

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
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County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 13, 2018. Members present were Chairman Gene Glover, Commissioner Suzanne Bothell, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Glover called the Board meeting to order and gave the opening prayer. The Pledge of Allegiance was said.

Commissioner Shriver moved to approve the agenda with the deletion of a discussion regarding Center ambulance licensing. Commissioner Bothell seconded the motion and the motion carried.

Chairman Glover asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the May 30, 2018, minutes with changes. Commissioner Bothell seconded the motion and the motion carried.

The consent agenda, which included the June 2018 mid-month vouchers, the May 2018 DSS vouchers, and the Veterans Service Report, was presented. Commissioner Bothell moved to approve the consent agenda. Commissioner Shriver seconded the motion and the motion carried. The vouchers were signed.

Resolutions for a zoning change for Joseph and Regina Yoder and Andrew DePoy were signed. A resolution for the extension of a conditional use permit for Brett and Cheryl McIntosh was signed.

At 9:09 a.m., Chairman Glover reported that he had a conversation with County Sheriff Brian Norton regarding putting a fire restriction into effect in the area from County Road 18 west through the South Fork fire district. Sheriff Norton is in favor of enacting this restriction, even though the Town of South Fork wants to have fireworks on July 4, 2018; it was noted that the South Fork fire district has already decided to cancel them. Commissioner Bothell asked if the fire district or the County enacts such a restriction. Commissioner Shriver stated that she is in favor of a ban, noting that Rio Grande County is the only county with no fire restriction. She said the area needs to be protected. She also stated that Sheriff Norton is the County fire marshal and can call for a ban or restriction if he believes it is necessary. Chairman Glover added that Sheriff Norton would rather receive telephone calls than have to fight a fire. Commissioner Bothell stated that a fire district can enact a fire ban. Patrick Sullivan, who was present, stated that he did not think that a fire district has the authority to enact a ban. Mr. Sullivan asked for clarification of the County's current fire restrictions.

Commissioner Shriver explained that the County is not under Stage 1 fire restrictions that are the same as the Forest Service's restrictions. Chairman Glover added that the Town of South Fork has enacted a fire ban in the city limits. Mr. Sullivan offered to review the statutes to determine who is authorized to declare a fire ban. Commissioner Shriver said that the message needs to be consistent throughout the area. The consensus of the Board was to approve

enacting a stage 1 fire in the South Fork fire district. Ms. Wisdom noted that if the restriction is enacted it will need to be publicized. She also asked if it is the Commissioners or the Sheriff who is enacting the restriction. She said the announcement needs to be formal. Chairman Glover said he would speak to Sheriff Norton and a decision would be made later in the day.

At 9:18 a.m., Patrick Sullivan, Road and Bridge Department, was present to update the Board. He reported that the shoulder on County Road 3 South is completed and held. He said there are two areas (approximately 150 feet) that need to be shored up.

Mr. Sullivan reported:

- the hot plant has been opened
- the Department assisted Saguache County with a paving project
- the staff attended Colorado Association of Road Supervisors and Engineers training from May 9 to 10, 2018

Mr. Sullivan reported that he has been in contact with Xcel Energy regarding the new gas line project on County Roads 1 South and 3 East. He said the area around the railroad on County Road 1 South is very tight, and Xcel is exploring establishing a right of way with the railroad. Work on this project will begin in the fall.

Mr. Sullivan reported that a telephone line was clipped on County Road 15, east of County Road 18. The line was just under the surface of the road; the road has been capped to avoid this line in the future. Commissioner Bothell asked if the line could be buried deeper. Mr. Sullivan said the line could not be reburied. He explained that after the road has been graded over time, the depth of the road changes and CenturyLink will not rebury phone lines.

Mr. Sullivan reported that the new striper has been delivered and is being modified. He also reported that the 930K loader has been purchased, and the crusher and tractor have been delivered.

Mr. Sullivan reported that the crusher will be used on County Road 29 and on the second mile of County Road 13. He asked the Board to let him know if it receives comments from residents.

Mr. Sullivan reported that work has begun on County Road 8 North in advance of paving. The road is being realigned and there is not much shoulder. He reported that the Department is working on schedule A roads. Also, roads have been graded to take advantage of the recent moisture.

Commissioner Shriver asked how the crusher worked on County Road 29. Mr. Sullivan said that it was a learning experience and invited the Board to inspect the road. He said that crews are experimenting with binder materials, and noted that the binder and the crushed rock are working well together on County Road 13. Mr. Sullivan said that the crusher would be shut down today on County Road 13 and one mile will be laid. The work will be completed by Thursday, June 21, 2018, at the latest. The Board and Mr. Sullivan discussed frustrations with complaints that continue to be reported regarding County Road 13.

Mr. Sullivan stated that Alamosa County will decide today if it will purchase the County's old striper.

At 9:35 a.m., Ms. Wisdom reported that there has been no response from the railroad to a letter sent by the County about the railroad's unpaid property taxes.

At 9:36 a.m., Dixie Diltz, Land Use Department, and Randy Kern, Building Department, were present to update the Board.

Ms. Diltz reported that the organizers of the Hot Rod Dirt Drags submitted a special events application and paid the \$250.00 fee to the Land Use Department prior to the event. Shortly before the event, the organizer called Ms. Diltz and asked why Lynnea Rappold had contacted him and required more paper work and additional fees in order for the event to be held. The organizer was upset by this. Ms. Diltz explained that it was not until she received an email from Ms. Rappold, that she understood that Regional Environmental Health was handling special events where food is served. Ms. Rappold is the program manager for Regional Environmental Health.

Ms. Diltz stated that there needs to be coordination between the Land Use Department and Regional Environmental Health so that the two do not double up on events. Ms. Diltz stated that the application required by Ms. Rappold contains the same information as the Land Use application. Chairman Glover stated that he does not want to lose the Hot Rod Dirt Drags, and agreed that coordination between the two entities is needed.

Ms. Diltz explained that Ms. Rappold waived the additional fee, but all vendors for the Hot Rod Dirt Drags had to be licensed through Alamosa County. Ms. Wisdom expressed concern that each county has its own fees. Mr. Kern suggested that Ms. Rappold speak to each county's Land Use Department. Chairman Glover stated that Ms. Rappold should coordinate with Ms. Diltz, not vice versa.

Ms. Diltz and Mr. Kern reported that Ramos Castro, who came before the Board in March 2018 regarding parking his camper on his property on Highway 160, has presented incomplete building plans. However, Mr. Kern said that he has not seen Mr. Castro in 30 days. Ms. Diltz reported that Mr. Castro has now parked his camper on some else's property. The consensus of the Board was to recommend that Ms. Diltz follow through on the Board's initial recommendation not to allow Mr. Ramos to park his camper on the property when he has not obtained a building permit and has not started building a residence.

Ms. Diltz reported that she has called Levi Shaw twice regarding his pending conditional use permit. Mr. Shaw came before the Board requesting approval of a conditional use permit to move a trailer onto his property on Highway 160. An inspection of the existing septic system needs to be submitted to the Land Use Department before the trailer can be moved. Mr. Shaw has not returned the calls, nor has he submitted the septic system inspection. The owner of the trailer has not completed the sale to Mr. Shaw, and Ms. Diltz said that Mr. Shaw continues to live in the camper on the property.

Chairman Glover said that this cannot go unaddressed. Commissioner Shriver asked if County Attorney Bill Dunn has written Mr. Shaw a letter about the issue. Ms. Diltz said Mr. Dunn has not sent a letter. Chairman Glover asked if a specific date was given for the septic system to be inspected. It was indicated that no specific date was given. Chairman Glover stated that he has received several complaints about Mr. Shaw's property, and said that something needs to be done about Mr. Shaw living in the camper and about the blight on the property. Mr. Kern stated that the County needs to be able to follow through. Commissioner Shriver stated that the next

step is to have a letter sent by the County Attorney and if nothing is done, take the property owners to court.

Commissioner Shriver recommended that enforcement procedures be included in the revised Land Use code book. Ms. Diltz reported receiving the DOLA grant that will fund the revision of the code book; RFPs will go out soon.

Commissioner Bothell asked if the drainage in Center that comes from a warehouse is a Land Use issue. Chairman Glover explained that it is an EPA issue with Idaho Pacific. Ms. Diltz asked if the drainage has an EPA discharge plan. Commissioner Bothell stated that there is a permit number.

Mr. Kern reported that the Building Department has been busy. Inspections in Jasper yesterday took half a day. He said that everyone is working as a team in order to be able to complete several inspections at a time.

Mr. Kern reported receiving a request from Joe Coghill, who owns several parcels of land north of County Road 15. Mr. Kern explained that a road was built 12 years ago. One tract of property has a home on it, which has a Forest Service address. Mr. Coghill has requested that the road be named Circle Mesa Drive. Mr. Kern has discussed this with Patrick Sullivan, Road and Bridge Department, and Mr. Sullivan has no concerns. Mr. Kern said that if the road is named, addresses can be issued. Commissioner Shriver stated that this should not be a problem, as long as Mr. Coghill understands that the road will not be maintained by the County. Mr. Kern said that Mr. Coghill understands this. Commissioner Shriver moved to approve naming the road Circle Mesa Drive, with the contingency that it will not be a County-maintained road. Commissioner Bothell seconded the motion and the motion carried. Commissioner Bothell asked if the name of the road would be sent to GIS. Mr. Kern said it would. He said the process takes time. The County Clerk and Recorder, Sheriff, 911, and the Post Office are notified directly.

Mr. Kern said he learned at a recent Onsite Wastewater Treatment System workshop that sand filters may allow some flexibility in regulations. However, some counties cannot produce sand.

Mr. Kern reported that he and Commissioner Shriver attended an abandoned buildings and asbestos abatement meeting. A process for dealing with abandoned buildings with asbestos is being developed. He explained that the cost of asbestos abatement sometimes exceeds the value of the property. Commissioner Shriver added that an inspector is needed. Commissioner Bothell stated that the cost is so high that buildings are abandoned and are then used by drug addicts. Mr. Kern said that people give up and stop paying taxes on these properties. He also said that asbestos disposal is expensive and the SLV Regional Solid Waste Authority cannot take asbestos because it is too expensive to become certified. Ms. Wisdom asked if the landfill can become an asbestos transfer site. Chairman Glover explained that CDPHE has very stringent restrictions: a landfill is able to close, become a transfer site, or remain a landfill. He noted that the SLVRSWA has already expanded.

At 10:30 a.m., Ms. Wisdom presented a request from the Sand Dunes 4-H Club to use the McMullen Building from June 22 through June 24, 2018; the club asked that the rental fee be waived. Commissioner Shriver explained that the group wants to practice before the San Luis Valley Fair. Ms. Wisdom suggested requesting a damage deposit in the amount of \$100.00, which will be returned after the building is inspected after the event. Commissioner Bothell moved to approve the use of the McMullen Building by the Sand Dunes 4-H Club with no rental

fee, and a refundable damage deposit of \$100.00. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported receiving a call from someone who wants to use the McMullen Building for horse riding for an hour a day a few days a week. She stated that this will be impossible to manage. Commissioner Shriver pointed out that the pavilion could be used instead. The consensus of the Board was to not allow the use of the McMullen building for this purpose.

Ms. Wisdom reported that the application for the 2018 Homeland Security grant, in the amount of \$154,772.00, has been submitted. The County serves as the fiscal agent for this grant. Commissioner Bothell moved to approve the grant application. Commissioner Shriver seconded the motion and the motion carried. The application was signed.

At 10:37 a.m., Mary Baumfalk, Tri-County Senior Citizens, was present to update the Board. Ms. Baumfalk reported that nursing services are doing well. One trip has been planned for 2018. She reported that the pool playing group is changing and a walking group has organized for the summer. She also reported that there are few planned activities in May because of graduations and other events that cause a lack of attendance. Two speakers are scheduled for the month of June: on June 14, 2018, a presentation about identity theft will be held; on June 23, 2018, a Smart Driver Course will be presented.

The Tri-County building is being updated. Ms. Baumfalk reported that a grant from Energy Outreach Colorado provided a grant that funded the installation of a new air exchange unit on the roof. She said this has cooled the building. She also said that Tri-County has three new boilers, new apartment refrigerators, new bathroom fans in all the apartments, and all lighting has been changed to LED lighting. She said that problems with the bathroom fans are being worked out. Ms. Baumfalk reported that the Outcalt Foundation provided funding to repave the parking lot. Ms. Baumfalk reported that the building still needs new curtains, which will be purchased this year.

Ms. Baumfalk reported that the organization has hired a new staff member. She also said that the building is full and there is a waiting list of potential residents. She said there are 32 units in the building for residents plus a 24/7 apartment for staff. In order to qualify for residence at Tri-County, a person must be 62 or more years of age, or be handicapped or disabled, and able to live independently. She said that Options for Long Term Care provides funding for people who need help.

Commissioner Shriver asked if Tri-County sponsored a trip in 2017. Ms. Baumfalk stated that the trip was cancelled because not enough people signed up for it. She said the new staff member is trying to schedule more trips, possibly to Estes Park, Creede, Gunnison, Dinosaur Park, and Rock Creek. Tri-County Fun Days will be held in August or September, and Ms. Baumfalk invited the Board to attend.

Commissioner Shriver asked if County funding to Tri-County had been sent. Ms. Wisdom said it will be sent this week.

Monthly activities at Tri-County Senior Citizens include:

- Blood Pressure
- Pulse Oxygen
- Social Services

- Trips
- Ceramic Craft Class
- Birthday Celebrations
- Pool Players
- Exercise Class
- Breakfast Fund Raisers
- Chicken Foot, Cards
- Handcrafts
- Other Events, Dances
- Bingo
- Movie Night (Residents Only)

At 10:55 a.m., Ms. Wisdom reported that Commissioner Bothell had a questions about the Health Care Coalition Emergency Management Grant. Ms. Wisdom explained that the grant is in the amount of \$99,256.00 and the County serves as the fiscal agent. Cynthia Ford is the grant coordinator on a part-time basis because she is also an employee of Alamosa County. Ms. Wisdom said that the County would prefer that Alamosa County manage this grant, which is in effect from July 2018 through June 2019. Commissioner Shriver moved to approve continuing conversations to move the grant so that Alamosa County can serve as the fiscal agent. Commissioner Bothell seconded the motion and the motion carried.

Ms. Wisdom presented the draft of the RFP for public policy, which will be funded in the amount of \$10,000.00 by DOLA. This will develop a strategy to increase taxes. Commissioner Shriver moved to approve the RFP. Commissioner Bothell seconded the motion and the motion carried.

Ms. Wisdom distributed the Board of Health agenda for the meeting on June 14, 2018, at 3:30 p.m.

Ms. Wisdom presented a letter from Meredith Burcham, County Health Pool Manager, CTSI, requesting any plan design changes the County would like to CTSI to consider. Commissioner Shriver asked if dental and eye-care insurance could be added. Commissioner Bothell said that a complaint about the County health insurance is that the costs are too high for family members. She asked if lower cost coverage could be obtained. Ms. Wisdom said that deductibles could be increased, which would lower the costs; she noted that the health insurance deductibles were increased to \$1,000.00 last year. Commissioner Bothell asked if it could be an option for an employee to request a higher deductible. Commissioner Shriver said that the costs of administering these changes should be considered. Chairman Glover suggested that the Board consider this for the future. Commissioner Shriver asked about the status of a retirement plan that is due in October. Ms. Wisdom said she would research the plan.

Ms. Wisdom reported that DOLA is providing training on budgets and audits. She and Tina Wilson would like to attend this training on June 28, 2018, in Montrose.

Commissioner Shriver asked if the 2017 audit has been scheduled. Ms. Wisdom reported that the auditors are coming in next week. She explained that the audit is late this year because this is the first full year that the County has used the new accounting software. The deadline to complete the audit is September 2018.

Ms. Wisdom presented a letter from the Tourism Board to Dan Hicks, South Fork Town Administrator, for approval. Chairman Glover explained that the Town of South Fork received

the full allocation in the amount of \$20,000.00, as originally applied for in January 2018. The payments are scheduled to be made in \$5,000.00 increments. Commissioner Shriver said the payments need to proceed because advertising needs to be started. She said that according to the Upper Rio Grande Economic Development Council, South Fork's taxes are down because there were no skiers this winter because of lack of snow. Commissioner Bothell asked why the payments were divided into increments. Chairman Glover said the letter will finalize the plan and help the Tourism Board and South Fork move forward. He said there is a plan to add a member to the Tourism Board as an alternate from South Fork. Chairman Glover asked if the Board approves of his attending Tourism Board meetings as a non-voting member, to monitor its activities. He said there are problems to be addressed. Commissioner Shriver asked if acknowledgement from each municipality could be obtained after the allocations are paid. Ms. Wisdom said the letter can request this, noting that the letter also asks that each municipality account for its spending of these funds. Commissioner Bothell asked if it might be an option for the Town of Del Norte and the City of Monte Vista leave their allocations with the Tourism Board. The consensus of the Board was to send funds to each municipality in the following amounts (a total of \$80,000.00, which was changed from \$100,000.00):

Del Norte:	\$ 9,294.40 (11.62 percent)
Monte Vista:	\$19,494.40 (24.37 percent)
South Fork:	\$51,211.20 (64.01 percent)

The Board discussed some changes occurring in the County Clerk's Office, as well as some succession planning options. Commissioner Bothell stated that two employees have reached the end of their ranges in the step and range salary structure. She said this needs to be discussed and changed. Ms. Wisdom explained that all employees receive cost of living increases. Commissioner Bothell said that experience should be compensated. Commissioner Shriver suggested that changing job descriptions, if warranted, might help with this problem. Ms. Wisdom said that the new minimum wage law changes the steps in the structure, and noted that this will make next year's budget a challenge. Commissioner Shriver said that training should be encouraged so that skill sets can be increased. Ms. Wisdom said that most departments do not have funds budgeted for training. She said that department heads attend conferences, but staffs do not. Chairman Glover asked what training is available through CTSI. Commissioner Shriver noted that webinars are useful; each one can be tracked and noted at an employee's review.

At 11:25 a.m., Cindy Hill, County Clerk and Recorder, was present. Pursuant to C.R.S. 24-6-402(4)(f) Commissioner Bothell moved to go into executive session for personnel reasons. Commissioner Shriver seconded the motion and the motion carried.

At 11:52 a.m., Commissioner Shriver moved to come out of executive session. Commissioner Bothell seconded the motion and the motion carried.

Commissioner Bothell moved to approve the restructuring of the County Clerk and Recorder's Office. Commissioner Shriver seconded the motion and the motion carried.

Ms. Hill requested approval to close the Clerk's office on June 26, 2018, for everything except the primary election. She also requested to close the office on November 6, 2018, for everything except the general election. Commissioner Shriver moved to approve the two office closings. Commissioner Bothell seconded the motion and the motion carried. Ms. Hill and the Board discussed how the Clerk's Office will manage unaffiliated votes.

Ms. Hill reported that July 5, 2018, will be the last day that voters can cure their signatures on the ballot envelopes, and also the last day the Clerk's Office can receive overseas and military ballots. At noon on Friday, July 6, 2018, the Secretary of State determines audits. If the process does not go smoothly, Ms. Hill said her staff will work on July 7 and July 8, 2018. She said that motor vehicle training begins on July 9, 2018, and there will not be anyone available to run the office. She suggested that the Clerk's Office be closed for the week so that the entire staff can be trained at the same time. However, after discussion with the Board, she said she will look into hiring a temporary employee for the two week period of training. If the temporary employee works well, Ms. Hill said that the office may only have to close on July 9, 2018. Commissioner Bothell moved to approve closing the office on July 9, 2018, to complete elections. Commissioner Shriver seconded the motion and the motion carried.

At 12:21 p.m., the meeting recessed.

At 1:34 p.m., the meeting resumed. The Commissioners presented their updates.

Commissioner Shriver referenced the events at Tri-County Senior Citizens, as presented by Ms. Baumfalk earlier in the meeting. Commissioner Shriver also said she attended Development Resources Group and Upper Rio Grande Economic Council meetings.

Chairman Glover reported that the recent CCI conference (June 4 through 6, 2018) was good. He attended a public lands session and a session with CDPHE regarding landfills. He said that regional landfills need to work together, and noted that medium and large landfills have to meet the same criteria for State certification.

Chairman Glover attended a seminar regarding boards of equalization. He said there are few county boards of equalization that are set up, which leaves taxation decisions up to boards of county commissioners. This class provided direction regarding valuations, tax schedules, etc. Commissioner Shriver asked for a copy of the Power Point presentation so the Board may review it.

Chairman Glover reported that he is now a member of the steering committees for the landfill, public lands, and tourism. He also reported that the seven sessions he attended on Tuesday, June 5, 2018, were good, and he was able to meet with Christy Doon and now has a better understanding of DOLA. However, he was disappointed with the session that discussed the opioid crisis. He said there was nothing discussed about how to stop it.

Commissioner Bothell reported attending a hazard mitigation session at the CCI conference. The session included information about developing a disaster financial emergency plan. She reported that it can take 10 years to recover after a disaster. She explained that if there is a debris management plan, the Federal Emergency Management Agency will pay 90 percent of the clean-up costs. Without such a plan, FEMA will only pay for 75 percent of the clean-up costs. Along with this plan, Commissioner Bothell said a purchasing policy must be in place in order to be reimbursed. She recommended that it be determined if the County has a disaster financial emergency plan. She also stated that during an emergency, time cards must be tracked. Ms. Wisdom recommended that this be discussed with Emergency Manager Chris Ortiz. Commissioner Bothell said that federal guidelines have to be followed. She stated that she has reviewed the County purchasing policy and it is very simple.

Commissioner Bothell also attended a session regarding advanced budgeting, which used Teller County as an example. When Teller County drafts its budget, it begins with a baseline

that does not include labor and one-time purchases. Then line items are added as needed. Budget sessions are held with managers, and each department's budget has to be defended. Commissioner Bothell explained that Teller County also uses a procedure called "scooping." When an employee resigns mid-year, a gap of six weeks is left before the position is filled. The wages that are not spent during this time are used elsewhere in the budget. Vehicles in Teller County are owned by the county fleet and are rented by each department. This includes all Road and Bridge and Sheriff Department vehicles. The fleet maintains the vehicles.

Commissioner Bothell met a company that will analyze the work of utility providers hired by a county. If a provider claims that it can save the county a certain percent of costs, the company can audit the provider according to State regulations. If it is found that the provider has not saved the claimed amount of savings, it has to pay the difference.

Commissioner Bothell reported that employee retreats were discussed at the recent URGED meeting and said she thought it would be a good idea for Commissioners.

At 1:55 p.m., Dan Hicks, Town Manager, and Rodney Reed, Mayor, Town of South Fork, were present. The signed letter regarding the Tourism Board distribution of lodging tax funds to County municipalities was presented. Chairman Glover asked if Mr. Hicks or Mr. Reed had a response.

The division of the funds was discussed, and Mr. Reed said it is fair to all municipalities and is a good faith gesture. Mr. Reed asked how devoted the Tourism Board is to the five principles outlined in the letter. Chairman Glover stated that he will attend Tourism Board meetings as a non-voting member so that he can monitor its activities. He said that communication will improve 100 percent and that he wants everyone to understand. Chairman Glover said that the Tourism Board's bylaws will be rewritten in the future. He said that each municipality will have three members on the Tourism Board and it is the responsibility of each municipality to appoint members.

Chairman Glover explained that this distribution of funds is a one-time offer and will not happen every year. He said that funds will be distributed as they are supposed to be distributed from now on. He said the Tourism Board needs to be accountable and the municipalities need to be accountable. Mr. Reed agreed that mutual accountability is needed. Chairman Glover stated that the BOCC will not run the Tourism Board; it will help get it back to where it is supposed to be. He said that everything will be in place by the end of the year.

Mr. Reed said that the problems cannot be fixed quickly, and he expressed appreciation for the Board's assistance. He said he is anxious to know how the process will be remedied. Chairman Glover stated that he would like to attend Town of South Fork council meetings.

Mr. Hicks stated that the letter is missing a reference to the State statute that requires that lodging tax funds be returned to the municipality from where they were generated. He said that an integrated process is needed for this, and asked if this should be added to the five principles listed in the letter. Chairman Glover stated that the County portion of lodging taxes generated by zip code 81154 needs to be retained by the County. Mr. Hicks stated that South Fork needs to be able to plan for its budget cycle. Chairman Glover stated that new Tourism Board members need to understand the process. Commissioner Shriver asked if there is a more transparent way to provide accountability. Ms. Wisdom said that the financial statements can be revised. Mr. Hicks noted that expenses are not cyclical while income is cyclical. Commissioner Bothell

suggested that budgets be based on the prior year. Chairman Glover stated that accountability for the funds is the most important part of the arrangement.

Mr. Reed asked if the third South Fork board member, Matt Entz, has been approved. Chairman Glover said Mr. Entz has not been approved yet, but now that the funds have been distributed, the appointment can be discussed as a board member or an alternate. Mr. Reed stated that he would like an alternate board member for the summer. Commissioner Shriver asked if Mr. Entz would work from Monte Vista. Mr. Reed stated that Mr. Entz would work in the South Fork office.

Mr. Hicks requested a monthly income statement from the Tourism Board. Ms. Wisdom explained that each department receives a monthly statement, but said she does not know what happens to those statements after they are distributed. Mr. Hicks stated that the financial statements are not always reflected in the Tourism Board minutes. Chairman Glover stated that strong guidance is needed in order to break old habits, and Commissioner Shriver stated that this has not been requested before. Mr. Hicks stated that this may be a matter of experience and noted that leadership is important. Mr. Hicks asked if a budget or grant request will be needed in order to receive lodging tax distributions. Chairman Glover said that a request will not be needed; an accounting of the use of the funds is all that will be required.

Chairman Glover stated that there will not be a fireworks display in South Fork on the Fourth of July. Mr. Hicks said that South Fork Fire Chief Tyler Off made a presentation at a recent council meeting to make the case for no fireworks. He said that the council agreed to support this, unless things change dramatically.

Commissioner Bothell asked where the Tourism Board minutes are kept. Ms. Wisdom said that some are in the County offices, and stated that she is not certain where other minutes are kept. Chairman Glover said that all minutes will be brought back to the County office. Ms. Wisdom said she will set up a book where they can be stored and kept in one place.

At 2:23 p.m., Commissioner Shriver moved to adjourn the meeting. Commissioner Bothell seconded the motion and the motion carried. The meeting was adjourned.

Attest:

Gene Glover, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

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County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 27, 2018. Members present were Chairman Gene Glover, Commissioner Suzanne Bothell, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Glover called the Board meeting to order. Commissioner Shriver gave the opening prayer. The Pledge of Allegiance was said.

Commissioner Bothell moved to approve the agenda as presented. Commissioner Shriver seconded the motion and the motion carried.

Chairman Glover asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the June 13, 2018, minutes with changes. Commissioner Bothell seconded the motion and the motion carried.

The consent agenda, which included the June 2018 end-of-the-month vouchers, the June 2018 payroll, and a petition for a tax abatement was presented. Commissioner Bothell moved to approve the consent agenda. Commissioner Shriver seconded the motion and the motion carried. The vouchers were signed. The tax abatement petition for the Kraft Family Trust, in the amount of \$840.54, for property located at Fr NE4 Sec 33-40-6 Beg @, was signed. The original 2017 tax amount was \$1,118.14.

June 2018 Mid-Month Vouchers

VENDOR	SERVICE	AMOUNT
Allied General Agency Co.	Customer# 2762801	\$5,227.25
Alta Fuels, LLC	Inv Cont - 188381, 187641/Acct# 1935	\$4,591.58
Alta Fuels, LLC	Inv Cont - 188381, 187641/Acct# 1935	\$12,760.46
Alycia DuPont	Participated in Prevention Activities	\$100.00
Antonio Martinez	Monthly Pay	\$313.52
Brown's Septic Svc Inc.	Rental Portable Restroom	\$99.00
Carlee Leroux	Participated in Prevention Activities	\$100.00
CDHS Central Accounting	CDHS	\$14.00
Central States Hose, Inc.	Acct Riogracord	\$110.34
CenturyLink	7196573325233B	\$58.73
Chaffee Cnty Public Hlth	EPSDT Contract Billing for May	\$1,445.00
Chaffee Cnty Public Hlth	EPSDT Contract Billing	\$1,445.00
Co Dept. of Pub Hlth & Env	Customer# 8460008000	\$21.52
Co. Bureau of Investigation	Acct Co0530Ccw	\$105.00
Colorado Depart. of Revenue	Sales Tax for Month of May	\$174.00
Conduent Business Solutions, LLC	Application Hosting	\$2,624.96
Costilla County Public	EPSDT Contract Billing for May	\$2,140.00
Cynthia Ford	Mileage to Meetings	\$270.00
Cynthia Ford	Professional Services	\$1,290.00
Cynthia Ford	Mileage to Meetings	\$345.60
Cynthia Ford	Miles to Meetings/Internet/Cell Phone	\$61.65
Cynthia Ford	Miles to Meetings/Internet/Cell Phone	\$181.60
David Yoder	Repairs on Mechanical/Storage Room @ Museum - New Wall for Tina's Office	\$1,413.00
David Yoder	Repairs on Mechanical/Storage Room @ Museum - New Wall for Tina's Office	\$6,800.00
David Yoder	New Desk with Countertop for Louise At Museum	\$650.00
Digitcom Electronics, Inc. (1115)	Inv Cont - 118000729	\$256.86
District Attorney Office	6th Portion of the 2018 Budget	\$19,666.67
DP Ag Services	Vanquish/Hidep Herbicide/Vaporgard	\$1,392.45

Early Childhood Council	Healthy Community Services for May 2018	\$1,666.67
Element Engineering, LLC	Wastewater Treatment Plant/REDI Grant	\$887.50
EZ Liner Industries	Customer # 101402	\$141,273.80
Fuentes Auto Glass	Unit# 81/Unit# A22	\$350.00
Galls, LLC	Acct# 3737546	\$37.31
Gene Glover	Mileage and Meals for CCI Meeting in Keystone	\$180.90
Gene Glover	Mileage and Meals for CCI Meeting in Keystone	\$161.20
Gina Lujan	Participated in Prevention Activities	\$100.00
Glenn's Auto Repair, Inc.	Oil Change with Amsoil for Diesel	\$414.95
Gobins, Inc.	Acct #13756/Cont# 1359-01	\$31.50
Gobins, Inc.	Acct#21611Can	\$34.73
Gunbarrel Station, Inc.	Repairs	\$62.00
Gunbarrel Station, Inc.	Repairs	\$235.00
Haynie's Inc.	Acct# 7072	\$240.14
Haynie's Inc.	Acct# 7068	\$26.42
Isabela Arellano	Participated in Prevention Activities	\$100.00
Jack's Market	Inv # Cont - 329248, 326016, 324746	\$65.97
Jade Communications, LLC	Acct# 2938	\$86.91
Ken's Service Center	Inv Cont - 41040, 51060, 50900, 51048, 50777, 51104, 50934, 50962	\$798.46
Ken's Service Center	Inv Cont - 41040, 51060, 50900, 51048, 50777, 51104, 50934, 50962	\$325.88
Kimberly Vialpando	May 2018 Pay	\$765.64
Kristi Hillis	Monthly Pay for May 2018	\$1,000.00
Lake County Health Dept.	March 2018/May 2018/June 2018	\$2,175.00
Lockton Companies, LLC	Storage Tank (Annual) Liability Insurance	\$826.00
Maddox Collections	Pre-Employment Drug Screen	\$30.00
Maddox Collections	Drug Test	\$60.00
Matco Tools	Pry bar	\$73.95
Max Garcia	Participated in Prevention Activities	\$100.00
MDS Waste & Recycle, Inc.	Acct# 2016 Weed/Recycling of Chemical Containers	\$34.00
MDS Waste & Recycle, Inc.	June	\$143.00
Meadow Gold Dairies, Inc.	Inv Cont - 81000697, 810001035/Acct# 1052229	\$432.02
Monte Vista Cooperative	Acct# 4545094	\$8.59
Monte Vista Cooperative	Acct# 4545094	\$36.41
Monte Vista Cooperative	Acct# 4545094	\$39.00
Monte Vista Cooperative	Acct# 4545094	\$156.00
Monte Vista Cooperative	Acct# 4532229	\$10.00
Moonlight Customs LLC	Acct RGSO	\$599.00
Myers Brothers Truck and Tractor, Inc.	Switch, Wipers, Sensor	\$378.25
National Association of	Member Dues	\$200.00
Outdoor Depot	2 5X10 Utility Trailers and 4" Drop 2" Ball Kit	\$3,097.90
Pitney Bowes, Inc.	Account#47385703/Reserve Account	\$5,000.00
Postmaster	Box Rent 12 Months	\$144.00
Precision Hydraulic, Inc.	Repairs	\$801.53
Pro Com, LLC	Drug Test	\$180.00
Pro Com, LLC	Pre-Employment Drug Test	\$37.00
Pro Com, LLC	Pre-Employment Drug Test	\$37.00
Psychological Resources	Acct RGSO/Psych Test for New Hire	\$270.00

Rio Grande Pharmacy, LLC	Diphenhydramine	\$28.95
S & S Distribution, Inc.	Water	\$36.00
S & S Distribution, Inc.	Water	\$24.40
Shamrock Foods Company	Inv Cont - 10913371, 10919036,	\$277.78
Shamrock Foods Company	Inv Cont - 10913371, 10919036,	\$3,205.49
SLV Parts, Inc.	Acct# 7048	\$12.71
SLV Parts, Inc.	Oil	\$25.40
South Fork Propane, Ltd. Co.	Propane	\$339.30
	Inv Cont - 3096460814, 3099100811, 4054780809, 202770815, 2044320816,	
Summit Market	2057520818/Acct 4000 Sheriff Department	\$279.79
Suntrust Equipment, Corp	Customer# 405344/Contract #443-4008845-001	\$9,138.78
Suntrust Equipment, Corp	Customer# 405344/Contract #443-4008845-001 Acct 3774833/12 Month of Service @ \$32 A	\$1,408.22
Terminix Processing Ctr	Month	\$384.00
Timekeeping Systems, Inc.	Acct Rio005	\$173.98
Toni Steffens-Steward	Consulting	\$4,480.00
Total Office Solutions	Calculator/Binders	\$76.37
Total Office Solutions	Cleaner for Screens	\$11.99
Total Office Solutions	Acct# 13756	\$98.01
Town of Del Norte	Helping Out Our Community	\$2,000.00
Town of Del Norte	#s - 1512/1892/1822/1538	\$203.25
Town of Del Norte	#s - 1512/1892/1822/1538	\$89.93
Town of Del Norte	#s - 1512/1892/1822/1538	\$249.06
Tri County Senior Citizens	2018 Award	\$1,500.00
Valley Courier	Renewal for 1 Year	\$115.00
Valley Publishing	Acct RGSO/Ad for Nurse	\$48.00
Valley Publishing	Legal #4219 Fire Resolution	\$320.00
Valuewest, Inc.	Commercial Reappraisal Pymt	\$3,000.00
Varidesk, LLC	Cube Corner Sit to Stand Desk	\$495.00
Verizon Wireless	Acct# 842020320-00001	\$499.98
Victim Assistance Fund	Victim Assistance Fund	\$14.00
Wagner Equipment	Heavy Duty Stone Crusher	\$120,942.00
	Inv Cont - Po3R0145421, So3W0839756, So3W0839433/Acct# 74470	\$1,085.00
Wagner Equipment	Inv Cont - Po3R0145421, So3W0839756, So3W0839433/Acct# 74470	\$454.25
Wagner Equipment	Acct# 05925-74006	\$234.06
Waste Management	Customer# 32319-1	\$67.50
Waxie Sanitary Supply	Acct# 0406-00-819102-5	\$620.61
Wex Bank	Computer/Telephone	\$1,418.00
WSB Computer Services	Surface Pro Tablet, Case for Tablet, Microsoft Programs	\$1,177.00
WSB Computer Services	Acct# 53-1143312-0	\$738.39
Xcel Energy	Acct# 53-1143312-0	\$499.99
Xcel Energy	Acct# 53-1143312-0	\$183.74
Xcel Energy	Acct# 53-1084871-0	\$1,387.49
Xcel Energy	Acct# 53-1084871-0	\$188.54
Xcel Energy	Acct# 53-1084871-0	\$167.55
Xcel Energy	Acct# 53-1084871-0	\$100.50
Xcel Energy	Acct# 53-1084871-0	\$231.26

TOTAL

\$385,403.09

June 2018 End-of-the-Month Vouchers

VENDOR	SERVICE	AMOUNT
Agency Tourism Marketing	Leads Processing/Rebuild Visitor Guide	\$850.00
Airgas USA, LLC	Welding Supplies	\$226.47
AJ Signs & Designs	Multi-Color Banner	\$600.00
Alamosa Co Nursing Svc	Pack N Plays	\$173.00
Alamosa Co Nursing Svc	Tob Sub Contract Payment April and May 2018	\$5,804.43
Alamosa County	SHSG 2016 M&A 4356	\$315.00
Alta Fuels, LLC	Inv Cont - 190553/Acct# 1935	\$2,107.62
Angie Medina, RN, MSN	Acct RGSO Qmap Class	\$180.00
Barn Owl Drone Services	Travel/Pilot Project Labor	\$576.00
Bear Creek Subdivision	Over Paid	\$100.00
Business Solutions Leasing, Inc.	Copy Lease	\$60.10
Central States Hose, Inc.	Stainless Steel Hose	\$876.26
CenturyLink	7196570646508 May Bill	\$159.94
CenturyLink	7196573454758	\$59.46
CenturyLink	7198735588534	\$52.43
Charles Stillings	Board Miles and Meeting	\$65.75
Ciello Powered by SLVREC	Acct# 7000703800 Internet & Phone	\$97.19
Ciello Powered by SLVREC	Acct# 7000751300 Phones	\$565.12
Ciello Powered by SLVREC	Acct# 7000758500 Internet	\$97.75
Ciello Powered by SLVREC	Acct# 7000751200 Phones and Internet	\$525.63
Ciello Powered by SLVREC	Acct# 7000708800 Internet	\$59.95
Ciello Powered by SLVREC	Acct# 7000860100/Acct# 7000860000 \$-60.01	\$58.74
City of Monte Vista	Kids Connection - Reimbursement for Mileage/Blue Prints Conference	\$289.61
City of Monte Vista	2018 Tourism Payment From Fund Balance	\$19,494.40
City of Monte Vista	My Neighborhood Watch	\$300.00
Co Dept. of Labor & Employ	Boiler Inspections	\$390.00
Colorado Public Health Association	2018 PHIR Conference Reg/Paul Wertz	\$339.00
Colorado Public Health Association	2018 PHIR Conference Reg/Nancy Molina	\$339.00
Computer Information Concepts, Inc.	Contract Lease Payment	\$21,825.08
Conduent Business Solutions, LLC	Land Records Management System for March and April	\$2,656.80
Conduent Business Solutions, LLC	Track Search	\$25.00
Conejos County Nursing	April 2018	\$4,021.83
Conejos County Nursing	Tob	\$2,947.53
Costilla County Public	EPSDT Contract Billing for March and June 2018	\$4,280.00
Costilla County Public	Tob Sub Contract Payment May 2018/Stepp	\$1,949.39
Costilla County Public	EPSDT Contract Billing for July 2017	\$2,140.00
Cribs for Kids	Cribs for Kids/Sleep Sack, Pacifiers, Sheets, Door Hangers	\$1,798.97
CTSI	Volunteer Ins for 2018/Museum/Jail Trustees	\$110.20
Cynthia Ford	Mileage for Meetings	\$211.95

Cynthia Ford	Professional Service Contract	\$1,770.00
Dave Scheel	Coroner Equipment Reimbursement	\$10.46
David J Moreland and Linda S Moreland	Purchase of Lots 3&4, Block 33/Town of DN 1055 6th St	\$24,486.45
Dianne Koshak	Miles to Meetings	\$372.58
Direct TV	Acct# 045235405	\$178.98
Dixie Diltz	Meeting Miles and Blight Miles	\$63.00
DP Ag Services	Range Star Herbicide, Vaporgard, Plateau	\$1,143.64
Dwight Freeman	Board Miles and Meeting	\$63.50
Early Childhood Council	Healthy Community Services for June 2018	\$1,666.67
Edifice Creative, LLC	Tourism Engine Email Delivery	\$41.29
	Online Content Ads/Online Social Media Promotion	\$616.00
Elevation Outdoors, LLC	Online E Newsletter/1/2 Page Ad In Magazine	\$1,088.00
Elevation Outdoors, LLC	Annual Inspection	\$175.00
Elevator Safety Services, LLC	Miles to Meetings	\$432.10
Emily Brown	Board Meeting and Miles	\$65.30
Everett Myers	SLVPHP Community Health	\$1,200.00
Faiz Jaspar Abu-Jaber	1595/SHSG 2016 Proj1 L1 L2 L3 M&A	\$10,736.01
Force America Dist.	Gear/Idler/Seal Kit	\$334.78
Glenn's Auto Repair, Inc.	Acct RGSO/Ford Explorer/F250	\$2,217.49
Gobins, Inc.	Acct 21609	\$34.40
Gobins, Inc.	Acct 1376 Maintenance and Copies	\$57.22
Gobins, Inc.	Maintenance	\$34.73
Grainger Parts	Water Cooler	\$708.12
Grover Hathorn	Board Meeting and Miles	\$63.50
Haynie's Inc.	Acct# 7066	\$831.40
Higher Ground Consulting	Jiog Board Retreat	\$300.00
Ida Salazar	Miles to Meeting	\$236.70
Industrial & Farm Supply	Hose Cover Wrap/Ball Bearing	\$19.40
Interstate Energy, Inc.	Used Oil Furnace	\$5,814.00
Jack's Market	Bleach - Oven Cleaner - SOS - Lemon Pads	\$24.49
Jay Sarason	Repairs on 2006 Tractor for Airport	\$500.97
Jean Borrego	SHSG 2016 Proj1 L2	\$393.75
Jean Borrego	SHSG 2016 Verizon	\$130.40
Jean Borrego	Coordinator Salary	\$5,000.00
Jean Borrego	SHSG 2016 Proj1 L3 Supplies and Materials	\$240.05
KASY	Summer Fun TV Ads Alb	\$220.38
KDVR – TV	Fox 31 Denver TV Ads	\$3,750.00
KDVR – TV	TV Spots Fox 31 Denver	\$1,850.00
Kimberly Bryant	Monthly Pay May 2018/Sim	\$1,782.00
KRQE.Com	Digital Ads Channel 12 Abq	\$385.71
KWBQ	Summer Fun TV Ads Promo Cw Abq	\$294.01
KWGN – TV	TV Ads Cw2 Denver	\$4,375.00
KWGN – TV	TV Ads Cw2 Denver	\$1,650.00
	2018 Web Search Storage and Access Fee	
Leds, LLC	January/February/March	\$1,716.00
Lenco West, Inc.	Hoses and Bushings	\$54.56
Leroy A Romero	Monthly Cleaning Office	\$150.00
Maddox Collections	Pre-Employment Drug Test	\$60.00

Maddox Collections	Acct RGSO	\$30.00
	Sote; Pcl Security/Seo Optimization/3 Month	
Master Print & Web Design, Inc.	Domain Rental	\$169.00
Master Print & Web Design, Inc.	Inv Cont - 15186, 15187, 15147	\$3,119.78
Master Print & Web Design, Inc.	Backpack/Notebook with Pen	\$1,882.50
Mayah Dominguez	Miles to Meetings	\$13.50
Megan Wilson	Meal - Spring Conference/Cripple Creek	\$14.62
Michelle Montoya	Mileage- Drives Training/Denver	\$243.90
Mobile Record Shredders, LLC	Shredding	\$65.00
Mona Syring	Clerk to the Board 4/1-4/26/18; 4/28-5/30/18	\$1,201.40
	Inv Cont - 3376 12154 12443 13454 13503	
	13586 11427 12999 12403 3285 12060	
Monte Vista Cooperative	13545/Acct# 4531231	\$557.94
Monte Vista Machine Tool	Bend Material	\$20.00
Myers Brothers Truck and Tractor, Inc.	Unit 84/A51	\$148.70
Myslik, Inc.	Blades for Lawnmower	\$114.50
Nancy Molina	Miles to Meetings and Supplies for Block Party	\$90.06
O & V Printing, Inc.	Fight the Bite Brochures	\$568.00
Paul Wertz	Miles to Meetings/Keystone Dinner	\$91.15
Paxvax, Inc.	Vivotif Cap X4	\$197.40
Peggy J Kern	Post Office Mileage	\$9.00
Pen Craft Design Company	May Tourism Board Assistant	\$800.00
Pitney Bowes, Inc.	Acct # 1007668889	\$105.00
Pro Com, LLC	Pre-Employment Drug Test	\$74.00
Pueblo Chieftain	Full Page Ads Chieftain/West View/Events	\$1,500.00
Response Technologies, Inc.	Ballot/Envelope Print/Postage/Shipping	\$7,629.09
Rio Grande Hospital	Stipend for Steering Group Committee	\$1,500.00
Rock Water Management, LLC	May and June Rent	\$900.00
Rocky Mountain Plumbing	Galvanized T and Nipple/Ball Valve	\$57.96
Rogers Family Mortuary, Inc.	Autopsies, Autopsy Travel	\$1,050.00
Runbeck Election Services	Toner & Drum - Ballot on Demand	\$234.00
S & S Distribution, Inc.	Water for April/May/June	\$54.00
S & S Distribution, Inc.	Water Delivery	\$31.00
S & S Distribution, Inc.	Water	\$18.00
Safety – Kleen	Solvent	\$210.94
Saguache Co Public Health	EPSDT Services for June 2018	\$775.00
Saguache Co Public Health	Tob Sub Contract Payment for May	\$1,913.26
San Luis Valley Tourism	Annual Tourism Conference	\$40.00
	Business Card Stock/Tape/Toner/ Ballot	
Simple Distributors LLC	Labels/Calculator Ribbons	\$607.06
SLV Behavioral Health Group, Inc.	Behavioral Health Group/Sim - May 2018	\$8,023.28
SLV Local Foods Coalition	Healthy Habits Sponsorships	\$600.00
SLV Parts, Inc.	Hose and Anti Seize Lubricant	\$14.53
	Acct#s	
	1337000605/7000235200/7000524700/7000541	
SLV Rec	400	\$520.00
SLV Rec	Sf - 4699010705/DN - 759843705	\$175.00
SLV Rec	Acct# 4705001905	\$96.00
South Fork Title	Title Commitment for 1055 6Th Street, DN	\$410.00

State of Colorado	May and June Renewals	\$996.49
Syn-Tech Systems, Inc.	Network Error	\$33.75
Timothy Carden	Mileage	\$24.30
Total Office Solutions	Office Supplies	\$392.96
Total Office Solutions	Scissors	\$26.98
Total Office Solutions	Stamp Pad Replacement	\$8.95
Town of Del Norte	2018 Tourism Payment From Fund Balance	\$9,294.40
Town of South Fork	Tourism Payment From Fund Balance	\$51,211.20
U.S. Tractor, Inc.	John Deere Tractor	\$109,000.00
United Rentals, Inc.	Mesh Brake	\$400.50
United Reprographic	Maintenance Agreement	\$217.83
Valley Courier	Ad for Jail Cook/Ad for Jail Detention	\$344.25
Valley Courier	Ad Seeking Professional Consultant	\$69.60
Valley Courier	Help Wanted Ad Election and Clerk	\$98.60
Valley Publishing	Ad for Jail Cook and Detention	\$98.25
Valley Publishing	Help Wanted Ad Clerk and Election	\$48.75
Valley Publishing	Tourism Promotion Assistant	\$54.25
Valley Publishing	Summer on the Rio Grande 4 Page Ad	\$2,730.00
	Summer on the Rio Grande CTC/Summer on the Rio Grande Tob/Summer on the Rio Grande Tob/Regional	\$3,065.00
Valley Publishing	Martinez/Community Solar	\$24.00
Valley Publishing	Commercial Reappraisal Pymt	\$3,000.00
Valuwest, Inc.	Sit to Stand Desk	\$395.00
Varidesk, LLC	May 2018 Payment	\$835.45
Vaxcare, Inc.	2018 Vet Transportation Funding	\$335.00
Veterans Services	Acct# 74470	\$134,943.41
Wagner Equipment	Inv Cont - PooC2072506 , PooC2069229, So3W0839788, PooC2069227, So3W0839767, So3W0839762, Po3C0466066, Po3C0465794, PooC2070842, PooC2070843, Po3C0465996/Acct 74470	\$4,688.37
Wagner Equipment	Customer #32319-1	\$655.51
Waxie Sanitary Supply	Acct# 0406-00-819100-9	\$314.14
Wex Bank	Acct# 0406-00-819100-9	\$51.81
Wex Bank	Acct# 0406-00-821424-9	\$5,080.71
Wex Bank	Legal Fees	\$875.00
William F. Dunn	Toner- Xerox Printer	\$113.00
WSB Computer Services	Battery Backup/Cable, Ssd, Surge Protector, Recyc Fees/Flash Drive	\$554.60
WSB Computer Services	Keyboard and Mouse	\$31.00
WSB Computer Services	Netgear Ethernet Switch	\$58.00
WSB Computer Services	Patch Cable and Google App	\$34.75
WSB Computer Services	Maintenance Agreement	\$2,500.00
WSB Computer Services	Keyboard for Surface	\$112.00
	Led Monitor/Data Traveler/Install Cabling to Front Office Fax Machine	\$576.50
WSB Computer Services	Recycling Fees - Printer	\$36.00
WSB Computer Services	Internal Hard Disk Drive/Tina's	\$165.00
Zach Decker	Coroner Training	\$18.39

Zane Palmgren
TOTAL

Recruitment Video for RGPP

\$500.00
\$523,955.91

June 2018 Payroll

County General:	\$208,374.62
Road and Bridge:	\$ 74,462.63
DSS:	\$ 116,791.90
Weed District:	\$ 12,457.29
Airport:	\$ 994.38
Public Health:	\$ 21,544.85
TOTAL:	\$434,625.67

At 9:05 a.m., Ms. Wisdom presented notification of a class action suit between the United States Court of Federal Claims and Kane County, Utah, regarding Payment in Lieu of Taxes funds. Kane County claims it was underpaid in the amount of \$36,000.00. Ms. Wisdom explained that Rio Grande County can choose to participate in the class action suit at no cost. The notice was sent to County Attorney, Bill Dunn, who has not yet responded. Commissioner Shriver stated that the Board should consider joining the suit, after consulting with County Attorney Dunn.

Ms. Wisdom reported that the County closed on the property located at 1055 6th Street, Del Norte. The cost to the County was \$24,486.45, after taxes were prorated. When the deed is recorded, the property will be put on the County insurance.

Ms. Wisdom presented a request from the Lookout Mountain Observatory Association to use the Annex one night per month from 7:00 to 11:00 p.m., during the summer. The Observatory Association has requested that the rental fee be waived. Commissioner Bothell noted that this use would not be hard to manage. Commissioner Bothell moved to approve the Lookout Mountain Observatory Association's use of the Annex rent-free. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported that a discussion was held at a recent Upper Rio Grande Economic Council meeting regarding building an electric car charging station in Del Norte. The station would be managed by Xcel Energy and the San Luis Valley Rural Electric Cooperative. She said that the parking lot across from the Rio Grande County Museum would be an ideal location. Ms. Wisdom explained that a grant could be obtained for the installation of the charging station and the County would receive a percentage of the collected fees. Commissioner Bothell asked how long it takes to charge a car. Commissioner Shriver asked how much space would be needed for the charging station. Chairman Glover said the space should be the width of several cars. Commissioner Bothell said that having the station near the downtown area would help with economic development, and asked if it should be located on the main street. Ms. Wisdom noted that people who own electric cars are able to download an app that shows locations of charging stations.

At 9:15 a.m., the Board adjourned to the Board of the Department of Social Services.

At 9:31 a.m., the Board of County Commissioners meeting resumed.

Ms. Wisdom reported that the kick-off meeting with Reynolds Ash and Associates for the Underfunded Courthouse Grant will be held on July 18, 2018, at 9:00 a.m.

At 9:35 a.m., Emily Brown, Department of Public Health, was present to update the Board.

Ms. Brown reported that the Department of Public Health is closing July 2018 fiscal year grants. When this is finished, the Department will begin gathering community health assessment information.

Ms. Brown reported that Stericycle sharps disposal is available in the Public Health office. She said that more discussion is needed with courthouse security and the Sheriff's Office. Commissioner Bothell asked if sharps are being accepted now. Ms. Brown said sharps are being accepted, but there is a need to connect with the people dropping them off. Chairman Glover asked if people are dropping their needles off regularly. Ms. Brown said the drop-offs probably would be regular. She said that the Public Health staff is asking questions when people call to make sure the sharps are in acceptable containers. When the people come in, courthouse security personnel has to contact a Public Health staff member to take the sharps container. Ms. Brown said that a system is needed where people do not handle the containers too much. She also said that the containers need to be stored securely. Chairman Glover suggested that it might be a better system to have courthouse security personnel stay with the container while Public Health staff is buzzed to pick up the container. Ms. Brown stated that people want to be able to dispose of their needles responsibly.

She stated that the Department continues to determine the interest in and locations for a Street Outreach Harm Reduction Program in Rio Grande County. She said that discussions are being held with San Luis Valley Behavioral Health in Monte Vista.

Ms. Brown presented a State Innovation Model contract in the amount of \$139,840.00. The contract will be in effect from August 1, 2018 to July 31, 2019. Ms. Brown explained that this contract is for the third year of the grant. Most of the work is done with Behavioral Health and is focused on trainings. Ms. Brown said there is also integration with Behavioral Health and the hospital. She added that another funding source may have to be found when the grant has ended. Commissioner Bothell moved to approve the SIM contract. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Bothell stated that it would be beneficial to have all County staff take the mental health first aid training, which was discussed at the recent CCI meeting. Ms. Brown said that some Public Health and DSS staff have taken this training. She offered to put together a training if the Board would like to offer it.

Ms. Brown reported that she and Emergency Manager Chris Ortiz went to Creede to inspect the emergency management trailer. She said a new tire is needed. More space was created in the trailer. Ms. Brown said that because an emergency operation center might have to be set up, a 10 foot by 20 foot pop-up tent has been ordered to provide shelter. She said that she is obtaining quotes for a new tire and tarps to cover the tires when the trailer is not in use.

Ms. Brown reported that she will attend the annual meeting of the National Association of County and City Health Officials in New Orleans, from July 9 to July 12, 2018. Ms. Brown is a member of the national board, with a three-year term.

Commissioner Shriver asked Ms. Brown if she is aware of the discussions between Lynnea Rappold, Alamosa County Environmental Health, and Dixie Diltz, Land Use Department, regarding licensing food vendors for special events. Ms. Brown said this was discussed at the recent Board of Health meeting. She explained that Ms. Rappold is phasing in and is working

out her contact information. Ms. Brown said Ms. Rappold would coordinate with Ms. Diltz regarding special events, and that town representatives are on Ms. Rappold's contact list. Chairman Glover expressed concern that Ms. Rappold and Ms. Diltz are both doing the same work. Ms. Brown said that the licensing could be streamlined between all five counties.

Pursuant to C.R.S. 24-6-402(4)(f) Commissioner Shriver moved to go into executive session for personnel matters. Commissioner Bothell seconded the motion and the motion carried.

At 10:07 a.m., the Board came out of executive session and the meeting resumed.

At 10:11 a.m., Ms. Wisdom distributed the Rio Grande County Accounting Policies and Procedures in advance of the annual audit. She explained that when 2017 information was uploaded concerns with accounting controls were identified. Ms. Wisdom explained that she has been working on these policies in order to address the concerns. These policies and procedures have also been sent to the auditors. Ms. Wisdom reported that the audit has been started, but there is more information to send to the auditors. She said that because of Kristy Dennis being out of the office, the process is taking longer than it usually does.

Ms. Wisdom reported that the County's document retention policies will have to be revised because of HB 1128, regarding consumer data privacy.

At 10:15 a.m., J.J. Mondragon, County Assessor, was present. She distributed a list of County-owned property and property that might be acquired by the County due to nonpayment of taxes by the current owners. The Board reviewed a map showing County-owned buildings. Property that could be owned by the County is located primarily in Alpine Village. Ms. Wisdom stated that no ownership and encumbrance reports have been done on these properties for title searches. Commissioner Shriver stated that the County has tried to sell some of these properties to adjacent property owners with no success. Chairman Glover asked if someone owns the properties along the road. Ms. Mondragon said she would find out. Commissioner Bothell asked what happens to property after five years where no tax payments have been made. Ms. Wisdom explained that Treasurer's deeds are acquired. She said that O and E reports need to be completed before the County acquires the property. She asked how these properties can be marketed. Commissioner Bothell recommended sending letters to the adjacent property owners, notifying them that taxes are due on the properties in question and could be acquired if those taxes are paid. Ms. Wisdom suggested that the County could take the properties back, forgive the taxes, then give the properties to the adjacent property owners. She said this would get the properties back on the County tax rolls. She also explained that 99 percent of County property taxes are collected; approximately \$28,000.00 is not collected. Commissioner Shriver stated that market values have to be declared when the property is purchased. Ms. Mondragon suggested auctioning off the properties, noting that Saguache County does this. Ms. Wisdom stated that the bottom line is to get the properties back on the County tax rolls, and said that she would speak to the County Treasurer. Commissioner Shriver agreed that the Treasurer should be involved in the process.

At 10:32 a.m., pursuant to C.R.S. 24-6-402(4)(f), Commissioner Shriver moved to go into executive session for personnel matters. Commissioner Bothell seconded the motion and the motion carried.

At 10:43 a.m., the Board came out of executive session and the meeting resumed.

Chairman Glover asked for updates from the Commissioners. He reported attending a meeting with the SLV Regional Solid Waste Authority on June 19, 2018. He said a piece of equipment needs to be repaired. The landfill has hired a new employee.

Chairman Glover reported that the Homelake Foundation will sponsor a cookout on July 14, 2018, from 11:00 a.m. to 1:00 p.m. Commissioner Shriver said this is good information and public relations, though it is not a County responsibility.

Chairman Glover reported that he attended the Tourism Board meeting on June 26, 2018. Ms. Wisdom asked if there was a discussion regarding working on the Tourism Board's bylaws. Chairman Glover explained that the Board's priority is appointing people to the Board. He said there will be no meeting in July. He said there is no third position on the Tourism Board for a person from South Fork, and attendance is still an issue. This may need to be discussed with Josephine Pierce. Chairman Glover said that involvement is better now and the Board is working better. Commissioner Shriver asked if a South Fork alternate has been appointed. Chairman Glover explained that Matt Entz has not been presented as an appointee, yet, because it needs to be determined whether Mr. Entz lives in Monte Vista or South Fork. Mr. Entz's business is located in South Fork.

Commissioner Bothell asked if Monte Vista has all its representatives on the Tourism Board. Commissioner Shriver said that there are three representatives from Monte Vista. Ms. Wisdom asked if a mass appointment could be made, and noted that loyalty is an issue when a member of the Board lives in one town and has a business in another. Chairman Glover said that reappointments are a good idea. He noted that it appears that the Tourism Board is doing what is needed. Commissioner Shriver commented that it seems situational as to whom is appointed to the Tourism Board. Chairman Glover said that there is good involvement from South Fork, but it is no longer necessary to be a motel owner to be on the Board.

Chairman Glover said a meeting would be set up with Ms. Pierce before October 2018, before the County budget is finalized. Ms. Wisdom stated that a change is needed in how the Tourism Board budgets are completed; the budgets are too broad. Chairman Glover asked if the County should fund on-going projects or get projects started and let them fund themselves as they progress. He said the BOCC needs to provide guidance. He said that he is speaking to business owners.

Commissioner Bothell reported that the Colorado Department of Public Health and Environment does not like the way the board for the Regional Emergency and Medical Trauma Services Advisory Council is set up. However, it will not provide guidance, except to recommend that there be more involvement from counties. The RETAC bylaws will be revised. Commissioner Shriver asked what county representatives are needed. Commissioner Bothell explained that commissioners from all the counties will approve the bylaws and appointments to the RETAC board. Commissioner Bothell explained that there are 33 RETAC board members, and said that the problem is that the Board is an emergency trauma board, so there should be members from the medical profession rather than emergency managers. CDPHE has recommended that the RETAC board be reduced in size and consist of representatives from ambulance services, hospitals, and trauma doctors.

Commissioner Bothell reported that the State Emergency Medical and Trauma Services Advisory Council will hold its State meeting in Alamosa on July 11, 2018. The meeting will include dinner and all the Commissioners are invited.

Commissioner Shriver reported attending the quarterly Council of Governments meeting and the monthly Development Resources Group meeting. COG's annual audit was clean, although there was a finding regarding a number that had been entered incorrectly. Commissioner Shriver reported that COG is redefining its bylaws, requirements for membership, and payments for membership. Commissioner Shriver is on a subcommittee that will discuss getting businesses to join DRG and pay for memberships. She said there is confusion at this time.

Commissioner Shriver reported that the COG revolving loan fund has distributed funds. She also reported that the City of Alamosa purchased property for trails development.

Ms. Wisdom reported that the Colorado Department of Transportation has not responded to the County's request to discuss its issues with the railroad.

Ms. Wisdom reported that the Upper Rio Grande Economic Development Council and the San Luis Valley Vision Community will hold an economic summit on August 6, 2018 at Adams State University. Commissioner Shriver stated that who will spearhead this effort was discussed at the DRG meeting.

At 11:03 a.m., Brianna Brannan, Weed District, was present to update the Board.

Ms. Brannan presented a forced entry list for the Board's approval. Ms. Wisdom reminded the Board that approving the list does not mean that the forced entries will be conducted. Ms. Brannan added that there have been no forced entries this year. The list includes:

Land Owner/Lessee	Weed Species	Parcel Number	Mode and Date of Inspection
MAS Monte Vista LLC	Hoary Cress, Russian Knapweed	6312200406	6/21/18; mailed letter
Melissa Houde	Hoary Cress, Russian Knapweed	6325200336	6/21/18; phone call
Derek Heersink	Russian Knapweed	6315400402	6/21/18; phone call
Jack Hamilton	Hoary Cress; Russian Knapweed	6326300266	6/21/18; phone call
Eddie and Laura Miller	Hoary Cress, Russian Knapweed, Canadian Thistle	6324300054 6330200427	6/21/18
Empire Canal	Hoary Cress, Perennial Pepper Weed; Russian Knapweed, Canadian Thistle, Swainson Pea	Multiple	6/6/18
San Luis and Rio Grande Rail Road	Canadian Thistle, Perennial Pepper Weed, Russian Knapweed, Common Mullien	Multiple	6/6/18
Casey Caldon	Hoary Cress, Russian Knapweed	3709200511	6/14/18

Commissioner Bothell moved to approve the forced entry list. Commissioner Shriver seconded the motion and the motion carried.

Ms. Brannan reported that the Empire Canal is a big concern. There was miscommunication about the appointment for spraying and the canal staff has not returned her calls. Ms. Brannan said that the canal has been mapped and weeds are bad. Ms. Brannan said that the Empire Canal has someone who will spray weeds with funding from a grant. Commissioner Shriver stated that the east side of the canal was sprayed last week. Ms. Brannan said she would inspect it.

Ms. Brannan introduced Tim Biggs, Alamosa County. Ms. Brannan said that she is helping Mr. Biggs start a weed district in Alamosa County. Mapping is being done and this data can be used to apply for grants.

Ms. Brannan reported that a hydroseeder is being built from an old chemical tank. She stated that several land owners are interested in being involved in the reseeding project.

Commissioner Shriver reported that La Jara Mayor Larry Zaragoza may call Ms. Brannan for assistance.

Ms. Brannan reported that she has a good crew of operators. She also said that there is improvement at the wildlife refuge. She said there is one area where knapweed is growing that has to be dealt with. Ms. Brannan is meeting with the refuge's new weed coordinator to develop a weed management plan for each unit. Chemicals and mapping of the refuge have been discussed. Ms. Brannan reported that the refuge has used the same chemicals for 15 years, so there is resistance to them. She said that there is much more communication with the refuge.

Ms. Brannan reported that the Weed District has several projects and she is working to be effective within the District's budget. She said the CDOT project is going well. She also said that Mineral County is working with land owners to eradicate weeds along the river and the highway.

Ms. Brannan reported that she participated in a walk about at Beaver Creek Youth Camp, which is a conservation project. She and another staff member worked with the youth to scout the area and weed issues were explained.

Ms. Brannan reported that she continues to give presentations.

Ms. Wisdom reported that the solar farm in Monte Vista is working to set up students as interns in high school, which may lead to careers. Ms. Brannan said there is a grant, Pulling for Colorado, which is a benefit for time and equipment.

Ms. Brannan invited the Board to review maps that have been created, and noted that there is a big difference in the number of weeds growing between Monte Vista and Del Norte.

At 11:22 a.m., Commissioner Shriver reported the Board receiving a letter from 4UR Ranch signed by Pete and Lindsey Leavell, supporting connectivity with the railroad from South Fork to Creede. She stated that there have been no meetings regarding the railroad project lately, and said that Mineral County is taking the lead on the project. Commissioner Shriver said she is not leading the project. Ms. Wisdom reported that Elk Creek is also interested in being a partner in the project and is possibly interested in helping develop the depot. Elk Creek does not support walking on its property, but is open to other options. Commissioner Bothell stated that 4UR

letters, which are not supportive of the project, have been referenced, but it is unclear who sent the letters. Commissioner Shriver stated that a CORA request was made of Mineral County. She also said that there has been some discussion about moving the railroad easement.

At 11:26 a.m., Commissioner Shriver moved to adjourn the meeting. Commissioner Bothell seconded the motion and the motion carried. The meeting was adjourned.

Attest:

Gene Glover, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board