



Ms. Diltz is writing a letter to vacation rental owners reminding them to register with the County and to have their permits in order. Commissioner Bothell said the County needs to notify the same people that they need to pay lodging tax, and asked if the notices can be sent at same time.

The Andrew Buffington hearings were on January 7<sup>th</sup> and 9<sup>th</sup>. He is living on property he doesn't own without permission, and has been charged with trespassing. The 2015 tax lien was sold in December 2016. The assessed owner, Ms. Edelman, has until April to redeem the past taxes. If she does not redeem the tax lien, a Treasurer's Deed will be issued. The Board will wait to see if the situation has resolved itself by then.

Ms. Diltz gave an update on the Silverton Club. She first contacted the owner in May 2019 about removing a small structure that was not built to code. He said he would take it down, but has not. On December 30 she got a call from Matt Peterson, who said he is a contractor hired by the owner to remove the building. He had cleared out the interior before getting ill; he said he would remove it Friday, January 3, 2020. On January 2, Ms. Diltz received a call from the owner who said the contractor was on his way to remove the structure, but when she went to the property on the 3rd, it was still standing. She checked again the next week, and saw new tire tracks in the snow near the building, but it was still standing.

Ryan Dunn, County Attorney, said he sent a letter to the owner stating the building must be removed. He said the next legal step would be to have the court order an injunction. He suggested he could prepare a complaint and send it to the owner, but wait to file it with the court in the hopes of having the issue resolved before incurring court costs. Commissioner Bothell liked that idea. Commissioner Glover said it would be good to have a standard policy on how to handle land use violations to be sure that each case was handled in a similar manner; Commissioner Noffske agreed.

Commissioner Bothell proposed that Mr. Dunn send a complaint to the owner and give him a month to comply before filing with the court. All commissioners agreed giving Mr. Dunn clear direction from board to send complaint.

At 9:55 AM Randy Kern, Building Department, spoke to the board. He said he also thinks it would be good to have a standard policy for dealing with land use and building violations. Commissioner Bothell stated that even if there were as standard policy, the board should be notified before any legal action is taken. Commissioner Noffske said it would be helpful to find out how other counties handle this.

Mr. Kern reported about the Pilots' Lounge at the airport. One door is too narrow for code. The building plans didn't have door dimensions, so he didn't catch it, because they are usually standard size. To install a wider door, the builders need to move light switch, re-do the laminate flooring, and re-frame top. Commissioner Bothell suggested making a checklist to follow, to keep errors like this from happening. Mr. Kern said there are so many code variations, it would be difficult to make checklist.

Mr. Kern spoke about the Bothell Airport Hangar Lease. He sees no issues with the layout and plat for tract 41. The 2.5 ft. set-back from tract edge is okay as long as nothing will be built beside it. Commissioner Bothell said there is a ravine beside the tract, so nothing else will be built. Ms. Diltz said the Board needs to make sure it is following its own code. A new survey was done recently to plan for expansion of the airport. She suggested replatting to make bigger lots for bigger hangars so they will be compliant with the new code book. Mr. Kern reminded the board that IBC requires a 20 ft. separation of buildings without fire rated walls.

### **General Business and Administrative Items**

At 10:18 AM, the Resolution for Annual Reorganization, Appointments and Authorizations for Rio Grande County was presented. Ms. Slater said the Board of Adjustment, usually included in this resolution, requires five members, so it will be approved at a later date and not included in this resolution.

Item 1: Chair of the Board. Commissioner Bothell stated that since she and Commissioner Glover are both up for re-elect this year, it might not be wise for either to be chair. Commissioner Bothell made a motion that Commissioner Noffske be Chair of the Board. Commissioner Glover seconded the motion, and the motion carried.

Item 2: Vice Chair of the Board. Commissioner Glover made a motion that Commissioner Bothell be Vice Chair of the Board. Commissioner Noffske seconded the motion, and the motion carried.

Commissioner Noffske read the rest of the appointments listed in the resolution:

Rio Grande County Administrator: Tricia Slater

Rio Grande County Budget Officer: Tricia Slater

Rio Grande County Attorney: Ryan Dunn

Rio Grande County Road and Bridge Supervisor: Patrick Sullivan

Director of Rio Grande County Department of Health and Human Services: Jody Kern

Director of Rio Grande County Public Health: Commissioner Bothell made a motion to discuss at a later date; Commissioner Glover seconded the motion, and the motion carried.

Rio Grande County Veteran’s Service Officer: Bernie Jack Rudder

Rio Grande County Emergency Manager: Nicolle Rosecrans

Mr. Dunn pointed out that the second statute referenced in paragraph one should be corrected to read “30-11-107”.

Commissioner Bothell made a motion to adopt the resolution as corrected. Commissioner Glover seconded the motion, and the motion carried.

Commissioner Commissioner Bothell moved for adoption of the following Resolution  
**RESOLUTION NO 2020-1**

202000437849  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-16-2020 At 03:01 PM.  
RESOLU NC .00  
599 Page 572 - 573  
Instrument Book Page  
202000437849 DR 599 572

**ANNUAL REORGANIZATION, APPOINTMENTS AND AUTHORIZATIONS FOR RIO GRANDE COUNTY**

*WHEREAS*, the Board of County Commissioners of the County of Rio Grande, State of Colorado (hereinafter "the Board"), is required by law, including C.R.S. 30-10-307, to select a chair to preside over its meetings, and is authorized by law, including, but not limited to, C.R.S. 30-11-107, to make other administrative appointments and designations for the ensuing year or other term as specified herein below; and

*WHEREAS*, the following appointments and designations do not constitute contractual obligations of the County of Rio Grande nor of the Board, and the County and the Board are not legally bound for the respective terms of appointments and designation as specified herein below, the County, by and through the Board, having the authority in its sole discretion, to change, add, or abolish such appointments and designations, to fill vacancies, and to otherwise alter any or all authorizations herein given, as it sees fit.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF RIO GRANDE, STATE OF COLORADO THAT:**

1. Commissioner John Noffske is hereby elected Chair of the Board of County Commissioners of the County of Rio Grande State of Colorado, for a one-year term commencing today, and continuing until his/her successor is appointed on the second Wednesday, January, 2021; and
2. Commissioner Suzanne Bothell is hereby elected Vice Chair of the Board of County Commissioners of the County of Rio Grande, State of Colorado, to preside, in the absence of the Chairman, at all meetings of the Board and to sign all County orders concerning matters submitted to the Board or connected with its powers and duties for a one-year term.
3. The Vice Chair is authorized to sign warrants and other official documents in the absence of the Chair.
4. The Board shall serve as the County's Local Liquor Licensing Authority.
5. The Board confirms its creation, by resolution duly adopted pursuant to C.R.S. 30-11-107 and 29-1-104, the appointment of County Administrator, and County Budget Officer, and is authorized to create any other such office as may, in its judgment, be required for the efficient management of the business and concerns of the county. When so created, the Board has power to make appointments to such offices, to prescribe the duties to be performed by such appointees, to fix compensation to be paid to such appointees, and to pay the same from the County general fund. Any persons appointed to such offices shall serve at the pleasure of the Board of County Commissioners. The following are hereby appointed:

- a) County Administrator — Tricia Slater
  - b) County Budget Officer — Tricia Slater
6. Ryan Dunn is hereby appointed as Rio Grande County Attorney in accordance with Section 30-11-118 C.R.S.
  7. Patrick Sullivan is hereby appointed the Rio Grande County Road and Bridge Supervisor for all roads constituting the County roadway system in accordance with Section 43-2-111 C.R.S.
  8. Jody Kern is hereby appointed the Director of the Rio Grande County Department of Health and Human Services in accordance with Sections 26-1-115 and 26-1-117(1) C.R.S.
  9. Bernie Jack Rudder hereby appointed as the Rio Grande County Veteran's Service Officer in accordance with Section 28-5-802 C.R.S.
  10. Nicolle Rosecrans is hereby appointed the Rio Grande County Emergency Manager.

**WHEREFORE**, this Resolution is adopted by the Board of County Commissioners of the County of Rio Grande, State of Colorado, on the 15th day of January 2020, reflecting actions taken at the regular meeting held on the 15th day of January, 2020.

The foregoing resolution was seconded by Commissioner Glover, and passed on vote of the Board of County Commissioners at a meeting of said Board on the 15th day of January, 2020.

RIO GRANDE COUNTY

BOARD OF COUNTY COMMISSIONERS

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner

At 10:45 AM the Resolution for 2020 Rio Grande County Commissioners Liaison and Committee Assignments were presented. The question was asked whether the assignments stay the same every year, or are they reassigned. Ms. Slater said she will make sure the list is current. There was a discussion about the San Luis Valley Television Board. The board does not currently meet, but will stay in the assigned list in case it does start to hold meetings.

Commissioner Glover made a motion to approve the resolution; Commissioner Bothell seconded the motion, and the motion carried.



Instrument 202000437850 OR Book Page 599 574  
**Rio Grande County**  
**Commissioners Chambers**  
**925 6th Street, Room 207,**  
**Del Norte, CO 81132**

Commissioner Suzanne Bothell moved for adoption of the following Resolution

**RESOLUTION NO 2020-2**

**RESOLUTION FOR 2020 RIO GRANDE COUNTY COMMISSIONER COMMITTEE ASSIGNMENTS**

**WHEREAS**, pursuant to C.R.S. § 30-10-302, the Board of County Commissioners of the County of Rio Grande, State of Colorado ("Board"), has the authority to establish rules related to the Board's business; and

**WHEREAS**, the Board desires to jointly develop and administer County policy through appropriate resolutions, memoranda, staff meetings, and similar means of deliberations and communications; and

**WHEREAS**, the Board recognizes that it cannot make any formal decision on any matter except during a regular or special public meeting of the Board; and

**WHEREAS**, the Board also recognizes the needs of County directors, non-Board elected officials and agencies to receive policy guidance from a member of the Board from time to time when the Board is not in meetings; and

**WHEREAS**, the Board desires to provide a means of liaison between itself and the various County departments, offices and agencies at all times, consistent with C.R.S. § 30-10-310, as amended.

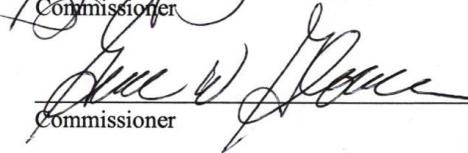
**NOW, THEREFORE, BE IT RESOLVED** that the Rio Grande County Board of County Commissioners declares that each Commissioner shall have liaison responsibilities with the specified County departments, offices and agencies as set forth in Exhibit A, attached hereto and incorporated herein by reference; and

**BE IT FUTHER RESOLVED** that each Commissioner shall continue such liaison responsibilities as long as such service meets with the pleasure of the majority of the Board; and

**BE IT FURTHER RESOLVED** that any decisions made by a Commissioner acting in a liaison capacity shall not be final, but shall be reported to the Board for its consideration, and the Board's final action thereon shall be placed in its official records

The foregoing resolution was offered by Commissioner Bothell, seconded by Commissioner Hoover, and passed on vote of the Board of County Commissioners, Rio Grande County, at a meeting of said Board on the 15<sup>th</sup> day of January, 2020

RIO GRANDE COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
Chairman  
  
Commissioner  
  
Commissioner

ATTEST:

  
Clerk of the Board

Instrument 202000437850 OR Book Page 599 576

EXHIBIT A

Suzanne Bothell shall represent Rio Grande County for the following organizations:

- SLV All Hazards Committee and all committees that are part of AHAC
- SLV E-911 Telephone Authority Board
- SLV RETAC
- SLV Hazmat Team
- Options for Long Term Care
- Colorado Youth Detention Continuum
- Local Emergency Planning Commissioner

Gene Glover shall represent Rio Grande County for the following organizations:

- Rio Grande County Weed and Pest District
- San Luis Valley Regional Landfill Authority Board
- Rio Grande County Tourism Board
- Monte Vista Chamber Ag Committee
- Rio Grande County Library District
- San Luis Valley Veterans Coalition
- South Central Seniors
- Tri County Seniors
- CDOT Transportation Planning Region

John Noffske shall represent Rio Grande County for the following organizations:

- Astronaut Rominger Airport Advisory Board
- SLV Housing Coalition
- San Luis Valley Council of Governments
- San Luis Valley Development Resources Group
- San Luis Valley Revolving Loan Board
- San Luis Valley Television Board
- Rio Grande County Prevention Partnership

All Commissioners

- Rio Grande County Museum
- SLV Board of County Commissioners
- Rio Grande County Courthouse Security Board
- Rio Grande County Board of Health
- Colorado Counties, Inc., - standing committees

Other Appointments

- SLV Community Action Agency – Jody Kern, Director, Department of Social Services
- Health and Human Services, Colorado Counties, Inc. – Jody Kern
- SLV Habitat Conservation Plan – Dixie Diltz, Land Use Administrator
- Rio Grande Water Canal Association – Patrick Sullivan, Road and Bridge
- San Luis Valley GIS Authority – Dixie Diltz
- San Luis Valley GIS Authority – JJ Mondragon, Assessor
- San Luis Valley Regional Landfill Authority Board – Dixie Diltz

At 10:50 AM the Resolution Setting 2020 Meeting Dates of the Rio Grande County Board of County Commissioners was introduced. The meetings are scheduled for the very last Wednesday of each month, and the Wednesday two weeks prior. The last meeting in November is on a Tuesday to avoid conflicting with Thanksgiving break.

Commissioner Bothell made a motion to approve the resolution; Commissioner Glover seconded the motion, and the motion carried.



Instrument 202000437851 DR Book Page 599 577

202000437851  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-16-2020 At 03:01 PM.  
RESOLU NC .00  
DR Book 599 Page 577 - 578

Rio Grande County  
Commissioners Chambers  
925 6th Street, Room 207,  
Del Norte, CO 81132

Commissioner Suzanne Bothell moved for adoption of the following Resolution

**RESOLUTION NO 2020- 3**

**SETTING THE 2020 MEETING DATES OF THE RIO GRANDE COUNTY BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, CRS 30-10-303 (as amended by House Bill No. 1218, approved in 1979) requires that each Board of County Commissioners shall meet at the county seat at least one business day of each month and at such other times and locations within the county as in the opinion of the Board the public interest may require and that such meetings shall be held on a regular and published schedule, as determined by resolution of the Board;

**THEREFORE BE IT RESOLVED** that the County Commissioners of Rio Grande County will meet regularly on the following dates: January 15, 29, February 12, 26, March 11, 25, April 15, 29, May 13, 27, June 10, 24, July 15, 29, August 12, 26, September 16, 30, October 14, 28, November 12, 24, December 16, 30. The Commissioners may also attend the Colorado County, Incorporated's conventions during the following dates: June 1 through June 3, 2020, and November 30 through December 3, 2020.

**BE IT FURTHER RESOLVED** that this schedule of meetings shall be published one time in the newspaper designed as the official county newspaper during the month of January, 2020.

**BE IT FURTHER RESOLVED** that the Board may hold such special or emergency meetings and adopt such publication procedures therefore as the public interest may, in the opinion of the Board, require.

**BE IT FURTHER RESOLVED** that notice of any special or emergency meetings shall be published in the issue of the official newspaper immediately preceding such meeting, if there is sufficient time to publish such notice, and, if the Board decides by a majority vote that the matters to be covered in such special or emergency meetings are of sufficient public interest to require publication of notice of such meeting.

Instrument 202000437851 DR Book Page 599 578

The foregoing resolution was seconded by Commissioner Gene Glover, and passed on vote of the Board of County Commissioners at a meeting of said Board on the 15th day of January, 2020.

RIO GRANDE COUNTY  
BOARD OF COUNTY COMMISSIONERS

Chairman

Commissioner

Commissioner

ATTEST:

Clerk of the Board

At 10:54 AM the Resolution Regarding the Posting Location(s) of the Board's Public Meetings was introduced. Mr. Dunn expressed concern of posting meetings only where they have been posted, on the court house's second floor bulletin board, because the public might not be able to see postings for Monday meetings. He asked about posting on the County's website. Commissioner Bothell said Colorado Counties Inc. (CCI) suggests leaving a physical posting, but allows for a second posting on the internet. Commissioner Glover suggested posting notices at the front door of the court house; there was concern the guards' view might be blocked by a posting. Cindy Hill, County Clerk, said there is a glass case for posting notices on the exterior wall next to the court house's side door. She went to look at it, and discussion was tabled until she returned.

At 11:00 AM the Resolution Setting the 2020 Holiday Schedule was introduced. Commissioner Glover made a motion to accept the resolution; Commissioner Bothell seconded the motion, and the motion carried.



202000437853  
 Filed for Record in  
 RIO GRANDE  
 CINDY HILL, RECORDER  
 01-16-2020 At 03:01 pm.  
 RESOLU NC .00  
 OR Book 599 Page 581 - 581  
 Instrument Book Page  
 202000437853 OR 599 581

Rio Grande County  
 Commissioners Chambers  
 925 6th Street, Room 207,  
 Del Norte, CO 81132

Commissioner Gene Glover moved for adoption  
 of the following Resolution

**RESOLUTION NO 2020-5**

**RESOLUTION SETTING THE 2020 HOLIDAY SCHEDULE  
 FOR RIO GRANDE COUNTY**

Day	Date	Holiday	Comments
Wednesday,	January 1	New Year's Day	
Monday,	January 20	Martin Luther King, Jr	
Monday,	February 17	President's Day	
Friday,	April 10	Good Friday	½ day
Monday,	May 25	Memorial Day	
Friday,	July 3	Independence Day observed	
Monday,	September 7	Labor Day	
Wednesday,	November 11	Veterans Day	
Thursday,	November 26	Thanksgiving Day	
Friday,	November 27	Day after Thanksgiving	
Thursday,	December 24	Christmas Eve	
Friday,	December 25	Christmas Day	
Friday,	January 1	New Year's Day	

The foregoing resolution was seconded by Commissioner Suzanne Bothell and passed on vote of the Board of County Commissioners at a meeting of said Board on the 15th day of January, 2020.

RIO GRANDE COUNTY

BOARD OF COUNTY COMMISSIONERS

[Signature]  
 Chairman

ATTEST:

[Signature]  
 Commissioner

[Signature]  
 Clerk of the Board

[Signature]  
 Commissioner

Commissioner Bothell asked when the board would decide on exchanging another federal holiday for the extra County holidays. The County has the day after Thanksgiving, Christmas Eve, and Good Friday afternoon off. Columbus Day is exchanged for one of those. Other holidays, such as Martin Luther King Day was suggested, but there was no consensus. The decision will be made at a later date.

At 11:04 AM the Resolution to Appoint Members to the Pest Control District Advisory Committee was introduced. Ms. Slater had heard from only one of the current members, Mark Mueller, confirming that he wishes to stay on the committee. Commissioner Glover said both Jim Clare and Bryan Christensen also want to stay on. Commissioner Glover made a motion to approve the three reappointments. Commissioner Bothell seconded the motion, and the motion carried.

202000437856  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-17-2020 At 09:27 am.  
RESOLU NC .00  
OR Book 599 Page 587 - 587

**BEFORE THE BOARD OF COUNTY COMMISSIONERS OF RIO GRANDE COUNTY  
RESOLUTION 2020 - 7**

Instrument Book Page  
202000437856 OR 599 587

**TO APPOINT/ REAPPOINTMENT A MEMBER TO THE  
RIO GRANDE PEST CONTROL DISTRICT ADVISORY COMMITTEE**

WHEREAS, CRS 35-5-105 requires that the Board of County Commissioners appoint an Advisory Committee consisting of five or more members, and;

WHEREAS, the Board of County Commissioners believes that Bryan Christensen has the ability, knowledge, experience and judgment necessary to carry out the duties required of members of the Pest Control District Advisory Committee.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Rio Grande County hereby appoints Bryan Christensen to the County Pest Control District Advisory Committee as a member, pursuant to CRS 35-5-105, with the term of such appointment commencing Jan 1 2020 and Dec 31, 2022.

The foregoing resolution was offered by Commissioner Glover; and seconded by Commissioner Bothell, and passed on a vote of the Board of County Commissioners of Rio Grande County at a meeting of said Board held on the 15th day of Jan, 2020

ADOPTED THIS 15 day of Jan, 2020

ATTEST:

[Signature]

[Signature]

[Signature]

COMMISSIONERS

[Signature]  
John Noffske

[Signature]  
Suzanne Bothell

[Signature]  
Gene Glover

202000437857  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-17-2020 At 09:28 am.  
RESOLU NC .00  
OR Book 599 Page 588 - 588

**BEFORE THE BOARD OF COUNTY COMMISSIONERS OF RIO GRANDE COUNTY  
RESOLUTION 2020 - 8**

Instrument Book Page  
202000437857 OR 599 588

**TO APPOINT/ REAPPOINTMENT A MEMBER TO THE  
RIO GRANDE PEST CONTROL DISTRICT ADVISORY COMMITTEE**

WHEREAS, CRS 35-5-105 requires that the Board of County Commissioners appoint an Advisory Committee consisting of five or more members, and;

WHEREAS, the Board of County Commissioners believes that Jim Clare has the ability, knowledge, experience and judgment necessary to carry out the duties required of members of the Pest Control District Advisory Committee.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Rio Grande County hereby appoints Jim Clare to the County Pest Control District Advisory Committee as a member, pursuant to CRS 35-5-105, with the term of such appointment commencing Jan 1 2020 and Dec 31 2022.

The foregoing resolution was offered by Commissioner Glover; and seconded by Commissioner Bothell, and passed on a vote of the Board of County Commissioners of Rio Grande County at a meeting of said Board held on the 15th day of Jan, 2020

ADOPTED THIS 15 day of Jan, 2020.

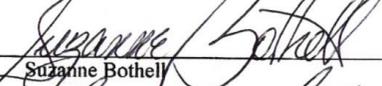
ATTEST:

COMMISSIONERS



  
John Noffske



  
Suzanne Bothell



  
Gene Glover

202000437858  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-17-2020 At 09:29 am.  
RESOLU NC .00  
OR Book 599 Page 589 - 589

**BEFORE THE BOARD OF COUNTY COMMISSIONERS OF RIO GRANDE COUNTY  
RESOLUTION 2020 -9**

Instrument Book Page  
202000437858 OR 599 589

**TO APPOINT/ REAPPOINTMENT A MEMBER TO THE  
RIO GRANDE PEST CONTROL DISTRICT ADVISORY COMMITTEE**

WHEREAS, CRS 35-5-105 requires that the Board of County Commissioners appoint an Advisory Committee consisting of five or more members, and;

WHEREAS, the Board of County Commissioners believes that Mark Mueller has the ability, knowledge, experience and judgment necessary to carry out the duties required of members of the Pest Control District Advisory Committee.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Rio Grande County hereby appoints Mark Mueller to the County Pest Control District Advisory Committee as a member, pursuant to CRS 35-5-105, with the term of such appointment commencing Jan 2020 and Dec 31, 2022.

The foregoing resolution was offered by Commissioner Glover; and seconded by Commissioner Bothell, and passed on a vote of the Board of County Commissioners of Rio Grande County at a meeting of said Board held on the 15<sup>th</sup> day of Jan, 2020.

ADOPTED THIS 15<sup>th</sup> day of Jan, 2020.

ATTEST:

COMMISSIONERS



  
John Noffske



  
Suzanne Bothell



  
Gene Glover

At 11:12 AM the discussion of posting meeting notices was resumed. Ms. Hill said the glass case near the side door would work, but it is attached to the wall by bolts drilled into the stone. There is concern that removing the sign will damage the stone. Ms. Slater noted statute states there must be a designated posting place, and the bulletin board near the Commissioners' office had been used for years, but it could be changed or added to. The Board liked the idea of having a case near the front entrance where it won't block the guards' view. Commissioner Glover will look into installing a new case rather than moving the old one. Ms. Slater will reprint the resolution, removing the reference to the bulletin board near room 207, and adding, "Post at the front entrance of the Rio Grande County Courthouse". Commissioner Bothell made a motion to approve the amended resolution. Commissioner Glover seconded the motion, and the motion carried.



Rio Grande County  
 Commissioners Chambers  
 925 6th Street, Room 207,  
 Del Norte, CO 81132

202000437852  
 Filed for Record in  
 RIO GRANDE  
 CINDY HILL, RECORDER  
 01-16-2020 At 03:01 pm.  
 RESOLU NC .00  
 DR Book 599 Page 579 - 580  
 Instrument Book Page  
 202000437852 DR 599 579

Commissioner Suzanne Bothell moved for adoption  
 of the following Resolution

**RESOLUTION NO 2020-4**

**RESOLUTION TO REAFFIRM THE POSTING LOCATION(S) OF THE BOARD'S PUBLIC MEETINGS REQUIRING PRIOR PUBLIC NOTICE AND THE OFFICIAL CUSTODIAN OF THE MINUTES OF THE BOARD'S PUBLIC MEETINGS**

**WHEREAS**, pursuant to 24-6-401, et seq., C.R.S., as amended, and Board Resolution No. 91-219, General 109, as amended, the Board of County Commissioners of Rio Grande County, State of Colorado ("Board"), shall designate the posting location(s) of the Board's public meetings requiring prior public notice, and the official custodian of the minutes of the Board's public meetings requiring the same; and

**WHEREAS**, the Board, at its organizational meeting of each calendar year, or as soon thereafter as is reasonably possible, shall review and designate/reaffirm the posting location(s) of the Board's public meetings requiring prior public notice;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Rio Grande County, State of Colorado, affirms the posting location of the Board's public meetings requiring prior public notice shall be the front entrance of the Rio Grande County Courthouse located at 925 6th Street, Del Norte, Colorado.

**BE IT FURTHER RESOLVED** that in accordance with state statute, the County Clerk & Recorder shall be the official custodian of the minutes of the Board's public meetings requiring same. The Clerk & Recorder's Office is located at 965 6th Street, Del Norte, CO 81132, telephone number: (719) 657-4250.

**AND BE IT FURTHER RESOLVED** that this Resolution is adopted for the purpose of fulfilling the requirements of Colorado law and Board Resolution No. 91-219, General-109 as amended.

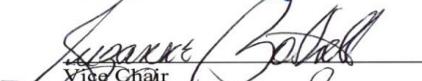
Instrument Book Page  
 202000437852 DR 599 580

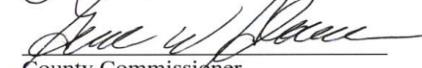
The foregoing resolution was seconded by Commissioner Gene Glover, and passed on vote of the Board of County Commissioners at a meeting of said Board on the 15th day of January, 2020.

ADOPTED This 15<sup>th</sup> Day of January, 2020

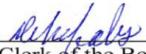
RIO GRANDE COUNTY  
 BOARD OF COMMISSIONERS

  
 Chairman

  
 Vice Chair

  
 County Commissioner

ATTEST:

  
 Clerk of the Board

At 11:29 the Treasurer's Resolution Designating Financial Institutions was introduced. Commissioner Bothell made a motion to accept the resolution; Commissioner Glover seconded the motion, and the motion carried.

Instrument Book Page  
202000437854 OR 599 582

202000437854  
Filed for Record in  
RIO GRANDE  
CINDY HILL, RECORDER  
01-16-2020 At 03:01 PM.  
RESOLUTION .00  
OR Book 599 Page 582 - 584

**Commissioner Suzanne Bothell moved for adoption  
of the following Resolution**

**RESOLUTION NO 2020-6**

**RESOLUTION  
BY THE BOARD OF COUNTY COMMISSIONERS OF RIO GRANDE COUNTY**

**WHEREAS**, Section 30-10-708 of the Colorado Revised Statutes provides that the County Treasurer shall deposit all County funds of whatever kind that come into her possession in one or more state banks, national banks having their principal offices in the state of Colorado, or, in compliance with the provisions of article 47 of title 11 of the Colorado Revised Statutes, savings and loan associations having their principal offices in the state of Colorado, and;

**WHEREAS**, Section 30-10-708 of the Colorado Revised Statutes provides that the County Board of Commissioners may authorize the County Treasurer to invest all or part of the County funds in securities meeting the investment requirements established in parts 6 and 7 of article 75 of title 24 of the Colorado Revised Statutes, and;

**WHEREAS**, Section 30-10-708 of the Colorado Revised Statutes provides that such institutions in which county funds shall be deposited must be approved and designated by written resolution duly adopted by a majority of the county commissioners of the county;

**WHEREAS**, the Board of County Commissioners of Rio Grande County has discussed with the County Treasurer the various institutions in which it appears appropriate that the funds of Rio Grande County should be deposited, and the County Commissioners and the Treasurer desire to deposit such funds in financial institutions located in the County; and;

**WHEREAS**, parts 6 and 7 of article 75 of title 24, of the Colorado Revised Statutes provides for the investment of public funds and the Board of County Commissioners of Rio Grande County has discussed with the County Treasurer the investment of County funds;

**NOW, THEREFORE BE IT RESOLVED:**

1. The County Treasurer is hereby authorized to deposit County funds in the following qualified local banks:

- a. Community Banks, a Division of NBH Banks
- b. Sunflower Bank
- c. Del Norte Bank
- d. Rio Grande Savings & Loan
- e. San Luis Valley Federal Bank

Instrument Book Page  
202000437854 OR 599 583

2. The County Treasurer is hereby authorized to invest County funds. The primary objectives of such investments shall be the safety of the invested funds and the liquidity of the invested funds for the timely payment of County obligations. The secondary objective shall be the achievement of a market average yield on the invested funds. All investments of County funds shall be in compliance with the Treasurer's Investment Policy. The County has a relationship to buy and sell securities with the following broker/dealers:

- a. Edward Jones (Jeff Keck)
- b. Colorado Financial Partners/LPL Financial (Bruce Amman)
- c. CSIP (Colorado Statewide Investment Program)
- d. Peaks Investment Management( Troy Hunsucker)

3. The Treasurer shall invest County funds only in the following securities:

- a. Money market accounts and certificates of deposits issued by banks located in the County and collateralized under applicable Colorado statutes.
- b. Money market accounts and certificates of deposit issued by banks located outside the County, but in the State of Colorado and collateralized under applicable Colorado statutes.
- c. Local government investment pools authorized under the provisions of part 7, article 75, title 24 of the Colorado Revised Statutes.
- d. Any security that is a legal investment of public funds under the provisions of Colorado Revised Statutes, Section 24-75-601.1.

4. Securities held as of the date of this resolution by the Treasurer are hereby approved by the Board of County Commissioners until their maturity or sale. The re-investment of funds from the sale or maturity of such securities shall be limited to the securities listed in paragraph 3 above.

5. The maximum maturity of any security purchased by the Treasurer shall not exceed five years unless such security is currently held by the Treasurer.

6. The Treasurer may sell securities held by the County to meet, as necessary, the County investment objectives.

7. Any material exception to the Treasurer's Investment Policy shall be reported expeditiously by the Treasurer to the Board of County Commissioners. The Treasurer shall submit to the Board of County Commissioners a written report on the County investment program no less than twenty business days following the end of each calendar quarter.

Instrument	Book	Page
202000437854 OR	599	584

All previous resolutions concerning the deposit and investment of County funds are rescinded upon approval of this resolution, and the County Treasurer is hereby directed to withdraw any funds or sell any securities which are not in compliance with this resolution.

**WHEREFORE**, this Resolution is adopted by the Board of County Commissioners of the County of Rio Grande, State of Colorado, on the 15th day of January, 2020, reflecting actions taken at the regular meeting held on the 15th day of January, 2020.

The foregoing resolution was seconded by Commissioner Glover, and passed on vote of the Board of County Commissioners at a meeting of said Board on the 15th day of January, 2020.

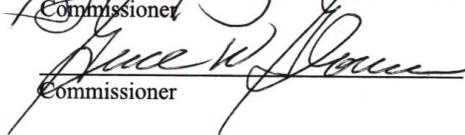
RIO GRANDE COUNTY

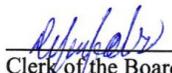
BOARD OF COUNTY COMMISSIONERS

  
 \_\_\_\_\_  
 Chairman

ATTEST:

  
 \_\_\_\_\_  
 Commissioner

  
 \_\_\_\_\_  
 Commissioner

  
 \_\_\_\_\_  
 Clerk of the Board

At 11:30 AM, Ms. Hill presented the Owl Hoot Liquor Retail License Application. A public hearing notice needs to be posted 30 days prior to the hearing. Ms. Slater will get a notice in next Thursday's newspaper, and the public hearing will be scheduled for February 26, 2020 at 1:30 PM.

At 11:37 AM Ms. Hill presented Rio Grande Club's Permit Application and Report of Changes. The club would like the Board's approval of their manager change. Commissioner Bothell made a motion to approve the application; Commissioner Glover seconded the motion, and the motion carried.

At 11:42 AM, the Board began a discussion of employee excess vacation accrual. The 2013 employee handbook specifies how many days of annual leave an employee may accrue depending on how many years that person has been employed. However, many employees have been allowed to accrue more than the maximum. The question is what to do about those who currently have more than the maximum.

Mr. Dunn noted that it is not fair to the County or the tax payers to be liable for such an excess amount. Ms. Slater said department heads were told about the change five months ago. Some Road & Bridge Department employees have more than 600 hours. Mr. Sullivan has already told them to use it before the end of 2019, and they would not be allowed to have more than the maximum beginning in January. It's not known whether other department heads have notified their employees of the change.

The Board felt employees should be given an opportunity to use some of their excess time before cutting it off. There was a concern of too many employees asking for too much time off at the same time. Commissioner Bothell made a motion to allow each employee who has over 240 hours of accrued vacation time to use up to 40 hours before March 31, 2020, subject to department head approval. After March 31 all vacation time will max out at 240 hours. Commissioner Glover seconded the motion. Mr. Dunn said that was a fair proposal.

Commissioner Noffske voiced concern about employees who may not have been told about the change, or what to do if a department head does not approve a leave request. Mr. Dunn suggested having a managers' meeting to specifically discuss this issue before making a Board decision. A meeting date of February 12, 2020 was set. Commissioner Bothell withdrew her motion until after the managers' meeting, and Commissioner Glover seconded the withdrawal of the motion, and the motion carried.

At 12:06 PM, the discussion on Tyler Technology Financing Proposal, Capital Innovations was introduced. Commissioner Bothell made a motion to approve Option 1 of the proposal. Commissioner Glover seconded the motion, and the motion carried.

At 12:09 PM, the discussion on the commercial airport liability insurance renewal application from Old Republic Insurance Company was introduced. Ms. Slater noted the only changes from last year's application was an increase in the number of airplanes and hangars. It's unknown whether this will affect the cost of the insurance, but since the hangars are owned by the individual lessees, it shouldn't have much effect on insurance costs. Commissioner Bothell made a motion to accept the application; Commissioner Glover seconded the motion, and the motion carried.

At 12:11 PM, the contract between the Assessor's office and Sidwell for renewal of GIS services was introduced. Ms. Slater said it is identical to the last contract. Commissioner Bothell made a motion to accept JJ Mondragon's recommendation, and approve the contract. Commissioner Glover seconded the motion, and the motion carried.

At 12:15 PM, the contract between the Assessor's office and Value West, Inc. was introduced. It is a renewal of the previous contract for appraisal consulting services. The fee for Value West's services is already in the assessor office's budget. Commissioner Bothell made a motion to approve the contract; Commissioner Glover seconded the motion, and the motion carried.

At 12:18 PM, the Lease for Aircraft Hangar Space was introduced. Eric and Suzanne Bothell will build a hangar on Tract 41. Commissioner Bothell recused herself from the discussion. Commissioner Noffske made a motion to approve the lease; Commissioner Glover seconded the motion, and the motion carried.

At 12:21 PM the discussion on approving the purchase of audio recording equipment from WSB for the Commissioner's conference room was introduced. Commissioner Bothell said the bid came in under budget. Commissioner Bothell made a motion to approve the purchase. Commissioner Glover seconded the motion, and the motion carried.

At 12:22 PM, the discussion to approve the Agreement for Legal Services was introduced. The agreement is between the Board of Commissioners and Ryan Dunn. Commissioner Bothell said she has been very pleased with Mr. Dunn's services throughout 2019. Commissioner Glover made a motion to approve the agreement; Commissioner Bothell seconded the motion, and the motion carried.

At 12:26 PM, a discussion regarding a department head's recommendation for an employee merit increase was held. Commissioner Bothell verbalized non-identifying information from the request / evaluation. The evaluation is positive. The employee's duties have increased since the hiring date. It was unclear whether the request was for a one step or two step increase, so discussion was tabled until the department head could be consulted.

At 12:29 PM, there was an update on the Council of Colorado County Managers and Administrators (CCCMA) conference to be held February 5-7, 2020. Ms. Slater received a full scholarship from the Council to attend the conference.

At 12:32 PM, Ms. Slater gave an update on the SRS Audit. This is an annual audit of funds received from the USDA Forest Service according to Title 1 and Title 3. Ms. Slater wrote a letter to the Colorado Department of the Treasury explaining the previous county accountant did not understand the proper distribution of funds during 2019, and that the situation will be corrected in 2020. The accountant split both Title 1 and Title 3 money between the road and bridge department and county schools. Only Title 1 money should have been distributed to them. Those funds should be split as follows: 25% should go to the road and bridge department, and 25% should be split between the three county school districts. The Board of Commissioners and the school districts decide how to split the remaining 50%. Title 3 goes to search and rescue and fire fighters. In past, the remaining 50% was given to the schools. The question was brought up as to whether the County's Payment in Lieu of Taxes (PILT) would be affected if less of the 50% was given to the schools. Ms. Slater said the Board should meet with the schools soon to discuss the funding, and it was decided to invite them to a work session on January 29, 2020.

Mr. Dunn said that another item for discussion concerning Upper Rio Grande School District is the GOCO funding and the decision of whether the property title will be conveyed to the Town of Del Norte or the school district. There is a question of whether property ownership will affect the funding. Both Commissioners Bothell and Glover expressed a preference for having the Town hold the title. More time is needed to come to a decision, so this issue will be discussed at the meeting of February 12, 2020.

At 12:43 PM, the discussion about the employee merit increase was resumed. The department head had responded to Commissioner Glover's request for clarification about the step increase. The request is for two steps, based partly on the employee's time in the position and partly on the increase in assigned duties. The department head would also like department employees to be on an even pay line, and this increase would accomplish that. Commissioner Noffske commented that employee retention is important and he felt this is a good and reasonable request. Commissioner Bothell expressed concern that the department head had not anticipated this pay increase when submitting the department budget, and now would be over budget. There was a brief discussion concerning the discrepancies between pay in different departments; this topic should be addressed at another time. Commissioner Glover made a motion to approve the recommendation; Commissioner Bothell seconded the motion, and the motion carried.

At 12:52 PM the regular meeting was adjourned by Chairman Noffske.

At 1:10 PM the Board moved into executive session, CRS 24-6-402 (4)(b), for legal advice from the County attorney.

At 1:45 PM the Board exited executive session. No decisions were made.

Attest:

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John Noffske  
Chairman of the Board

DeAnn Jacobs  
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
  ss  
County of Rio Grande        )

The Board of the Rio Grande County Commissioners met in regular session on Wednesday, January 29, 2020.

At 9:00 AM Chairman Noffske called the meeting to order. Prayer was led by Chairman Noffske, and the Pledge of Allegiance was said.

Present were Commissioner Noffske, Commissioner Bothell, and Commissioner Glover, along with County Administrator Tricia Slater and Clerk of the Board DeAnn Jacobs.

### **Adoption of the Agenda**

Ms. Slater said she has not received the Carpenter – Johnson Lease Agreement and Hangar Transfer, so that item should be taken off the agenda. The Public Health IGA and Payroll discussions were moved to be immediately before the executive session. Commissioner Bothell made a motion to approve the modified agenda; Commissioner Glover seconded the motion, and the motion carried.

### **Approval of Minutes from the Previous Meeting**

Commissioner Bothell made a motion to approve the minutes as corrected. Commissioner Glover seconded the motion, and the motion carried.

### **Public Comment**

Commissioner Noffske asked if there were any comments. There were none.

### **Consent Agenda**

- DSS Accounts Payable
- Accounts Payable
- Veterans Report

Commissioner Bothell made a motion to approve the items on the Consent Agenda. Commissioner Glover seconded the motion, and the motion carried.

### **2020 Monthly Vouchers**

Vender	Amount
ADAMSON POLICE PRODUCTS	\$294.00
AIRGAS USA, LLC	\$242.93
AIRGAS USA, LLC	\$254.87
ALAMOSA CO NURSING SVC	\$1,583.33
ALAMOSA CO NURSING SVC	\$1,696.12
ALAMOSA COUNTY	\$715.00
ALTA FUELS, LLC	\$469.90
AMERICAN FIDELITY	\$563.88
AMERICAN PUBLIC LIFE	\$138.00
AUTO TRUCK GROUP	\$445.69
AUTOMATIC GATE EQUIPMENT	\$2,519.95
AVENU HOLDINGS, LLC	\$3,281.21
BOBBIE HATTON	\$41.48
BRANDON ROGERS	\$168.48
BROWN'S SEPTIC SVC INC	\$335.00
BRYAN CHRISTENSEN	\$120.70
BUSINESS SOLUTIONS LEASING, INC	\$60.10
CAROL VORIS	\$9.45
CARSE	\$90.00
CARY ALOIA	\$73.40
CCI FOUNDATION	\$14,879.00
CCOERA	\$32,556.56
CDHS CENTRAL ACCOUNTING	\$12.00
CENTURYLINK	\$65.54
CENTURYLINK	\$65.32
CENTURYLINK	\$57.19
CENTURYLINK	\$450.46
CHAFFEE CNTY PUBLIC HLTH	\$1,372.75
CHARLES STILLINGS	\$65.75

CHAVEZ PLUMBING & HEATING, LLC	\$350.00
CHAVEZ PLUMBING & HEATING, LLC	\$817.65
CIELLO POWERED BY SLVREC	\$1,499.60
CITY OF MONTE VISTA	\$628.32
CO DEPT OF PUB HLTH & ENV	\$140.00
CO BUREAU OF INVESTIGATIO	\$52.50
COLO CNTY TREASURER'S ASSOC.	\$600.00
COLOKIST FARMS / JACK HAMILTON	\$849.99
COLORADO CORONERS ASSOC	\$858.00
COLORADO COUNTIES CASUALTY & PROP. POOL	\$150,472.00
COLORADO DEPART. OF REVENUE	\$266.00
COLORADO DEPT. OF REVENUE	\$17,848.00
COLORADO DIV. OF FIRE	\$3,173.24
COLORADO DIVISION OF PROPERTY TAXATION	\$220.00
COLORADO STATE TREASURER	\$1,380.46
COMPUTER INFORMATION CONCEPTS, INC	\$17,385.00
CONEJOS COUNTY NURSING	\$2,139.83
CONSERVATION TRUST FUND	\$1,978.96
CORVINUE GROUP, LLC	\$59.14
COSTILLA COUNTY PUBLIC	\$2,033.00
COUNTY SHERIFFS OF COLO	\$3,477.43
CRIMESTAR CORPORATION	\$1,200.00
CTSI	\$85,740.32
CYNTHIA FORD	\$5,520.83
DIANNE KOSHAK	\$113.40
DIGITCOM ELECTRONICS, INC	\$112.00
DIRECT TV	\$171.23
DIRECT TV	\$342.46
DISTRICT ATTORNEY OFFICE	\$22,166.67
DIXIE DILTZ	\$35.55
DOC'S OUTDOOR SPORTS	\$7,063.80
DOUG COOPER	\$156.21
DUGAN RANCH / BOB DUGAN	\$675.44
EL PASO COUNTY CORONER	\$1,400.00
EMILY BROWN	\$91.80
EMPIRE CANAL / GREG ROGERS	\$3,141.60
ENDPOINT DIRECT, INC	\$3,900.00
EXTREME GRAPHICS	\$1,500.00
FAMILY SUPPORT REGISTRY	\$1,057.00
FASTENAL	\$390.00
FIRST BANKCARD	\$4,658.82
FIRST BANKCARD	\$6,286.82
FIRST SOUTHWEST BANK	\$109,114.11
FORCE AMERICA DIST.	\$1,534.78
FRONT RANGE REMOVAL SERVICE, LLC	\$275.00
FUENTES AUTO GLASS	\$375.00
GALLS, LLC	\$249.44
GARY SIMPSON	\$208.50
GENE GLOVER	\$235.80
GLENDA ARCHER / RYNN	\$523.60
GOBINS, INC	\$338.96
GOBINS, INC	\$389.71
GREAT AMERICA FINANCIAL	\$140.90
GREAT AMERICA FINANCIAL	\$349.13
GUNBARREL STATION, INC	\$382.00
HAYNIE'S INC.	\$937.45
HAYNIE'S INC.	\$779.07
HELMER SCIENTIFIC	\$5,987.84
ICP, INC.	\$25.00
ID EDGE	\$155.00

IDA SALAZAR	\$220.50
IHS PHARMACY	\$85.24
JADE COMMUNICATIONS, LLC	\$173.09
JAMES CLARE	\$156.75
JEAN BORREGO	\$5,539.34
JERRY GALLEGOS	\$55.40
JESSICA LOVELACE	\$50.00
KD KLENE	\$89.98
KEN'S SERVICE CENTER	\$471.86
KRISTI HILLIS	\$1,216.00
LAKE COUNTY HEALTH DEPT.	\$688.75
LAW ENFORCEMENT SYSTEMS	\$334.00
LEONARD BROWN	\$52.70
LEROY A ROMERO	\$150.00
LOWE'S PAY AND SAVE, INC	\$82.78
LYLE SIGNS, INC	\$552.25
MADDOX COLLECTIONS	\$82.00
MARC MID-AMERICA CHEMICAL	\$207.00
Mark A. LEACHMAN, PC	\$199.17
MARK MUELLER	\$168.90
MASTER PRINT & WEB DESIGN, INC	\$120.00
McCANDLESS TRUCK CENTER, LLC	\$67,900.00
McKESSON MEDICAL-	\$122.25
MDS WASTE & RECYCLE, INC	\$178.50
MEADOW GOLD DAIRIES, INC	\$566.50
MEADOW GOLD DAIRIES, INC	\$373.50
MICHAEL MITCHELL	\$65.30
MIKE SCHAEFER	\$497.42
MIKE SCHAEFER	\$168.90
MOBILE RECORD SHREDDERS, LLC	\$28.00
MONTE ELECTRIC	\$180.00
MONTE GLASS SHOP	\$427.00
MONTE VISTA CEMETARY / MIKE SCHAEFER	\$261.80
MONTE VISTA COOPERATIVE	\$168.42
MONTE VISTA COOPERATIVE	\$230.96
MONTE VISTA COOPERATIVE	\$143.28
MONTE VISTA MACHINE TOOL	\$191.90
MOONLIGHT CUSTOMS LLC.	\$493.50
MYERS BROTHERS TRUCK AND TRACTOR, INC	\$13.37
MYERS BROTHERS TRUCK AND TRACTOR, INC	\$75.41
NANCY MOLINA	\$43.20
NATIONAL ASSOCIATION OF COUNTIES	\$450.00
NATIONAL ASSOCIATION OF COUNTY ENGINEERS	\$200.00
NICOLLE ROSECRANS	\$900.00
OFFICE ALLY	\$35.00
PAUL WERTZ	\$20.25
PAXVAX, INC	\$310.92
PIEDRA DITCH COMPANY / MIKE SCHAEFER	\$1,413.72
PITNEY BOWES, INC.	\$5,000.00
PRO COM, LLC	\$44.00
PROFESSIONAL FINANCE CO.	\$56.45
PTS OF AMERICA, LLC	\$1,460.00
RELIANCE STEEL CO. #12	\$323.82
RG & ASSOCIATES, LLC	\$3,563.30
RICK DAVIE	\$2,094.40
RIO GRANDE CONSERVATION	\$12,000.00
RIO GRANDE COUNTY ROAD & BRIDGE	\$9,005.90
ROCK WATER MANAGEMENT, LLC	\$900.00
ROCK WATER MANAGEMENT, LLC	\$5,400.00
ROCKY MOUNTAIN PLUMBING	\$3.73

RODNEY REED	\$66.20
ROGERS FAMILY MORTUARY, INC	\$1,400.00
RUSSELL PRATT	\$62.60
S & S DISTRIBUTION, INC	\$49.00
S & S DISTRIBUTION, INC	\$16.00
SAGUACHE CO PUBLIC HEALTH	\$736.25
SAGUACHE CO PUBLIC HEALTH	\$3,702.01
SAGUACHE COUNTY JAIL	\$1,710.00
SAN LUIS CENTRAL RAIL ROAD	\$1,256.64
SAN LUIS VALLEY COUNCIL	\$14,455.00
SAN LUIS VALLEY NATIONAL WILDLIFE REFUGE	\$11,047.96
SARAH HERRERA	\$25.20
SECURITY BENEFIT	\$400.00
SF FIRE PROTECTION DISTRI	\$750.00
SHAMROCK FOODS COMPANY	\$4,636.94
SHAMROCK FOODS COMPANY	\$3,744.85
SHORELAND	\$975.00
SLV DEVELOPMENT RESOURCE GROUP	\$255,200.00
SLV HAZARDOUS SUBSTANCE BOARD, INC	\$1,234.00
SLV PARTS, INC	\$44.23
SLV REC	\$105.00
SLV REC	\$180.00
SLV REC	\$655.00
SOUTH FORK LOGGER DAYS COMMITTEE	\$2,000.00
SOUTH FORK LUMBER	\$29.07
SOUTH FORK LUMBER	\$13.99
SOUTH FORK MUNICIPALITY	\$2,593.91
SOUTH FORK MUSIC	\$7,500.00
SOUTH FORK PROPANE, LTD. CO.	\$495.00
SOUTH FORK WATER AND	\$270.00
STAPLES BUSINESS	\$149.84
STAPLES BUSINESS CREDIT	\$47.37
STAPLES BUSINESS CREDIT	\$69.50
SUMMIT MARKET	\$124.28
THYSSENKRUPP ELEVATOR	\$876.20
TOM HAEFELI	\$66.20
TOTAL OFFICE SOLUTIONS	\$45.27
TOWN OF DEL NORTE	\$320.77
TRANSWEST TRUCK, INC	\$3,351.27
TX CHILD SUPPORT SDU	\$520.00
TYLER TECHNOLOGIES, INC	\$1,603.01
UPPER RIO GRANDE EDC	\$15,000.00
VALLEY COMMUNICATIONS	\$955.00
VALLEY COURIER	\$292.00
VALLEY LOCK AND SECURITY, INC	\$105.00
VALLEY LOCK AND SECURITY, INC	\$488.71
VALLEY LUMBER AND SUPPLY, INC	\$10.14
VAN'S MACHINE SHOP	\$40.80
VAXCARE, INC	\$621.40
VERIZON WIRELESS	\$1,551.63
VERIZON WIRELESS	\$284.96
VERIZON WIRELESS	\$184.33
VERIZON WIRELESS	\$259.20
VERIZON WIRELESS	\$358.74
VICTIM ASSISTANCE FUND	\$12.00
W. RYAN DUNN, ATTORNEY AT LAW	\$3,281.25
WAGNER EQUIPMENT	\$128.23
WAGNER EQUIPMENT	\$2,915.20
WASTE MANAGEMENT-	\$251.30
WAXIE SANITARY SUPPLY	\$214.00

WAXIE SANITARY SUPPLY	\$1,699.64
WAXIE SANITARY SUPPLY	\$542.30
WAYNE NASH	\$1,553.36
WENDELL COOK	\$2,554.00
WEX BANK	\$3,623.40
WEX BANK	\$546.22
WEX BANK	\$577.93
WEX BANK	\$4,051.77
WORLD FUEL SERVICES, INC	\$3,993.60
WORLD FUEL SERVICES, INC	\$16,575.60
WSB COMPUTER SERVICES	\$2,629.33
WSB COMPUTER SERVICES	\$5,740.65
WSB COMPUTER SERVICES	\$70.82
XCEL ENERGY	\$5,458.13
XCEL ENERGY	\$2,367.19
XCEL ENERGY	\$2,479.59
	<b>\$1,066,533.81</b>

### January 2020 Payroll

COUNTY GENERAL	
FUND	\$308,319.58
ROAD AND BRIDGE	\$100,894.99
SOCIAL SERVICES	\$164,213.88
WEED DISTRICT	\$5,151.62
AIRPORT FUND	\$1,248.96
PUBLIC HEALTH	
AGENCY FUND	\$32,611.07
<b>TOTAL:</b>	<b>\$612,440.10</b>

### County official and Department Head Reports

The Board adjourned to the Board of the Department of Social Services.

The Board reconvened.

At 9:25 AM, Don McDonald, Rio Grande County Sheriff, presented a bid for two vehicles. The department saved \$17,800 by going through government bid on the vehicles. Commissioner Bothell asked if he should have gotten other bids. Ms. Slater said that no other bids are needed when purchases are made from the Colorado State Approved Bid List. Commissioner Glover said Town & Country could not have beaten this bid. Commissioner Bothell said other dealers might have been lower. Commissioner Glover made motion to approve bid; Commissioner Bothell seconded the motion, and the motion carried.

Mr. McDonald requested three bids for a vehicle collision repair. He contacted Valley Collision, Absolute Shine, and Scott's Paint and Body. The repair will be over \$6,000, but will be covered by insurance. Scott's Paint and Body was the only one returning an estimate, so Mr. McDonald would like to have them do the job. Commissioner Bothell made a motion to accept the bid from Scott's Paint and Body. Commissioner Glover seconded the motion, and the motion carried.

Mr. McDonald presented a report showing a three-year comparison of the Sheriff Department's calls for service. It covers 2017 – 2019. He said the increase or decrease in several areas is due to the readjustments of how the department has been doing patrol in the last year. Mr. McDonald highlighted a few areas. Property issues are down, because patrol, security checks, and follow-up have been increased. Civil items are up because of better reporting. In total, more than 6,900 calls were answered in 2019, up from 5,000 in 2018. He attributes the increase to increased patrols, citizen confidence, and calls from other counties.

Mr. McDonald presented a report of the nurse's visits to the jail between July and December 2019. It showed the total number of visits to inmates, along with a breakdown for mental health, clinic, and opiate withdrawal visits. The report showed the cost savings in each area, over what would have been paid for the same care at a clinic or hospital. Overall, there was a savings of \$187,888 by having the nurse at jail.

Mr. McDonald said they have moved high risk inmates to other facilities.

Mr. McDonald presented a bid from OC Rugged Laptops. The department would like to purchase 22 reconditioned laptops for \$15,378. The price is good through the end of January. This will come out of the department's capital expenses. He also received a verbal quote from WSB at \$2,200 per new laptop. Commissioner Bothell asked if he needed three quotes. Mr. Dunn said he did, and acceptance of a bid would have to wait until then. Ms. Slater suggested getting Amazon and Dell bids online. Mr. Dunn said to also check again with WSB.

Mr. McDonald told the board that Courtney Arthur has been asked to co-chair the Colorado Organization for Victim Assistance (COVA). She was asked because both she and the County have a good reputation.

Mr. McDonald said the back-up generator hasn't been checked about for six months. If it has been checked, no report was left for him. Commissioner Glover said the maintenance department told him it would be checked in December. Mr. McDonald said the State also requires the annex have a secondary power source during voting. Cindy Hill, Rio Grande County Clerk, said the Secretary of State rules require a contingency plan for all places where elections are held in case power is lost. Commissioner Bothell asked about using the Public Health Department's portable generators. It's a thought that the annex may already be wired to the generator. Commissioner Glover will check with Valley Electric to see if the annex is connected to the generator. Commissioner Noffske said the board needs to make sure the maintenance department is regularly running and maintaining the generator, and also reporting when the generator is checked. Ms. Slater will have the department send her email notifications when it's checked. Ms. Hill said when the generator was installed it was supposed to be wired to the courthouse, annex, and sheriff's office and jail, but the last two times electricity went out, the generator didn't automatically kick on at the annex. Commissioner Glover said he will ask Valley Electric to look at any wiring or switches to the annex. He will also talk to the maintenance department about checking the generator on a regular basis and completing a maintenance log.

At 10:03 AM, Patrick Sullivan, Road and Bridge Department, presented the County's 2019 Certification Sheet for Mileage. The Colorado Department of Transportation requires the sheet be signed by the County Commissioners and submitted each February.

### **General Business and Administrative Items**

At 10:13 AM, Mr. Dunn gave an update on the Summitville Resolution. He has been in contact with Mark Rudolph (Colorado Department of Public Health and Environment); the board needs to pass a resolution approving the Alpine Archeology Study before the land exchange can be completed. Mr. Dunn is waiting for Mr. Rudolph to give him the details on that. The board will also need a resolution authorizing the Summitville land exchange. Before the resolution can be written, Mr. Dunn needs to get legal descriptions of the parcels being exchanged. He has a sufficient legal description of the Spar Placer parcel being conveyed to the United States of America. He does not have a good legal description of the Golden Star parcel, or the Dilworth parcel. Mr. Dunn will look through quit claim deeds and warranty deeds for legal descriptions. Mr. Rudolph indicated it will be a couple of weeks before he will have complete information for Mr. Dunn.

At 10:18 AM, Lionel Carpenter, and Mike and Nancy Johnson arrived with their lease agreement and hangar transfer. Commissioner Bothell made a motion to reinstate the Carpenter – Johnson Lease Agreement and Hangar Transfer into the agenda. Commissioner Glover seconded the motion, and the motion carried.

At 10:19 AM, Ms. Slater said she had invoices from 2015 and 2019 for two unpaid electric bills for the Johnson hangar. Together they totaled \$278.47. They need to be cleared up before the hangar transfer can take place. Commissioner Bothell made a motion to waive the bill payments; Commissioner Glover seconded the motion, and the motion carried.

At 10:21 AM, the Carpenter – Johnson Lease Agreement and Hangar Transfer was introduced. Included was the bill of sale for tract 15 from Mike and Nancy Johnson to the Carpenter Family Living Trust. Mr. Carpenter transferred the hangar to the Johnsons previously, and now it is being transferred back to him. Commissioner Glover made a motion to accept the assignment; Commissioner Bothell seconded the motion, and the motion carried.

At 10:27 AM, Ms. Slater presented the Annual Peopleware Agreement from Computer Information Concepts, Inc. (CIC). This contract is for a full year of service. Commissioner Bothell made a motion to approve the agreement; Commissioner Glover seconded the motion, and the motion carried.

At 10:29 AM, Commissioner Glover spoke about the South Fork Tourism Marketing Proposal. Mark Teders from South Fork was in attendance to hear the Board of Commissioners' decision on the proposal. Commissioner Glover said the tourism board had not been able to meet as scheduled because of members being away. Commissioner Glover will try to meet with the tourism board tomorrow. The Board of Commissioners plans to have a decision on the proposal by the next meeting on February 12, 2020.

### **Unfinished Business**

At 10:32 AM, Chairman Noffske asked if there was any unfinished business; there was none.

### **Commissioners and Administrator Updates**

At 10:32 AM, Commissioner Bothell said she sent email reports to other commissioners about her assigned committee meetings. She spoke about the 911 meeting. The 911 system will be instituting a text system by the end of 2020. Dispatchers will be able to receive and respond to texts to 911. The cost is around \$14,000 for the initial setup, and then \$400 annually for service.

At 10:35 AM, Commissioner Glover reported on his assigned committees.

The Secure Rural Schools (SRS) met on January 13, 2020. They got the go ahead for a couple of projects; Saguache County got its second tobacco grant. The committee will meet again in April.

Commissioner Glover said the San Luis Valley Regional Landfill Authority Board gave a good yearend update. Wall, Smith & Bateman will be conducting an in-service assessment.

The State Weed Board will meet the first week in February.

Commissioner Glover attended a meeting about the United States Census on January 27. The actual census will begin March 20, 2020. He said a statistics company not tied to the US Census Bureau mailed a survey about schools to many people. This was not the official census, and it's hoped this will not cause confusion for people who received it.

At 10:44 AM, Commissioner Bothell asked Commissioner Glover about the tourism board and its discussion on the possibility of creating a South Fork (81154) marketing district. Commissioner Glover said it is difficult to get all nine members of the tourism board together for meetings, and that causes delays in decisions. Mr. Dunn said the BOCC can reformulate the tourism board if it needs to. As to the marketing district, he said he doesn't know of a legal authority that would allow for the creation of the district. Commissioner Glover said some of 81154 zip code is in Mineral County. Mr. Dunn said the Town of South Fork can impose a lodging tax. Mr. Dunn offered to contact Eugene Farish, Town of South Fork lawyer, if the BOCC directed him to, but the board felt the town's lawyer should contact the County's lawyer, not vice versa. Commissioner Bothell proposed that if Eugene Farish doesn't contact Mr. Dunn before the BOCC's next meeting on February 12, the South Fork Tourism Marketing Proposal be taken off agenda. Commissioner Glover said he will tell tourism board that the BOCC wants a decision. Commissioner Noffske said the BOCC can have a work session for updates on this issue before the February 12 meeting.

At 10:53 AM, Commissioner Noffske reported on his assigned committees.

SLV Housing Coalition may be able to use grant money to replace derelict mobile homes.

The Council of Governments and Development Resources Group are applying to the USDA for \$750,000 in grants for agriculture related industries. The mushroom farm received a 2019 block grant.

Commissioner Noffske gave an update on the railroad. He is still working with John Golusha of Huerfano County. The railroad is in bankruptcy court now, but there is no final judgement yet. Commissioner Noffske said no matter what the court's decision is, the goal here is to keep the railroad functioning. He said the County hasn't received a bill from the law firm yet.

At 11:00 AM, Mr. McDonald returned with three quotes for laptops. The quote he showed the board earlier from OC Rugged Laptops is \$15,378 for 22 recertified Toughbook 31 computers. The quote from the Toughbook company itself is \$107,491 for 22 new computers. WSB gave a verbal quote of \$50,000 for 16 or 17 computers. The online Amazon price for 22 Toughbook 31 laptops is \$69,849.56. Commissioner Glover made a motion to approve the OC Rugged Laptops purchase. Commissioner Bothell seconded the motion, and the motion carried.

## Other Business

At 11:02 AM, Emily Brown from the Rio Grande County Public Health Department presented for discussion the Intergovernmental Agreement Regarding the Organization and Operation of the Rio Grande County Public Health Agency. The agreement, between Rio Grande County, the City of Monte Vista, the Town of Del Norte, and the Town of South Fork, was created in 2009/2010. At the last Board of Health meeting, and a following work session, the commissioners discussed pulling out of agreement and restructuring the Board of Health. Ms. Brown said the IGA is unclear how Board of Health members have been appointed; they have been in place since before she started her employment with the County. Commissioner Bothell said the IGA could affect the County budget. Mr. Dunn said the BOCC should consider whether the IGA is consistent with statute and county needs. The IGA calls for a five-person board without one entity in majority, but all three County Commissioners and three municipalities have been members. If the BOCC wants a three-person board, the municipalities of South Fork, Del Norte, and Monte Vista should be contacted before that is done. Ms. Brown pointed out that, according to the IGA, the Board of Health is in charge of her department's budget, but in practice the BOCC approves it. Commissioner Bothell said that is problematic, because even if the Board of Health approves the budget, but the County is liable for it. Ms. Brown said the Board of Health technically created the County Health department. In other counties, the Board of Health members are more involved with looking at their departments' details, and submit the budgets to BOCCs for final approval. There are several unclear details concerning the responsibilities of the Board of Health and of the BOCC. For instance, Ms. Brown is unsure who has signing authority for contracts. Commissioner Noffske said the IGA definitely needs to be reworked, and questioned the make-up of the Board of Health. Mr. Dunn said there is no harm in having an agreement, but it's not necessary. He recommended the BOCC think about what kind of oversight it wants to have over the Public Health Department, and decide the make-up of the Board of Health first, then decide on the IGA. Commissioner Noffske asked Ms. Brown what she would like the BOCC to do at this meeting. Ms. Brown said the BOCC needs to decide whether to redo the structure of the Board of Health first, redo the IGA first, or pull out of the IGA altogether. She needs to know who she is reporting to: the Board of Health, the BOCC, or some combination of the two. Commissioner Glover said the Board should keep the IGA in place at least until this afternoon's meeting with the municipalities. Commissioner Bothell and Mr. Dunn both felt the Board needs to let the municipalities know if the County is pulling out of the IGA. Mr. Dunn suggested pulling out of the IGA, and putting an agenda item on the next BOCC meeting about the IGA and about restructuring the Board of Health. Commissioner Noffske asked Ms. Brown if that time frame would work for her; she said it would, but was concerned with whether it would be the Board of Health or the County that has the authority to take legal action at this afternoon's meeting with the municipalities. Commissioner Bothell and Mr. Dunn agreed that needs to be clear. Mr. Dunn cautioned that clear authority should be decided before any legal action is taken regarding decisions made in this afternoon's meeting. Mr. Dunn said it is safer for the County to know that the Board of Health is appointed by BOCC fairly soon. He said he could send an email to the municipalities and to the County's Board of Health representatives letting them know of the BOCC intention to withdraw from the IGA immediately, and restructure the Board of Health. Commissioner Bothell said that would be good; Commissioners Glover and Noffske both agreed. Mr. Dunn said he will send the email within a week, and will include notification that the item will be on the BOCC agenda February 12. The commissioners will also mention it at this afternoon's meeting. Mr. Dunn asked if Ms. Slater or Ms. Hill could look in past BOCC minutes to see if any appointments to the Board of Health had been made.

At 11:34 AM, Commissioner Bothell made a motion to adjourn the regular session for executive session according to C.R.S. 24-6-402, to discuss payroll. Commissioner Glover seconded the motion, and the motion carried.

At 11:57 AM, the Board exited executive session, and the regular session of the Board of County Commissioners resumed.

Two items were discussed in the executive session.

With respect to the BOCC approving payroll, the Board discussed, in terms of any overtime earned during the 2019-2020 overlap, time and a half is to be paid at rate at which it was earned.

The discussion with respect to the Human Resources Administrator, she has completed her period of probation, and the BOCC has decided to accept the proposal of the County Administrator and allow for her pay increase.

Chairman Noffske called for a vote on the items discussed in executive session.

Commissioner Bothell made a motion to approve the payroll with the overtime payment decision. Commissioner Glover seconded the motion, and the motion carried.

Commissioner Bothell made a motion to approve the pay increase for the Human Resources Administrator. Commissioner Glover seconded the motion, and the motion carried.

At 12:03 PM Commissioner Noffske adjourned the regular session for lunch.

At 1:30 PM, the BOCC resumed for executive session according to C.R.S. 24-6-402(4)(b), for legal advice from the County attorney.

At 2:10 PM, the Board exited executive session.

Attest:

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John Noffske  
Chairman of the Board

DeAnn Jacobs