

COUNTY COMMISSIONERS PROCEEDINGS

State of Colorado)
 SS
County of Rio Grande)

The Rio Grande County Board of Commissioners met in regular session on Wednesday, January 11, 2012. Members present were Chairman Dennis Murphy, Jr., Commissioners Doug Davie and Karla Shriver, Suzanne Benton, County Administrator, and Lyla Davis, Clerk of the Board.

At 9:00 a.m. Chairman Murphy called the meeting to order. Ms. Benton gave the opening prayer and Commissioner Davie led the Pledge of Allegiance. Commissioner Shriver made the motion to approve the agenda as presented. Commissioner Davie seconded; the motion passed.

At 9:05 a.m. Patrick Sullivan, Road and Bridge Supervisor, and Darryl Miles, Assistant Supervisor, joined the session for the monthly report. The written report was submitted as follows:

- Renovation of the South Fork Shop was completed.
- Yearend purchases were completed.
- Hauled crushed gravel to Shirley Drive and Arapahoe Road.
- The crew attended Drug & Alcohol Awareness Training. The supervisors attended Reasonable Suspicion Training.
- Plowed snow for a majority of the month of December. Snow removal for December was \$241,000.
- Hauled field rock to the 10 South Pit for future use.
- The shop has stayed extremely busy with repairs.
- Received and installed new office furniture in Ms. Romero's office.
- Completed yearend inventory. The auditors will be in the office in January for spot checking.

Proposed work for the month of January includes returning to the crack seal project on the County Line Road; continue to push stockpile in the 10 South Pit for the Home Lake project and 1 East Road; continue to plow snow and widen roads to accommodate future snow; the shop will begin the engine overhaul on the A-12; the HUTF State Report will be completed by February 1, 2012; Carl Hill will begin repairs on the low boy trailer; and snow will be plowed at the Ski Hi parking lots for the upcoming Ag Conference.

There was discussion of mailboxes that have been damaged during snow removal. Mr. Sullivan said the drivers do not maliciously hit the mailboxes but mailboxes can be damaged for various reasons. It is the

homeowners' responsibility to keep their mailbox area clean and to set the mailboxes according to the Post Office regulations.

There was a water leak in the Beaver Mountain Estates development which was repaired by a private contractor. The Department was aware of the damage and Mr. Miles saw that repair where the road had to be cut was done correctly.

Mr. Sullivan discussed the project at Home Lake and his discussions with the State on the project. The material is being tested to be sure it is suitable. Funding is also in progress.

There was discussion of using various parts stores in the County for supplies. Mr. Sullivan discussed his experience with customer service.

All of the participating Valley counties have paid for their share of the Veteran's Center road project. Commissioner Shriver suggested inviting all the counties, Louis Entz and the road crew to the site this spring to recognize their efforts.

At 9:40 a.m. Erin Minks, Congressional Aide for Senator Udall, joined the session and discussed the Rio Grande Water Roundtable meeting and other State matters. There was discussion of consolidating the Farm Service Center and Natural Resource Conservation Service departments at a new location within the County. The offices would be combined with Saguache County. The Soil Conservation District will be part of the complex and there may be more research done with farm ground that they purchased.

There was discussion of the meeting held last week with Secretary of the Interior, Ken Salazar.

At 10:10 a.m. Commissioner Shriver made the motion to approve the December 28, 2011 minutes as presented. Commissioner Davie seconded; the motion passed.

At 10:15 a.m. Commissioner Davie made the motion to reappoint Chairman Murphy as Chairman of the Board. Commissioner Shriver seconded; the motion passed. Chairman Murphy abstained from the vote.

Commissioner Shriver made the motion to reappoint Commissioner Davie as Vice-Chairman of the Board. Chairman Murphy seconded; the motion passed. Commissioner Davie abstained from the vote.

Ms. Benton reviewed the 2012 calendar to set meeting dates and holidays. Commissioner Davie made the motion to set the meeting dates and holidays. Commissioner Shriver seconded; the motion passed. BOOK 558 PAGE 234

At 10:30 a.m. Rose Vanderpool, Land Use Administrator, and Chris Liest, Deputy Assessor, joined the session to discuss the SLV GIS/GPS Agreement for services. Ms. Vanderpool reported on the lengthy meeting held with SLV GIS/GPS board to address the contract for services. The board is comprised of commissioners and representatives from other Valley counties. Russell Surveyors was chosen by the Authority to complete the work for the Valley counties. Pete Magee, SLV GIS/GPS Authority will still be actively involved in the data process. The Land Use and Assessor offices throughout the Valley use the digital/electronic mapping service to address land use matters. Mr. Liest discussed the rate being charged for GIS services and how a large project would be structured for payments. There was discussion of tying the 3% annual increase in the contract to the national index for inflation. There was discussion of the owner of the intellectual property. The Board felt that the counties should own the information, not Russell Surveyors or Pete Magee. Also discussed was Mr. Magee relocating his office to the Russell Surveyor site. This arrangement was made prior to the Authority partnering with Russell Surveyors. The Board will review the draft contract and bring changes to the work session next week for Ms. Vanderpool to submit on the County's behalf. She noted that the Authority has some outstanding accounts that are past due which Dan Russell is willing to purchase along with some existing capital. Mr. Liest said some of the equipment is public property from a grant to the Authority. These items will be addressed further at the work session next week. The Authority Board is not going to dissolve; there will be a public partnership with Russell Surveyors. Ms. Benton noted that the work priority has to be addressed in the agreement.

At 11:10 a.m. Pat Perry, Public Health Agency Director, joined the session for the monthly report.

The monthly written report was presented.

Commissioner Shriver asked if illness was tracked referring to the school closure last year with so many children absent from school. Ms. Perry said they are not usually involved in that process and they do not have any associated legal obligations.

Ms. Perry discussed the research from the Community Health Assessment. Paula Hendricks has compiled this data which can be presented to the Board.

There was discussion of changing the meeting date of the Public Health Agency due to scheduling conflicts.

Regarding Emergency Preparedness, Ms. Perry talked with David Osborne about the supply trailers. Rio Grande County is to assist Saguache County. Each of the three hospitals in the Valley was given a supply trailer through a grant. The Rio Grande Hospital gave their trailer to the County. The supplies could be divided between each represented county. There are supplies that could deteriorate or expire that should be utilized.

Ms. Perry discussed a 'self help' exercise where the staff was asked to evaluate how they would react in various stressful emergency situations. This information was shared with the health care coalition. The health care staff has to take care of themselves so they can care for others.

The health fair in Del Norte will be held March 31, 2012 from 7:00 - 11:00 a.m. at the school mini gym.

At 11:45 a.m. Roni Wisdom joined the session for the renewal of the Community Development Block Grant (CBDG). She asked if the County would be the lead county for this grant for the revolving loan fund. The grant is for \$750,000. The loans average \$55,000 per business and there is an average of 10 - 15 businesses who receive these funds. The Revolving Loan Fund works with the local banks and businesses. The funds help new businesses start and help existing businesses remain open and keep local people employed. Rio Grande County has been the lead county for many years and Ms. Wisdom expressed thanks for this service. Commissioner Davie made the motion to retain the position of lead agency for the CBDG application. Commissioner Shriver seconded; the motion passed.

At 12:00 p.m. Ms. Benton presented pending matters. The committee appointments were set as follows:

Commissioner Davie made the motion to reappoint the existing department heads and committees as follows and ask Louise Colville to be the part time director of the Museum and Cultural Center. Commissioner Shriver seconded; the motion passed.

Road and Bridge Supervisor - Patrick Sullivan
Director of Social Services and Hiring Authority - Jody Kern
Director of Public Health Agency - Pat Perry
Veterans Service Officer - Larry Crowder
County Attorney - William Dunn

County Administrator and Budget Officer - Suzanne Benton
Weed District Supervisor - Darrel Plane
EEOC and ADA Officer - Suzanne Benton

Boards and Commissions

SLV DRG/COG, SLV Revolving Loan Board, SLV Action Agency, Monte Vista Chamber Ag Committee - Commissioner Karla Shriver

SLV Regional Landfill Board, HazMat, SLV TV, 911 Authority Board, Courthouse Security Board - Commissioner Doug Davie

CAPP Designated Representative, CWCP Designated Representative, Tri County Senior Citizens Board, South Central Senior Citizens Board, Library Board, Action 22, Prevention Partners, Senate Bill 94, Early Childhood Council - Chairman Dennis Murphy

CHP Designated Representative - Suzanne Benton

CCI Steering Committees and Proxies
Agriculture, Wildlife & Rural Affairs, Land Use & Natural Resources - Commissioner Doug Davie

Energy Committee - Chairman Dennis Murphy

General Government, Taxation & Finance, Transportation and Telecommunications - Suzanne Benton

Health & Human Services - Jody Kern

Commissioner Shriver made the motion to approve the appointments tabling the Tourism Board nominations. Commissioner Davie seconded; the motion passed.

Commissioner Shriver made the motion to appoint the Monte Vista Journal as the official newspaper. Commissioner Davie seconded; the motion passed. Commissioner Shriver will continue to write articles for the newspaper.

Commissioner Shriver stated that Chairman Murphy was appropriately selected as Chairman of the Board. There was discussion of rotating this position through the Board.

There was discussion of the County Coroner paperwork and discussions of the State requirement for a forensic pathologist. Commissioner Shriver noted that pathologist matter should be addressed at CCI.

Ms. Benton presented the storm water permit report; Chairman Murphy signed the permit application.

Ms. Benton reviewed the meeting schedule.

Commissioner Davie made the motion to cancel the following warrant which was issued to the wrong vendor. Commissioner Shriver seconded; the motion passed.

Warrant #	Date	Payee	Amount	Line Item
134689	1/4/12	Business Solutions	\$287.23	001-0417-4337
			\$123.10	001-0446-4337
			\$181.50	001-0417-4337
			<u>\$ 29.30</u>	001-0446-4337
		Total	\$621.13	

The Sheriff's office reported the average cost per meal for the past six months to be \$1.01 with December's meals averaging \$1.40 serving 2,209 meals.

The San Juan Nordic Club expressed their thanks for the Conservation Trust funding to purchase a snow roller/compactor to groom trails.

Ms. Benton discussed voluntary payroll deductions. Commissioner Shriver made the motion to disallow voluntary payroll deductions unless there are at least five employees with the same vendor. Commissioner Davie seconded; the motion passed.

Commissioner Davie made the motion to approve the following claims. Commissioner Shriver seconded; the motion passed.

County General Fund

Xcel Energy	utility	\$	2,685.54
Account 499	ACH	\$	140.74
Billings Electric	repairs	\$	142.25
CDHS Central Accounting	November	\$	15.00
CenturyLink	phone	\$	1,715.42
Colorado State Forest	SRS title	\$	610.00
Dave Pote	SHS 2009	\$	245.00
Del Norte Auto Supply	parts	\$	158.04
District Attorney Office	12th pmt	\$	13,389.75
Dunn Law FLP	November	\$	3,107.85
El Paso County Coroner	autopsy	\$	1,250.00
Fleet Services	fuel	\$	473.04
George Dingfelder	SHS 2009	\$	127.19
Jack's Market	supply	\$	5.95
O&V Printing	office supply	\$	753.77

Pitney Bowes, Inc	postage svc	\$	105.00
Pueblo Co Information Svc	computer svc	\$	5,200.00
Rio Grande County Treasurer	exp	\$	295.26
Rose Vanderpool	reimbursed exp	\$	60.35
San Luis Valley Federal Bank	loan pmt	\$	61,700.00
Sherwin Williams	supply	\$	40.08
South Central Colorado	quarterly pmt	\$	5,000.00
Staples Business	supply	\$	955.47
State of Colorado/DOI	T1 line	\$	333.84
Steffens Quality Plumbing	repairs	\$	12,975.00
United Reprographic	supplies	\$	52.95
Valley Publishing	ads	\$	16.00
Verizon Wireless	cell phone	\$	707.93
Verizon Wireless	cell phone	\$	149.95
Victim Assistance	November	\$	15.00
TOTAL		\$	112,426.37

American Public Life	December	\$	467.46
BC Services, Inc	December	\$	99.46
Colorado State Treasurer	4th Qtr	\$	1,318.92
Community Bank of the Rockies	December	\$	43,865.83
Family Support Registry	exp	\$	370.00
Family Support Registry	exp	\$	600.00
Pre-paid Legal Services	exp	\$	114.55
Rio Grande County Treasurer	December	\$	44,668.78
Security Benefit	exp	\$	1,450.00
TOTAL		\$	92,955.00

Xcel Energy	utility	\$	4,506.78
ACS Services	computer exp	\$	3,404.23
All-Pro	supplies	\$	574.60
American Bank Note Co	supplies	\$	290.00
Aspen Office Products	supplies	\$	921.85
Business Solutions Lsng	copier	\$	621.13
CBI Printers	supplies	\$	60.00
CenturyLink	phone	\$	27.89
Christopher Lavery	Homeland Sec	\$	169.07
Co Dept of Public Safety	traffic fines	\$	105.00
Colo Dept Health & Env	exp	\$	160.00
Colorado State Forest	firewise	\$	3,109.00

Colorado State University	2011 funds	\$	666.04
County Sheriffs of Colorado	dues	\$	100.00
Dale Trujillo	reimbursed exp	\$	54.00
Dave Pote	Homeland Sec	\$	74.88
Del Norte Auto Supply	parts	\$	367.39
Duckwall-Alco Discount	supplies	\$	102.65
Dunn Law FLP	December	\$	512.50
Dusty Claunch	December	\$	500.00
First Bankcard	card pmt	\$	4,892.21
Fleet Services	fuel	\$	4,727.82
Galls, Inc	RGSO	\$	693.13
Gobins	supplies	\$	766.36
Hart Intercivic	computer exp	\$	613.66
Jack's Market	supplies	\$	184.05
Jack's Market	supplies	\$	35.32
Jeff Babcock	December	\$	7,059.08
John Michalke	2010 SHSG	\$	6,121.05
Ken's Service Center	repairs	\$	1,555.28
Kimberly Bryant	2009 SHSG	\$	297.14
Law Enforcement Systems	computer exp	\$	281.00
Meadow Gold Dairies	jail food	\$	158.56
Multicard	supplies	\$	250.89
Notes & Numbers, LLC	board clerk	\$	550.00
O&V Printing	supplies	\$	1,149.30
Oncall Paging	December	\$	71.91
Peggy J Kern	mileage	\$	18.90
Rio Grande Hospital	inmate exp	\$	640.69
Rio Grande Pharmacy	jail meds	\$	84.00
Rusty Strohmayer	mileage	\$	1,452.50
Safeway	jail food	\$	484.53
Sams Club	jail supplies	\$	392.24
Shamrock Foods Company	jail food	\$	2,780.75
Sherryl Steving	reimbursed exp	\$	8.80
Staples Business	supplies	\$	589.24
State of Colorado/DOI	T1 line	\$	333.84
Sue Davis	Homeland Sec	\$	2,714.12
Suzanne Benton	reimbursed exp	\$	220.50
Todd Wright	December	\$	1,200.00
Town and Country	RGSO	\$	27,900.00
True Value	supplies	\$	20.95
US Postal Service	postage	\$	5,000.00

United Reprographic	supplies	\$	65.00
Valley Meat	jail food	\$	10.00
Valley Publishing	ads	\$	152.00
WSB Computer Services	computer exp	\$	26,470.00
TOTAL		\$	116,271.83

Road & Bridge Fund

Business Solutions Lsng	copier	\$	110.08
CenturyLink	telephone	\$	53.38
Schaeffer Mfg Co	oil	\$	1,319.73
Verizon Wireless	cell phone	\$	124.68
TOTAL		\$	1,607.87

American Public Life	exp	\$	285.44
Colorado State Treasurer	exp	\$	597.79
Community Banks of Colorado	exp	\$	20,276.90
Rio Grande County Treasurer	exp	\$	19,291.79
Security Benefit	exp	\$	50.00
TOTAL		\$	40,501.92

2nd Steel	steel	\$	7,931.39
Adarand Constructors	posts	\$	6,400.00
Agro Engineering	Maxeyville pit	\$	395.00
Airgas Intermountain	supplies	\$	83.92
Alcon Construction	supplies	\$	120.16
Alta Fuels	fuel	\$	42,534.24
Aspen Office Products	supplies	\$	670.88
Big R of Alamosa	supplies	\$	1,329.78
CenturyLink	phone	\$	488.92
Colorado Machinery	parts building	\$	58.41
Comfort Zone Insulation	supply	\$	7,635.00
D-A Lubricant Company	oils, fluids	\$	13,855.05
Del Norte Auto Supply	parts	\$	1,937.12
Delta Rigging & Tools	supplies	\$	360.00
Denver Industrial	parts	\$	89.59
Duckwall-Alco Discount	supplies	\$	19.85
First Bankcard	card pmt	\$	186.97
First Call Supply	supplies	\$	158.76
Fleet Services	fuel	\$	1,328.68

GCR Tire Center	tires	\$	33,865.53
GMCO Corporation	crack seal	\$	58,500.00
Gobins	supplies	\$	29.30
Gunbarrel Service Station	repairs	\$	315.00
Haynie's Inc	supplies	\$	1,108.59
Industrial & Farm Supply	supplies	\$	45.27
Jack's Market	supplies	\$	59.38
Layton Truck Equipment	parts	\$	131.10
Lenco West	parts	\$	65.95
Leroy A Romero	maintenance	\$	125.00
Lyle Signs	supply	\$	3,245.86
Maxwell Products Inc	supplies	\$	6,483.10
MHC Kenworth	parts	\$	238.65
Michael Todd & Company	Blade holes	\$	5,664.90
Monte Vista Cooperative	supplies	\$	1,371.87
Monte Vista Machine Tool	parts	\$	20.00
Monte Vista Tractor	parts	\$	334.74
Myers Brothers Truck	parts	\$	434.60
Northside Salvage	parts	\$	10.00
Petty Cash	misc	\$	26.43
Pro Com	radios	\$	74.00
Pro Build	supplies	\$	104.08
Rocky Mountain Plumbing	repairs	\$	54.71
Safety-Kleen	supply	\$	286.27
SLV Auto Repair	repairs	\$	163.26
SLV REC	utility	\$	180.00
South Fork Propane	utility	\$	702.00
Staples Business	office supply	\$	549.96
Thompson Distributing	supplies	\$	324.00
Town and Country	parts	\$	24.72
Transwest Truck, Inc	repairs	\$	9,484.50
Valcom	radios	\$	175.00
Valley Lumber & Supply	supplies	\$	42.83
Wagner Equipment	repairs	\$	8,927.11
Waste Management	maintenance	\$	16.34
Whiteall's Alpine	supplies	\$	18.50
Xcel Energy	utility	\$	1,096.41
ZEP Manufacturing Co	repairs	\$	617.48
TOTAL		\$	220,500.16

Pest Control

Colorado Dept of Agriculture	license	\$	350.00
Colo Weed Management Assn	annual	\$	65.00
Monte Vista Cooperative	supplies	\$	28.74
Ruben's Appliance	repair	\$	107.00
SLV REC	utility	\$	69.00
TOTAL		\$	619.74

Colorado State Treasurer	December	\$	35.97
Community Bank of the Rockies	December	\$	1,489.86
Rio Grande County Treas.	exp	\$	1,119.48
TOTAL		\$	2,645.31

All-Pro		\$	175.00
AT&T Mobility	cell phone	\$	45.97
CenturyLink	phone	\$	82.66
Del Norte Auto Supply	parts	\$	6.99
First Bankcard	card pmt	\$	251.91
Warne Chemical & Equip	supplies	\$	388.80
Windy's LP Gas Service	utility	\$	400.00
TOTAL		\$	1,351.33

Airport Fund

SLV REC	utility	\$	291.00
TOTAL		\$	291.00

Capital Expenditure Fund

		\$	-
TOTAL		\$	-

Conservation Trust

High Valley Community	skating rink	\$	2,177.76
TOTAL		\$	2,177.76

City of Monte Vista	skate park	\$	5,000.00
Town of South Fork	skating rink	\$	1,600.00
TOTAL		\$	6,600.00

Tourism Trust

TOTAL \$ -

Public Health Department

Calpho	2012 dues	\$	242.00
CenturyLink	phone	\$	290.63
Del Norte Auto Supply	supplies	\$	104.37
Physician Sales & Services	supplies	\$	474.60
Staples Business	supplies	\$	66.13
State of Colorado/DOI	T1 line	\$	61.51
Verizon Wireless	cell phone	\$	46.80

TOTAL \$ 1,286.04

American Public Life	exp	\$	75.02
Colorado State Treasurer	4th qtr	\$	153.38
Community Bank of the Rockies	December	\$	5,361.12
Rio Grande County Treasurer	exp	\$	4,938.57
Security Benefit	exp	\$	50.00
Sooper Credit Union	exp	\$	100.00

TOTAL \$ 10,678.09

Air Chek, Inc		\$	1,250.00
CenturyLink	phone	\$	7.15
Chaffee Cnty Public Health	December	\$	1,400.00
Costilla County Nursing	Nov/Dec	\$	4,152.00
First Bankcard	card pmt	\$	475.00
John W Hock Company	traps	\$	228.88
Lake County Health Dept	services	\$	700.00
State of Colorado/DOI	T1 line	\$	61.51
Wilbur-Ellis	pesticide	\$	834.00

TOTAL \$ 9,108.54

At 12:30 p.m. the Board adjourned.

Attest:

Dennis Murphy, Jr.
Chairman of the Board

Lyla Davis
Clerk of the Board

COUNTY COMMISSIONERS PROCEEDINGS

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The Rio Grande County Board of Commissioners met in regular session on Wednesday, January 25, 2012. Members present were Chairman Dennis Murphy, Jr., Commissioners Doug Davie and Karla Shriver, County Administrator, Suzanne Benton and Lyla Davis, Clerk of the Board.

At 9:00 a.m. Chairman Murphy called the meeting to order and gave the opening prayer. Ms. Davis led the Pledge of Allegiance. Commissioner Davie made the motion to approve the agenda as amended. Commissioner Shriver seconded; the motion passed.

Commissioner Davie made the motion to approve the January 11, 2012 minutes as amended. Commissioner Shriver seconded; the motion passed.

Commissioner Davie has been selected to be on the National Association of Counties (NACo) Public Lands and Resource Steering Committee. Chairman Murphy will continue to serve on the Community and Economic Development Committee.

Commissioner Shriver made the motion to disallow payroll deductions for the Monte Vista Golf Course based on the additional requirements of the payroll staff. Commissioner Davie seconded; the motion passed.

At 9:20 a.m. Sheriff Brian Norton, Undersheriff Ed Raps, Jail Administrator Kelly Black and Maintenance Supervisor, Porfie Medina, joined the session to discuss maintenance at the jail. Chairman Murphy said there needs to be clarification of what is expected of the maintenance staff. Ms. Benton said Mr. Medina has been mowing the lawn and Road and Bridge has taken care of the weeds around the facility. Sheriff Norton said the building has grown and the inmate population has increased which has changed the duties of the trustees. He noted that he has been doing some of the electrical repairs. He felt that per State Statute the Commissioners are to maintain the facility, not the Sheriff and his staff. When the roof has leaked in the past Mr. Medina has been called to remove the snow. Sheriff Norton said they do not call repairmen unless it is necessary; they try to take care of small problems themselves. He noted that Mr. Medina is making more per hour than other jail staff members but the jail staff has been maintaining the facility. Sheriff Norton said at times he lacks the staff to supervise the trustees when they are working. He stated that there is not a conflict of personalities.

Sheriff Norton feels the jail facility is entitled to County maintenance services. Chairman Murphy asked what services the jail needs. Sheriff Norton noted the lights in the exercise facility have been out for a long time. Ms. Benton noted that those lights were not part of the energy audit. Commissioner Shriver said things have changed over time and personnel have changed in both departments. Sheriff Norton reiterated that he feels the jail facility, inside and out, should have County maintenance services. Ms. Benton stated that a list of duties of the trustees was requested so the maintenance staff and the Board can determine if the current staff can handle the duties or if additional staff is necessary.

Mr. Medina said he feels he does his job well and is in the building at 2:00 a.m. to get everything done before the general public arrives. He stated that he tries to help the Sheriff as much as possible but he can only do so much. If there is something that can be fixed by our own staff, Mr. Medina tries to help until it reaches the point that an electrician or plumber has to be called. Sheriff Norton said that repair expense then comes out of his budget so he tries to do as much as possible. Mr. Raps said a trustee can be used for various jobs but still must be supervised. The trustees clean the bathrooms and do various jobs in the facility. Ms. Benton asked for a list of what work the County Maintenance Department needs to perform and what the trustees are doing. There are currently five buildings being maintained and adding the sixth building may require another staff member. She asked that they include window washing, painting, snow removal, grounds maintenance, repairs and maintenance inside and outside the building. Mr. Medina said there also needs to be an understanding with the jail staff that he cannot drop everything to come over to the jail. Mr. Raps said if they are booking an inmate the public cannot be in the room. The communication line between the two departments needs to be clear. Mr. Medina said he felt that Mr. Raps should not have taken this issue out on the secretary. Mr. Medina added that Mr. Raps did not try to call him and Kristi Dennis was treated unprofessionally. Mr. Raps said he apologized to Ms. Dennis.

Chairman Murphy said he never realized that there was a need for maintenance services at the jail since it was never requested in the past. Captain Black said the trustees have always maintained the facility in the past. Commissioner Shriver said there needs to be discussion of the repairs and maintenance that need to be done. Sheriff Norton said the lights in the deputy's room and exercise room have been noted at jail inspections so it has been communicated to the Board. Commissioner Davie said the jail inspections have been decreased and maybe they need to be done monthly or quarterly.

Chairman Murphy asked Sheriff Norton to make a list of repair priorities as well as general maintenance requests and duties of the trustees.

Mr. Raps asked to reclassify a cook position. She is now the fulltime/head cook. The part time cook needs to be reclassified in accordance with those duties and responsibilities. Ms. Benton discussed the ranges and steps and various staff at the jail. Mr. Raps and Sheriff Norton both commented that with the new cook there is very little food waste. They will discuss this change with Jan Doctor who supervises the cooks.

The Board discussed the height of the ceiling in the exercise room and the equipment that will have to be rented to reach the lights. There will be a priority list of repairs to be done. The lighting may be done in April as part of the energy audit. The Board asked Mr. Medina to repair the light in the deputy's room. Commissioner Shriver stressed communication between departments.

At 10:10 a.m. Commissioner Davie made the motion to approve the January payroll. Commissioner Shriver seconded; the motion passed.

County General

Davie, Douglas	sal.	\$ 4,141.67
Murphy, Dennis	sal.	\$ 4,141.67
Shriver, Karla	sal.	\$ 4,141.67
Benton, Suzanne	sal.	\$ 7,171.92
Dennis, Krystal	sal.	\$ 2,970.93
Bricker, Pamela	sal.	\$ 50.00
Freeman, Dwight	sal.	\$ 50.00
Hathorn, Grover	sal.	\$ 50.00
McCallister, Vern	sal.	\$ 50.00
Mitchell, Michael	sal.	\$ 50.00
Vanderpool, Rose	sal.	\$ 3,279.47
Canada, Sean	sal.	\$ 3,345.33
Kern, Randall	sal.	\$ 4,435.60
Gabbel, Jaclyn	sal.	\$ 1,835.60
Gonzales, Catherine	sal.	\$ 2,281.07
Hill, Cindy	sal.	\$ 4,141.67
Montoya, Michelle	sal.	\$ 2,750.80
Parks, Torie Lynn	sal.	\$ 1,768.00
Quintana, Mary	sal.	\$ 2,782.00
Steving, Sherryl	sal.	\$ 2,184.00

Wilson, Christina	sal.	\$ 1,835.60
Dominguez, Telesforo	sal.	\$ 4,141.67
Leist, Chris	sal.	\$ 3,272.53
Lyons, Cherri	sal.	\$ 2,312.27
Medina, Michelle	sal.	\$ 2,546.27
Mondragon, Jennifer	sal.	\$ 2,861.73
Salazar, Eva	sal.	\$ 2,357.33
Trujillo, Dale	sal.	\$ 2,496.00
Valdez, Michael	sal.	\$ 2,546.27
Kern, Peggy	sal.	\$ 4,141.67
Rue, Cherilyn	sal.	\$ 3,051.53
Voris, Carol	sal.	\$ 2,338.70
Brown, Elaine	sal.	\$ 1,377.13
Garcia, Carol	sal.	\$ 1,918.80
Medina, Porfie	sal.	\$ 2,558.40
Beecham, Alan	sal.	\$ 2,447.47
Bonemeyer, Michael	sal.	\$ 2,447.47
Clark, Frank	sal.	\$ 1,981.20
Coffman, Samuel	sal.	\$ 2,546.27
Doctor, Janette	sal.	\$ 3,057.60
Fresquez, Adam Paul	sal.	\$ 2,447.47
Marquez, Emily	sal.	\$ 2,697.07
Messoline, Larry	sal.	\$ 2,447.47
Norton, Brian	sal.	\$ 5,550.00
Raps, Edward	sal.	\$ 3,667.73
Schultz, Keith Charles	sal.	\$ 2,447.47
Wheelwright, Boyd	sal.	\$ 2,806.27
Archuleta, Anthony	sal.	\$ 2,478.76
Atencio, Joseph	sal.	\$ 2,598.27
Bailey, Ronald	sal.	\$ 2,177.60
Black, Kelly	sal.	\$ 3,338.40
Bollinger, Jason	sal.	\$ 2,127.53
Bruder, Gary	sal.	\$ 2,579.83
Delaine-Stone, Dana	sal.	\$ 1,992.17
Duran, Dusty	sal.	\$ 2,070.91
Duran, Jeremiah	sal.	\$ 2,021.07
Ford, Donna	sal.	\$ 1,332.80
Fuentes, Jose	sal.	\$ 2,082.66
Gonzales, Kari	sal.	\$ 1,974.68
Hart, Jonathan	sal.	\$ 2,259.14
Naranjo, Henry	sal.	\$ 490.98

Ortega, Arthur	sal.	\$ 2,366.00
Pacheco, Helen	sal.	\$ 1,612.01
Parks, Joseph	sal.	\$ 2,419.92
Sierra, Shaun	sal.	\$ 2,082.28
Trujillo, Ramon	sal.	\$ 2,242.37
Vest, David	sal.	\$ 2,008.31
Wright, Todd	sal.	\$ 1,160.81
Strohmayr, Rusty	sal.	\$ 1,841.67
Ferran, Camille	sal.	\$ 2,033.20
Crowder, Larry	sal.	\$ 965.60
Lujan, Maxine	sal.	\$ 2,650.27
		\$176,828.03

(Taxes Withheld, \$26,038.86; Deductions Withheld, \$27,605.33)

ROAD & BRIDGE

Atencio, Kevin	sal.	\$ 2,614.07
Black, Timothy	sal.	\$ 3,574.13
Hansen, Arnold	sal.	\$ 3,061.81
Hill, Carl	sal.	\$ 3,574.13
Lyons, Dale	sal.	\$ 2,468.27
Maestas, William	sal.	\$ 3,972.95
McKinley, Robert	sal.	\$ 3,558.24
Miles, Darryl	sal.	\$ 4,506.13
Pacheco, Carl	sal.	\$ 3,503.07
Plane, Kenneth	sal.	\$ 2,360.89
Archuletta, Mark	sal.	\$ 3,335.71
Atencio, Manuel	sal.	\$ 3,557.31
Benavides, Eodofredo	sal.	\$ 3,262.19
Davie, Andrew	sal.	\$ 2,325.75
Gates, Marvin	sal.	\$ 2,344.65
Gossard, Bruce	sal.	\$ 2,467.50
Harris, Charlie	sal.	\$ 2,262.23
Paulson, Roy	sal.	\$ 3,669.80
Rowe, Danny	sal.	\$ 2,708.70
Steffens, John	sal.	\$ 4,280.66
Sullivan, Patrick	sal.	\$ 5,619.11
Romero, Olivia	sal.	\$ 2,502.93
		\$ 71,530.23

(Taxes Withheld, \$12,098.18; Deductions Withheld,
\$10,810.74)

DEPARTMENT OF SOCIAL SERVICES

Archuleta, April	sal.	\$	3,061.50
Archuleta, Ramona	sal.	\$	3,136.25
Atencio, Davine	sal.	\$	2,837.14
Chavez, Melody	sal.	\$	2,106.00
Dupont, Ilene	sal.	\$	1,569.75
Duran, Jaxine	sal.	\$	2,346.50
Gallegos, Brandi	sal.	\$	2,847.00
Garcia, Shirley	sal.	\$	1,660.75
Gonzales, Carolyn	sal.	\$	2,440.75
Gunther, Darlene	sal.	\$	2,346.50
Hernandez, Marlene	sal.	\$	2,440.75
Horn, Ruth	sal.	\$	4,212.00
Hurtado, Margarita	sal.	\$	1,928.88
Jaramillo, Richelle	sal.	\$	3,263.00
Jiron, John	sal.	\$	2,387.13
Kern, Jody	sal.	\$	5,150.00
Leblanc, Elizabeth	sal.	\$	2,125.50
Lester, Heather	sal.	\$	3,105.88
Maestas, Valarie	sal.	\$	2,484.63
Martinez, Helen	sal.	\$	4,138.88
Martinez, Janelle	sal.	\$	2,299.38
Meder, Jeremy	sal.	\$	2,990.50
Mills-McKim, Natasha	sal.	\$	2,676.38
Palacios, Irma	sal.	\$	2,299.38
Parra, Gregorio	sal.	\$	4,030.00
Phillips, Donna	sal.	\$	1,933.75
Resendiz, Michelle	sal.	\$	2,826.38
Roesch, Korissa	sal.	\$	626.89
Ruybal, Evelyn	sal.	\$	2,299.38
Sanchez, Ramona	sal.	\$	2,489.50
Shaver, Betty	sal.	\$	2,860.00
Sierra, Jessica	sal.	\$	2,346.50
Slane, Sherryl	sal.	\$	3,014.38
Stephens, Jackie	sal.	\$	3,900.00
Thompson, Chris	sal.	\$	2,880.00
Varner, Julia	sal.	\$	2,125.50
Velasquez, Amanda	sal.	\$	1,967.88

White, Victoria	sal.	<u>\$ 2,299.38</u>
		\$101,453.97

(Taxes Withheld, \$14,564.97; Deductions Withheld, \$17,472.71)

PEST CONTROL

Plane, Darrel	sal.	<u>\$ 3,991.67</u>
		\$ 3,991.67

(Taxes Withheld, \$596.35; Deductions Withheld, \$940.22)

PUBLIC HEALTH

Hendricks, Paula	sal.	\$ 1,283.18
Koshak, Dianne	sal.	\$ 3,098.55
Kostuk, Diane	sal.	\$ 2,062.67
Masters, Judy	sal.	\$ 2,579.55
Perry, Patricia	sal.	\$ 4,781.93
Montoya-Salazar, Lanell	sal.	\$ 2,067.22
Robinson, Kelli	sal.	<u>\$ 1,803.32</u>
		\$ 17,676.42

(Taxes Withheld, \$3,012.62; Deductions Withheld, \$2,972.12)

At 10:15 a.m. Rose Vanderpool, Land Use Planner, and Henry Jacobsen, Viaero Wireless, joined the session for an amendment of zoning application. The property is located in the NW ¼, Section 32, T 40 N, R 5 E, containing 3.24 acres, more or less. Commissioner Davie said he has talked with some of the residents around South Fork and they do not have any protests against the tower. This tower will improve communication coverage along Highway 160 into South Fork. Mr. Jacobsen said Viaero Wireless provides microwave communication and is an alternate source of communication in and out of the Valley since everything else is connected to the fiber optic line. The 911 Authority should contact Viaero about alternative communication lines. There was discussion of the use of towers by other cell service providers and 911 coverage. Commissioner Davie asked if the tower would have a light. Mr. Jacobsen said there will not be a light; the tower has been registered with the Federal Aviation Administration (FAA). If the FAA deems the tower to be in a flight pattern they will require a light on a tower of any height. Ms. Vanderpool noted that the Planning Commission approved the application and did not set any conditions upon approval. Commissioner Shriver made the motion to approve the application for conditional use as presented. Commissioner Davie seconded; the motion passed.

Ms. Vanderpool presented the division of land request for Viaero Wireless. They are purchasing the land from R. A. Forest. The property is located in the NW ¼, Section 32, T 40 N, R 5 E, containing 3.24 acres, more or less. Commissioner Davie asked if Viaero paid property taxes. Mr. Jacobsen did not know this information since that is not handled in his department but he said he could find out for the Board. Commissioner Davie made the motion to approve the division of land. Commissioner Shriver seconded; the motion passed.

Ms. Vanderpool presented a letter from Alan Graber requesting an extension of his conditional use permit to construct greenhouses. In his letter he states that the economic conditions have prevented him from building any greenhouses. He was approved in February 2011 to construct up to six greenhouses. Mr. Graber has requested an extension of the permit of two years. The Board discussed the timeframe for building in the Valley. Commissioner Shriver made the motion to extend the conditional use application to October 1, 2012. Construction must be started by October 1, 2012. Commissioner Davie seconded; the motion passed.

At 10:40 a.m. Ms. Benton presented pending matters. The SRS/Rural Schools funding has been received in the amount of \$220,050.41 and will be distributed to the schools and Road and Bridge Department per State Statute. The breakdown of funds is 25% to the schools, 25% to Road and Bridge and 50% to be decided upon by the committee of Commissioners and school representatives. Of the schools 25% allocation, Del Norte Schools will receive \$15,856.31, Monte Vista will receive \$30,587.27, Sargent will receive \$11,051.19 and Center will receive \$2,048.28. The remaining \$100,964.31 division of funds will be taken to the committee for recommendation. Commissioner Shriver suggested setting a portion of the County's allocation for school/student related services such as playgrounds and snow removal for bus routes. A committee meeting date was set for February 15, 2012.

Ms. Benton presented the audit engagement letter with Wall, Smith, Bateman & Associates, for the 2011 audit. The gross fees will not exceed \$33,000 and two major programs will be audited. Commissioner Davie made the motion to approve the request. Commissioner Shriver seconded; the motion passed.

At 11:00 a.m. Jody Kern, Director of Social Services, joined the session for the monthly report.

At 11:25 a.m. Commissioner Shriver discussed the marketing district meetings and funding for the district from various entities. Ms. Benton will build a line item for this. Commissioner Shriver suggested a \$10,000 contribution from the County towards the marketing study.

At 11:30 a.m. Bill Dunn, County Attorney, joined the session for pending legal matters. He asked about the progress with Ellen Dunn (no relation) on the pending blight matter. Randy Kern, Building Supervisor, and Ms. Vanderpool joined the session. He said he has visited the site and there is very little progress to remedy the blight situation. It appears there are kids playing in the open part of the building and plywood has been set against an opening. Mr. Dunn said this is a dangerous building and he will file with the court that Ms. Dunn has failed to comply. The southernmost twenty feet or so are the most dangerous. There was discussion of the County demolishing that portion. Mr. Dunn will file the motion of default and review the file.

Mr. Dunn asked about other pending matters. Mr. Kern said Sterling Wright is in the finishing stages of their home and the mobile home problem will resolve itself upon completion.

There was discussion of being consistent with requirements for homes that are moved within the County.

Commissioner Shriver asked Ms. Vanderpool about letters that have been sent to Sanner Brothers Salvage about cleaning up their operation. Ms. Vanderpool said several Commissioners have talked with him in the past about the blight and safety along the road. Mike Sanner has been agreeable in the past to install an opaque fence, per the Land Use Regulations. Mr. Dunn will send him a letter discussing these matters.

Ms. Benton discussed a lawsuit involving mail ballot elections and unfunded mandates.

Mr. Dunn mentioned other various legal matters in the press.

At 12:00 p.m. Ms. Benton continued with pending matters. The timeline for the goals and objectives was reviewed. The meeting schedule was reviewed.

Commissioner Shriver noted that Charlotte Bobiski, Senator Bennet's Office, attend the work session last week and updated the Board on various federal matters.

Commissioner Shriver added that the 2011 budget was reviewed with department supervisors at the last manager's meeting.

At 12:15 p.m. the meeting was adjourned.

Attest:

Dennis Murphy, Jr.
Chairman of the Board

Lyla Davis
Clerk of the Board