

**Rio Grande/Mineral County**

Department of Social Services

**Policy**

<b>Policy Title</b> Maintaining a Waiting List	<b>Reference</b> 3.910.1
<b>Policy No.</b> CCCAP-13	<b>Effective Date</b> September 2021
	<b>County Director Approval</b>

**Purpose**

The purpose of this policy is to reserve the right to institute a waitlist should the financial need arise.

**Policy**

If at any time during the year a shortage of CCCAP allocation is predicted a waitlist shall be instituted. If the financial situation improves during the year the County Director along with the Social Services Manager and the Child Care Worker shall prioritize the waitlist according to the need of the community and current eligible activity trends in participants to minimize the negative impact of the waitlist.

Signed by:

  
\_\_\_\_\_  
Chair, Rio Grande County Board of Commissioners

  
\_\_\_\_\_  
Date