

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado                    )  
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County of Rio Grande                )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, February 14, 2018. Members present were Chairman Gene Glover, Commissioner Suzanne Bothell, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:02 a.m., Chairman Glover called the Board meeting to order. Commissioner Bothell gave the opening prayer. The Pledge of Allegiance was said.

Commissioner Bothell moved to approve the agenda as presented. Commissioner Shriver seconded the motion and the motion carried. Commissioner Bothell asked for an explanation of the revolving loan. Ms. Wisdom explained that these funds come to Rio Grande County from a Community Development Block Grant through the Colorado Office of Economic Development and International Trade and are then passed through to the San Luis Valley Development Resources Group. SLVDRG uses the funds to assist small businesses.

Chairman Glover asked if there were any public comments and there were none.

Commissioner Bothell moved to approve the minutes from the January 31, 2018, meeting with changes. Commissioner Shriver seconded the motion and the motion carried.

The consent agenda, consisting of additional payroll and vouchers, the airport fuel voucher, and the Veterans Service Report, was presented. Commissioner Bothell moved to approve the consent agenda, noting that the Department of Social Services vouchers would be reviewed later. Commissioner Shriver seconded the motion and the motion carried. The vouchers were signed.

The DSS vouchers were presented. Commissioner Bothell moved to approve the DSS vouchers. Commissioner Shriver seconded the motion and the motion carried. The vouchers were signed.

At 9:12 a.m., Patrick Sullivan, Road and Bridge Department, was present to update the Board. He reported that the rental of the DT8 dozer was finished. The dozer was returned on January 29, 2018. He also reported that MSHA refresher training was attended.

Mr. Sullivan reported that the Department is working on County Road 13. There have been two delays due to weather, but 1,800 feet of the base work is complete. Mr. Sullivan stated that there have been some issues with drivers not slowing down to accommodate work crews.

Mr. Sullivan reported that the Department is taking advantage of the nice weather to do shouldering on asphalt roads. Mr. Sullivan also reported that 2018 crushing was completed in mid-January at a cost of approximately \$300,000.00. Mr. Sullivan further reported that the welding crew made repairs to the hot plant in anticipation of the upcoming season.

Mr. Sullivan reported that the Department worked the dirt floor of the McMullen Building for a horse group and also for the Ag Conference.

Mr. Sullivan reported on proposed work: He stated that there are eight more weeks of work to complete on County Road 13. It takes one week to complete one-quarter mile of the road.

Mr. Sullivan reported that culvert work will be completed based on the priority for when ditches come on. He noted that the water season may be different this year. Mr. Sullivan also reported that shoulder work will be completed as weather permits.

Mr. Sullivan reported that a temporary, part-time employee has been hired to help with vehicle maintenance posting and data entry. This employee was found through temporary services owned by Arlan Van Ry and has been very helpful.

Mr. Sullivan stated that the Highway Users Tax Fund report is complete. He requested a signature on the certification letter. The letter was signed.

Mr. Sullivan reported that a Colorado Department of Transportation worker was repairing potholes in Pagosa Springs recently, and was hit by a car. The worker lived for nine days and then died. He stated that in Road and Bridge Department safety training, workers are cautioned to watch out for the motoring public. Commissioner Shriver reported that a bill is being passed to extend State workers' health benefits for a year. She asked how long the County's benefits are in force in the event of the death of a County worker. Ms. Wisdom said that benefits last only until the end of the month, and stated that she will speak to CTSI about this issue.

Mr. Sullivan reported that on February 6, 2018, during the first snow storm of the season, a County snowplow hooked the edge of the pavement and was thrown upside down. The truck was damaged beyond repair; the driver was uninjured. The snowplow was purchased in 1992, for \$26,000.00. Because of the age of the machine, an insurance claim will not be made. All other reporting steps were taken and the driver was not issued a citation. Mr. Sullivan noted that Road and Bridge Department jobs are dangerous every day.

Mr. Sullivan reported that at a recent meeting a Road and Bridge Department supervisor from another county described a situation where an employee was working the overnight shift. He came across an accident and stopped to help. The worker stayed on the scene for eight minutes until emergency responders arrived. The events disturbed the worker to a great extent, and he filed a workers' compensation claim with CTSI. The claim was denied because CTSI said the worker was acting as a Good Samaritan and was not acting in the scope of his job. Mr. Sullivan asked if County employees should not serve the public. Commissioner Shriver recommended that the denial of the claim should be protested. Mr. Sullivan reported that Rio Grande County Road and Bridge Department workers are required to stop to assist at an accident scene. County workers can flag and direct traffic and provide help. Commissioner Shriver suggested that this requirement be included in Department job descriptions, noting that Department employees have safety training. Commissioner Bothell asked if job descriptions can be changed at any time, and Ms. Wisdom said they can, at the discretion of the supervisor. Mr. Sullivan asked if the BOCC supports Road and Bridge Department employees stopping at accident scenes. He also asked if a Department worker is covered by County insurance if he or she is hurt helping a driver change a flat tire. Ms. Wisdom said this needs to be discussed with CTSI, and Commissioner Shriver said the issue should also be discussed at the CTSI annual meeting. Mr. Sullivan said the issue will also be discussed at the Colorado Association of Road Supervisors and Engineers meeting. Commissioner Bothell said she absolutely supports County workers stopping to provide assistance. Commissioner Shriver suggested adding the requirement to stop and help to employee job descriptions.

At 9:35 a.m., Dixie Diltz, Land Use Department, was present to update the Board. She reported that she attended Federal Emergency Management training last week and said it was very good. She will attend International Code Counsel training in March 2018.

Ms. Diltz reported that the Planning and Zoning Commission will meet next week without a quorum. Three of the five Commission members will be out of town. Ms. Diltz stated that two public hearings are scheduled for this meeting and notice of the meetings has been published in the Monte Vista Journal. She said she does not want to delay these hearings until the next monthly meeting, so will hold the meeting. She stated that no formal recommendations can be made at the meeting, and the decision will be brought to the BOCC. Commissioner Shriver asked if the Commission could be asked for written comments before the meeting. Ms. Diltz said she would email the members of the Commission.

Ms. Diltz asked the Board to approve the Planning and Zoning Commission approving the minutes of the December 2017 and January 2018 meetings by email in order to be able to post them in a timely manner. The consensus of the Board was to approve the email approvals.

Ms. Diltz reported that one seat on the Planning and Zoning Commission needs to be filled from District 2, along with two alternates. She reported that the Commission recommended that the BOCC send letters to possible candidates in District 2 to ask them to serve, noting that there might be 10 candidates. Ms. Diltz stated that Dwight Freeman may be moving and will also need to be replaced. Commissioner Bothell asked if alternative Commission members have to be from certain districts. Ms. Diltz explained that it is recommended that regular members of the Commissioner must be from specific districts, but it is not required. Ms. Diltz will draft a letter for the BOCC to send to possible candidates.

Ms. Wisdom reported receiving a letter from Adam Moore, Community Planning Assistance for Wildfires, regarding a workshop about wildfires. Ms. Diltz said it would be good to attend this workshop. Commissioner Shriver suggested that T.J. Dlubac, RG and Associates, also attend this workshop. Ms. Wisdom will respond to Mr. Moore.

At 9:44 a.m., Randy Kern, Building Department, was present to update the Board.

Mr. Kern reported that there are nine properties on County Road 18 west of Highway 160 between Del Norte and South Fork. The properties share a common access easement road, which has never been named, although Google Maps recognizes it as Posse Road. Mr. Kern stated that there are no good addresses for these nine properties. Letters have been sent to the property owners requesting their approval to name the road so that addresses can be established. Mr. Kern said there was one slight objection. Mr. Kern noted that in 2009 the BOCC signed a resolution stating that the Board must approve the names of all roads in the County.

Commissioner Bothell asked if the property owners are full-time residents. Mr. Kern said they are not and that most of the properties are vacant and have out of town mailing addresses. He said that local addresses are needed for emergency services. Commissioner Shriver moved to approve the naming of the access easement road as Posse Road. Commissioner Bothell seconded the motion and the motion carried. Mr. Kern will send address numbers to the property owners today.

Mr. Kern reported that he will be out of the office next week to attend continuing education classes. He said that Ken VanIwarden will not be able to fill in for Mr. Kern for two months. Mr.

Kern stated that he has notified plumbers, contractors, septic companies, etc., about his absence and will follow up with emails.

Mr. Kern distributed the 2017 building permit report. Commissioner Bothell said that a recent article about building in Alamosa County stated that only 12 new homes were built in Alamosa County in 2017. Mr. Kern stated that he has received a new set of home plans and plans for two manufactured homes this week. Commissioner Shriver suggested creating a graph to compare building permit numbers from year to year. Mr. Kern said the report is posted on the Building Department website.

Commissioner Bothell asked if the Building Department deals with its website very much. Mr. Kern said that a great deal of material was added to the website recently. Commissioner Bothell asked if Mr. Kern is interested in receiving training on how to update the website. Mr. Kern expressed concern that too many people might have access to the County website to make changes. He said the site has saved many telephone calls and is beneficial.

Commissioner Shriver asked if the building at Proximity Malt LLC is complete. Mr. Kern said it has been final for several months. Ms. Diltz asked about the status of the veterans waste water treatment plant. Commissioner Shriver said the treatment plant is being studied and the report is due in March 2018.

The Board, Ms. Diltz, and Mr. Kern discussed having Mr. Kern become part of the Planning and Zoning Commission as a non-voting member to provide advice on building projects.

At 10:00 a.m., Ms. Wisdom presented three tax abatements. Property in the name of the Robert E. Wright Family Trust petitioned for an abatement in the amount of \$1,351.76 because the property should have been taxed at salvage value. Property in the name of Kenneth Walter Baird petitioned for an abatement in the amount of \$38.18, because the property was overvalued. Property in the name of M&G Farms LLC petitioned for an abatement in the amount of \$799.41 because its value should be equalized with other storage bins. Commissioner Bothell moved to approve the three tax abatements. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported receiving a letter of authorization for Wall, Smith, and Bateman to perform the County's 2017 audit. Commissioner Shriver moved to approve the letter of authorization. Commissioner Bothell seconded the motion and the motion carried. The letter of authorization was signed.

Ms. Wisdom reported having a conversation with Frank Clark, Sheriff's Office, regarding a 2013 van with more than 200,000 miles on it that has transmission problems. Mr. Clark said the cost to move the screens and radios out of this van would be \$500.00. He also told Ms. Wisdom that Moonlight Customs offered to trade the van for the cost of moving the screens and radios. Ms. Wisdom requested approval for this trade, and asked if, instead, the van should be put out for bids. Chairman Glover said that if the Sheriff approves the trade, it should move forward. Commissioner Bothell asked if there was a rule regarding obtaining bids. Ms. Wisdom said she would research the question, but noted that time is a factor in this situation.

Ms. Wisdom presented a resolution appointing Lee Roy Fuchs to the Rio Grande County Museum Board of Directors. Commissioner Shriver moved to approve the appointment. Commissioner Bothell seconded the motion and the motion carried. The resolution was signed.

Ms. Wisdom presented a resolution re-appointing Tom Haefeli to the County Pest Control District Advisory Committee. Commissioner Bothell moved to approve the re-appointment. Commissioner Shriver seconded the motion and the motion carried. The resolution was signed.  
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Ms. Wisdom presented a resolution to accept the donation of a roadway that provides access to BLM land and the Rio Grande National Forest from County Road 14. The Road would be an unmaintained road and would receive only periodic maintenance. Commissioner Shriver moved to approve the donation of the roadway, designated at County Road 14C, as a non-maintained road with periodic maintenance. Commissioner Bothell asked that the resolution include the 30-foot by 30-foot parcel that was discussed in previous meetings. Commissioner Shriver stated that the survey of the roadway showed this parcel. Ms. Wisdom said she would check with County Attorney Bill Dunn. Chairman Glover stated that signing the resolution would be postponed until the question was answered.

Ms. Wisdom requested approval on the annual operating wildfire plan. Commissioner Bothell moved to approve the plan. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported that W-2 forms were filed in January. She requested to be authorized as the representative of the County to file these forms online. Commissioner Shriver asked if the authorization would also include Human Resources Officer Kristy Dennis. Commissioner Bothell moved to approve Ms. Wisdom as the County representative to file W-2 forms online. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported that work after the flood at the Rio Grande Museum is ongoing. Director Louise Colville has been coming in. Ms. Wisdom reported that the losses are not as large as anticipated. She stated that the restoration company has dried many of the items. Chairman Glover asked that the tile be checked for damage. Ms. Wisdom stated that the walls need to be checked to the second pier on the south side, as well.

Ms. Wisdom reported that the items being held at the Road and Bridge Department are not damaged. She said there may be some claims on some chairs. Ms. Wisdom reported that the cost for Vendola Plumbing to complete the initial repairs was \$315.00. It was determined that insurance will replace boxes. Chairman Glover asked if there is a report as to why the pipe broke. Ms. Wisdom said there is not.

Ms. Wisdom reported that she asked Ms. Colville to keep track of the time people spent to come to the Museum and help with valuations. She said funding would be found to pay these individuals. Commissioner Shriver reported that she left word with Hart of the Valley about repairs needed at the Museum.

Commissioner Shriver reported that Colorado Parks and Wildlife has discussed applying for a San Luis Valley CCI grant to expand the trail system at the Shriver/Wright Wildlife Area. She explained that the trail will be extended to the northwest corner of the area and an archery range will be constructed. There will also be a connecting trail to the City of Monte Vista. Commissioner Shriver stated that CPW has decided not to apply for the grant in this cycle. However, when it does apply for the grant, it has asked the County to serve as the fiscal agent for the grant.

Ms. Wisdom asked for an update regarding the conversation with the Department of Local Affairs because she was not able to be there. Chairman Glover stated that the discussion with DOLA was about legal issues and it was suggested that the Tourism Board bylaws be written to match State statutes. Commissioner Bothell added that the County can be included in a marketing district if the County is agreeable and if people in the district vote on the issue. Commissioner Shriver noted that there are two taxes: a marketing tax and a lodging tax. Commissioner Bothell reported that DOLA suggested putting a ceiling on reserves. Chairman Glover stated that the Board needs to discuss the issues brought up by the Town of South Fork and decide how to resolve the matter. Commissioner Shriver said it is about how statutes are interpreted. Ms. Wisdom suggested scheduling a work session in March. Commissioner Shriver said the Board could talk to the Tourism Board after that work session. Chairman Glover suggested instead, meeting with the Tourism Board on February 20, 2018, at 8:30 a.m., before the Tourism Board meeting.

At 10:35 a.m., Melissa Hart, Hart of the Valley, was present to discuss the draft contract for handy man work with Lewis Hart. Commissioner Shriver explained that County Attorney Bill Dunn drafted the contract and sent it to Hart of the Valley. Ms. Hart asked why there needs to be a contract. Commissioner Shriver explained that the contract will clarify the price of Mr. Hart's work from point A to point B. She said the contract would prevent any misunderstandings. She also said that the contract will specify how Mr. Hart would be contacted. Ms. Hart said that Mr. Hart likes an ongoing relationship. She pointed out several corrections needed in the contract and clarified points that were not understood. She asked how many County buildings there are, and it was determined that there are more buildings owned by the County than the ones on the County campus.

Chairman Glover said the objective of the arrangement with Hart of the Valley is to have someone available who can evaluate a problem and determine what is needed to fix it. Ms. Hart expressed concern about Mr. Hart doing plumbing work. Commissioner Bothell assured her that if Mr. Hart is unable to make a repair he can state that, and another repair person will be found. Commissioner Bothell also said that the plumbing work Mr. Hart might be asked to do is light.

Ms. Hart stated that she discussed the work for the County with her insurance company and an additional liability clause will be added to Hart of the Valley's policy. Ms. Hart stated that after-hours, emergency work would be charged at time-and-a-half. Mr. Hart's regular hourly rate is \$80.00 per hour during normal business hours from 9:00 a.m., to 5:00 p.m. The Board and Ms. Hart discussed how work orders and other communication would be handled. Ms. Wisdom said she would try to group projects to reduce the amount of trips Mr. Hart might have to make.

Commissioner Shriver said she would send the revisions on the contract to Mr. Dunn. Commissioner Bothell stated that Mr. Hart and other Hart of the Valley employees would have to undergo background checks in order to work at the jail. She stated that if there is a cost for these background checks, the County will pay them. Commissioner Bothell noted that there are several repairs needed at the jail.

Chairman Glover asked if Mr. Hart could attend a meeting at the Museum on Tuesday, February 20, 2018, from 11:00 a.m. to 12:00 p.m. Ms. Hart said if there are no emergencies, Mr. Hart will be there. Chairman Glover offered to meet with Mr. Hart separately, if that would be more convenient.

At 11:05 a.m., Neal Walters was present for the opening of the bids to analyze the courthouse in relation to Underfunded Courthouse grant. No decisions were made. Ms. Wisdom noted that all bids were received before the deadline of February 2, 2018.

Pioneering Environments CTA	
Use and Needs Assessment:	\$15,650.00
Building Condition Assessment:	\$33,150.00
Master/Space Planning:	\$35,200.00
Other Costs:	\$15,622.24
<b>TOTAL:</b>	<b>\$99,622.24</b>

Roth Sheppard	
County Courthouse:	\$ 34,500.00
County Annex:	\$ 23,040.00
County Sheriff:	\$ 13,100.00
County Jail:	\$ 32,500.00
Department of Social Services:	\$ 10,500.00
Maintenance Garage:	\$ 6,500.00
	\$ 2,400.00
Architectural Services Fees:	\$107,400.00
Consultant Fee:	\$ 48,000.00
<b>TOTAL:</b>	<b>\$155,400.00</b>

Reynolds Ash and Associates	
Programming:	\$34,000.00
MEP Summary	\$ 8,000.00
Reimbursable	\$ 3,000.00
<b>TOTAL:</b>	<b>\$45,000.00</b>

Mr. Walters asked if this project would affect the County's acquiring any of the old school buildings. Chairman Glover said it would not. Mr. Walters said that time is running out on the determination of who is taking the school buildings.

Commissioner Shriver said that all three finalists bidding on the Underfunded Courthouse project would be considered noting that the stated interview dates of February 15 and 16, 2018, are too early. The announcement of the bid award will be February 28, 2018. Commissioner Bothell asked for a copy of the request for quotation, which can be found on the County's website.

At 11:26 a.m., pursuant to C.R.S. 24-6-402(4)(a), Commissioner Shriver moved to go into executive session for real estate purposes. Commissioner Bothell seconded the motion and the motion carried.

At 12:00 p.m., Commissioner Bothell moved to come out of executive session. Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved that the County should not consider acquiring any of the old school buildings at this time. Commissioner Bothell seconded the motion and the motion carried.

Commissioner Shriver moved that the County continue conversations with the other partners on the railroad project. Chairman Glover seconded the motion. Chairman Glover and Commissioner Shriver voted "aye." Commissioner Bothell voted "no." The motion carried.

At 12:05 p.m., pursuant to C.R.S. 24-6-402(4)(f), Jody Kern and Attorney Ryan Dunn, Department of Social Services, were present to request an executive session for personnel matters.

At 12:40 p.m., Commissioner Shriver moved to come out of executive session. Commissioner Bothell seconded the motion and the executive session was adjourned and the Board meeting resumed. Commissioner Shriver moved to continue with the existing terms of the Agreement for Legal Services with Ryan Dunn for the provision of legal services for the Department of Social Services, which include but are not limited to counseling and advising the Director or any employee of said Department as to any matters normally within the operation of said Department, as well as consequential or incidental problems relating thereto. Commissioner Bothell seconded the motion and the motion carried.

Commissioner Shriver additionally moved to continue support for the Department of Social Services' current practice of ensuring prudent and fiscally responsible reviews of client requests for supportive services and which does not allow for the purchase of automobiles or other motorized vehicles for clients of the Department of Social Services. Commissioner Bothell seconded the motion and the motion carried.

At 12:45 p.m., the meeting was adjourned.

Attest:

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Gene Glover, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board

#### COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
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County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, February 28, 2018. Members present were Chairman Gene Glover, Commissioner Suzanne Bothell, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Glover called the Board meeting to order. Ms. Wisdom gave the opening prayer. The Pledge of Allegiance was said.

Commissioner Bothell moved to approve the agenda with the additions of a discussion regarding recruiting Planning and Zoning Board members, approval of a letter to the Colorado General Assembly, Land Use updates, and updates from Commissioner Bothell. Commissioner Shriver seconded the motion and the motion carried.

Chairman Glover asked if there were any public comments. Jamie Hart, McDonald Ditch Company, was present. He reported that Steve Massey, River Valley Group, filed trespassing charges against Mr. Hart when he did some clean-up work on the old diversion rehabilitation project on the river near County Road 5 North. Mr. Massey claims that Mr. Hart lost the right of

way to the diversion. Mr. Hart has filed a rebuttal to the charges. The case is with the judge and there is no court date. Mr. Hart also reported that Mr. Massey has acquired three more quit claim deeds recorded in the County for a single, small parcel of land. Mr. Massey has attempted to change the name on the deeds through the County Assessor's Officer, which refused to make the change. Commissioner Shriver requested copies of the deeds. Mr. Hart stated that water attorney Bill Paddock will be in the area on March 8, 2018, and may be able to meet with interested parties if it is deemed necessary. Mr. Hart said that if the judge rules in his favor, the diversion will be moved. He said he will speak to Patrick Sullivan, Road and Bridge Department.

Cathy Garcia, Field Representative for Senator Cory Gardner, was present. She reported that the Farm Bill was expected at the end of March, but it will be presented later. She will send the Board a draft of the bill when it becomes available.

Ms. Garcia reported that Senator Gardner has signed the Farm Act Bill. Ms. Garcia stated that the immigration bill will probably extend the Deferred Action on Childhood Arrivals deadline beyond March 5, 2018. She also reported that Payment in Lieu of Taxes is fully funded this year, but it still not permanent. Ms. Garcia stated that there is not much interest in Secure Routes to School funding, and noted that the Forest Service is giving 25 percent to the State, which will go to the counties.

Commissioner Shriver reminded Ms. Garcia that the San Luis Valley County Commissioners and the Rio Grande County Commissioners sent a letter to Congress regarding electronic logging. Ms. Garcia stated that there has been no action on an extension.

Jody Kern, Department of Social Services, reported that President Trump is not in favor of the Low-income Energy Assistance Program. However, Ms. Garcia said that it probably will not be cut, noting that she will pass Ms. Kern's concerns on to Senator Gardner. Commissioner Shriver noted that energy resources also affect residents of the County.

Commissioner Bothell asked whom the Farm Act affects, noting that farmers and ranchers are exempt from the bill. Commissioner Shriver said it refers to and might affect the coal and gas industry, and Ms. Garcia noted that steel mills are not exempt.

Ms. Garcia asked what major topics should be presented to Senator Gardner. Commissioner Shriver said the permanency of PILT funding is a major concern. Ms. Kern said congregate care families (the Families First Act) is a major concern. Commissioner Bothell said that internet sales tax is a major concern.

The public comment period was closed.

Commissioner Bothell moved to approve the February 14, 2018, minutes with changes. Commissioner Shriver seconded the motion and the motion carried.

The consent agenda, which included the February end-of-the-month vouchers and payroll, was presented. Commissioner Bothell moved to approve the consent agenda. Commissioner Shriver seconded the motion and the motion carried.

### **February 2018 Mid-Month Vouchers**

<b>VENDOR</b>	<b>SERVICE</b>	<b>AMOUNT</b>
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1 Better LLC	Tob Ads on Screen	\$5,000.00
Airgas USA, LLC	Cylinder Rental and Welding Supplies	\$564.33
Avfuel Corporation	Invoice# 010459832	\$32,532.80
Av-Tech Electronics, Inc.	Mini-Justice Super Led Light bar	\$541.10
Axon Enterprises, Inc.	Customer# 107320	\$5,304.00
	Schedule #'s - 21340 00 177 = 257.45/33364	
Bank Midwest	11 012 = 874.90	\$1,132.35
Brown's Septic Svc Inc.	Septic Service Biweekly	\$82.00
CDHS Central Accounting	Mtc Breakdown	\$10.00
CenturyLink	7196579017478	\$148.35
CenturyLink	7196573325233	\$58.86
Co Dept. of Labor & Employ	#19561-1	\$35.00
Co. Bureau of Investigation	Acct# Co0530Ccw	\$210.00
Colorado Depart. of Revenue	January Sales Tax	\$214.00
Columbine Automotive	Butt Connectors	\$71.00
Conduent Business Solutions, LLC	Cust#287831	\$2,624.96
Conejos County Sheriff	Acct RGSO/Jan Holding	\$90.00
District Attorney Office	2Nd Portion of the 2018 Budget	\$19,666.67
Dixie Diltz	Training - Meals	\$35.62
Drive Train Industries, Inc.	Cylinder	\$116.73
Element Engineering, LLC	Redi Grant - Wastewater Treatment	\$7,082.50
General Truck Parts	Socket	\$349.42
Gunbarrel Station, Inc.	Inv Cont - 556993, 556895, 557350, 557304	\$591.00
Haynie's Inc.	Acct# 7068	\$60.97
Industrial & Farm Supply	Acct# 189	\$101.62
	Inv Cont - 282708 285043 285634 286812	
Jack's Market	287460 288515 288821	\$82.62
Jade Communications, LLC	Acct# 2938	\$193.84
Jay Sarason	Mileage	\$258.80
KD Klene	Acct#S10627172P	\$39.74
Ken's Service Center	Inv Cont - 49516 49639/Acct RGSO	\$835.25
Kimberly Bryant	Monthly Pay January 2018 SIM	\$2,475.00
Kristi Hillis	Monthly Pay January 2018	\$1,100.00
Lenco West, Inc.	Coupler with Ball	\$35.84
Maddox Collections	Pre-Employment	\$30.00
Master Print & Web Design, Inc.	Quarterly Website Hosting for RGP	\$89.85
MDS Waste & Recycle, Inc.	Monthly Trash	\$143.00
Mobile Record Shredders, LLC	Shredding	\$24.00
Monte Vista Cooperative	Propane Tank Rent and Propane	\$255.99
Myers Brothers Truck and Tractor, Inc.	Lug Nuts	\$68.90
Parts Plus of New Mexico, Inc.	Cust # 13016	\$110.39
PV Business Solutions	Acct# RGSO	\$298.50
Rio Grande County	Denver and Rio Grande Rr Due Diligence	\$3,601.00
Rio Grande Hospital	Pre-Employment	\$68.00
S & S Distribution, Inc.	Water	\$18.00
San Juan Nordic Club	Match Funds For Track Groomer	\$2,000.00

San Luis Valley	Grant Pass Through Request #7	\$52,000.00
Sanofi Pasteur, Inc.	Typhim Vi X2	\$185.39
SLV Hazardous Substance	2018 Award (Pd the Difference)	\$715.00
SLV Parts, Inc.	Inv Cont - 059007, 059602/Acct# 7048	\$174.63
SLV Rec	Acct4705001905	\$97.00
SLV Weed Management Assoc.	2018 Ag Conference Booth Contribution	\$100.00
SLV Weed Management Assoc.	Contribution/Donation - 2018 Budget	
South Fork Propane, Ltd. Co.	Contribution	\$250.00
	Propane	\$410.00
Summit Market	Inv Cont- 2076050819, 2096170821, 2031860800	\$26.72
Total Office Solutions	Office Supplies	\$147.96
Total Office Solutions	Chair mats and Calendar	\$758.28
Total Office Solutions	Office Supplies	\$42.69
Town of Del Norte	Cust# 1512.01/10892.01/1822.01/1538.01	\$471.10
Tu Casa, Inc.	2018 Award	\$500.00
Valcomm	2018 Rgbfsa	\$800.00
Valley Lumber and Supply, Inc.	Pine	\$17.30
Valley Publishing	Cust# 1626	\$208.00
Valley Publishing	Legal 1/24 - 1/31	\$77.50
Valley Publishing	Cu Miller/Cu Graham	\$56.00
Vendola Plumbing, Inc.	Work on Boiler @ Courthouse	\$232.75
Vendola Plumbing, Inc.	Plumbing Service at the Museum - 1/24/2018 Replaced a Section of Water Piping that had Broken in the Ceiling Space in the Storage Room	\$341.47
Vendola Plumbing, Inc.	Heating Service, Courthouse - Replaced Water Heater that was Leaking.	\$992.17
Verizon Wireless	Acct# 765509857-00002	\$290.80
Verizon Wireless	Acct# 765509857-00004	\$1,261.02
Verizon Wireless	Acct# 765509857-00005	\$171.01
Verizon Wireless	Acct#765509857-00006	\$265.43
Verizon Wireless	Acct#842020320-00001	\$81.22
Victim Assistance Fund	Mtc Breakdown	\$10.00
Wagner Equipment	Inv Cont - So3W0837053, Po3C0456869, Pooc2032751, Po3C0456780, Po3C0457603, 4026989	\$12,885.01
Waste Management-	Customer# 05925-74006	\$220.82
Waxie Sanitary Supply	Cases of Dry Mop Pads, Dust Mop, Grip Handles, Tp, Trash Bags, Etc.	\$779.28
Waxie Sanitary Supply	Latex Gloves,	\$241.24
Wiley Chiropractic Group	Employee Treatment	\$0.00
WSB Computer Services	Battery Backup and 24W Charger Adapter Power Supply	\$111.20
WSB Computer Services	Recycling Fee - Emergency Mgr	\$15.60
Xcel Energy	Acct# 53-1083310-0	\$2,183.71
<b>TOTAL</b>		<b>\$165,472.30</b>

### February 2018 End-of-Month Vouchers

<b>VENDOR</b>	<b>SERVICE</b>	<b>AMOUNT</b>
4 Rivers Equipment, LLC	Acct# 8248	\$28.71
Agency Tourism Marketing	Leads Processing	\$75.00
Airgas USA, LLC	Acct#2414544	\$159.90
Alamosa Co Nursing Svc	Ph Tob Sub Contract Pymt/EPSTDT Tob Sub	
Alamosa County	Contract for January	\$630.02
Alamosa County	Travel to DHS Training for Lisa Dupont	\$765.93
Alamosa County	March Rent/Copies	\$385.27
All Truck and Trailer	Customer# 68263	\$278.02
Alta Fuels, LLC	Inv Cont 173781, 173782, 173910, 174080, 174676	\$7,094.93
Ameritech Inc.	Security Paper	\$78.73
Arlan's Pro Service	Customer #18	\$580.50
Billings Electric, Inc.	Electrical Labor Annex	\$142.50
Billings Electric, Inc.	Electrical Labor - Check Receptacles Found	
Bryan Christensen	Breakers Off	\$275.00
Burris and Sons Bucking Bulls, LLC	Stipend and Miles	\$60.35
Business Solutions Leasing, Inc.	Futurity on the Rio Grande	\$900.00
CCNC, Inc.	Copy Lease	\$60.10
Center For Restorative Programs	Acct RGSO	\$100.00
CenturyLink	2018 Annual Allocation	\$1,000.00
CenturyLink	7196573454	\$59.57
CenturyLink	Acct# 7196570646508	\$166.94
CenturyLink	7196579167029	\$66.20
CenturyLink	7198765588	\$52.56
Chaffee Cnty Public Hlth	EPSTDT Contract Billing January	\$1,445.00
Chris Ortiz	Mileage for February	\$134.55
Ciello Powered by SLVREC	Acct# 7000751300	\$582.86
Ciello Powered by SLVREC	Acct#7000703800	\$98.83
Ciello Powered by SLVREC	Account# 7000758500	\$97.75
Ciello Powered by SLVREC	Account # 7000751200	\$526.28
Ciello Powered by SLVREC	Account #7000708800	\$59.95
City of Monte Vista	Pd for Full Year Avg \$62.00 @ 12 2018	\$744.00
Colorado County Clerk's Assn.	State Dues	\$852.08
Colorado Veterans Community Living Ctr	Postage for 7/17-6/18	\$50.00
Conduent Business Solutions, LLC	Track Search	\$25.00
Conejos County Nursing	Tob Grant Jan 2018	\$2,271.03
Cordell Curtis	1 Year Sponsorship/Embroidery & Sticker Work	\$2,200.00
Costilla County Planning & Zoning	Mileage & Room	\$309.81
Costilla County Public	EPSTDT Contract Billing January 2018	\$2,140.00
Cynthia Ford	Mileage	\$237.15
Cynthia Ford	Professional Services/Contracts	\$600.00
Cynthia Ford	Mileage/General Operating Supplies	\$170.75
Cynthia Ford	Professional Services/Contracts	\$900.00

Cynthia Ford	Monthly Salary	\$1,110.00
Cynthia Ford	Mileage	\$71.55
David Yoder	6 Shelves in Storage Room	\$1,689.00
Del Norte Police Dept.	Health Fair Banner March 31, 2018	\$25.00
Dianne Koshak	Miles to Meetings	\$72.00
Digitcom Electronics, Inc.	Acct 429	\$322.44
Direct TV	Acct# 045235405	\$178.98
District Attorney Office	3rd Portion of 2018 Budget	\$19,666.67
Drive Train Industries, Inc.	Brake Drum	\$620.00
Dwight Freeman	Miles and Stipend	\$63.50
Early Childhood Council	Healthy Community Services January 2018	\$1,666.67
Edifice Creative, LLC	Monthly Tourism Engine Usage	\$40.43
Elevation Outdoors, LLC	1/2 Page Ad	\$780.00
Emily Brown	Miles to Meetings	\$356.99
Endpoint Direct, Inc.	Create PDF File and Stiffing Tax Notices	\$679.25
First Bankcard	Acct#@ 4804079969931595/Shsg 2016 P1 L2, L3, - 2015 M&A	\$10,402.30
Fuentes Auto Glass	Unit# A34/2007 Dodge Ram 3500	\$195.00
Gobins, Inc.	Contract# 2725-01	\$32.49
Gobins, Inc.	Acct# 13756/#2011109690	\$68.99
Gobins, Inc.	Acct# 21611 Contract# Fru01780-01	\$34.73
Gobins, Inc.	Acct# 13756/Fuu87431 - Fuu80195	\$182.93
Great America Financial	Agreement# 025-1070947-0000	\$349.13
Great America Financial	Account# 015-0875950-000	\$452.00
Great America Financial	Acct# 016-0939369-000	\$136.17
Haynie's Inc.	End of Month/Acct#7066	\$684.66
Ida Salazar	Miles to Meetings	\$230.40
Industrial & Farm Supply	Acct 189/Threaded Rod	\$19.29
James Clare	Miles and Meeting	\$52.25
Jean Borrego	Verizon	\$128.50
Jean Borrego	Coord Salary	\$5,000.00
Jean Borrego	Miles for Travel	\$304.20
Karla Shriver	Mileage - CCI Steering Committee	\$230.40
Keith Rogers	Miles and Stipend	\$58.10
Lake County Health Dept.	January 2018	\$725.00
Leds, LLC	2018 Maintenance & License Document Mgmt/Marriage/Civil Union/Maintenance lcounty/Archive Paper for Marriage Licenses	\$1,572.97
Lenco West, Inc.	Inv Cont 40971, 40976 40927	\$190.48
Leroy A Romero	February Office Cleaning	\$150.00
Mark Mueller	Miles and Meeting	\$56.30
Mark's Carpet Cleaning, Inc.	Water Break in Utility Room At the Museum/Insurance Claim	\$3,818.90
Master Print & Web Design, Inc.	Search Engine Optimization, Website Hosting, Domain Registration	\$301.50
Meadow Gold Dairies, Inc.	Inv Cont - 81000579/Acct# 1052229	\$407.16
Michael Mitchell	Stipend and Miles	\$65.30
Michael Todd & Company	Cust #2786/Plow	\$2,890.00

Michelle Montoya	Mileage - Winter Conference	\$180.00
Mona Syring	Clerk to the Board 12/22/2017-1/17/2018 - 1/24-2/19/2018	\$1,370.80
Monte Vista Cooperative	Inv Cont 75215 75601 20739 20841 75722	\$349.07
Monte Vista Crane	44505 74819/Acct# 4531231 Crane Festival Sponsorship	\$1,000.00
Monte Vista Machine Tool Myers Brothers Truck and Tractor, Inc.	Make Spline Shaft Longer, Make Bushing Driver Unit 91	\$222.61 \$234.88
Nada Appraisal Guides	2018 Nada Guide	\$195.00
Nancy Molina	Miles to Meetings	\$115.35
Paul Wertz	Miles to Meetings	\$580.28
Peggy J Kern	Miles to Po	\$9.45
Pen Craft Design Company	Shutter Stock Photos , Monthly Retainer	\$842.00
Pitney Bowes, Inc.	Acct# 0016457644	\$673.12
Plainsman Printing	Printed Cover for Reception Book	\$308.44
Reliance Steel Co. #12	Customer# 253 Acct RGSO/15 Memberships At Law	\$164.00
Rio Grande Sportsman Club	Enforcement Discount	\$250.00
Rock Water Management, LLC	February Rent	\$450.00
S & S Distribution, Inc.	Water for January and February	\$54.00
S & S Distribution, Inc.	Water Delivery	\$58.00
Saguache Co Public Health	EPSDT Services January 2018	\$775.00
Shamrock Foods Company	Inv Cont 10796805/Acct #86268	\$3,106.79
Simple Distributors LLC	Manila Envelopes/#10 Envelopes/Ink Toner // Recording/Rubber Bands	\$341.40
SLV Behavioral Health Group, Inc.	Behavioral Health Group Sim - Jan 2018	\$5,628.35
SLV Dirt Worx, Inc.	12 Hours Penitence	\$2,000.00
SLV REC	Acct# 4705001905	\$209.00
SLV REC	Acct# 1337000605/7000235200/7000524700/7000541 400	\$1,778.00
SLV REC	Acct#'s/Sf-4699010705/Dn-759843705	\$185.00
Southern Colorado Cnty Clerks	Regional Dues	\$75.00
Staples Business	Office Supplies	\$55.87
State of Colorado	January and February Renewals	\$732.23
Statutes Unlimited	Election Resource Manual	\$245.00
Tom Haefeli	Board Miles and Stipend	\$66.20
Total Office Solutions	Office Supplies	\$135.52
Town of South Fork	Ski County, Go Colorado, Etc. Advertising	\$3,863.40
United Reprographic	Maintenance Agreement - Nov, Dec, Jan, Feb	\$215.54
Valcomm	17Shsg 3 Radios - Alamosa Airport Security Cam for Court Room/Court Security Grant	\$2,923.02 \$425.06
Valley Lock and Security, Inc.	Commercial Reappraisal Pymt	\$3,000.00
Valuwest, Inc.	Customer# 74470	\$375.84
Wagner Equipment	Stipend and Miles	\$63.50
Wesley O'Rourke	Acct#0406-00-819102-5	\$893.66
Wex Bank		

Wex Bank	Account# 0406-00-819100-9	\$306.13
Wex Bank	Acct# 0406-00-821424-9	\$4,111.77
William F. Dunn	Legal Fees	\$1,592.05
WSB Computer Services	Recycling Fee Toners	\$16.80
WSB Computer Services	Power Supply Print head	\$177.00
WSB Computer Services	Maintenance Agreement	\$2,500.00
Xcel Energy	Acct# 53-1143312-0	\$3,912.66
Xcel Energy	Acct# 53-1084871-0	\$4,386.65
<b>TOTAL</b>		<b>\$133,640.34</b>

### February 2017 Payroll

County General:	\$204,451.58
Road and Bridge:	\$ 73,709.81
DSS:	\$119,043.95
Weed District:	\$ 3,677.38
Airport:	\$ 990.40
Public Health:	\$ 19,806.77
<b>TOTAL:</b>	<b>\$421,679.89</b>

Pursuant to C.R.S. 30-25-111(1.5), "salary information for all county employees and officials shall be published twice annually in the manner provided in this subsection. . . The second publication shall be in February and shall list each employee by title, along with the total amount of gross salary paid to such employee during the prior calendar year."

<b>EMPLOYEE</b>	<b>GROSS SALARY</b>
Accountant	\$43,255.83
Admin Assistant	\$29,161.56
Appraiser	\$31,075.24
Appraiser	\$32,760.00
Appraiser	\$36,087.96
Appraiser	\$47,403.24
Assistant	\$15,902.71
Assistant	\$2,216.25
Case Aid-Living Skills	\$24,804.00
Case Aid-Living Skills	\$26,851.44
Case Aid-Living Skills	\$10,999.97
Case Manager	\$16,453.65
Case Manager	\$8,529.11
Case Manager	\$28,431.00
Case Manager	\$32,019.00
Case Manager	\$33,910.56
Case Manager	\$9,349.20
Case Manager	\$29,523.00
Caseworker	\$21,827.89
Caseworker	\$18,475.53
Caseworker	\$12,683.41
Caseworker	\$36,919.44
Caseworker	\$2,211.87

Caseworker	\$35,554.56
Caseworker	\$37,771.44
Civil Process Server	\$43,683.12
Clerk	\$26,154.72
Clerk	\$41,186.61
Clerk	\$27,373.24
Clerk	\$31,482.57
Clerk	\$14,520.24
Clerk	\$33,571.20
Clerk	\$26,457.60
Clerk/Typist/Secretary	\$22,678.56
Clerk/Typist/Secretary	\$28,762.56
Clerk/Typist/Secretary	\$22,678.56
Custodian	\$4,407.46
Custodian	\$8,127.98
Custodian	\$22,796.76
Custodian	\$26,187.24
Custodian	\$588.81
Custodian	\$34,923.24
Department Administrator	\$48,930.00
Department Head	\$16,872.08
Department Head	\$90,000.00
Department Head	\$78,030.00
Department Head	\$53,497.56
Department Head	\$59,841.60
Department Head	\$38,979.24
Department Head	\$21,135.41
Department Head	\$57,220.80
Department Head	\$78,030.00
Department Head	\$14,453.64
Department Head	\$42,848.04
Deputy Officer	\$7,585.52
Deputy Officer	\$18,244.32
Deputy Officer	\$30,100.51
Deputy Officer	\$3,262.20
Deputy Officer	\$29,161.56
Deputy Officer	\$33,304.51
Deputy Officer	\$30,634.00
Deputy Officer	\$34,091.16
Deputy Officer	\$21,368.78
Deputy Officer	\$40,049.18
Deputy Officer	\$38,643.92
Deputy to Elected Official	\$1,700.00
Deputy to Elected Official	\$3,100.00
Deputy to Elected Official	\$1,700.00
Deputy to Elected Official	\$37,127.96
Deputy to Elected Official	\$33,742.80
Deputy to Elected Official	\$42,497.04
Dispatch/Deten. Officer	\$34,365.01
Dispatch/Deten. Officer	\$36,369.00

Dispatch/Deten. Officer	\$33,817.33
Dispatch/Deten. Officer	\$57,464.27
Dispatch/Deten. Officer	\$33,672.39
Dispatcher/Detention Officer	\$17,285.60
Dispatcher/Detention Officer	\$30,262.94
Dispatcher/Detention Officer	\$26,311.57
Dispatcher/Detention Officer	\$27,232.27
Dispatcher/Detention Officer	\$26,874.58
Dispatcher/Detention Officer	\$27,113.48
Dispatcher/Detention Officer	\$26,684.23
Dispatcher/Detention Officer	\$28,506.69
Dispatcher/Detention Officer	\$6,979.21
Dispatcher/Detention Officer	\$26,697.94
Dispatcher/Detention Officer	\$27,896.41
Dispatcher/Detention Officer	\$27,417.83
Elected Official	\$1,202.40
Elected Official	\$49,700.04
Elected Official	\$48,497.64
Elected Official	\$4,693.31
Elected Official	\$48,497.64
Elected Official	\$61,120.04
Elected Official	\$1,202.40
Elected Official	\$49,700.04
Elected Official	\$49,700.04
Elected Official	\$66,600.00
EPSDT Case Manager	\$29,115.45
Equipment Operator	\$31,094.89
Equipment Operator	\$32,903.31
Equipment Operator	\$14,275.79
Equipment Operator	\$29,638.52
Equipment Operator	\$15,320.29
Equipment Operator	\$30,752.26
Equipment Operator	\$15,239.25
Equipment Operator	\$16,266.89
Equipment Operator	\$29,097.09
Equipment Operator	\$30,225.69
Equipment Operator	\$8,233.49
Equipment Operator	\$35,859.81
Equipment Operator	\$34,081.73
Equipment Operator	\$44,035.79
Equipment Operator	\$49,583.83
Equipment Operator	\$49,224.77
Equipment Operator	\$49,448.39
Equipment Operator	\$44,642.47
Foreman	\$53,203.62
Foreman	\$55,482.81
Grant Support Clerk	\$36,181.56
Income Maint. Technician	\$8,656.20
Income Maint. Technician	\$10,167.60
Income Maint. Technician	\$3,686.42

Income Maint. Technician	\$31,395.00
Income Maint. Technician	\$26,793.00
Income Maint. Technician	\$27,885.00
Income Maint. Technician	\$29,581.44
Income Maint. Technician	\$13,396.50
Income Maint. Technician	\$13,390.18
Income Maint. Technician	\$31,395.00
Income Maint. Technician	\$16,453.65
Income Maint. Technician	\$5,733.03
Income Maint. Technician	\$2,782.35
Income Maint. Technician	\$26,793.00
Income Maint. Technician	\$27,339.00
Jail Cook	\$16,749.41
Jail Cook	\$3,825.89
Jail Cook	\$24,370.10
Jail/Lieutenant	\$36,171.24
Legal Technician	\$33,325.44
Legal Technician	\$17,486.33
Legal Technician	\$20,094.75
Legal Technician	\$33,988.56
Manager	\$2,744.46
Manager	\$4,531.64
Manager	\$8,237.24
Mechanic	\$48,734.35
Office Assistant	\$22,314.90
Office Assistant	\$26,457.60
Office Manager	\$27,601.56
Office Manager	\$34,153.56
Office Manager	\$25,006.80
Office Manager	\$34,756.80
Office Manager	\$44,538.00
Part Time Case Aide	\$139.92
Part Time Case Aide	\$4,617.36
Part Time Deputy	\$11,431.68
Part Time Deputy	\$5,276.16
Part Time Deputy	\$14,408.59
Part Time Deputy	\$16,528.80
Part Time Equipment Operator	\$6,142.23
PC Spray Operator	\$4,762.50
PC Spray Operator	\$2,299.20
PC Spray Operator	\$2,354.00
PC Spray Operator	\$3,287.50
PC Spray Operator	\$2,210.00
PC Spray Operator	\$3,506.40
Public Health Nurse	\$10,892.01
Public Health Nurse	\$13,783.58
Public Health Nurse	\$43,152.24
Recovery Technician	\$6,611.81
Unit Supervisor	\$31,258.56
Unit Supervisor	\$42,802.56

Unit Supervisor	\$54,288.00
Unit Supervisor	\$53,235.00
Unit Supervisor	\$44,538.00
Unit Supervisor	\$56,059.44
Unit Supervisor	\$42,529.44
Weed Inspector	\$4,337.50
Welder	\$49,160.55
<b>TOTAL</b>	<b>\$4,925,831.19</b>

At 9:16 a.m., the meeting adjourned to the Board of the Department of Social Services.

At 9:45 a.m., Dixie Diltz, Land Use Department, was present. She presented a letter that will be sent to potential appointees to the Planning and Zoning Board. She asked if the letter should come from the Commissioners, and noted that the Planning and Zoning Board believes it should. Ms. Wisdom suggested including the names of the Planning and Zoning Board members on the letter. Ms. Diltz said the letter will include a simple application, and Chairman Glover noted that this application can be modified and be a template for other boards. Ms. Diltz said the application could also be posted on the County website. Ms. Wisdom asked how long the term is for Planning and Zoning Board members, and Ms. Diltz said it is three years. Ms. Diltz asked for approval to move forward with the letter. Commissioner Bothell recommended that the letter be signed by the BOCC because the Board is responsible for appointing members. She also recommended that the names of the Planning and Zoning Board be included as well. Commissioner Shriver suggested asking the Planning and Zoning Board members if they would approve including their telephone numbers. Ms. Diltz presented a list of 26 possible candidates. Chairman Glover asked what district would be represented, and Ms. Diltz said the candidates are from District 2. Chairman Glover said he would make other suggestions. The consensus of the Board was to approve the letter. Ms. Wisdom suggested that a newspaper article be written about the importance of the Land Use Department.

Ms. Diltz requested approval for an amended conditional use permit. Bright Water Farms received a conditional use permit two years ago, but has since sold the property to Sterling Wayne LLC. Sterling Wayne did not know that the conditional use permit did not transfer with the sale. It is willing to apply for a permit to operate a greenhouse and raise a small agricultural crop. The original conditional use permit approved up to 10 acres. She explained that a minor amendment can be made to the original conditional use permit.

Commissioner Bothell asked what Sterling Wayne would grow. Ms. Diltz explained that it would grow lettuce, hemp, and fish. Commissioner Shriver asked if Sterling Wayne has paid the application fee and turned in an application. Ms. Diltz stated that if the amendment is considered minor, the BOCC can approve it. If it is considered a major amendment, public hearings need to be held.

Commissioner Shriver asked if an agreement could be signed with Sterling Wayne stating that it agreed to the terms of the original conditional use permit. Ms. Diltz said that such an agreement has not been drafted before. Commissioner Shriver suggested sending a letter to Sterling Wayne to explain the terms of the conditional use permit, and requesting that Sterling Wayne acknowledge the terms. Commissioner Shriver moved to approve the minor amendment to the conditional use permit, and send a letter to the new owner outlining the terms of the original permit. Commissioner Bothell seconded the motion and the motion carried. Chairman Glover recommended making the process as easy as possible.

Commissioner Shriver asked why the title company did not discover the original conditional use permit. Ms. Ditz explained that there was a problem with the way the resolution was written and filed in the County Clerk's Office. The resolution was filed in the previous owner's name, rather than in Bright Water Farm's name. Ms. Ditz will send the original conditional use permit to Sterling Wayne. When the letter with the terms is acknowledged, the new resolution will be signed.

Commissioner Shriver reported that there is interest from Hydrex Corporation in a potential or exploratory oil well. She spoke to the owner of Hydrex and explained that there is a hydrology study for this area, and that the company will have to be in contact with the Land Use Department. Commissioner Shriver stated that Hydrex does not know where this project will go.

Ms. Ditz reported that she has had a conversation with the people who want to build a solar farm in Monte Vista.

At 10:05 a.m., Emily Brown, Department of Public Health, was present to update the Board.

Ms. Brown reported that she is working with Sargent and Monte Vista on the AIM-XL comprehensive health and wellness planning process. She explained that the process works well with the Prevention Coalition because the schools have identified focus areas. Sargent's health priorities include bullying, mental health, unsafe use of technology, physical activity, and nutrition. Monte Vista's health priorities include mental health, substance abuse, and physical activity. Ms. Brown asked the Board for additional input, and said she will be soliciting feedback this spring for the regional Community Health Assessment.

Ms. Brown distributed a flyer on the new Harm Reduction Program, which begins on Wednesday, February 21, 2018. The program runs from 9:00 a.m. to 12:00 p.m. on Wednesdays and is located at 2311 Commerce Circle, Alamosa. Ms. Brown reported that this program will be expanded across the Valley and is being announced by the Area Health Education Center. Ms. Brown stated that this is the first rural needle exchange in the State. Ms. Wisdom suggested that the Community Action Agency would be a good organization to notify about the program and said she would post the flyer on the courthouse bulletin board.

Ms. Brown reported that there will be an after-action report meeting regarding Q Fever on March 6, 2018, at 8:30 a.m. She invited the Board to attend the meeting.

Ms. Brown reported receiving a telephone call about how medications are disposed of after a death. Ms. Brown explained to the caller that the County Coroner knows where unused medications can be taken, and noted that the hospice can also take unused medications. Commissioner Bothell stated that if additional medications are found later, these can be taken to the Sheriff's Office or to the disposal site in South Fork.

Ms. Brown reported that Alamosa County is running the Health Care Program clinics. However, there will be no funding for this program after October 1, 2018. Ms. Brown explained that the newer doctors at Children's Hospital do not want to travel and tele-med services do not always work. Ms. Brown said that some transition funding will be available for a year. Della Cox-Vieira, Alamosa County Department of Public Health, is working with doctors to find ways to help children who use this program. Ms. Brown stated that losing this program will be a change. Ms. Wisdom asked how many families will be affected by losing this program. Ms. Brown said there are ten to 20 families that will be affected.

Ms. Brown reported that the Del Norte Health Fair will be held on Saturday, March 31, 2018, from 7:00 a.m. to 10:30 a.m. at the mini gym at the Del Norte elementary school. The Monte Vista Health Fair will be held on April 14, 2018, from 7:00 a.m. to 11:00 a.m. at the high school. Ms. Brown is working with High Valley Community Center to provide tables for the Del Norte Health Fair. Ms. Brown reported that Dee Kessler will be a resource guide for the Del Norte Health Fair. This will be funded through the State Innovation Model grant. Ms. Kessler will conduct focus groups about behavioral health. Ms. Wisdom suggested that the Sheriff's Office be notified about these focus groups. Ms. Brown noted that Behavioral Health is conducting trauma-informed training at the Sheriff's Office.

Ms. Brown reported that Kay Crowder has been hired as the new emergency preparedness and response generalist for the San Luis Valley.

Ms. Brown reported that she attended the Colorado Department of Public Health and Environment's funding think tank on February 7, 2018. There will also be a discussion regarding the Public Health Act Modernization on March 15, 2018. Ms. Brown is part of the group holding this wider discussion about how public health is funded. Commissioner Bothell asked if CDPHE funding is only State funding or if it includes federal funding. Ms. Brown explained that most of the funds are pass through funds and move from federal funding to state funding to local funding.

Ms. Brown reported that a Board of Health meeting will be held on March 8, 2018 to conduct a hearing on on-site waste water treatment systems. There are representatives from Monte Vista and South Fork on the Board of Health.

At 10:29 a.m., Dan Hicks, Town Manager, Town of South Fork, was present. Mr. Hicks requested approval for two appointees to the Tourism Board, representing South Fork. Mr. Hicks reported that the Town Board unanimously approved Resolution 18-07 on February 27, 2018, appointing Kim Krahn, the Malt Shoppe, and Christian Grill, Ute Bluff Lodge, to the Tourism Board. The term of the appointments is three years. Commissioner Shriver asked for clarification about how many open seats there are on the Tourism Board. Commissioner Bothell explained that there are two open seats to represent South Fork, there are three representatives from Monte Vista and one representative from Del Norte. Chairman Glover said he would like to meet with the candidates, receive letters of intent, and interview them. Mr. Hicks said the South Fork Town Board is expecting approval before the next meeting of the Tourism Board. Commissioner Shriver recommended that the appointments be taken under advisement and that a decision be made at the March 14, 2018, meeting. Chairman Glover will speak to Mr. Grill. The consensus of the BOCC was that making these appointments is a good step in the right direction. Mr. Hicks stated that the Town of South Fork wants to move toward a resolution.

Mr. Hicks presented a resolution appointing Shannon Goldsberry to the Board of Health. He also presented a resolution regarding a marketing plan to attract specific groups that will use South Fork as their base for various adventures. Tourism Board funds will be used to implement this marketing plan. Mr. Hicks reported that there are already some online results. He said that the town's website ([southfork.org](http://southfork.org)) will be used in the same way the Visitors' Center is used; the same information will be available in both places. The website will also feature lodging information. Commissioner Shriver asked if this is part of the marketing plan from the Tourism Board and Mr. Hicks said it is broader. Commissioner Shriver recommended notifying the Tourism Board about the marketing plan.

At 10:45 p.m., County Clerk and Recorder Cindy Hill was present. She showed the Board a map indicating where the water line comes into the Annex. She reported that the sidewalk in front of the Annex is sinking and has become a tripping hazard. Caution tape has been put up. It was agreed that Ms. Hill would ask the Road and Bridge Department to check on the sidewalk. Commissioner Shriver asked if the Annex landscaping could be changed to require less maintenance. Ms. Hill said the existing bushes require no maintenance.

Ms. Hill gave the Board a County precinct map.

Ms. Hill requested approval to close the Clerk's Office on March 20, 2018, for the spring conference, which will include motor vehicle and election training. The conference is in Cripple Creek. Commissioner Shriver moved to approve closing the Clerk's office on March 20, 2018. Commissioner Bothell seconded the motion and the motion carried.

Ms. Hill asked about the status of having someone available to conduct VIN inspections. Ms. Wisdom said that she needs to speak to Brandon Heredia. Commissioner Bothell reported that Mr. Heredia is not a certified officer and one has to be in order to conduct VIN inspections. Other options were discussed.

Commissioner Shriver thanked Ms. Hill and her staff for creating digital files of the courthouse building plans. She said this helps protect the County's assets.

At 11:00 a.m., Ms. Wisdom reported that bills are coming in for work done at the Rio Grande Museum after the flooding. She asked if there will be a contract for further work. Chairman Glover said that two suppliers will submit bids, noting that information from the insurance company is needed. He also stated that the tile is covered and the pipe will be relocated to a better place. Ms. Wisdom asked if bids have been received for the pipe. Chairman Glover said no bids have been received and he will speak with Lewis Hart, Hart of the Valley, about the repairs. Chairman Glover said plans are in the works.

Ms. Wisdom presented the resolution accepting the donation of a roadway that provides public access to BLM land and the Rio Grande National Forest from County Road 14. This road donation will be referred to as County Road 14C. Ms. Wisdom said the 30-foot by 30-foot parcel is included with the main road on the survey. She reported that County Attorney Bill Dunn has approved the resolution. Commissioner Shriver moved to approve the resolution and to accept the deed to the roadway. Commissioner Bothell seconded the motion and the motion carried. The resolution was signed. Book 590 Page 1222

Ms. Wisdom presented a letter to the Colorado General Assembly requesting a change of category from Category IV-D to Category IV-C, in order to provide a salary increase for County elected officials. Commissioner Shriver moved to approve the letter with one change. Commissioner Bothell seconded the motion. Commissioner Shriver abstained from the vote and the motion carried.

Ms. Wisdom reported that the Colorado Coroners Standards and Training Board requires the Coroner to take 40 hours of training. She explained that the Coroner's budget includes \$3,500.00 for training, so may go over budget in order to receive this training. Commissioner Shriver noted that the Coroner took some required training after his appointment last year, but Ms. Wisdom said this may be different required training.

Ms. Wisdom reported receiving the signed contract from Hart of the Valley. She requested approval of the contract. Commissioner Shriver moved to approve the contract. Commissioner Bothell seconded the motion and the motion carried. The contract was signed.

Ms. Wisdom reported that she has been contacted by South Fork Town Attorney Gene Farish, who is requesting information regarding the Tourism Board. Ms. Wisdom sent him a Colorado Open Records Act request and asked him for a letter with a complete list of the information needed. She reported that one of the requests is to have the tax amount reported by zip code 81154. However, the actual report is created using codes provided by the State. Ms. Wisdom said it will take time to complete this report and she will only be able to report for the last two years. Ms. Wisdom also reported that the BOCC passed a resolution in 2014 that allows the County to charge for time spent on CORA requests. Ms. Wisdom said that other items being requested include five years' of appointments, minutes of meetings, check runs, grants and their back up material, etc. She said it is an extensive list and much of the material is with the Tourism Board. Commissioner Shriver stated that there is an issue of capacity in the Administrative Office at this time. Commissioner Bothell noted that the resolution presented by Mr. Hicks states that they believe there should be no limit to the number of appointments to the Tourism Board that can be made.

Ms. Wisdom suggested scheduling a work session, and Commissioner Bothell said that some of this work could be performed by the Tourism Board. A work session was scheduled for March 13, 2018, at 9:00 a.m.

Chairman Glover reported that a meeting regarding Bustang Bus Service was held in Saguache. A memorandum of agreement with the company was written by Rob Vance, City of Monte Vista, but the Colorado Department of Transportation will not be running the route this year. A \$15,000.00 grant to study the need for bus service is being sought; the largest portion of this funding will come from Saguache, with the remainder being divided evenly between other towns. Chairman Glover stated that Bustang will not come to Del Norte, and will not come to Monte Vista for two years. Commissioner Shriver asked if Bustang needs a letter of support. Chairman Glover said eventually it would need a letter. He has requested a copy of the MOU, and said that the letter can be written after the Board receives the MOU. He said that there will be no agents or ticket sales (tickets will be sold on the bus or on an app) and that the Bustang routes will cover the same routes as Greyhound covered in the past. Chairman Glover added that Red Willow does not travel to Center; it hires Little Stinkers Taxi Cab to take fares to Center and Medicaid is billed.

Ms. Wisdom reported that two requests for proposals for (1) a Summitville project manager and (2) an archeological study have been drafted. Commissioner Shriver said this process needs to move quickly because the dates are tight. A project manager must be hired and a plan to preserve the miner's cabin needs to be developed before the land exchange between the County and the Forest Service can proceed. The deadline for receiving the RFPs is March 23, 2018. Commissioner Shriver said the date would have to be extended if there is a delay. She noted that the Colorado Department of Public Health and Environment and the Forest Service are covering the costs of this position. Ms. Wisdom recommended that the Board review the proposals and discuss them via email. A vote can be taken also via email and the vote can be ratified at the next meeting. She asked for comments by Friday, March 2, 2018.

Ms. Wisdom reported that she is drafting an ad for an Accountant in the Administrative Office.

Ms. Wisdom presented the bids from companies interesting in performing the evaluation of the courthouse related to the Underfunded Courthouse Grant. The grant is in the amount of \$40,000.00. Ms. Wisdom said that if more funding is needed, she can see if it might be available. The bids were:

Pioneering Environments CTA	
<b>TOTAL:</b>	<b>\$99,622.24</b>
Roth Sheppard	
<b>TOTAL:</b>	<b>\$155,400.00</b>
Reynolds Ash and Associates	
<b>TOTAL:</b>	<b>\$45,000.00</b>

Chairman Glover said he was impressed with Roth Sheppard. Commissioner Shriver said she was impressed, as well, but its price is too high. Commissioner Bothell said that Roth Sheppard was her third choice. Commissioner Shriver said she was not impressed with Pioneer Environments CTA. Ms. Wisdom said the proposal from Reynolds Ash and Associates contained many typographical errors, but she noted that Mineral County is happy with the work it did.

Commissioner Shriver asked if the prices of the bids should be renegotiated or if Roth Sheppard should be approached to adjust its price. The Board discussed elements of the various prices.

The Board ranked the three companies. Commissioner Bothell ranked Reynolds Ash and Associates #1, CTA #2, and Roth Sheppard #3. Chairman Glover ranked Reynolds Ash and Associates #1, Roth Sheppard #2, and CTA #3. Commissioner Shriver ranked Reynolds Ash and Associates #1, Roth Sheppard #2, and CTA #3.

Ms. Wisdom will call the grantor to see if additional funding might be available and will then contact the bidding firms. Commissioner Bothell pointed out that the grant was written two or three years ago, which means that today's prices might have increased. Commissioner Shriver moved to approve the bid from Reynolds Ash and Associates, contingent on the availability of additional funding. Commissioner Bothell seconded the motion and the motion carried.

Commissioner Bothell reported that SB 156 will allow public notices to be published on the internet rather than in newspapers twice a year. This bill has passed in the State Senate and now moves to the House. This would be a huge cost savings to counties. She also reported that Kari's Law was signed by President Trump, which required that any multi-line telephone system be able to dial 911 without an access code. The timing for when this goes into effect is not known.

Commissioner Bothell referenced the discussion from the previous Board meeting regarding the term Good Samaritan. Commissioner Shriver explained that the term "Good Samaritan" refers to medical assistance. The issue brought up by Patrick Sullivan, Road and Bridge Department, concerned roadside assistance. Commissioner Bothell expressed concern about liability if a citizen injures someone while acting as a Good Samaritan. She was also concerned about using the term in Road and Bridge Department job descriptions.

Commissioner Shriver noted that the situation in Cortez where a workers' compensation claim was denied because the worker was acting as a Good Samaritan, could be rectified if the claim

is re-submitted as a medical claim; each claim is unique. Chairman Glover noted that many trucks are equipped with emergency equipment that likely requires training. Commissioner Bothell recommended that the language be clarified for the Road and Bridge Department. Ms. Wisdom said that additional discussion is needed. Commissioner Bothell also expressed concern about providing training to provide assistance.

Ms. Wisdom reported receiving a letter from the Del Norte After Prom committee requesting a donation. Commissioner Shriver stated that the County did not contribute last year and has never made such a contribution for this purpose since her term on the Board. The consensus of the Board was to not make a contribution.

Ms. Wisdom reported that the County website was hacked recently and the BOCC meeting minutes were affected. The minutes have been reloaded and are up to date.

At 12:05 p.m., Commissioner Bothell moved to adjourn the meeting. Commissioner Shriver seconded the motion and the motion carried. The meeting was adjourned.

Attest:

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Gene Glover, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board