

Rio Grande/Mineral County
Department of Social Services

Policy

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| Policy Title Fiscal Agreements | Reference Vol. III 3.913 (oo) |
| Policy No. CCCAP-10- Revised | Effective Date February 1, 2014 |
| | County Director Approval <i>Approved by BOCC 2-5-14 [Signature]</i> |

Purpose

Determine a timeline for processing fiscal agreements.

Commissioner meeting

Policy

Fiscal agreements must be timely in order for providers to be paid for care provided. Fiscal agreements determine the rates paid to providers. They also specify the rights and responsibilities of both the county and the providers. No payments can be issued to a provider without a completed fiscal agreement.

Procedure

The provider may request one review of the fiscal agreement during the fiscal period.

45 days prior to the provider's fiscal agreement expiring, the county shall request in writing the submission of the provider's private pay rates. Providers shall submit their rates within 10 days of the date of written request. For new providers, their rates shall be requested during the application process and submitted prior to receiving a fiscal agreement.

The county shall send the fiscal agreements to providers within 10 days of receiving the provider's lowest private pay rates. The provider shall sign and return the fiscal agreement within 10 days of the written request. Once the county has received and signed the fiscal agreement it shall be entered into CHATS within 5 business days and a copy returned to the provider.

Signed by:

[Signature]

2-5-2014

Chair, Rio Grande County Board of Commissioners

Date