.m., it was reported that County Administrator Carol Osborn and Finance Director Lori McGraw were no longer employed by the County.

Commissioner Shriver moved to reinstate the supervision of all County department heads to the Board of County Commissioners. Commissioner Bricker seconded the motion and the motion carried.

Pursuant to C.R.S. 24-6-402(4)(f), Commissioner Bricker moved to go into executive session for personnel matters. Commissioner Shriver seconded the motion and the motion carried.

At 10:40 a.m., Commissioner Bricker moved to adjourn the executive session. Commissioner Shriver seconded the motion and the motion carried. The Board reconvened.

Jack Rudder, Veteran Service Officer, was present to update the Board. He presented a recap of services provided in the last three years.

	<b>2015</b>	<b>2014</b>	<b>2013</b>
Phone calls	506	510	418
Office visits	367	403	478
Community events/funerals/outreach	60	66	35
Service connected claims	26	55	32
Percentage for Homelake	19/55	49/142	28/92

	35%	35%	30%
Spouse/survivor's benefits	6	0	6
Registrations for Alamosa VA Clinic (10-10)	27	26	25
Fuel/food assists	56	154	76
Hours	924	965	881
Pay per hour	\$14.58	\$14.30	\$13.60

Mr. Rudder said that January was a busy month. Commissioner Bricker said the Veterans Coalition meeting was good. Mr. Rudder said he was disappointed in the number of veterans who attended.

Mr. Rudder reported that 35 percent of what he does takes place at Homelake. Pensions take about half of his time. He reported that national and state dues have been paid, and that he will attend annual training in April 2016.

At 10:50 a.m., a request from the County Treasurer was made for a resolution approving the nominations for financial institutions used by the County: First Southwest Bank, Del Norte Bank, Community Banks, Sunflower Bank, Rio Grande Savings and Loan, San Luis Valley Federal Bank, Edward Jones, CSIP, and Colorado Financial Partners/LPL Financial. Commissioner Shriver moved to approve the resolution. Commissioner Bricker seconded the motion and the motion carried. The resolution was signed. Book 579 Page 569

It was noted that the McMullen Building at Ski Hi Park is used by the extension service and the extension service has private insurance. The annual rental fee for the extension service's use is usually waived. Commissioner Shriver requested that the rental agreement be renewed with an attachment stating that the extension service is a government entity and is immune to law suits. Commissioner Bricker moved to accept the rental agreement and waive the rental fee. Commissioner Shriver seconded the motion and the motion carried.

It was noted that the County Clerk requested an ergonomic study by CTSI. That request was granted and other departments were scheduled for evaluation the same day (January 27, 2016).

At 10:55 a.m., Dixie Diltz, Land Use Supervisor was present. She requested leave on the next three Fridays. Commissioner Shriver commented that this was a reasonable request and the consensus of the Board was to agree.

Ms. Diltz reported receiving an email from RG & Associates regarding the final draft of the 2016 master plan. RG & Associates requested approval on Friday, January 29, 2016. RG & Associates also requested a meeting with representatives from Monte Vista, South Fork, and Del Norte on February 16, 2016. RG & Associates further requested a joint resolution to adopt the master plan on February 17, 2016. Ms. Diltz noted that a public hearing is needed before the master plan can be adopted. Commissioner Shriver agreed that RG & Associates was acting too quickly and said there needs to be time to revise the draft before it becomes final. It was agreed to table the discussion until February 3, 2016.

Ms. Diltz reported that Four Corners Materials, a contractor for the Colorado Department of Transportation, is scheduled to asphalt Wolf Creek Pass this summer. Four Corners Materials has not applied for a conditional use permit for a pit in the area. However, Mathias Concrete applied for a conditional use permit for the same project on its own property. Notices were sent to landowners in the area. After further research, Ms. Diltz reported that Mathias Concrete is classified as a light industrial company, so this type of project is allowed. Ms. Diltz sent a letter to landowners canceling the conditional use permit. Ms. Diltz said that landowners are likely to be upset. Four Corners materials will subcontract on the project with Mathias Concrete.

Ms. Diltz reported that Alan Graber has requested a home occupation permit for a home bakery. He has submitted several applications that were not approved. He now meets the regulations; the bakery will be 25 percent of his residence. Commissioner Shriver suggested that Ms. Diltz document all the requirements for the home occupation permit.

Ms. Diltz reported that the Land Use Department fee schedule is different on line from what it is in print. Ms. Diltz will check with the Clerk and Recorder's office to determine the fees that have been recorded. The correct information will be uploaded on the County website. Commissioner Shriver recommended adding the text: Fees are subject to change.

At 11: 10 a.m., the Board adjourned to a closed work session with CTSI representative Dennis Hunt via telephone conference.

At 11:30 a.m., Commissioner Shriver moved to adjourn the work session. Commissioner Bricker seconded the motion and the motion carried. The Board reconvened.

Commissioner Shriver moved to accept the letters of resignation from Carol Osborn and Lori McGraw. Commissioner Bricker seconded the motion and the motion carried.

Emily Brown, Public Information Officer, was requested to disseminate information to all County employees. The Board reviewed the memo to be sent out.

It was agreed that a work session on Off Highway Vehicles be held after the February 3, 2016, meeting.

At 11: 40 a.m., the meeting was adjourned.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board