<table>
<thead>
<tr>
<th>Policy Title</th>
<th>Reference</th>
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<tbody>
<tr>
<td>Tiered Absences &amp; Holidays</td>
<td>3.915.1 (E) 1-3</td>
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<tr>
<th>Policy No.</th>
<th>Effective Date</th>
<th>County Director Approval</th>
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<tbody>
<tr>
<td>CCCAP-12</td>
<td>September 2021</td>
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**Purpose**

Absences and Holidays will now be paid on a tiered structure to support the provider’s quality rating.

**Policy**

**Holidays**

The county pays the following holidays: New Year’s Day, President’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. The county will reimburse licensed providers for the above listed holidays, provided the child is regularly scheduled for care for that day.

**Absences**

The county will reimburse licensed providers for absences according to their quality rating. The tiered reimbursement is as follows:

- Tier I= No Quality Rating or Qualistar/Colorado Shines rating of 0 = maximum of 72 days per year.
- Tier II= Qualistar/Colorado Shines rating level of 1-2 = maximum of 72 days per year.
- Tier III= Qualistar/Colorado Shines rating level of 3-4, NAEYC or NAFCC certified = maximum of 84 days per year.
Procedure

All holidays are paid through CHATS. Absences are paid at the lowest Tier through CHATS.

Providers will be required to verify their quality rating prior to the first payment for additional absences and then on an annual basis or as the rating may change.

Signed by:

[Signature]

Chair, Rio Grande County Board of Commissioners

Date: 9-6-21