

Public Comment

Commissioner Noffske asked if there were any comments. There were none.

Consent Agenda

- AP
- Veterans Report
- DSS AP

Commissioner Bothell made a motion to approve the Consent Agenda. Commissioner Glover seconded the motion, and the motion carried.

Vender	Amount
AGENCY TOURISM MARKETING	115.95
AIRGAS USA, LLC	285.67
AVENU HOLDINGS, LLC	13,124.84
BALLANTINE COMMUNICATIONS, INC	4,558.00
BRENTON WILLIAMS	172.70
CDHS CENTRAL ACCOUNTING	27.00
CENTURYLINK	483.62
CLEANING SOLUTIONS	5,265.28
CO DEPT OF PUB HLTH & ENV	240.00
COLORADO DEPART. OF REVENUE	337.00
COLUMBINE AUTOMOTIVE PRODUCTS (SLV)	1,002.60
CYNTHIA FORD	5,520.83
D-A LUBRICANT COMPANY	14,760.85
DFA DAIRY BRANDS	288.76
DISTRICT ATTORNEY OFFICE	22,166.67
DIXIE DILTZ	135.90
FASTENAL	467.15
GOBINS, INC	185.39
GREAT AMERICA FINANCIAL	501.03
HAYNIE'S INC.	30.72
JADE COMMUNICATIONS, LLC	76.18
KEN'S SERVICE CENTER	2,400.08
KRISTI HILLIS	1,216.00
LENCO WEST, INC	851.78
MASTER PRINT & WEB DESIGN, INC	520.00
McKESSON MEDICAL-	100.52
MDS WASTE & RECYCLE, INC	143.00
MOBILE RECORD SHREDDERS, LLC	28.00
MONTE VISTA COOPERATIVE	113.57
MOUNTAIN ENGINEERING & TESTING	246.25
MYERS ENTERPRISES, INC	2,025.00
NOTES & NUMBERS, LLC.	500.00
PRO COM, LLC	185.00
PSYCHOLOGICAL RESOURCES	135.00
QUILL.COM	502.36
RIO GRANDE COUNTY DEPT OF SOCIAL SERVICE	473.61
RIO GRANDE COUNTY ROAD & BRIDGE	452.63
RIO GRANDE CTY WEED DIST.	2,378.21
ROCKY MOUNTAIN PLUMBING	14.57
S & S DISTRIBUTION, INC	70.00
SAFETY - KLEEN	210.94
SAN LUIS VALLEY FEDERAL	191,328.27
SARAH HERRERA	25.20
SHAMROCK FOODS COMPANY	3,713.57
SLV PARTS, INC	79.34
SLV REGIONAL SOLID WASTE	2,477.28
SPARKLE CLEANERS	60.00
STAPLES BUSINESS CREDIT	76.05
THYSSENKRUPP ELEVATOR	904.94

TOWN OF DEL NORTE	401.35
VALLEY LUMBER AND SUPPLY, INC	150.52
VERIZON WIRELESS	2,785.65
VICTIM ASSISTANCE FUND	27.00
W. RYAN DUNN, ATTORNEY AT LAW	4,031.25
WAGNER EQUIPMENT	6,531.46
WASTE MANAGEMENT-	281.44
WEX BANK	485.44
WORLD FUEL SERVICES, INC	3,727.96
WSB COMPUTER SERVICES	86.40
XCEL ENERGY	6,105.75
	305,591.53

County official and Department Head Reports

At 9:08 AM, the September 2020 Road and Bridge Department Report was discussed. Patrick Sullivan, Road and Bridge Department, was unable to attend the BOCC meeting, and had submitted the report to the Commissioners. Commissioner Glover made a motion to approve the September report. Commissioner Bothell seconded the motion, and the motion carried.

General Business and Administrative Items

At 9:09 AM, Cora Lee McCallister spoke to the Board about renewing her lease at the Astronaut Rominger Airport. The lease, which expires February 28, 2021, is for two parcels, with her manufactured home on one parcel, and a hangar on the other. She has lived in the home for twenty years, and would like to continue. Ms. McCallister said she has been approached by individuals interested in leasing the hangar. Tom Haefeli, Airport Advisory Board, suggested having two leases for the two parcels; the hangar parcel could be on a twenty-five-year lease, and the home parcel could be renewed annually. Mr. Dunn agreed that having two leases made sense, and said the lease on the home parcel could state that the lease would be non-transferable. Commissioner Bothell said it should also state that no one other than Ms. McCallister could live in the home. Commissioner Glover made a motion to renew the lease for the parcel with the manufactured home directly to Cora Lee McCallister when the current lease expires. Commissioner Bothell seconded the motion, and the motion carried. Ms. McCallister asked what the annual fee would be. She is currently paying \$210.38 per year for the home parcel. Mr. Haefeli said hangars are now leased for \$600 per year. Commissioner Bothell made a motion that, when the current lease expires, the parcel with the home be leased to Cora Lee McCallister on a year to year lease for \$210.38 per year, with the stipulation that no one else may live in the home. Commissioner Glover seconded the motion, and the motion carried. Mr. Dunn said if Ms. McCallister sells the hangar before March 2021, new lease agreements can be made. Otherwise, the leases will be ready for Ms. McCallister by February 28, 2021.

At 9:33 AM, Mr. Haefeli said the Airport Advisory Board had discussed the Airport Manager position to be filled after Jay Sarasin's resignation. The Advisory Board is concerned that a full-time manager is needed, rather than part-time. Mr. Haefeli proposed that the funding difference between a part-time and full-time position might be made up by the proceeds from having Jet A fuel available at the airport. He said the profit could potentially be about \$20,000 annually, and asked for BOCC approval to pursue a quote for a Jet A fuel tank. Commissioner Glover said the BOCC would need to know the full price of the system before giving approval. Mr. Haefeli said a grant from Colorado Department of Transportation (CDOT) may be available to help with the cost; CDOT could cover \$25,000, and County costs would be \$20,000. There may be \$10,000 available in RAC funds. Mr. Haefeli said the grant application is due in November 2020, and he could let the BOCC know about the CDOT funding and the bid amount by October 23, 2020. Commissioner Bothell made a motion to approve the RAC grant application conditioned upon the terms as discussed. Commissioner Glover seconded the motion, and the motion carried.

Commissioner Noffske said he spoke with the regional headquarters of the Federal Aviation Administration (FAA) in Des Moines, WA about the proposed aerial practice box. He said the FAA said they would allow the Airport Advisory Board out of the contract since the Advisory Board had not discussed the practice box with the BOCC before entering into the contract.

The airport hangar lease form was discussed. Mr. Dunn will send a draft to the Commissioners for consideration. Ms. Egbert will work with Mr. Haefeli or Mr. Sarason to create an application check list.

The Benson property east of the airport may be for sale soon, and there was a brief discussion about purchasing it for potential airport expansion in the future. Earl Robinson, attending the BOCC meeting as an interested airport manager applicant, said he sees the potential for airport growth. No decision was made.

At 10:34 AM, Mr. Dunn spoke about the discussion held during the Department of Social Services (DSS) portion of the BOCC meeting on September 30, 2020. The discussion was about High Valley Community Center (HVCC) Temporary Assistance for Needy Families (TANF) expenses submitted to DSS for payment. During that discussion, Jody Kern, DSS Director, had voiced concerns about some of the billing, and Mr. Dunn had advised that it was appropriate to not make further payments until her concerns were addressed.

Mr. Dunn said that, during the discussion on September 30, 2020, he had not meant to cast dispersion on HVCC. He said the billing included invoicing for \$13 per child, rather than the \$6 allowable by TANF, and also included invoicing for children not qualified for TANF, but that did not mean HVCC had intentionally misbilled DSS. Mr. Dunn said that he had not said the County would withhold all funding from HVCC. He also said there were rumors that he and Commissioner Noffske had met with the HVCC Board, but those rumors are false; neither Commissioner Noffske nor he have had correspondence about HVCC since the BOCC meeting on September 30, 2020. He said he had asked Commissioner Bothell to expose the source of the rumors, which are defamatory to himself and the BOCC, but she would not. Mr. Dunn said it would be inappropriate for one Commissioner to approach HVCC without BOCC approval, and the rumors are very distressing. He said the goal of each Commissioner should be to instill public confidence in the BOCC. Commissioner Noffske said he has had no contact at any time with the HVCC Board, and that his last conversation about HVCC was during the BOCC meeting on September 30, 2020. He said he has been reviewing the Public Health Department audit, and the invoicing may have been included in the list of COVID-19 related payments submitted from several sources for reimbursement. Commissioner Noffske said there has been a pattern of misinformation concerning the BOCC over the last several months. Commissioner Bothell said a community member asked her for clarification about the situation, and Commissioner Bothell had said it was a rumor. Commissioner Glover said he respects Mr. Dunn, and does not understand why there would be such a rumor.

At 10:46 AM, Forrest Neuerburg, City of Monte Vista Administrator, spoke to the BOCC concerning a building inspection fee waiver request for the Ski Hi Park Project. He said the original request included a ticket booth that was no longer going to be part of the project, so the fee would now be \$27,676.65. Commissioner Glover had talked with Randy Kern, Building Department, who had said it would take approximately 100 hours of inspections throughout the project. Commissioner Noffske said the BOCC had previously approved \$150,000 for the project. Mr. Neuerburg said the City appreciated the County funding, and asked if the Commissioners would consider a reduced building fee waiver of \$20,000. Commissioner Noffske said the Board would discuss it, and that it would be put on the agenda for the BOCC meeting on October 28, 2020.

Mr. Neuerburg asked when the County needs to receive requests for CARES act reimbursements from the City of Monte Vista. Commissioner Noffske said it can be done at any time, since the County has received Monte Vista's MOU. Mr. Dunn said the Department of Local Affairs (DOLA) has published a "Frequently Asked Questions" plan for requests, and that the requests need to be submitted by November 30, 2020. Commissioner Noffske and Mr. Neuerburg will meet Monday, October 19, 2020 to discuss the requests.

At 11:01 AM, Mr. Dunn presented the resolution he had drafted naming Judy Egbert as Rio Grande County Interim Administrator. He said it was nearly identical to the one he drafted for Suzanne Benton, and was retroactive to the date when Ms. Egbert started working as Interim Administrator. Ms. Egbert said some of the details of her contract need to be worked out, but it is generally good. Mr. Dunn said the contract can be executed at a later date. Commissioner Glover made a motion to approve the resolution appointing Judy Egbert as Rio Grande County Interim Administrator. Commissioner Bothell seconded the motion, and the motion carried.

202000440288
Filed for Record in
RIO GRANDE
CINDY HILL, RECORDER
10-14-2020 At 03:39 pm.
RESOLU NC .00
OR Book 602 Page 572 - 575
Instrument Book Page
202000440288 OR 602 572

Commissioner Clover moved for adoption
of the following Resolution:

BOARD OF COUNTY COMMISSIONERS
COUNTY OF RIO GRANDE, STATE OF COLORADO

RESOLUTION NO. 2020- 28

RESOLUTION APPOINTING INTERIM COUNTY ADMINISTRATOR

WHEREAS, pursuant to C.R.S. §30-11-107(n), the Rio Grande County Board of County Commissioners ("Board") is authorized to create, by resolution duly adopted, the office of the County Administrator or such other offices as the Board deems required for the efficient management of the business and concerns of the County; and

WHEREAS, the Board is authorized to make appointments to the offices so created and to prescribe duties to be performed by such appointees; and

WHEREAS, the Board previously appointed Suzanne Benton as the Interim County Administrator by way of Resolution No. 2020- 24; and

WHEREAS, a vacancy in the office of the Interim County Administrator was created by the expiration of Suzanne Benton's previously agreed upon term of service; and

WHEREAS, to further the efficient and effective management of the County affairs, the Board desires to appoint Judy Egbert as the Interim County Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Rio Grande County:

1. Judy Egbert is hereby appointed as the Interim County Administrator; and
2. Judy Egbert is hereby appointed as the County Budget Officer; and
3. The appointment set forth herein shall be effective retroactive to October 12, 2020; and
4. The duties of the Interim County Administrator shall be described in the attached Position Description; and
5. The Interim County Administrator shall implement policies established by the Board and manage the day-to-day operations of county government, including monitoring and evaluation of the following county departments: Veterans Service Office;

1

Instrument Book Page
202000440288 OR 602 573

Building Inspections; Land Use and Code Enforcement; Airport Manager;
Emergency Manager; County Museum; and Administration and Finance.

MOVED, READ and ADOPTED by the Board of County Commissioners for the County of Rio Grande, State of Colorado, at its regular meeting held the 14th day of October, 2020.

ATTEST:

COUNTY OF RIO GRANDE,
STATE OF COLORADO,
BOARD OF COUNTY COMMISSIONERS

Debra Jacoby
Clerk of the Board of
County Commissioners

By: John Noffske
John Noffske, Chairman

Commissioner Bothell seconded adoption of the foregoing resolution. The roll having been called, the vote was as follows:

Commissioner Noffske	<u>yes</u>
Commissioner Glover	<u>yes</u>
Commissioner Bothell	<u>yes</u>

At 11:29 AM, Lori Laske and Dr. Lovell, Adam State University (ASU), along with Toni DeAngelis, Trinidad State Junior College (TSJC), gave a presentation about the Colorado Opportunity Scholarship Initiative (COSI) County Based Proposal. They said the program helps students from Rio Grande County. They are asking for funding in the spring of 2021 for the 2021-2022 academic year, so they are approaching counties before the 2021 budgets are set. They are asking counties to send letters of support for partnering with ASU and TSJC before the end of 2020; the funds would need to be paid by July 1, 2021.

At 11:45 AM, Aubrey Tamietti, Southwest Conservation Corps, gave a presentation about the high school crew in the San Luis Valley. There were four crew members during Summer 2020, who worked on projects around the Valley. The goal for 2021 is to have a five-week session. The cost is \$7,200 per week, and Ms. Tamietti asked the Board to consider helping with the cost. She needs to know of the County's commitment by early 2021.

At 11:57 AM, the resolution appointing Commissioner Noffske as Managing Commissioner of Corona Virus Relief Fund (CVRF), and as administrator of the DOLA portal was discussed. The appointment had been approved during the BOCC meeting on September 16, 2020, but the resolution had not been voted on. Commissioner Bothell made a motion to approve the resolution appointing Commissioner Noffske as Managing Commissioner of CVRF funds, and as administrator of the DOLA portal. Commissioner Glover seconded the motion, and the motion carried. The resolution will be attached to the September 16, 2020 minutes.

At 12:00 PM, the Board adjourned to the Board of Health.

At 12:22 PM, the Board reconvened as the Board of County Commissioners.

Commissioners and Administrator Updates

At 12:23 PM, Mr. Dunn introduced Nancy Lake, an attorney who works on some Department of Social Services cases. Mr. Dunn recommended Ms. Lake as a possible choice for Interim County Attorney after his resignation effective at the end of October 2020. Ms. Lake said, after she completes one case this month in Conejos County, she should not have any work which might create a conflict of interest if she works as the County Interim Attorney. She also said she would work as an independent contractor, not a County employee. The Commissioners said they will consider her offer.

At 12:43 PM, Debbie Phillips, Chief Financial Officer, presented the 2021 Draft Budget. She had not received information from the lodging fund or Public Health Department, so those will need to be reviewed later. She said Mary Ellen Fleming, Colorado State University Extension Service, would like to talk with the BOCC about more funding in 2021. Ms. Phillips said county employee salaries were kept at the 2020 level, and she projected 2021 revenues conservatively due to the economic effects of COVID-19. Ms. Phillips said the final 2021 budget is due December 15, 2020. She will also need to receive the amended 2020 budget, and will need to know which Public Health grants will be carried over to 2021. Commissioner Bothell said the resolution appointing Ms. Egbert as Interim Administrator should be amended to also appoint her as Budget Officer. Mr. Dunn said it would be added to paragraph 2. Commissioner Glover said the Commissioners would look through the Draft Budget before setting meetings with department heads.

At 1:11 PM, Mr. Dunn spoke about property near Upper Rio Grande School District (URGSD) where the linear walking trail is located. The County received the property as the grantee of a GOCO grant. Mr. Dunn stated that Chris Burr, URGSD Superintendent, has said the County intended to transfer the property to the school district after payments were made, and

referenced BOCC minutes from 1995, 1996, 1997, 2016, and 2017. Mr. Burr also has stated that Vernon Mann, original property owner, said payments were completed. Mr. Dunn said the school has not provided records of the payments; some of the referenced minutes do state that the payment and debt to Mr. Mann were fully satisfied, but it's unclear from the minutes whether the payments were from the County, the school, a combination of both. Commissioner Bothell said the agreement had included maintenance of the property by the school, as well as payment. Mr. Dunn suggested the BOCC hold a work session with the school to discuss the original intent and agreement of the property transfer. He also said he will forward documents he has received from Mr. Burr to the Commissioners.

At 1:29 PM, Commissioner Noffske asked about the requirements for audio recordings of the BOCC meetings. Ms. Egbert said the Zoom recordings have been downloaded to the County's I drive. Mr. Dunn said he keeps recordings of the executive sessions for 90 days. The WSB recording system originally came with two SD cards, but only one can now be located. Commissioner Bothell suggested continuing to keep the Zoom recordings until working out the kinks of the WSB system. She asked if the Board would need to pass a new resolution if it decides to stop using Zoom during meetings. Mr. Dunn said a resolution was not required, but was recommended.

At 1:39 PM, Commissioner Glover made a motion to adjourn the regular session for executive session, according to 24-6-402(4)(b) C.R.S. for the purpose of receiving legal advice in specific questions, and according to 24-6-402(4)(f) for personnel matters. Commissioner Bothell seconded the motion, and the motion carried.

At 2:10 PM, the Board exited executive session.

At 2:15 PM, Board resumed the regular session. The delay was due to Zoom conversion time. Commissioner Noffske said no decisions were made.

At 2:15 PM, with no further business, the meeting was adjourned.

Attest:

John Noffske
Chairman of the Board

DeAnn Jacobs
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of the Rio Grande County Commissioners met in special session on Friday, October 23, 2020.

At 10:00 AM Chair Noffske called the meeting to order. Prayer was led by Commissioner Glover, and the Pledge of Allegiance was recited.

Present were Commissioner Noffske, Commissioner Bothell, and Commissioner Glover, along with Interim County Administrator Judy Egbert.

Executive Session

Commissioner Bothell moved, seconded by Commissioner Glover to enter into Executive Session pursuant to CRS 24-6-402(f) for a personnel matter, specifically to interview an applicant for the position of County Administrator. The motion carried unanimously.

The Executive Session began at 10:05 a.m. Chair Noffske noted that those to be present at the Executive Session include himself, Commissioner Bothell, Commissioner Glover, and the applicant.

John Noffske
Board Chair

Judy Egbert, Interim Administrator
Acting Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of the Rio Grande County Commissioners met in regular session on Wednesday, October 28, 2020.

At 9:00 AM Chairman Noffske called the meeting to order. Prayer was led by Commissioner Noffske, and the Pledge of Allegiance was said.

Present were Commissioner Noffske, Commissioner Bothell, and Commissioner Glover, along with Interim County Administrator Judy Egbert.

Adoption of the Agenda

Commissioner Bothell made a motion to approve the agenda as presented. Commissioner Glover seconded the motion, and the motion carried.

Public Comment

Commissioner Noffske asked if there were any comments. Jeff Owsley and Dawn Melgares were present via Zoom. Mr. Owsley is with the Colorado Housing and Finance Authority (CHFA), and Ms. Melgares is with the San Luis Valley Housing Coalition. They gave an update on a Valley-wide housing study. The study can be used by counties to assess housing needs in their county. Ms. Melgares said the Department of Local Affairs (DOLA) has offered funding for the study, conditional on funding by the counties as well. She said CHFA and the Housing Coalition are asking for \$500 to \$3,000 per community. Mr. Owsley said the study is the first step in filling housing needs in the San Luis Valley, and that he and Ms. Melgares will present more information at a BOCC meeting in November 2020. Jody Kern, Director of the Department of Social Services (DSS), said housing needs are one of the top issues her department deals with, and she is glad it will be discussed with the Commissioners.

Consent Agenda

- Minutes October 23, 2020 BOCC
- AP
- DSS AP
- Payroll

Commissioner Bothell made a motion to approve the Consent Agenda. Commissioner Glover seconded the motion, and the motion carried.

Vender	Amount
AIRGAS USA, LLC	260.74
ALAMOSA CO NURSING SVC	693.69
ALAMOSA COUNTY	315.00
ALL TRUCK AND TRAILER	189.05
ALTA FUELS, LLC	411.48
ARLAN'S PRO SERVICES	175.00
AVENU HOLDINGS, LLC	4,985.61
BOBBIE HATTON	34.59
BUSINESS SOLUTIONS LEASING, INC	86.10
CAROL VORIS	9.90
CARY ALOIA	73.40
CENTER PARTS STORE, INC	469.32
CENTURYLINK	60.58
CENTURYLINK	69.03
CENTURYLINK	70.16
CHARLES STILLINGS	65.75
CHERYLYN RUE	162.00

CIELLO POWERED BY SLVREC	1,696.89
COLORADO BOARD OF LAND	740.00
CONEJOS COUNTY NURSING	642.14
CONTROL SOLUTIONS INC	113.00
COSTILLA COUNTY PUBLIC	2,123.09
CUSTER COUNTY SHERIFF	1,350.00
DAVID LANFORD	196.38
DEE KESSLER	2,250.00
DP AG SERVICES	309.45
FIRST BANKCARD	8,634.06
GENOA HEALTHCARE	112.78
GOBINS, INC	51.15
GOOD SPEED AUTOMOTIVE	466.44
GOVPRO CONSULTING	3,600.00
GUNBARREL STATION, INC	390.00
HAYNIE'S INC.	1,996.12
ID EDGE	337.90
IDA SALAZAR	162.00
J.J. KELLER & ASSOCIATES, INC	508.91
JEAN BORREGO	5,541.86
JERRY GALLEGOS	55.40
LEDS, LLC	2,046.00
LENCO WEST, INC	114.23
LEONARD BROWN	52.70
LEROY A ROMERO	150.00
LOWE'S PAY AND SAVE, INC	90.87
MARC MID-AMERICA CHEMICAL	475.98
MARIA SIERRA	50.40
MATCO TOOLS	599.95
MAX GARCIA	36.00
MHC KENWORTH	264.44
MICHAEL MITCHELL	65.30
MONTE VISTA COOPERATIVE	559.78
MYERS BROTHERS TRUCK AND TRACTOR, INC	229.02
O & V PRINTING, INC	1,941.90
PARTS PLUS OF NEW MEXICO, INC	439.80
RENSHAW LOCKSMITH SERVICE	65.00
ROADSAFE TRAFFIC SYSTEMS, INC	4,257.00
ROCKY MOUNTAIN PLUMBING	59.38
RUSSELL PRATT	62.60
S & S DISTRIBUTION, INC	134.40
SAGUACHE CO PUBLIC HEALTH	2,884.80
SLV PARTS, INC	528.90
SLV REC	936.00
SPECTRACOM LLC	2,910.50
SPRADLEY BARR	39,121.00
STATE OF COLORADO	462.09
SUMMIT MARKET	245.73
TOWN OF DEL NORTE	177.09
TRACKER SOFTWARE CORP.INC	477.00
ULINE	637.71
UNITED REPROGRAPHIC	147.05
VALLEY LOCK AND SECURITY, INC	195.00
VALLEY LUMBER AND SUPPLY, INC	17.61
VALLEY PUBLISHING	399.00
VENDOLA PLUMBING, INC	1,846.10
WAGNER EQUIPMENT	1,001.30
WAXIE SANITARY SUPPLY	319.53
WEAVERS LEVEL BEST SEPTIC	618.75
WEX BANK	3,929.75

WILEY CHIROPRACTIC GROUP	95.00
WORLD FUEL SERVICES, INC	636.15
WSB COMPUTER SERVICES	4,325.10
ZEP MANUFACTURING COMPANY	818.29
	113,833.17

October 2020 Payroll

COUNTY GENERAL FUND	\$337,810.63
ROAD AND BRIDGE	\$96,196.57
SOCIAL SERVICES	\$154,535.82
WEED DISTRICT	\$8,788.81
AIRPORT FUND	\$321.70
PUBLIC HEALTH AGENCY FUND	\$27,659.75
TOTAL:	\$625,313.28

At 9:08 AM, Commissioner Glover made a motion to adjourn to the Board of the Department of Social Services. Commissioner Bothell seconded the motion, and the motion carried.

At 9:16 AM the Board reconvened as the Board of County Commissioners.

County official and Department Head Reports

At 9:17 AM, Jack Rudder, Veterans' Services, said his report will be presented at the next BOCC meeting on November 12, 2020. He will close his month a week earlier in the future, so the report will be available to the Commissioners by the end of the month.

General Business and Administrative Items

At 9:18 AM, the Health Care Coalition (HCC) grant was discussed. Ms. Kern, HCC Steering Committee, said the original grant has already been approved by the BOCC. The agreement being discussed allows an extra \$25,000 if Rio Grande County agrees to continue as the fiscal agent of the grant. Ms. Kern said the Steering Committee has agreed to the terms of the agreement. Ms. Kern said she is working with Rio Grande County Public Health to make sure deliverables are being met. Part of grant funds are being used for COVID-19 related Personal Protective Equipment (PPE), and part is being used to implement a COVID-19 strategic plan, as required by the grant terms. Commissioner Glover made a motion to approve the agreement naming Rio Grande County as the fiscal agent of the HCC grant. Commissioner Bothell seconded the motion, and the motion carried.

At 9:29 AM, there was a discussion about La Puente's request for Certification of Local Government support. Amanda Pearson, La Puente Development Director, and Teddy Leinbach, AmeriCorps Volunteer Coordinator, were present via Zoom. Ms. Pearson said La Puente has applied for a COVID-19 related service grant that requires certification from local governments. Ms. Pearson said she did not have data on the percentage of people whom they help who are Rio Grande County residents. She said La Puente helps with eviction prevention, housing, food bank, as well as working with DSS. Ms. Pearson said they need BOCC certification by October 31, 2020. She said COVID-19 restrictions have limited La Puente's capacity for its homeless shelter and food kitchen. The grant will help La Puente's outreach program serve homeless people outside the shelter, help with housing efforts, and provide isolation space for homeless people who contract COVID-19. Commissioner Bothell asked about blanks on the document to be signed by the BOCC. Ms. Pearson said she could send the information to Ms. Egbert. Commissioner Noffske said there are several unanswered questions about La Puente's services that needed to be addressed before he would be comfortable signing the document. Commissioner Glover said ongoing communication between La Puente and the BOCC needs to be improved. Ms. Egbert summarized that grant funding would be used for PPE for sheltered and unsheltered people, to clean up homeless encampment areas, to provide provisions for those in need, hotel rooms for homeless people who have contracted COVID-19, and housing efforts. Ms. Pearson said it would also fund a six-month COVID-19 outreach position. She also said lack of approval from the BOCC might not affect La Puente's ability to receive the grant, but might affect the funding to be used for Rio Grande County residents. Ms. Egbert said those items would be inserted into the blanks on the document to be signed. She also suggested having BOCC work sessions with La Puente after the beginning of 2021. Ms. Pearson said DOLA has been supportive of La Puente. Commissioner Bothell said she was uncomfortable signing the certification due to the lack of information and documentation. Commissioner Glover said due to the COVID-19 situation, and

the small San Luis Valley population, he was not uncomfortable signing the certification, but he stressed that communication between the Board and La Puente needs to improve.

Commissioner Glover made a motion to approve La Puente's request for Certification of Local Governmental support. Commissioner Noffske seconded the motion. Commissioners Noffske and Glover voted in favor of the motion, Commissioner Bothell voted against the motion, and the motion carried.

At 10:00 AM, Forrest Neuerburg, City of Monte Vista Administrator, presented the request from the City of Monte Vista for a fee waiver for the Ski Hi Park Project. County building inspection fees would total \$27,676.65. Mr. Neuerburg asked that 50% of the fees be waived, making the total fees charged as \$13,838.33. Commissioner Noffske said the Building Department estimates at least 100 hours of time for inspections. The County is concerned about setting a precedence for waiving fees, and also about the cut in revenue to the Building Department if the fees are waived. Mr. Neuerburg countered that, according to the total amount given, the fee would be over \$100 per hour for 200 hours of inspection time. Commissioner Glover suggested 25% waiver of about \$6,920. Commissioner Noffske said the County has already given \$150,000 to the Project. Commissioner Glover made a motion to reduce the building inspection fee by \$6,920. Commissioner Bothell voiced concern about the precedence the waiver would set. She suggested finding another avenue for assisting the Project. Commissioner Noffske seconded the motion. Commissioner Bothell said the waiver would put an undue burden on one department; each department is responsible for its own budget and this would decrease a large amount of the revenue coming into that department. Commissioner Noffske called the question. Commissioners Glover and Noffske voted in favor of reducing the building inspection fee for the Ski Hi Park Project by \$6,920. Commissioner Bothell voted against the waiver. The motion carried.

At 10:13 AM, the Board discussed appointing an Interim County Attorney. Ms. Egbert said that at the BOCC meeting on October 14, 2020, former County Attorney Ryan Dunn had introduced Nancy Lake as a possible choice for Interim County Attorney. Ms. Egbert asked the Board whether they wished to proceed with offering the position to Ms. Lake, or whether they wanted to continue the process of finding another Interim Attorney. Mr. Dunn's contract ends on December 31, 2020, however he stepped down from most duties effective the end of October 2020. Commissioner Bothell made a motion to appoint Nancy Lake as Interim County Attorney at current contracting rates beginning on November 1, 2020. Commissioner Glover seconded the motion, and the motion carried.

At 10:22 AM, the Board discussed directing staff regarding the next steps in the budget process. Debbie Phillips, Chief Financial Officer, was present for the conversation. Ms. Egbert suggested setting up work sessions to discuss specific budget issues. Ms. Egbert and Ms. Phillips said the County's share of employee health insurance needed to be discussed first, since it is now open enrollment time. Ms. Egbert also suggested meeting with department heads, as well as outside agencies seeking funding. She said the budget needs to be approved by December 15, 2020, and a special BOCC meeting could be scheduled for Wednesday, December 9, 2020. She said a public hearing is also required when adopting the budget. It was decided to have work sessions on Wednesday, November 4, 2020 at 9:00, and on Friday, November 6, 2020 at 9:00. Ms. Egbert said some departments use the merit system to determine employee pay increases, and other departments use other criteria. This will need to be considered when the Commissioners determine possible cost of living and merit increases, as well as the County's share of employee health insurance. The BOCC scheduled the special BOCC meeting on December 9, 2020 at 9:00. Ms. Phillips asked when the BOCC would meet with department heads. Commissioner Bothell said they would meet after the work sessions. Commissioner Glover suggested meeting with interested department heads beginning Monday, November 09, 2020 at 1:00, and the Board agreed. Ms. Egbert said she will follow up with Airport Manager applicants, so that a new manager might be available to speak with the Board.

At 10:53 AM, Dixie Diltz, Land Use, gave an update on the Big River at South Fork Ranches De-Annexation. She said in 1999 a Planned Unit Development (PUD) was approved for South Fork Ranches. In 2005, Big River at South Fork Ranches requested a plat change to rezone two commercial lots to fifteen single residential lots. This was approved by Resolution 2005-30. In March 2006, the BOCC signed a resolution accepting the final plat for Big River at South Fork Ranches, even though the road was forty feet wide instead of sixty. In 2010 the County was made aware of a legal case between South Fork Ranches and Sterling Properties. In 2013 the courts found in favor of Sterling Properties, and ordered the de-annexation of Lots 1 – 15 at Big River at South Fork Ranches, back dated effective May 2010. Ms. Diltz said no County records have been found acknowledging the de-annexation. Resolution 2015-5 corrected the name on

the plat for the name shown on the 2005 resolution. At that time, the County referred to Big River Way of South Fork Ranches PUD. Recently Ms. Diltz was contacted by Terry Weaver, who wants to start development of Lots 1 – 15, Big River Way. Lots 1 – 9 would have condominiums, not single residences. Ms. Diltz contacted Ryan Dunn, who recommended that she approach the BOCC and seek direction from them. It is the opinion of Ms. Diltz and Mr. Dunn that, as the court's decision was for de-annexation, but this has never been approved or acknowledged through the County, and as Big River at South Fork Ranches was originally approved as a PUD, the County needs to be able to re-evaluate the current plans using its current development codes. Ms. Diltz said she and Mr. Dunn recommend the BOCC do a new resolution in which the current Board would agree with and accept the court's decision to de-annex. The resolution would remove Lots 1 – 15 from South Fork Ranches, and the new owners could apply for planning approval. The Board will discuss the topic further at their November 12, 2020 BOCC meeting.

At 11:08 AM, Ms. Kern said the HCC grant document which she had brought to the Board earlier in this meeting was not the one concerning \$25,000. It is a HCC grant contract for \$95,315, and she did not want to send it out without Board approval. It is additional COVID-19 funds for the San Luis Valley. She will check with the Public Health Department staff about the \$25,000 grant document. Commissioner Bothell made a motion to amend the earlier motion made concerning the \$25,000 grant to approve the \$95,315 grant contract. Commissioner Glover seconded the motion, and the motion carried.

At 11:14 AM, the Board discussed the Capitalization and Depreciation Policy, and the HIPAA PCI and PHI Compliance Policy. Ms. Egbert said the HIPAA PCI and PHI Compliance Policy has been approved, but needed a change in names only. The Capitalization and Depreciation Policy is a new policy developed by Ms. Phillips. Commissioner Bothell made a motion to approve the name changes on the HIPAA PCI and PHI Compliance Policy, and to approve the Capitalization and Depreciation Policy. Commissioner Glover seconded the motion, and the motion carried.

Commissioners and Administrator Updates

At 11:21 AM, Commissioner Noffske gave an update on the Corona Virus Relief Fund (CVRF). He said he has been working on received funding requests. There is a question on whether to put a cap on the business assistance component. Ms. Egbert said businesses getting assistance from other sources may still have gaps in reimbursements, and she is working on a County application for them. Commissioner Glover said it was fine with him if Commissioner Noffske and Ms. Egbert work out the details of business assistance, as long as they communicate with the Board. Ms. Egbert said she has a request for county and municipality expenses ready to submit for reimbursement.

At 11:27 AM, Commissioner Bothell made a motion to adjourn the regular session for executive session, pursuant to 24-6-402(4)(d) C.R.S. to discuss specialized details of security arrangements or investigations; and pursuant to 24-6-402(4)(e) C.R.S. for the purpose of matters subject to negotiations and instructing negotiators. Specifically, this is to contract for Cyber security services. Also, for executive session, pursuant to 24-6-402(4)(f) C.R.S., personnel matters, specifically to discuss Administrator applicants. Commissioner Glover seconded the motion, and the regular session was adjourned.

At 12:30 PM, the Board exited executive session. Commissioner Noffske said no decisions were made.

At 12:30 PM, with no further business, the meeting was adjourned.

Attest:

John Noffske
Chairman of the Board

DeAnn Jacobs
Clerk of the Board