

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
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County of Rio Grande)

The Rio Grande County Board of Commissioners met in regular session on July 14, 2021. The meeting was called to order by Chairman Gene Glover at 9:01 AM. A prayer was led by Commissioner John Noffske and the Pledge of Allegiance was said.

Present were Commissioner Gene Glover, Commissioner John Noffske, Commissioner Scott Deacon, County Attorney Nancy Lake, Rio Grande County Administrator Craig Barraclough, and Clerk of the Board Aubrey Pargin.

Agenda Approval

At 9:01 AM Commissioner Deacon moved to approve the agenda. Commissioner Noffske seconded the motion, and the motion carried.

Public Comment

At 9:02 AM Chairman Glover asked if there were any public comments. There were none.

Consent Agenda

- Accounts Payable
• DSS Accounts Payable
• Approve Void Check

At 9:03 AM Commissioner Glover tabled approval of past minutes until the next regular meeting. Commissioner Deacon moved to approve the Consent Agenda. Commissioner Noffske seconded the motion, and the motion carried.

Table with 2 columns: Vender, Amount. Lists various vendors and their amounts, such as ARLAN'S PRO SERVICES (25.00), AVENU HOLDINGS, LLC (3,281.21), and KIMRAD TRANSPORT LP (2,531.66).

MDS WASTE & RECYCLE, INC	90.00
MONTE VISTA COOPERATIVE	83.75
MYERS BROTHERS TRUCK AND TRACTOR, INC	8.38
NANCY N. LAKE	6,608.75
O & V PRINTING, INC	356.62
PRO COM, LLC	148.00
RECOVERY MONITORING SOLUTIONS	523.00
RIO GRANDE COUNTY	11,437.53
ROCKY MOUNTAIN PLUMBING	31.56
S & S DISTRIBUTION, INC	64.00
SHAMROCK FOODS COMPANY	5,254.60
SLV PARTS, INC	20.99
STAPLES BUSINESS CREDIT	553.25
SYN-TECH SYSTEMS, INC	61.00
TASC	195.24
TERMINIX PROCESSING CTR	60.00
THYSSENKRUPP ELEVATOR	904.94
UNITED REPROGRAPHIC	132.00
VALERO MARKETING	46,204.55
VALLEY LUMBER AND SUPPLY, INC	49.03
VALUEWEST, INC	3,000.00
VERIZON WIRELESS	2,050.36
VERIZON WIRELESS	494.96
VERIZON WIRELESS	41.35
VERIZON WIRELESS	271.69
VERIZON WIRELESS	350.53
VERIZON WIRELESS	180.49
VICTIM ASSISTANCE FUND	119.00
WAGNER EQUIPMENT	1,004.51
WALL, SMITH, BATEMAN, INC	31,770.00
WASTE MANAGEMENT-	315.90
WEX BANK	78.59
WEX BANK	670.62
WEX BANK	24.13
WEX BANK	973.04
WORLD FUEL SERVICES, INC	904.49
XCEL ENERGY	2,088.98
XCEL ENERGY	3,022.16
XCEL ENERGY	6,102.57
	192,329.82

County Official and Department Head Reports

At 9:04 AM Patrick Sullivan, Road and Bridge Department, presented his report for the month of June. He reported that his department put a leveling course for two miles on County Road 3 East. They patched over the concrete box on County Road 1 South, and started roadside mowing. His department completed grading on Schedule A roads in the South Fork area, and also completed several culvert repairs. Maintenance at the Del Norte pit was completed. A retirement reception was held for Roy Paulson. Mr. Sullivan stated that he is struggling to get performance grade asphalt. Proposed work for his department is to begin "skin" patching projects, and to continue grading, and mowing. His department also plans to deliver bleachers for the South Fork Rodeo and Logger Days. There was discussion on vehicle counts being done, and the difficulty of doing a vehicle count on a gravel road. Mr. Sullivan also stated that there is a right-of-way issue between two parties on County Road 9 South. He stated that it is a civil issue between two people, and a 15-mph sign was put below the dead-end sign on County Road 9 South. There was discussion on a possible work session in the future to discuss the McMullen Building.

At 9:14 AM Randy Kern, Building Department, presented his report for the month of June. Mr. Kern stated that in June, 24 building permits and four building permit extensions were issued.

Three Onsite Wastewater Treatment System (OWTS) permits were issued, and one new address assignment. He said that he performed 59 inspections, completed 21 plan reviews, and issued seven certificates of occupancy. Mr. Kern reported that he completed OWTS quarterly surcharge reports and submitted it to the Colorado Department of Public Health and Environment (CDPHE). Building permit revenue was discussed and Mr. Kern anticipates that the same amount of revenue will be generated in the second half of the year. He stated that single family dwelling construction remains steady with three new permits in June, and one new manufactured home for a single family. Only one new commercial building permit was issued, however, plans are approved and the check has been received for the two new buildings at the Monte Vista Coop. Mr. Kern reported that Elaine Brown, office assistant, and Ken Van Iwaarden, part time inspector, did an excellent job of keeping his department running smoothly during his absence at the end of June. Commissioner Noffske stated that he received a constituent call and they reported that Ms. Brown and Mr. Van Iwaarden did a great job. Ms. Lake also reported that the Building Department is very professional and came out within 24 hours of her call. Mr. Kern asked about the progress on Land Use filings. Ms. Lake reported that the Buffington case went to court on Monday. There was discussion of a different case that might result in the filing of spurious liens.

General Business

At 9:33 AM Mr. Barraclough asked the Board for approval of services for IT vulnerability testing by Tobin, Dawsey & Co., LLC. He stated that this service is \$6,500 annually and includes monthly reports on vulnerabilities. Mr. Barraclough reported that Tyler Tobin found minor vulnerabilities last year and he worked well with WSB to fix the problems. Mr. Barraclough said that he also talked to WSB and they do have this service, but they recommend a third party. Commissioner Noffske said that there was an attempted breach a year ago and Mr. Tobin did not help out during that situation. Commissioner Glover said that last year Mr. Tobin caught a couple vulnerabilities in the Sheriff's Department. Mr. Tobin reported to Mr. Barraclough that when a weakness is found he comes in, fixes it, and educates people. Mr. Barraclough stated that it is probably better to have a third party and Ms. Lake agreed. He also said that this service will renew November 30, 2021. Ms. Hill stated that this service should already be in the annual budget. Commissioner Noffske expressed concerns and stated that the County needs to more clearly define the working relationship with Mr. Tobin, and find out when the County needs WSB and when the County needs Mr. Tobin. Ms. Lake recommended a "statement of work" from Mr. Tobin. Commissioner Glover said that a decision will be made at the next meeting.

At 9:46 AM Deborah Entz, Department of Human Resources, was present to discuss contracting with the Employer's Council. Ms. Entz asked the Commissioners for approval to hire Employers' Council to do a Wage and Position Survey to address the gaps in position classifications, pay grades, and steps. She stated that this has been an ongoing problem since she started working for the County and that last week there were issues created that could have been prevented if classifications were in place. All eight steps would cost \$13,650, and she believes that this would be well worth it. There was discussion on comparing salaries and wages with other counties or the state and how the current pay grade system is. Ms. Kern said that this is a state wide problem, and there are many vacancies in other counties. She also said that she thinks that the pay grade system needs to be updated and a reclassification study done so it helps in classifying employees and where wages fit. Commissioner Glover said that he had a Zoom meeting with Employers Council and the goal is to bring in new employees, but not disenfranchise current employees. Ms. Entz and Commissioner Glover agreed that this would help the County long term. Commissioner Noffske asked Cindy Hill, Rio Grande County Clerk, as an elected official if she thought this should be done. Ms. Hill said that she thinks this needs to be done. She also said that no step raises were done in two years for current employees. Ms. Lake stated that she thinks that this cost could be covered by COVID-19 relief money. Commissioner Noffske moved to approve the Employers' Council to do a Wage and Position Survey to address the gaps in position classifications, pay grades, and steps at a cost of \$13,650. Commissioner Deacon seconded the motion, and the motion carried. Mr. Barraclough recommended each Department follow up with this. Dr. Kolawole Bankole, Rio Grande County Public Health Department Director, said that he recommends that they work with each department and discuss and review what is applicable to all departments. Ms. Lake recommended a review of each employee and what they are actually doing, not just what is in their job description. Ms. Entz said that she will figure out a time to meet with the Employers' Council. There was also discussion on classifications County wide, recruiting potential employees to a rural area, and marketing to attract potential employees.

At 10:09 AM Commissioner Glover removed items "C – Sales in the County" and "D – McMullen Building" from the agenda.

At 10:09 AM there was discussion from Ms. Kern and Dr. Bankole on the time mentioned for the letter sent for the open hearing. The time in the letter stated 9:00 AM.

Actions as the Board of Health

At 10:09 AM Commissioner Deacon moved that the Board move in to the Board of Health. Commissioner Noffske seconded the motion and the Board moved in to the Board of Health.

At 11:27 AM the Board reconvened as the Board of County Commissioners.

Commissioner Noffske moved to draft a resolution on behalf of the Board of County Commissioners designating the Public Health Director, Dr. Bankole, as the Fiscal Agent Representative for the Health Care Coalition (HCC). Commissioner Deacon seconded the motion, and the motion carried. Ms. Lake recommended a dual resolution as the Board of Health and also the Board of County Commissioners.

Commissioners and Administrator Updates

At 11:41 AM Commissioner Deacon reported that he met with San Luis Valley Television, Inc. on San Antonio Mountain. He toured the site and learned that it is all digital and they put out 30 free channels. The County donates \$5,800 towards this service. Mineral County is the only county in the SLV that is not involved in this. Commissioner Deacon said that they sell antennas online for \$75 or directly through the company. Commissioner Glover recommended putting this on the next agenda and supporting this, because it has been supported in the past. Commissioner Deacon said he also met with the SLV Housing Coalition Committee via Zoom last month.

At 11:49 AM Commissioner Noffske asked where the County was in the American Recovery Plan (ARP) funding cycle. Ms. Lake said by August 1, 2021 the Administrator needs to have a list with estimated project expenditures. Ms. Lake said she has a tentative list of suggestions that have been brought up. Suggestions include Public Health revamp, jet A fuel at the Airport, Administration Office revamp, Sheriff's Office revamp, DSS front lobby revamp, restoration at Summitville, and athletic fields water system repairs. Ms. Lake also recommended increasing estimated costs on building projects by 30% because of increase in cost of building supplies.

Commissioner Glover said that Marty and Bonnie Asplin, Upper Rio Grande Economic Development Corporation (URGED) are stepping down from their roles. Commissioner Glover met with the Town of South Fork and learned that there are four restaurants under contract to open, and all the campgrounds are full in South Fork. Commissioner Glover said that 1874 Distilling is open at the Windsor in Del Norte and that it is great to see all the restaurants in Del Norte so busy.

Commissioner Noffske said that he is concerned about accuracy of assessor maps. He has been looking at maps of Summitville and the boundaries are unclear. He stated that there are some vandalism issues at Summitville, carvings into buildings, and that there are no signs up to tell people not to. Commissioner Noffske is wondering if there are CTF or ARP funds that could help restore Summitville.

Mr. Barraclough said that he talked to J.J. Mondragon, County Assessor, and that the GIS software is fully capable of doing work for the County. Mr. Barraclough said he has past knowledge and experience working with software and boundary lines and he is happy to help in looking at boundary lines in the county. He also said that Bill Dunn came in and he thought he did have information on airport leases, and he is willing to bring it in. Mr. Barraclough said he will be meeting with Christy Dune, Department of Local Affairs (DOLA), and he switched membership from Government Funded Officers Association (GFOA) to him as Administrator, and he also signed up for National Association of Counties (NACo) leadership Academy. He also said he met one-on-one with every department head, except for Cindy Hill. He plans to meet with her soon. The results of these meetings included concerns on more communication across the County, and more trust and stability. Minor things brought up were wages falling below other entities in the region, micromanagement, and desire to see leadership. There were also policies brought up, such as credit card policy, purchasing policy and grant management policy. Ms. Lake stated that a Federal Grant Compliance Policy was adopted in March and a Purchasing Policy was edited and is on her desk and she sees nothing wrong with it. She said the other policy to look at adopting would be a credit card policy. Other concerns brought to Mr.

Barraclough's attention were invoices being paid in a timely manner, and not having pride with employees that work for the County anymore. The department heads said that they want to see that again. Commissioner Glover said he met with the Sheriff's Department and discussed the WEX fuel credit cards and the possibility of increasing the limit, or paying it right away. Ms. Lake said the County can look in to paying it forward. Commissioner Glover said that they need to find out if DSS and Sheriff's Department are separate or on the same WEX fuel account. He also said that Human Resources is working with Tyler Technology to calculate sick time correctly. Commissioner Glover stated that there is longevity with County employees and he mentioned there are several that have been working for the County 30-55 years. Mr. Barraclough said he was blown away by the longevity of employees in DSS and the Road and Bridge Department. Ms. Lake stated the importance of individuals within the County participating in their own professional associations and that this will bolster moral and the presence of the County. Mr. Barraclough said the morale and devotion of employees is that they are here for the people. He said in general people want to see the County be successful and they want to look constituents in the eye. Mr. Barraclough said he also met with Suzanne Benton, Gigi Dennis and URGED and he was encouraged, and knows they have a wealth of information to share with him.

At 12:30 PM Commissioner Noffske moved to adjourn the meeting. Commissioner Deacon seconded the motion, and the meeting was adjourned.

Attest:

Gene Glover
Chairman of the Board

Aubrey Pargin
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Rio Grande County Board of Commissioners met in regular session on July 28, 2021. The meeting was called to order by Chairman Gene Glover at 9:01 AM. A prayer was led by Commissioner John Noffske and the Pledge of Allegiance was said.

Present were Commissioner Gene Glover, Commissioner John Noffske, Commissioner Scott Deacon, County Administrator Craig Barraclough, County Attorney Nancy Lake, and Clerk of the Board Aubrey Pargin.

Agenda Approval

At 9:02 AM Commissioner Noffske moved to approve the agenda. Commissioner Deacon seconded the motion, and the motion carried.

Public Comment

At 9:02 AM Chairman Glover asked if there was any public comment, and there was none.

Consent Agenda

- Approval of minutes of past meetings: June 29, 2021 BOH, June 30, 2021 BOCC, and July 14, 2021 BOCC
- Approval of Accounts Payable
- Approval of Payroll Report
- Approval of Veterans Report
- Approval of Financials
- Airport Lease – Tom Haefeli
- Approval of Critical Care Time

At 9:02 AM Commissioner Noffske stated that he had a question on "Critical Care Time" so asked to move it to later on in the meeting when Deborah Entz, Human Resources is present. Commissioner Deacon moved to approve the Consent Agenda with the change of the date to July 14, 2021 BOCC minutes instead of July 1, 2021 BOCC minutes, and also to move Critical Care Time until later on in the meeting. Commissioner Noffske seconded the motion, and the motion carried.

Vender	Amount
AIRGAS USA, LLC	439.29
ALAMOSA CO NURSING SVC	7,498.40
ALAMOSA COUNTY	315.00
AMERICAN PLANNING ASSOC	236.00
AMY RENTERIA	33.75
AUBREY PARGIN	500.00
AVENU HOLDINGS, LLC	3,306.21
BRENTON WILLIAMS	141.30
BUSINESS SOLUTIONS LEASING, INC	86.10
CATA-CO ASSN TAX APPRAISERS	770.00
CENTURYLINK	482.59
CIELLO POWERED BY SLVREC	1,917.98
CLEANING SOLUTIONS	5,265.28
CO.BUREAU OF INVESTIGATIO	367.50
COLORADO ASSESSOR'S ASSOC	400.00
COLORADO PUBLIC HEALTH ASSOCIATION	1,895.00
CONEJOS COUNTY NURSING	733.26
COSTILLA COUNTY PUBLIC	1,219.09
DEE KESSLER	2,025.00
DIGITCOM ELECTRONICS, INC	60.00
DIRECT TV	195.99
DP AG SERVICES	232.30
ESMERALDA AGUILERA	22.95
FASTENAL	105.00
FIRST BANKCARD	8,621.50
FORESTRY SUPPLIERS, INC.	1,056.31
GCR TIRE CENTER / TDS	537.00
GOBINS, INC	80.88
GREAT AMERICA FINANCIAL	140.90
GUNBARREL STATION, INC	236.00
HAYNIE'S INC.	496.84
HOLMAN LANDSCAPE AND IRRIGATION	818.92
INLAND TRUCK PARTS & SERVICE	96.40
JADE COMMUNICATIONS, LLC	186.96
JAN DOCTOR	44.91
JEAN BORREGO	5,334.43
JERRY GALLEGOS	55.40
KD KLENE	95.06
KIMRAD TRANSPORT LP	17,910.15
LAWSON PRODUCT INC	139.40
LEDS, LLC	2,904.00
LENCO WEST, INC	36.00
LEROY A ROMERO	150.00
LOWE'S PAY AND SAVE, INC	54.49
McKESSON MEDICAL-	22.29
MICHAEL MITCHELL	65.30
MOBILE RECORD SHREDDERS, LLC	28.00
MONTE VISTA COOPERATIVE	275.82
MYERS BROTHERS TRUCK AND TRACTOR, INC	6.86
PAULINE MADDOX	30.00
PNS COLORADO, LLC	3,566.10

PRO COM, LLC	111.00
PSYCHOLOGICAL RESOURCES	135.00
RIO GRANDE COUNTY	2,448.44
RIO GRANDE HOSPITAL	119.25
ROCKY MOUNTAIN PLUMBING	87.81
S & S DISTRIBUTION, INC	58.00
SAGUACHE COUNTY JAIL	1,125.00
SLV AUTO REPAIR, LLC	644.81
SLV PARTS, INC	619.44
SLV REC	809.00
SOUTH FORK LUMBER	15.21
STAPLES BUSINESS CREDIT	793.65
STATE OF COLORADO	327.25
SUMMIT MARKET	661.70
TOP VALUE	37.93
TOWN OF DEL NORTE	711.76
TRACKER SOFTWARE CORP.INC	485.00
VALERO MARKETING	80,704.95
VALLEY COURIER	284.40
VALLEY LOCK AND SECURITY, INC	195.00
VARIDESK, LLC	460.00
VAXCARE, INC	233.42
WAGNER EQUIPMENT	29,280.10
WALL, SMITH, BATEMAN, INC	3,500.00
WORLD FUEL SERVICES, INC	14,504.15
WSB COMPUTER SERVICES	3,406.00
	212,996.18

RIO GRANDE COUNTY

2020

Primary Position	Annual Wages
Commissioner - Elected	\$60,654.00
Commissioner - Elected	\$60,654.00
Commissioner - Elected	\$58,038.96
County Administrator	\$85,903.58
Human Resources Director	\$57,761.60
Executive Admin Assistant/AP	\$42,473.60
Finance Manager	\$65,894.40
Inturium Accountant	\$114,400.00
Land Use Clerk	\$52,457.60
Land Use/Bldg Insp	\$30,846.40
PT Bldg Inspector	\$71,094.40
Clerk - Elected	\$6,075.00
Clerk	\$58,038.96
Clerk	\$28,080.00
Clerk	\$28,620.80
Deputy Clerk	\$51,563.20
Clerk	\$28,620.80
Clerk	\$31,512.00
Clerk	\$35,963.20
Appraiser - 11	\$35,110.40
Assessor - Elected	\$58,038.96
Clerk	\$35,110.40
Clerk	\$37,190.40
Appraiser - 11	\$35,110.40
Appraiser - 12	\$45,011.20
Clerk	\$29,138.20
Clerk	\$31,395.00
Deputy Treasurer	\$31,904.60
Treasurer - Elected	\$58,038.96
Maintenance	\$27,643.20
Maintenance	\$46,238.40
Records Management Specialist	\$33,363.20

Deputy Officer - 11	\$37,190.40
Deputy Officer - 11	\$37,190.40
Deputy Officer - 11	\$37,190.40
Office Manager - Sheriff's Office	\$40,268.80
Undersheriff	\$56,307.26
Lieutenant	\$50,668.80
Civil Process Server	\$49,940.80
Investigator	\$41,745.60
Deputy Officer - 11	\$37,190.40
Deputy Officer - 10	\$40,268.80
Deputy Officer - 11	\$37,190.40
Sheriff - Elected	\$77,775.00
Deputy Officer - 11	\$40,164.80
Records Management Specialist	\$32,739.20
Deputy Officer - 12	\$41,662.40
Deputy Officer - 11	\$40,955.20
Investigator	\$43,388.80
Detention Lieutenant	\$50,668.80
Jail Administrator	\$58,739.20
Dispatcher/Detention Officer - 8	\$32,739.20
Dispatcher/Detention Officer - 8	\$30,908.80
Dispatcher/Detention Officer - 8	\$31,512.00
Dispatcher/Detention Officer - 8	\$30,908.80
Dispatcher/Detention Officer - 8	\$36,732.80
Dispatcher/Detention Officer - 8	\$36,025.60
Jail Nurse	\$74,068.80
Dispatcher/Detention Officer - 8	\$32,739.20
Jail Cook	\$33,196.80
Dispatcher/Detention Officer - 8	\$37,440.00
Dispatcher/Detention Officer - 8	\$31,512.00
Jail Cook	\$33,196.80
Dispatcher/Detention Officer - 8	\$37,440.00
Dispatch/Detention Officer -9	\$39,603.20
Dispatcher/Detention Officer - 8	\$33,363.20
Dispatch/Detention Officer - 10	\$42,660.80
Dispatcher/Detention Officer - 8	\$38,168.00
Jail Doctor	\$10,400.00
Dispatcher/Detention Officer - 8	\$36,732.80
Deputy Officer - 11 Courthouse Security	\$41,745.60
Deputy Officer - 10 Courthouse Security	\$35,880.00
Deputy Officer - Part Time Courthouse Security	\$20,716.80
Emergency Manager	\$18,241.60
Coroner - Elected	\$25,808.04
Deputy Coroner	\$13,213.20
Victim's Advocate	\$33,363.20
Veteran Office	\$17,940.00
Museum Director	\$26,395.20
Museum Staff - Part Time	\$22,877.40
Office Manager	\$39,395.20
Equipment Operator - 10 - 4660	\$40,872.00
Equipment Operator - 10 - 4660	\$57,990.40
Equipment Operator 10 - 4660	\$37,273.60
Equipment Operator 10 - 4660	\$37,273.60
Welder	\$57,990.40
Equipment Operator 10 - 4660	\$37,273.60
Equipment Operator - 10 - 4660	\$56,867.20
Equipment Operator - 12 - 4660	\$54,683.20
Assistant Road Supervisor	\$63,502.40
Mechanic	\$57,990.40
Equipment Operator - 09 - 4660	\$30,264.00
Equipment Operator 10 - 4670	\$49,795.20
Equipment Operator - 09 - 4670	\$33,300.80
Equipment Operator 10 - 4670	\$31,449.60
Equipment Operator 12 - 4670	\$57,990.40
Equipment Operator 10 - 4670	\$37,273.60

Equipment Operator 12 - 4670	\$42,473.60
Equipment Operator - 09 - 4670	\$34,611.20
Foreman - 13	\$61,256.00
R&B Supervisor	\$92,904.86
Equipment Operator 10 - 4670	\$31,449.60
Office Manager	\$41,849.60
Caseworker	\$43,758.00
Case Manager - 10	\$30,556.50
Case Manager - 10	\$30,556.50
Income Maint Tech	\$37,752.00
Unit Supervisor - 12	\$37,576.50
Income Maint Tech	\$33,637.50
Income Maint Tech	\$32,994.00
Clerk/Typist/Secretary	\$27,222.00
Legal Technician	\$39,994.50
Accountant	\$52,884.00
Director, Social Services	\$96,617.66
Case Manager - 12	\$37,576.50
Caseworker	\$38,961.00
Legal Technician	\$30,556.50
Case Manager - 12	\$42,198.00
Case Aid-Living Skills	\$28,372.50
Income Maint Tech	\$32,370.00
Unit Supervisor - 13	\$64,545.00
DSS Office Manager	\$35,470.50
Unit Supervisor - 16	\$53,820.00
Income Maint Tech	\$37,030.50
Unit Supervisor - 16	\$69,303.00
Legal Technician	\$30,556.50
Case Manager - 12	\$36,153.00
Caseworker	\$40,501.50
Clerk/Typist/Secretary	\$25,233.00
Legal Technician	\$40,774.50
Unit Supervisor - 13	\$40,501.50
Unit Supervisor - 13	\$53,118.00
Unit Supervisor - 13	\$62,068.50
Caseworker	\$42,100.50
Caseworker	\$38,961.00
Case Aid-Living Skills	\$32,448.00
Income Maint Tech	\$30,556.50
Income Maint Tech	\$31,141.50
Income Maint Tech	\$31,746.00
Income Maint Tech	\$32,994.00
Airport Manager	\$18,595.20
PC Spray Operator	\$16,442.40
PC Spray Operator	\$7,327.80
PC Spray Operator	\$28,225.60
PC Spray Operator	\$15,600.00
Pest District Supervisor	\$48,839.23
Public Health Director	\$92,913.60
Public Health Office Manager	\$46,092.80
PH Office Assistant - Fulltime	\$31,512.00
Public Health Nurse	\$61,068.80
Grant Support Clerk	\$42,848.00
Public Health Nurse	\$52,312.00
PH Case Manager	\$46,779.20

Actions as the Board of Social Services

At 9:03 AM the Board moved in to the Board of Social Services.

At 9:09 AM the Board adjourned as the Board of Social Services and reconvened as the Board of County Commissioners

County Official and Department Head Reports

Armando Ross, Weed and Pest District, dropped by a written report earlier in the morning but was not present to present his monthly report. Commissioner Glover said that Mr. Ross told him that starting next week he will start to lose some of his seasonal employees, and that he has a couple big contracts that still need completed.

At 9:11 AM Dixie Diltz, Department of Land Use, was present to give her monthly report. Ms. Diltz said that in the month of June there were two new boundary camping permit applications received and approved, and five new lot consolidation applications received and being processed. In addition, twelve site development reviews were completed for building permits. Ms. Diltz also said that there were two new short term rental applications received, seven renewals of short-term rental applications received, and five short term rental inspections completed. Three renewal letters were sent to short term rental owners whose permits expire in June. Ms. Diltz said there were seven new land use code violations reported to her: two were camping on vacant private property without a camping permit, two were blight and trash on private property, one was signs in road right-of-way, one was a vacant dilapidated mobile home and one was a trash pit and illegal burning on private property. Ms. Diltz said that she has tried to contact property owner of the abandoned mobile home in Monte Vista for the last two years, but the letters have come back to her. Her next step may be to post a notice on the property. Ms. Lake stated that the County can publish an open letter. Ms. Diltz reported that there are four violations pending that are awaiting compliance. There are currently five other pending violations that have been turned in to Ms. Lake, and site visits and follow-up have been completed on these violations.

Ms. Diltz worked on drafting amendments to the Land Use Codebook for discussion at a work session. She spoke with T.J. Dlubac from CPS On-Call Services. He has provided the County with an initial estimate to assist with the review and formatting of amendments to the codebook. This initial estimate is approximately \$3,000 and will come out of the "Professional Services" line item of the Land Use budget. Ms. Diltz asked the Board for permission to use Mr. Dlubac for services to update the codebook. Commissioner Glover said that it was okay since he already has the information. Ms. Lake stated that Ms. Diltz did a very thorough job of documentation in the case that went to court that Monday and she wanted Ms. Diltz to receive some recognition for her great work.

At 9:20 AM Deborah Entz, Human Resources, was present to ask for the Board's approval to change the Rio Grande County Annual Transfer Leave Policy. Ms. Entz stated that the Policy currently says "In January of each year", and she is proposing for it to read "At any time of the year" that donations will be accepted in to the Critical Care Bank. Commissioner Noffske stated concerns on whether it will increase the liability of the County, the fiscal impact of this change, and asked that once it is donated if it can it be tracked. Ms. Entz said she would be happy to give Commissioner Noffske an Excel spreadsheet of the Critical Care Bank funds from back in 2006 to present. Mr. Barraclough said he will get with the Finance Department and they can look at how it can be tracked. Ms. Lake read Resolution 2021-24, a resolution authorizing the change of the Rio Grande County Annual Leave Transfer Policy, aloud. Commissioner Noffske stated his concerns on there not being a "therefore" statement in the resolution. Commissioner Noffske moved to approve Resolution 2021-24, a resolution authorizing the change of the Rio Grande County Annual Leave Transfer Policy, with the change of wording in the resolution to a "therefore" statement. Commissioner Deacon seconded the motion, and the motion carried.

Instrument 202100443634 OR Book Page 605 1039

202100443634
Filed for Record in
RIO GRANDE
CINDY HILL, RECORDER
07-29-2021 At 08:39 am.
RESOLU NC .00
OR Book 605 Page 1039 - 1039

RESOLUTION NO 2021 - 26

A RESOLUTION AUTHORIZING THE CHANGE OF THE RIO GRANDE COUNTY ANNUAL LEAVE TRANSFER POLICY

WHEREAS, The original Policy states; In January of each year the County will accept donations into the Critical Care Bank. Each full-time County employee or full-time employee wishing to donate to the bank would submit an Intent to Donate Annual Leave up to 5 days per calendar year as long as the employee keeps a total of 5 days of annual Leave on the records for their own use.

WHEREAS, The Board of County Commissioners believes that it is in the best interest of its employees that the Policy should read; At any time of the year the County will accept donations into the Critical Care Bank. Each full-time County employee or full-time employee wishing to donate to the bank would submit an Intent to Donate Annual Leave up to 5 days per calendar year as long as the employee keeps a total of 5 days of annual Leave on the records for their own use.

THEREFORE, All full-time County employees may donate, up to 5 days, annual leave time to the Critical Care Bank at any time during the year.

THE FOREGOING Resolution was offered by Commissioner Noffske, seconded by Commissioner Deacon, and passed by the following votes by the of the Board of County Commissioners at a meeting of said Board on the 28th day of July 2021.

VOTES:

Commissioner Deacon:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commissioner Glover	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commissioner Noffske	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD OF COUNTY COMMISSIONERS

Gene W. Deacon
Gene Glover, Chair

ATTEST:

Aubrey R. Pargin
Clerk of the Board

General Business

At 9:29 AM Sheriff Don McDonald was present to give his monthly report. He reported that it has been tough in his department due to personnel issues, and they have increased to 12-hour shifts. Sheriff McDonald stated that he hired someone the day before. He also said that House Bill 1250 is a statute change regarding Civil Liabilities, and that Senate Bill 1280 (bonding bill) has to be in place by October 1, 2021. Sheriff McDonald said that the washers have been ordered and that Van Iwaarden Builders came in to replace the wall and found out that the frames were bent so they are bringing in someone to work on the steel and door frames. He thinks they still should stay within budget. Sheriff McDonald said that they are looking at building assessments. A complete roofing estimate was done by a business out of Denver and it was \$469,000 because the roof was not put in right originally. An assessment from Aardvark Plumbing for the electrical and heating estimate was \$180,000. This update would ensure that 35 cubic feet of air per minute per inmate would be possible. His department received a grant from the Court for security. They are getting ready to sell the old vehicles (8 vehicles total). He stated that the mental health holding cell estimate is \$35,000. The cost for Douglas County to house our County's mental health inmate is \$59.42 a day. Sheriff McDonald would like to see the Live AFIS fingerprint and photo station replacement update eligible for the American Recovery Plan (ARP) funds. By upgrading this system, Sheriff McDonald said that his department would be able to keep civilian personnel easily separated from the inmates and this would keep the possibility of COVID-19 transfer between personnel to a minimum.

At 9:43 AM Larry Brown, Director of CSU Extension Office, was present to discuss a part-time 4-H Program Coordinator position. Mr. Brown stated that this position could potentially be a position that each county hires that is a liaison between the County and the 4-H Extension Agent. Right now, the Extension Agent has to cover six counties and this is very difficult for a single agent to effectively serve all of these counties. He stated that Mineral County has committed ARP funds for a "CSU hire" for this position. They are going to hire someone for 20 hours a week at \$18 an hour for about 9 months out of the year. This position would help recruit and enroll 4-H kids and would work throughout the year with school youth programs. Mr. Brown said that every county has their own approach as to how to hire these program coordinators. Mr. Barraclough voiced concerns that using grant monies can be temporary. Mr. Brown said that Mineral County is looking to hire a coordinator for three to four years. Commissioner Deacon stated that this is the future of our community. He said that every upstanding citizen he knows was involved in 4-H, and he believes 4-H builds character. Mr. Brown stated that there are so many opportunities for kids involved in 4-H and he thinks that the potential for the 4-H program to grow is phenomenal. He wants to see the enrollment numbers up, improvement on

retaining kids, and programs to prepare kids for the next step of their education. Mr. Brown said he is looking at a two-week time frame to commit to hire this position. He also asked that if this person is hired if their office space could be in the courthouse. Mr. Barraclough said that the ARP list has not been prioritized yet. Commissioner Glover said he would like to give a verbal commitment today. Commissioner Noffske stated that the County should not commit if they do not know where they are on their budget. Commissioner Glover said that he is 100 percent behind this, just wants to make sure the money is there. Mr. Brown said that he has been in contact with the CSU Board of Governors and they are allocating special funds for rural revitalization. Mr. Brown put a request in for another Extension Agent and a temporary Water Specialist. This Water Specialist would be a three-year hire to help conserve water in the SLV and help the farmers. He is also working on programs and speakers for the Ag Conference in February.

At 10:16 AM Grace Young, Patty Kelley, and Heather Heath, D-Mountain Park and Recreation District, were present to discuss the Recreation Center Feasibility Study. Ms. Young stated that they are hoping to build a Recreation Center for the community of Del Norte. They wrote to the Department of Local Affairs (DOLA) and received a grant of \$12,750 for a feasibility study for the community. They also received an architectural proposal from Ballard King Associates to complete the feasibility study and have also received an architectural proposal from Spencer Architecture Studio. Ms. Young stated that they are asking for \$3,750 from the Board, the Town of Del Norte, and the Tourism Board. Commissioner Glover asked if there was a commitment from anyone else yet. Commissioner Noffske moved to commit \$3,750 to the D-Mountain Park and Recreation District feasibility study with a contingency that the other entities donate also. Commissioner Deacon seconded the motion, and the motion carried.

At 10:30 AM Megan Martinez, Administrative Coordinator District Attorney's Office – 12th JD, was present to give a monthly update and answer any questions from the Commissioners. Ms. Martinez stated that the new attorneys just attended the Structure Trial Technique School. She said that the Boulder County DA's office is handling the Baroz homicide case. Her office still needs to hire two attorneys. She also said that there is an over flow of media coming in from the body cameras so there is a very large work load in her office. Ms. Martinez also talked about the grants she applied for and received to help out her office with Victim's Advocates and Victim's Witness Advocates. Commissioner Noffske asked if she is hearing the complaints that the Commissioners are. She said that her office is hearing these complaints. Ms. Martinez stated that low level traffic offenses and misdemeanors are being diverted. She is looking in to continuing to go aggressively after more grants to help with funding in her office. She also stated that in 2018 many cases did not go to court and then the pandemic happened, and then her office had a lot of turnovers, so they are trying to get everything back on track. Commissioner Glover asked her to keep the Commissioners informed. Ms. Martinez said they can discuss her budget August 11 or 25. She also thanked the Board for the updated security from the Sheriff's Office.

Commissioners and Administrator Updates

At 10:41 AM Commissioner Noffske stated that the San Luis & Rio Grande Railroad bankruptcy trustees are trying to get the property taxes reduced by half from 2019 forward. He also stated there is recreation potential for Summitville, and that he is frustrated that he cannot get a good quality map of Summitville.

Commissioner Glover said that he had a meeting with South Central Seniors and they signed a new IGA between Tri-County and South Central for kitchen use. He also said the land fill had 100 percent completion on their inspection and they are getting ready to open up a new pit. Commissioner Glover also said there is financial assurance for closing ahead of audit on land fill.

Mr. Barraclough met with George Dingfelder, Chief of Police, Monte Vista Police Department, and toured the new Ski-Hi facility. He also met with Christy Doon from DOLA. Mr. Barraclough said that he would like to have manager meetings every third Thursday and try to make the meetings as productive as possible. He said last time Employers Council was there to discuss salary surveys and the Department Heads thought that the meeting was very beneficial. Mr. Barraclough discussed the ARP potential project list that included twelve projects not including the 4-H Program Coordinator. He said that there is \$33,000 Conservation Trust Funds (CTF) left and there might be DOLA grant funds for the mental health cell. Commissioner Glover and Commissioner Noffske stated that a work session needs to be set up as soon as possible to discuss the ARP funds/potential projects. Mr. Barraclough said that they are working on a Homeland Security Site Visit and trying to make sure they are on track for that. He said he will be also reaching out to Department Heads to look at Homeland Security Grants. He also stated

that he met with Gigi Dennis, went to a Valley Manager's Meeting, and that he will be meeting with Erin Minks this afternoon. He said he will work on a Summitville field trip and send out a potential date to the Commissioners.

At 11:04 AM Commissioner Noffske moved to recess for a short break, and then move into executive session for a discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I) & (II) and for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Commissioner Deacon seconded the motion, and the motion carried.

At 3:05 PM the BOCC exited executive session.

At 3:05 PM the BOCC meeting adjourned with no public action.

Attest:

Gene Glover
Chairman of the Board

Aubrey Pargin
Clerk of the Board