

## Rio Grande/Mineral County

Department of Social Services

### Policy

<b>Policy Title</b> Maintaining a Waiting List	<b>Reference</b> 3.913 (AAA)
<b>Policy No.</b> CCCAP-13	<b>Effective Date</b> January 1 <sup>st</sup> 2015
	<b>Adopted by BOCC 12-31-2014</b>

### Purpose

The purpose of this policy is to reserve the right to institute a waitlist should the financial need arise.

### Policy

If at any time during the year a shortage of CCCAP allocation is predicted a waitlist shall be instituted. If the financial situation improves during the year the County Director along with the Social Services Manager and the Child Care Worker shall prioritize the waitlist according to the need of the community and current eligible activity trends in participants to minimize the negative impact of the waitlist.

Signed by:

Karl L. Shiver

Chair, Rio Grande County Board of Commissioners

12-31-2014

Date