

Aspen Office Products	Office Supplies	\$15.78
Carol Osborn	Mileage	\$157.36
Cata-Co Assn Tax Apprai	Conference Registration	\$915.00
CDHS Central Accounting	Sheriff	\$10.00
Century Link	Telephone	\$9.24
Century Link	Telephone	\$412.26
Century Link	Telephone	\$734.85
Century Link	Telephone	\$575.40
Century Link	Telephone	\$126.94
Chaffee County Sheriff	Sheriff	\$1,451.44
CO Dept. of Labor & Empl	Elevator Inspection	\$30.00
CO State Forest Service	Firewise Education	\$1,190.27
CO Bureau of Investigation	Sheriff	\$52.50
Coast to Coast Solution	Sheriff	\$267.44
Dana Delaine	Sheriff	\$241.20
Del Norte Auto Supply	Tube	\$26.38
District Attorney Office	6th Portion Budget	14,583.33
Elevator Safety Service	Elevator Inspection	\$115.00
Gobins	Copier Lease	\$31.50
Haas Concrete	40% on Sidewalk Repair	\$4,336.00
Jan Doctor	Sheriff	\$100.93
Law Enforcement Systems	Sheriff	\$290.00
Maddox Collections	Drug Testing	\$30.00
O&V Printing	Warrant Checks	\$664.91
Park County Sheriff's	Sheriff	\$855.00
Pitney Bowes, Inc.	Equipment rental, Software	\$563.91
Postmaster	Box Rent	\$144.00
Pro Com	Drug Testing	\$60.00
South Central Colorado	1st & 2nd Quarter Payments	\$10,000.00
Seniors		
Suntrust Equipment	Energy Management	\$10,150.00
	Contract	
Suzanne Benton	Mileage	\$225.00
Total Office Solutions	Office Supplies Assessor, Sheriff	\$52.11
Valley Courier	Ad	\$416.25
Valley Publishing	Ad	\$50.00
Valley-Wide Health Systems	Sheriff (dental)	\$130.00
Verizon Wireless	Telephone	\$101.50
Verizon Wireless	Telephone	\$14.04
Verizon Wireless	Telephone	\$1,265.78
Victim Assistance Fund	Sheriff	\$10.00
Wall, Smith, Bateman	2014 Audit	\$19,900.00
Wex Bank	Fuel	\$153.19
Wex Bank	Fuel	\$3,568.97
Xcel Energy	Electric, Gas	\$1,814.28
Xcel Energy	Electric, Gas	\$2,755.52
TOTAL		\$85,087.41
Apple Time	Sheriff	\$400.08
Billings Electric	Museum	\$687.74

Business Solutions Lease	Copier Lease	\$54.73
Century Link	Telephone	\$32.87
Century Link	Telephone	\$94.44
Coast to Coast Solution	Sheriff	\$261.15
Colo. Secretary of State	Election Training	\$200.00
Colorado Assessor's Assoc.	Dues	\$1,042.00
Colorado Assessor's Assoc.	Conference Registration	\$325.00
Colorado Department of Health	Security Paper	\$88.80
County Sheriffs of Colo.	Sheriff Conference	\$225.00
CTSI Volunteer Insurance	Insurance	\$62.20
Del Norte Auto Supply	Sheriff	\$25.63
Digitcom Electronics	Radios	\$1,056.44
Direct TV	Sheriff	\$152.48
First Bankcard	Credit Card	\$4,207.20
Galls, LLC	Sheriff	\$590.57
Gobins	Copier Lease, Toner	\$79.50
Grande Premium Meat	Sheriff	\$51.75
Great America Financial	Copier Lease	\$452.00
Holman Landscaping/Irri	Museum Sprinkler Repairs	\$244.01
Jack's Market	Sheriff	\$651.21
Jason Mikel jack	Mileage	\$141.99
Jeff Babcock	Homeland Security	\$4,954.60
Ken's Service Center	Sheriff	\$1,395.05
Meadow Gold Dairies, Inc.	Sheriff	\$327.50
Mona Syring	Contract Labor	\$697.00
Monte Vista Cooperative	Equipment	\$329.95
Motorola Inc.	Pager	\$1,825.20
Peggy J. Kern	Mileage	\$9.90
Rio Grande County Sheriff	Service for Summons	\$57.00
Rio Grande Pharmacy	Sheriff	\$2,175.57
Shamrock Foods Company	Sheriff	\$5,262.83
SLV Auto Repair	Sheriff	\$1,722.09
State of Colorado	2015 Renewals Printing	\$463.22
State of Colorado	2015 Renewals Printing	\$465.74
Strohmayer's Funeral Home	HELD	\$2,100.00
TASC	FSA Plan Annual Fee	\$169.92
The Master's Touch LLC	NOV Printing, Mailing	\$39.99
Thyssenkrupp Elevator	Elevator Contract	\$743.40
Total Office Solutions	Office Supplies	\$445.18
United Reprographic	Copier	\$101.29
Valley Electric	Sheriff	\$1,050.93
Valley Publishing	Ads	\$138.00
Valley Publishing	Subscription	\$105.00
William F. Dunn	Legal Fees	\$437.50
Xerox Business Services	Land Records	\$4,039.17
TOTAL		\$40,182.82
American Fidelity	June Payroll	\$223.58
American Public Life	June Payroll	\$119.40
California State	June Payroll	\$500.00

Colorado State Treasurer	June Payroll	\$1,528.12
Community Bank	June Payroll	\$56,811.45
Credit Service: Legal De	June Payroll	\$179.03
Family Support Registry	June Payroll	\$54.16
Family Support Registry	June Payroll	\$355.00
Family Support Registry	June Payroll	\$405.00
Rio Grande County Treasurer	June Payroll	\$56,014.99
Security Benefit	June Payroll	\$175.00
TOTAL		\$116,365.73

ROAD AND BRIDGE

Century Link	Telephone	\$56.09
Don Plane	Training	\$1,000.00
Gunbarrel Service Station	Repairs	\$295.00
Mackey Construction Co	Repairs	\$290.50
SLV Elec	Electricity	\$177.00
United Rentals, Inc.	Vests	\$383.79
Valley Equipment Leasing	Equipment Lease	\$1,140.68
Verizon Wireless	Telephone	\$143.77
Volvo of Denver	Parts	\$242.35
Wagner Equipment	Parts	\$392.14
Wall, Smith, Bateman	2014 Audit	\$3,250.00
Xcel Energy	Electricity, Gas	\$1,123.46
Mercfuel Inc.	Fuel	\$34,070.24
Suncor	Fuel	\$56,772.00
TOTAL		\$99,337.02

Airgas USA LLC	Chemicals	\$245.76
Alta Fuels	Fuel	\$8,580.85
Center Parts Store	Parts	\$10.44
Century Link	Telephone	\$55.38
Century Link	Telephone	\$50.30
Century Link	Telephone	\$403.56
CO Dept. of Pub Health	Annual Fee	\$5.74
Del Norte Auto Supply	Parts	\$149.25
Discount Auto Parts	Parts	\$50.00
First Bankcard	Credit Card	\$277.40
Gobins	Equipment Contract	\$31.50
Great America Financial	Copier	\$136.17
Haynie's Inc.	Supplies, Repairs	\$580.52
Industrial & Farm Supply	Parts	\$304.26
Lawson Product Inc.	Parts	\$161.87
Lenco West	Parts	\$101.44
Leroy A. Romero	Cleaning	\$125.00
Monte Vista Cooperative	Parts	\$336.89
Myers Brothers Truck	Parts	\$153.93
Quality Timber	Materials	\$244.00
Summit Market	Groceries	\$9.39
United Rentals	Parts	\$117.36
Valero Marketing	Asphalt	\$16,671.20
Valley Equipment Leasing	Equipment Lease	\$4,687.92

Valley Lumber and Supply	Spikes	\$142.39
Wagner Equipment	Parts	\$512.42
Wex Bank	Fuel	\$705.33
Suncor	Fuel	\$46,084.50
TOTAL		\$80,934.77

American Fidelity	June Payroll	\$253.70
American Public Life	June Payroll	\$65.40
Colorado State Treasurer	June Payroll	\$624.73
Community Bank	June Payroll	23,036.13
Rio Grande County Treasurer	June Payroll	\$19,058.63
Security Benefit	June Payroll	\$30.00
TOTAL		\$43,068.59

DEPARTMENT OF SOCIAL SERVICES

American Fidelity	June Payroll	\$267.64
American Public Life	June Payroll	\$126.30
Colorado State Treasurer	June Payroll	\$990.68
Community Bank	June Payroll	\$31,791.17
Rio Grande County Treasurer	June Payroll	\$25,686.96
Security Benefit	June Payroll	\$155.00
TOTAL		\$59,017.75

PEST CONTROL

Allied General Agency	Insurance	\$2,703.75
DP AG Services	Chemicals	\$2,621.71
Industrial & Farm Supply	Parts	\$11.67
J.J. Rental Centers	Motor	\$468.32
Monte Vista Cooperative	Fuel, Chemicals	\$1,618.29
Pro Com	Drug Testing	\$30.00
San Luis Valley Regional	Trash	\$22.60
SLV REC	Electricity	\$80.00
Terry Sievers	Parts	\$15.43
Valley Courier	Ads	\$439.50
TOTAL		\$8,011.27

Century Link	Telephone	\$89.96
Darrel Plane	Oil	\$76.65
First Bankcard	Credit Card	\$368.66
Haynie's Inc.	Supplies	\$269.68
SLV Auto Repair	Repairs	\$10.50
Verizon Wireless	Telephone	\$32.06
TOTAL		\$847.51

Colorado State Treasurer	June Payroll	\$77.74
Community Bank	June Payroll	\$1,729.96
Rio Grande County Treasurer	June Payroll	\$1,400.33
TOTAL		\$3,208.03

AIRPORT

Century Link	Telephone	\$116.86
Mountain West of Lockto	Storage Tank Premium	\$779.00
Vaisala	AWOS Maintenance	\$4,200.00
TOTAL		\$5,095.86
Eaton Sales & Services	Fuel System	\$74,820.00
Mercfuel Inc.	Fuel	\$8.06
SLV REC	Electricity	\$387.00
WSB Computer Services	Modems (Fuel)	\$27.50
TOTAL		\$75,242.56
TOURISM		
Elevation Outdoors	Advertising	\$750.00
First Bankcard	Credit Card	\$2,295.00
Master Print & Web Design	SEO	\$292.50
Pen Craft Design Company	Trade Show Expenses	\$1,641.14
Pueblo Chieftain	Advertising	\$500.00
Texas Monthly	Advertising	\$2,074.00
Valley Publishing	Advertising	\$1,300.00
TOTAL		\$8,852.64
DEPARTMENT OF PUBLIC HEALTH		
Century Link	Telephone	\$2.07
Century Link	Telephone	\$80.15
Century Link	Telephone	\$168.53
Del Norte School District	Rio Grande Prevention Partners	\$2,500.00
Glaxosmithkline	Medications	\$949.60
Qualistar Early Learning	Education	\$40.00
Saguache Co. Public Health	EPSDT	\$1,550.00
Sanofi Pasteur, Inc.	Medications	\$72.15
Staples Business	Office Supplies	\$47.93
Wall, Smith, Bateman	2014 Audit	\$3,750.00
TOTAL		\$9,160.43
Century Link	Telephone	\$13.78
First Bankcard	Credit Card	\$936.74
Lake County Health Dept.	June 2015 Services	\$725.00
Verizon Wireless	Telephone	\$105.87
TOTAL		\$1,781.39
Colorado State Treasurer	June Payroll	\$130.51
Community Bank	June Payroll	\$4,124.43
Rio Grande County Treasurer	June Payroll	\$5,398.94
TOTAL		\$9,653.88

Chairman Davie reported that he received a complaint from Bob McCullough about a building permit being too expensive. He also reported that he received a complaint from the South Fork police department saying that when it needed backup the Rio Grande County Sheriff refused to send help.

At 9:25 a.m., County Attorney Bill Dunn was present to update the Board. He told the Board that he had reworked the lawsuit against Ms. Caroline Kloberdanz so that it could be filed in County Court rather than in District Court. Ms. Kloberdanz has been served, and a response is due from her by July 15, 2015. Chairman Davie reported that he had not seen her camper since Friday, June 26, 2015.

Mr. Dunn reported that he had met with Carol Lee Dugan, Rio Grande County Library District Director, regarding the format of the attorney opinion letter to the United States Department of Agriculture concerning a grant for the Del Norte Library. A draft of the letter was presented to the Board. It states that the powers of the Board of Trustees has no limit in applying for or receiving grants for the library. It has the authority to use short-term loans to borrow money. The consensus of the Board was to send the letter. Commissioner Bricker noted that the letter should not be copied to Marianna King.

Mr. Dunn reported on the easement letters regarding Sundance Landing. Mr. Dunn has reviewed the letters. He presented a letter to Keith Nichols sent October 14, 2014, stating that the landowners would be responsible for all engineering and construction costs associated with the construction of an approved taxiway. Larry Martz and Jack Martz want the County to create the taxiway. Mr. Dunn said that the County road cannot be used both as a taxiway and a road. Chairman Davie noted that nothing can be built at the end of the new runway. Ms. Benton agreed that the taxiway would have to intersect with the runway at another point. Mr. Dunn said the taxiway needs to be engineered and the County never promised to build a taxiway. Both Commissioner Shriver and Commissioner Bricker said that it is not up to the County to provide a taxiway and that it should be up to the homeowners association (which has not yet been established). Mr. Dunn said the developer can build the taxiway on Sundance Landing property.

At 9:45 a.m., Rose Vanderpool, Land Use Supervisor, was present to discuss blight issues. She reported that a letter was sent to Manuel Medina on May 11, 2015, notifying him of violations on Tract 1 Mount Lookout Properties on County Road 14. He had 10 days to respond and has not. Ms. Vanderpool turned the matter over to Mr. Dunn. Ms. Vanderpool noted that Mr. Medina's neighbor, Kevin Off, has also been asked to clean up his property and has not, and this is part of the problem. Commissioner Shriver said both Mr. Medina and Mr. Off should be filed on. Ms. Vanderpool said that she will send both property owners certified registered letters as the last step before turning the matter over to Mr. Dunn. Mr. Dunn said none of this will be effective unless the issues go to court.

Ms. Vanderpool reported that she has received complaints from Mr. Ellis regarding Gene Gregory's property. She noted that Mr. Gregory is complying with the requests to clean up his property, so this case is closed.

Ms. Vanderpool reported that she had contacted Martin Lopez regarding blight at 595 Pine Street in Monte Vista. Mr. Lopez was storing cars in the alley until his car repair shop is built. When he was asked to move them, the cars were moved to the front of the property and are now in the Road and Bridge right of way. He has not responded to requests to move the vehicles. Ms. Vanderpool asked Mr. Dunn to contact Mr. Lopez.

Ms. Vanderpool reported that she had contacted Kevin Matthew Martinez about inoperable vehicles on his property on Highway 160 in Del Norte. She has received complaints and has sent several letters and nothing has been done to clean up the property.

At 10:05 a.m., Ms. Benton reported that she got rid of 636 pounds of electronic waste. The money received will be split between the Department of Social Services and the County General Fund.

Ms. Osborn requested that the Board void warrants for Verizon Wireless (\$53.26) and the regional landfill (\$22.60). Commissioner Bricker moved to void both warrants. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn reported that there will be a Coordination Seminar sponsored by the Southwestern Colorado Livestock Association concerning public and private property rights in Montezuma County, July 14, 2015.

Ms. Osborn presented a request for abatement of taxes for Fireside LLC in the amount of \$158.27. Commissioner Shriver moved to approve the abatement of taxes. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn reported that Haas Concrete, which is working on the sidewalk repairs at the Annex, can fix the problem of puddles forming on the sidewalk with the installation of a valley drain. This drain will connect to the existing drain and will cost an additional \$1,600.00. Commissioner Shriver moved to approve the installation of the valley drain. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn presented a letter from Donna DeHerrera, San Luis Valley Housing Coalition, requesting that a representative from Rio Grande County attend a board meeting. The County representative does not have to be a Commissioner. No appointment was made; the Board is considering possible representatives.

Ms. Osborn presented a letter from the San Luis Valley Cemetery Association thanking the Road and Bridge Department for its donation of a 1999 pickup.

Ms. Osborn reported that High Valley Community Center has paid its \$20,000.00 bond.

Ms. Osborn reminded the Board of upcoming events:

- Swearing-In Ceremony for 12th Judicial District Judge Patrick Hayes, at 3:00 p.m., on July 2, 2015.
- Rio Grande Water Conservation District meeting, at 10:00 a.m., on July 21, 2015, at 10900 Highway 160 East, Alamosa.

Ms. Osborn asked if the Commissioners would be interested in using Microsoft Surface tablets. She said the tablets feature 12-inch screens and keyboards and would access wireless internet connections. She said the tablets would be easier to use than laptops. A tablet needs to be purchased for Patrick Sullivan to allow him to change fuel prices at the airport. This information needs to be entered at the airport and also entered into the County system. Ms. Osborn reported that the price of two Surface tablets from WSB Computer Services is \$3,155.00 and that the tablets would belong to the County. She requested a tablet for Ms. McGraw, as well. Commissioner Shriver said the Board could think about using the tablets. The consensus of the Board was to approve the tablet purchase for Mr. Sullivan.

At 10:40 a.m., Porfie Medina was present to request the installation of the valley drain on the Annex sidewalk. The Board had previously approved the installation.

Ms. Osborn asked about the status of Off Highway Vehicles. Commissioner Shriver reported that the Governor has appointed a committee to study the issue.

Ms. Osborn asked about the status of the Recreational District. There has been no further work on the issue. Commissioner Bricker recommended that a letter be sent to stakeholders informing them that the idea has been dropped.

Ms. Osborn reported that there has been no response to the Comprehensive Plan request for bids.

Ms. Osborn reminded the Board that the Courthouse Facilities Planner would be available for a meeting next week, regarding the Underfunded Courthouse Facility Commission grant. The Board agreed that this was not a priority at this time.

Ms. Osborn reported that there has been no response to the request for bids on building the Summitville kiosk.

Ms. Osborn reminded the Board that bid equalization hearings are coming up, and asked if the Commissioners are available other days besides Wednesdays.

Ms. Osborn reported that she had been contracted by Mr. Monroe, San Luis Valley Rural Electric, regarding how deep fiber optic cable is to be laid. Mr. Monroe asked if the depth could be 18 inches, rather than the standard 48 inches, which Mr. Sullivan, Road and Bridge Department, prefers. The consensus of the Board was to follow the preferences of Mr. Sullivan.

At 10:50 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 8, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Lori McGraw, County Administrator Carol Osborn, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to accept the agenda with the deletion of the meeting with Tom Franklin (this meeting has been rescheduled for July 22, 2015, with Judge Pattie Swift and Christine Gallegos). Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved to accept the minutes from the July 1,

2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

Department of Social Services claims were presented. Commissioner Bricker moved to pay DSS claims. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn reported a conversation with the Department of Regulatory Agencies regarding the licensing issue at Strohmayer's Funeral Home. She reported that the cease-and-desist order is still in effect until the business is properly licensed. She also reported that, according to DORA, Coroner Strohmayer is in violation of statute C.R.S. 30-10-619, which states that it is a conflict of interest for a coroner to direct business his/her own funeral home:

30-10-619. Conflicts of interest of county coroners

(1) A coroner who owns, operates, is employed by, or otherwise has an interest in a funeral establishment is deemed to have a conflict of interest and shall not direct business to such establishment when performing his or her duties under this part 6.

(2) Nothing in this section shall prevent a person from taking the body of the deceased to a funeral establishment in which the coroner has an interest if such person decides to do so without the suggestion of the coroner.

The DORA representative recommended that the issue of County liability be discussed with the County Attorney. Ms. Osborn said that she has invited Coroner Strohmayer to the Board meeting July 22, 2015.

At 9:15 a.m., Patrick Sullivan, Road and Bridge Supervisor, was present to update the Board. Mr. Sullivan said it has been a busy month due to the rain. The Road and Bridge Department dealt with flooding on Crystal Creek and in Upper Alpine, where there was damage to the road and bar ditches.

County Road 30 has been paved, and the overlay on 9th Street in Del Norte has been completed. County Road 11 North between Highway 285 and County Road 2 East has been shaped and paved, and there is shoulder work to be completed. Some patching has to be done on a 60-foot section due to damage from a tractor.

Mr. Sullivan expects the new grader next week and all three graders will be onsite by the end of the month. The new roller is working well.

Mr. Sullivan reported that much of his time is being spent at the airport. There are new locks on the fuel tank. A ladder is needed and the hose reel problem needs to be solved, pending the receipt of a schematic from Eaton. Ms. Osborn informed Mr. Sullivan that job descriptions have been completed for the positions of Airport Maintenance Technician and Airport Security Officer. Mr. Sullivan and Ms. Osborn agreed that there needs to be one point of contact for all airport issues.

Mr. Sullivan reported that he and Commissioner Shriver met with Heather Dutton, Rio Grande Headwaters Restoration Project, regarding the County Road 3 East Bridge and the County Line Bridge. There are some scour points that need to be fixed. Ms. Dutton may do a joint restoration project on the County Road 3 East Bridge with the Road and Bridge Department. Mr. Sullivan reported that when the river was high, the channel at the County Line Bridge was opened. He said the center pier and the south abutment need to be cleaned.

Chairman Davie said he noticed that the Manzanares Lane sign at County Road 27 had fallen down. Mr. Sullivan made a note to fix it.

Mr. Sullivan reported that John Steffans was back at work half days (about six hours per day).

At 9:25 a.m., Commissioner Shriver reported on a conversation she had with Pat Dorsey, Colorado Parks and Wildlife, about an issue with a boat ramp in South Fork. Commissioner Shriver said the issue will have to be discussed, but did not have enough detail at the time.

Ms. Osborn presented the Sheriff's meal log:

Inmate Meals:	3,179
Cook Meals:	32
Jailer Meals:	495
Office Meals:	115
TOTAL:	3,821
Food Cost:	\$5,895.09
Cost per Meal:	\$ 1.54

Average Cost for Six Months: \$1.20

Ms. Osborn reported that the airport job descriptions (Airport Maintenance Technician and Airport Security Officer) were complete and changes in airport lease agreements had been made. She noted that there is a meeting with the airport board on July 15, 2015, and that she will schedule a work session with the Board by the end of the month.

Ms. Osborn reported receiving an email from Tom Acre of South Fork regarding off-highway vehicles. Commissioner Shriver said she is waiting to hear from him regarding his meeting with Mike McVeigh, an engineer with the Colorado Department of Transportation. Mr. McVeigh is free either July 14, 2015, at 1:30 or at the end of August.

Commissioner Bricker read an email from Patrick Sewell expressing disappointment with the fact that the County is not moving forward with a Recreational District. Commissioner Shriver commented that previous discussions had been exploratory and that the cities can move forward on their own.

Ms. Osborn reported that she is waiting for bids on the Compensation Plan. She also said that she and Ms. McGraw were meeting on July 14, 2015, about a Department of Local Affairs grant.

Ms. Osborn asked the Commissioners for items to discuss with Tom Franklin, Courthouse Facilities Planner, in advance of the meeting July 22, 2015, with Judge Pattie Swift and Christine Gallegos regarding the Underfunded Courthouse Facility Commission grant. Items mentioned were changes to the third floor of the courthouse and what impacts there might be with the new judge's need for space.

Ms. Osborn reported that no bids have been received to build the Summitville kiosk. The bids are scheduled to be opened on July 22, 2015. Commissioner Shriver asked Ms. Osborn for the bid forms to give to possible bidders.

Ms. Osborn reported that a planning meeting with Kristy Dennis and Lori McGraw and herself held Monday, July 6, 2015, went well. The Commissioners vault will be reorganized, more scanning will be done, and more cross training will be done. Priorities and deadlines have been set.

Ms. Osborn reported that from June 27 to July 4, 2015, 402 gallons of fuel had been sold at the airport, totaling \$1,869.00. The fuel tank holds 8,000 gallons. She reiterated that the tank needs a ladder and the reel needs to be fixed. She reported that there will be a Refuel Colorado Fleet Coaching Communication workshop on July 17, 2015, at 11:00.

Ms. Osborn reported that the price for five Surface tablets is \$8,400.00. Commissioner Bricker said that while the tablets would be helpful for Ms. Osborn and Mr. Sullivan, she was concerned about the expense. Ms. Osborn said the tablets would be very helpful in meetings and when people are traveling; the tablets would be more efficient. Commissioner Shriver asked how much travel Ms. McGraw would be doing. Ms. Osborn said that Ms. McGraw has two training meetings in Montrose and Bristol. Commissioner Shriver asked from where in the budget the funds for the tablets would come. Ms. Osborn stated that she is sure the funds are available, and that her goal is to do more scanning and use less paper. Commissioner Shriver said that the Board is not ready to use the tablets at this time. She said purchasing tablets for Ms. Osborn and Mr. Sullivan was probably a good idea. Chairman Davie tabled the issue for another week.

At 10:00 a.m., Ms. McGraw reported receiving a call from Kristine Borchers, asking if the County was acting as the fiscal agent for the Spruce Fir Study. Commissioner Shriver said that the Rio Grande National Forest was making a donation to this project and that it would be a pass-through through the County. Ms. McGraw and Commissioner Shriver set up a meeting with Ms. Borchers for July 13, 2015, at 10:00 in South Fork to discuss the project.

Ms. McGraw reported that the Secure Rural Schools funds came in \$17,500.00 short of the projected amount, with no explanation. The amount received totaled \$193,000.00.

At 10:03 a.m., Louise Colville, Director, Rio Grande County Museum, was present to update the Board. She reported that the step repair was complete, except for painting, and they look good. The sprinklers on the south side of the museum have been repaired and this should result in a lower water bill.

Ms. Colville reported that the number of visitors to the museum is increasing. She is tracking the pattern of interest—genealogy and tourism, primarily.

Ms. Colville reported that the museum will sponsor an ice cream social during Covered Wagon Days, along with a guided tour of historic buildings in the Del Norte. An exhibit devoted to Del Norte will be on display. She noted that Monte Vista and South Fork exhibits will be on display in the future. She is moving a ranching exhibit to the front hall of the museum for display during Covered Wagon Days.

Ms. Colville asked the Board if money collected as admission fees go to the County or to the 501(c)3 part of the museum. Commissioner Shriver suggested creating a document to show where all the funds go. Membership fees, sales, and donations all go to the 501(c)3 and admissions go to the County. Ms. Colville said that the price of admission to the museum will be increased at the end of the year. She is noticing that people often pay the price of admission and then make an even larger donation after their tour of the museum. She is tracking the pattern.

Ms. Colville reported that a fall reception will be planned. She also reported that the museum needs more volunteers (volunteers usually work about three hours per week). The next museum board meeting will be August 4, 2015. Ms. Osborn reminded Ms. Colville about the budget training meeting on July 15, 2015.

At 10:17 a.m., J.J. Mondragon, County Assessor, was present to update the Board. After sending out the Notice of Valuations, the Assessor's Office received 156 protests and one late protest. A total of 50 of the protests were denied and the remainder were adjusted. Ms. Mondragon reported that there were many protests regarding agricultural land. She explained the State mandates for determining the increased value of agricultural land. All the expenses (such as cost of sprinklers, fertilizer, and well drilling) for a farm have to be taken into account. Also, only alfalfa and barley yields can be used; potato yields cannot be used in the valuation. The State requires ten years of proof that the soil does not produce what the value states.

Ms. Mondragon reported that the taxable real property in the County for 2015 was \$167,460,349.00. In 2014, the taxable real property in the County was \$166,545,620.00.

At 11:30 a.m., Bill Dunn was present to update the Board. A letter regarding Sundance Landing was sent to Jack Martz and Larry Martz; there has been no response. Mr. Dunn said he had spoken to Rose Vanderpool, Land Use Supervisor, regarding the Martin Lopez blight issues and that Mr. Lopez has moved the cars in question and the issue is resolved. Mr. Dunn said that Ms. Vanderpool received a call from Kevin Martinez and she granted him a 30-day extension to clean up his property. Mr. Dunn has approved the certified registered letters to be sent to Kevin Off and Alfred Medina.

Ms. Osborn reported her conversation with a representative from DORA, regarding Coroner Strohmayer to Mr. Dunn. She told Mr. Dunn about the possible meeting with Coroner Strohmayer and a representative from the State Coroner Board on July 22, 2015. Ms. Osborn outlined the issues:

- What is the County's liability if the coroner takes bodies to an unlicensed funeral home?
- Where would bodies be sent if the County cannot take them?
- The current bill from the coroner was not paid because it was not accompanied by the required documentation and the price had been raised arbitrarily (the County will pay \$75.00 per body, but not the increase rate of \$150.00 per body).
- According to State statute, there is a conflict of interest for a coroner to take a body to his/her own funeral home.
- Does County insurance cover bodies at a funeral home under a cease-and-desist order?

Mr. Dunn said that an enforceable contract requires agreement from both parties. When one party changes the agreement, the contract is no longer enforceable. He agreed that the issues are the duties of the coroner and the fact that Strohmayer's Funeral Home is not licensed at this time. Mr. Dunn said that it is the obligation of the business to stay in compliance with the law. Mr. Dunn said that Mr. Strohmayer has applied for a license for his funeral home and that DORA is aware that he is conducting funerals. Regarding County liability, Mr. Dunn said that Mr. Strohmayer is still the coroner and must make bodies available. If an autopsy is needed, the coroner maintains custody. Mr. Dunn assured Ms. Osborn that he would refresh his knowledge of the statute and the duties of the coroner before the July 22, 2015 meeting.

At 11:55 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 22, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Lori McGraw, County Administrator Carol Osborn, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order and introduced the Board to those present. Commissioner Bricker led the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to accept the agenda as presented. Commissioner Bricker seconded the motion and the motion carried. Commissioner Bricker moved to accept the minutes from the July 8, 2015, meeting with changes. Commissioner Shriver seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

Mid-month claims were presented (Chairman Davie and Commissioner Shriver reviewed them earlier). Commissioner Shriver moved to approve the claims, tabling a discussion about policy for later in the meeting. Commissioner Bricker seconded the motion and the motion carried.

At 9:05 a.m., Coroner Rusty Strohmayer was present to address the Board. County Attorney Bill Dunn was also present. Coroner Strohmayer explained that a representative from the State Coroners Board was unable to attend, but will come to a future Board meeting to explain the statutes as they relate to the Coroner's Office to the Commissioners, if needed. Coroner Strohmayer told the Board that he needs to be paid for the duties he performs. He asked the Board who is responsible for the Coroner's facilities and equipment. He told the Board that the County has been spoiled for years, because he has taken responsibility for costs equaling \$300,000.00 since 2001. He said that at some point in the past, the Board told him he could sue for this money, but he chose not to, but the issue is being raised again. He said the Board needs to understand all the responsibilities of the Coroner, or the State would be brought in.

Commissioner Bricker asked for clarification on the \$300,000.00 owed to Coroner Strohmayer. Coroner Strohmayer explained that he uses his own facilities to securely house bodies and that he provides refrigeration. He does this because the County does not have the facilities to provide these services. Coroner Strohmayer now considers the \$300,000.00 a donation to the County, but said these services and facilities cannot be provided for free.

Commissioner Shriver noted that one of the issues the Board has is the fact that for several years, the County has paid \$75.00 per body, yet on the last bill from Coroner Strohmayer, the price had been increased without communicating that increase to the Board. Chairman Davie added that the bill was declined because there was no backup-up documentation. Coroner

Strohmayer responded that he had consulted his accountant and the accountant agreed that he cannot provide his services for free. Commissioner Bricker also added that the Board had not received notice of the price increase. Chairman Davie said the County would pay the recent bill, up to \$75.00 per body if there was proper documentation.

Coroner Strohmayer said he presented a contract to the Board two years ago, noting that his removal fee is cheaper than what others charge in the Valley. He also stated that the increased price of \$150.00 was for refrigeration.

Commissioner Bricker again noted that the Board has not received a formal document regarding the price increase. Mr. Dunn informed Coroner Strohmayer that a contract is based on mutual agreement. However, when a price is increased unilaterally, this breaks the contract. Coroner Strohmayer responded that he does his job according to State statutes and that the Board of County Commissioners is not his boss. Mr. Dunn said that the Board is responsible for setting the County budget and in order to do that, needs a contract explaining the costs of the Coroner's services. Coroner Strohmayer reiterated that he does his job as he chooses, according to the statutes. Mr. Dunn reiterated that Coroner Strohmayer needs to provide an approved budget.

Coroner Strohmayer said previous budgets had been done by former Financial Officer Suzanne Benton. (This was because Mr. Strohmayer would never submit a budget after being requested to provide one.) At one time, Mr. Strohmayer said he did a budget at \$53,000.00 and Ms. Benton declined it. Commissioner Bricker said that the Board has never received a budget. Coroner Strohmayer explained that he has refused to submit budgets because they have been declined or created internally. He promised a big surprise in the budget he intends to create this year. Coroner Strohmayer informed the Board that he has no telephone, no radio, no refrigeration; he has only one cot and uses his own if more are needed. He has talked the Sheriff into using the Sheriff's van for transport, which has saved the County \$14,000.00. He said he can't do his job and furnish everything. The County is required to provide equipment.

Commissioner Shriver said the County purchased one gurney, a computer, and a camera for the Coroner. In order to provide additional equipment, a budget needs to be provided to make sure the funds are available to acquire the needed equipment. Coroner Strohmayer responded that the County did not buy a camera. Chairman Davie pointed out that the Board controls the County budget. Coroner Strohmayer said that in order to do his job as required by State statute, the County is responsible for providing him with the equipment he needs. Chairman Davie asked for an inventory of the Coroner's equipment on hand and reiterated that the County did buy a camera for the Coroner. Coroner Strohmayer responded that his equipment includes a laptop, a printer, a gurney, and a car, and that this equipment is owned by the County. Chairman Davie told Coroner Strohmayer that the County will pay for refrigeration, but documentation must be provided first.

Commissioner Bricker told Coroner Strohmayer that the recent price increase was arbitrary and was done with no notification. Coroner Strohmayer responded that when he has to retrain a new Board of County Commissioners it costs money. He said he tried to make a deal with the County but it was nixed. Chairman Davie responded that the entire bill was not declined, only the increase in price. Coroner Strohmayer said that the price increase was his call. He said he has a job to do—the job the public expects him to do—the best he can.

Chairman Davie asked if there are other facilities that could provide refrigeration in the Valley. Coroner Strohmayer said there are no other facilities in Rio Grande County.

Chairman Davie told Coroner Strohmayer that according to the Department of Regulatory Agencies, Strohmayer's Funeral Home is currently unlicensed. Coroner Strohmayer disagreed, saying that he did not renew his license in November, but called in February to renew and reinstate the license at a cost of \$5,700.00.

Commissioner Bricker said that the State had raised another issue regarding conflict of interest when a coroner takes a body to his or her own funeral home. Coroner Strohmayer responded that many funeral homes do this because of cost. Commissioner Shriver said that families must be given the option to choose their preferred funeral home. Coroner Strohmayer said that he does give families that option. He then said that the \$150.00 is to cover the cost of refrigeration. Commissioner Bricker again said that there needs to be mutual agreement regarding the price increase. She noted that the Board did not complain about the price, but requested the documentation regarding the price increase. Coroner Strohmayer said he sent the price list the day after it was requested.

Commissioner Bricker asked Mr. Dunn to read the conflict of interest statute:

30-10-619. Conflicts of interest of county coroners:

- (1) A coroner who owns, operates, is employed by, or otherwise has an interest in a funeral establishment is deemed to have a conflict of interest and shall not direct business to such establishment when performing his or her duties under this part 6.
- (2) Nothing in this section shall prevent a person from taking the body of the deceased to a funeral establishment in which the coroner has an interest if such person decides to do so without the suggestion of the coroner.

Coroner Strohmayer asked the Board to provide him with the name of anyone who was not given the option of choosing his or her preferred funeral home. He said he will only move a body when the family asks him to. He again said he wants to be paid for having to use his funeral home. He said he will start billing the County once a month rather than every six months and that the cost would be \$6,000.00 a year.

Ms. Osborn asked for a copy of Coroner Strohmayer's contract with the County. She also asked if his price list for services had to be submitted to the Federal Trade Commission. Coroner Strohmayer said that he is using the standard contract now. Ms. Osborn asked if the contract includes the price of refrigeration. Coroner Strohmayer said that it does, that the contract was submitted two years ago, and that there have been no changes since 2003. Ms. Osborn pointed out that refrigeration was not currently in the budget and the current Coroner's budget was minimal. Coroner Strohmayer asked from where Ms. Benton found the money to cover expenses. He said he would submit a budget.

Coroner Strohmayer asked the Board if it would like to have someone from the State Coroner's Board come explain the statutes under which he works, because the State wants these issues resolved. Chairman Davie asked if the Board has a current inventory of the Coroner's equipment. Coroner Strohmayer said that it did. Commissioner Shriver suggested that research regarding previous payments for charges by the Coroner be done. Chairman Davie agreed, saying that after the review appropriate payments would be made.

Connie Strohmayer requested to be heard. She said that Coroner Strohmayer wants to do his best as the County Coroner. She said he is not good with money or political issues, but he wants to be able to do his job. She noted that a recent article in the Valley Courier said Coroner

Strohmayer refused to go out on a call and that this was false; they were out of town. Mrs. Strohmayer said that Coroner Strohmayer always wants to do the best he can for families. She said that it is important to keep the communication open and to resolve problems. Chairman Davie agreed, saying that this was why Coroner Strohmayer was invited to the meeting.

At 9:40 a.m., bids for building the Summitville kiosk were opened. One bid, from Alcon Construction was received. A structure measuring 10 feet by 30 feet by 10 feet would cost \$21,398.92. A structure measuring 10 feet by 20 feet by 10 feet would cost \$17,883.57. The bid indicates that the metal structure with concrete footings would conform to 2009 building codes, including uniform snow load and wind velocity measurements. Materials can be delivered in eight weeks and construction will take two weeks to complete. Commissioner Shriver moved to table accepting the bid until it could be reviewed. The motion was seconded by Commissioner Bricker and the motion carried.

At 9:41 a.m., Judge Pattie Swift, Court Administrator Christine Gallegos, Hollie Wheelwright, and Facilities Planner Tom Franklin were present to discuss the Underfunded Courthouse Facility Commission grant. Mr. Franklin presented a Preliminary Space Assessment for the Rio Grande County Combined Court. Commissioner Shriver noted that the Board wants to make sure grant funding will not be lost if the courthouse needs to be upgraded, perhaps within the next three to five years. Mr. Franklin said that this is what the fund is set up to do. He explained that the grantor will need a master plan, which is a simple project, and that he can supply sample forms to apply for the grant. To fund the creation of the master plan, the County will apply for a grant for approximately \$50,000.00. The plan will be a blue print for what the upgrades would look like and would include costs, along with a comparison of other courthouses. He estimated about 30 percent growth in the County, which would require a 15,000 square foot facility (the current facility is 10,000 square feet). The facility would have three courtrooms to accommodate two to three judges. The city of Trinidad and Routt County have similar courthouses.

Mr. Franklin explained that there are procurement rules related to the grant. He can provide sample Request for Quote forms to get bids from architects. Once an architect is chosen, a meeting will be held and the master plan will be developed.

Mr. Franklin asked if a detention facility would be included in the plan. Commissioner Bricker said the current courthouse facility is sufficient. Mr. Franklin said that if upgrades are needed for the detention facility in the future, the Department of Local Affairs could be contacted to supply a grant of approximately \$25,000.00, which would require matching funds. Judge Swift noted that the Underfunded Courthouse grant funds could not be used for a detention facility. Chairman Davie noted that the detention facility and the courthouse are connected. Mr. Franklin explained that the grantor is working out rules related to detention facilities. He explained that the National Institute for Corrections can be contacted to do a free assessment, and that the Sheriff would need to make that contact. Commissioner Bricker asked if the Underfunded Courthouse grant was available on a regular cycle. Mr. Franklin replied that the funds have been available for some time, and he expected the grant to continue.

Mr. Franklin said the current courthouse is fine as it is, but more could be done, especially if the County wants something offsite. He said the grant can include County offices when they are attached to the courthouse. He offered assistance in applying for the grant. When the grant is received, he will help with the RFQ papers for architect bids, probably in the late fall. Commissioner Shriver said there will need to be discussions with the various stakeholders such as the other elected officials who run various offices in the courthouse.

Mr. Franklin said the cost for building a new courthouse would run from \$275.00 per square foot to \$375.00 per square foot (\$2 to \$3 million). DOLA could be approached for a grant of \$2 million and other grants could also be applied for. He suggested a strategy meeting that would include the Sheriff, the District Attorney, the County attorney, the Financial Officer, the Mayor, and others. He said it would be important to find out who might be against the project.

At 9:55 a.m., Weston Gouger, 360 Energy Engineers, Denver, was present. 360 Energy Engineers is an independent engineering construction firm focused on capital improvements, primarily in rural communities that are not getting what they need in construction projects. The firm does mid-size projects (\$200,000.00 to \$5 million). Rather than building new projects from the ground up, 360 Energy Engineers is better at fixing existing buildings. Commissioner Shriver said the County had made some energy improvements two years ago, and suggested the County complete an evaluation of how the process and the upgrades went.

At 10:17 a.m., Val Dilley, Casa Rio Grande and La Hacienda Del Norte, was present to update the Board. Ms. Dilley is the property manager for Del Norte Senior Housing, which serves the Rio Grande County area, some clients in the eastern part of the Valley, and self-help homes in Alamosa, Monte Vista, and South Fork. Ms. Dilley said that good improvements are being made; senior homes are healthy, affordable, and affiliated with United States Department of Housing and Urban Development. South Central helps with transportation for meals, and there is an option for seniors to receive meals at the facilities. She is working with Ty Coleman on the Rural Housing Board.

At 10:21 a.m., Ed Raps, Rio Grande County Sheriff's Office, was present to update the Board. He presented the Board with a six-month report, which included offense totals through July 22, 2015. He reported that the number burglaries and assaults has increased. Chairman Davie asked if drug use had increased, and Undersheriff Raps said it had. A three-year comparison of incident reports over a six-month period showed an increase in reports of six percent. In 2013, there were 617 calls for service; in 2014, there were 1,424 calls for service; and in 2015, there were 1,627 calls for service (an increase of 20 percent).

Commissioner Bricker asked Undersheriff Raps's opinion of the needle exchange program being used to reduce AIDS and hepatitis. Undersheriff Raps replied that the program is a waste of time and simply encourages drug use.

Commissioner Shriver asked Undersheriff Raps about the workload of the staff. Undersheriff Raps replied that the staff is busy, getting four to five calls in the day shift alone (these calls are in addition to Vehicle Identification Number inspections). Commissioner Shriver asked how many people are currently in the jail. Undersheriff Raps said there are 21 or 22. Commissioner Shriver asked how many are farmed out to other facilities. Undersheriff Raps said only two or three are in other facilities where their cases are located.

Undersheriff Raps reported on a Memorandum of Understanding between the Sheriff's Office and the Monte Vista Police Department to provide housing for municipal warrants.

Undersheriff Raps reported that a new truck will be delivered this week; he will send the Board the invoice. He reported that the jail has been repaired and the work is complete.

Undersheriff Raps said that the Sheriff's Department will need more radios for its vehicles (the current radios are at least 10 years old): four for transport vans and 10 for road vehicles. He will confirm the numbers.

At 10:40 a.m., Rose Vanderpool, Land Use Supervisor, and Raymond Hurtado, San Luis Valley Farm Workers, were present to discuss the annexation of 1.95 acres donated by Ric Ellithorpe for migrant housing in Center (Rio Grande County). The building will start in the spring of 2016 at the latest. The building will be a 20-unit, two-story building. There are now three facilities for migrant housing. Commissioner Shriver moved to write a letter to the Town of Center stating that Mr. Hurtado has informed the Board about this potential project, acknowledging the need for the facility, and that the Board has no objections to it. Commissioner Bricker seconded the motion and the motion carried.

Chairman Davie asked how this project would affect County tax rolls. Mr. Hurtado responded that each individual is responsible for taxes. Ms. Vanderpool said she would recommend a request to waive [these taxes?]

At 10:47 a.m., Rose Vanderpool, Land Use Supervisor, reported on the County Master Plan and Comprehensive Plan. Three proposals have been received:

- RPI Consulting, Durango: \$83,000.00
- RG & Associates, Wheatridge: \$74,230.00
(office in Del Norte)
- Planned Tools, Denver: \$77,500.00

Ms. Vanderpool reported that DOLA requires the County to accept the lowest bid, but noted that RPI has the most expertise. Chairman Davie asked if Ms. Vanderpool could discuss this with DOLA.

A tentative meeting with South Fork, Monte Vista, and Del Norte has been set for July 29, 2015, at 2:30. A decision on the proposal has to be made by July 31, 2015. A grant has been received for \$41,000.00, with a \$41,000.00 match, for a total of \$82,000.00 to complete the project.

At 10:55 a.m., Ms. Osborn reported that Colorado Counties Casualty Property Pool CAPP Loss Ratio was down five percent in 2015. The Colorado Workers' Compensation Pool CWCP Loss Ratio has increased 12 percent from 2014. She said she would research the reasons for the increase.

Ms. Osborn asked the Board to ratify the Rates Assessment in Child Care and Kindergarten Project, which increases and maintains immunization coverage. Commissioner Shriver moved to ratify the contract. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn requested the Board to ratify Possible Forced Entry for the Rio Grande County Weed District. Commissioner Shriver moved to ratify the forced entry. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn requested the Board approve the Comprehensive Plan grant agreement between DOLA and Rio Grande County. Commissioner Shriver moved to approve the Comprehensive Plan grant agreement. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn presented a Memorandum of Understanding between the Department of Human Services and Rio Grande County regarding the Colorado Works Program. Commissioner Bricker moved to approve the MOU. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn reported that she had received an email from Tim Snyder saying that the lease of County property (226 feet by 403 feet) to Brimhall Industrial Machines had expired. He requested that the lease be renewed for five years at a cost of \$5.00. Commissioner Shriver moved to renew the lease. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn reported that a question came up in a conversation with Louise Colville, Rio Grande County Museum Director, regarding museum items. Items owned by the museum are not on the fixed asset list, and the policy says these items are not to be inventoried; Ms. Colville wonders why. Ms. Osborn will ask Ms. Benton.

Ms. Osborn asked the Board if it wants to conduct a Request for Proposal process for the yearly audit. Chairman Davie responded that Wall Smith Bateman has done the County audit for years. Commissioner Shriver noted that while she is not in favor of the RFP process, Wall Smith Bateman is audited itself and suggested obtaining a copy of its audit standards.

Kristy Dennis was present with Ms. Osborn to discuss the voucher process. Ms. Dennis would like a process where the vouchers are signed before they are sent out. She explained that if County bills are paid only once a month, finance charges are incurred on some bills. This is the reason bills are paid twice a month. A mid-month review and approval of the vouchers is needed from the Board before these bills can be paid. The Board agreed to review the mid-month bills on the third Wednesday of the month and see how the process works.

Ms. Osborn reported that the airport board did not meet in July. Ms. Osborn discovered that a board member was getting a schematic from Cox Reel, and believes he has overstepped his authority. She also reported that Patrick Sullivan, Road and Bridge Supervisor, informed her that the electric company had been called recently to fix the reel button, which was burned out because the electricity had been tripped. He also said a pilot had a schematic for the reel, but no information has been given to Ms. Osborn. The reel should be fixed by August 1, 2015. Commissioner Shriver reported that the reel was working when she toured the airport with members of the airport board. She said she would talk with Tom Haefeli to discuss the need to accommodate the recent change in procedures that require that issues (such as the reel repair) need to be handled by Ms. Osborn's office.

At 11:30 a.m., County Attorney Bill Dunn was present to update the Board. Ms. Osborn asked him to sign an opinion-of-counsel letter regarding the new Road and Bridge Department graders. He did so.

Ms. Osborn asked Mr. Dunn if the County needs a contract with Strohmayer's Funeral Home to supply refrigeration services for the Coroner.

Mr. Dunn said that the Coroner must have an approved budget. It was noted that the Board has prepared the budgets in the past because Coroner Strohmayer has not done them himself. Commissioner Shriver said that the invoice for the camera needs to be found, as does the file documenting payments for autopsies. Chairman Davie noted that more body bags have been ordered than have been used. Ms. Osborn reported that DORA informed her that Strohmayer's Funeral Home is still not licensed, and asked what the County's liability is if it uses the facility for

refrigeration. Mr. Dunn said that his understanding was that the license is pending. He asked if the County could contract with another facility for refrigeration, noting that it wouldn't have to be in Rio Grande County. He said this could be a budget item for Coroner's services.

Steve Hunzeker was present and asked if a DOLA grant might not be available to pay for an office for the Coroner as well as a refrigeration unit. Commissioner Shriver responded that there might be a way, and noted that in the past the Sheriff offered Coroner Strohmayer the use of an office, but it was turned down by Coroner Strohmayer. Commissioner Shriver said that she had asked Coroner Strohmayer to provide forms to families indicating their preferred funeral home, and Coroner Strohmayer has refused to use the forms.

Mr. Hunzeker said that Rogers Family Mortuary has a three-body cooler that might be used, but concerns about access to the building would have to be worked out.

Ms. Osborn noted that what she received from Coroner Strohmayer earlier in the meeting was not a contract, but rather a price list. Mr. Dunn asked who was responsible for enforcing the current cease-and-desist order against Strohmayer's Funeral Home. Mr. Hunzeker said that the order had just expired and was no longer in force. Ms. Osborn called Christie Thomas, DORA, for clarification but was unable to reach her.

Mr. Dunn suggested that the Board list past, approved charges in order to force Coroner Strohmayer to sign a contract, which would include the equipment he needs to do a good job. Mr. Dunn agreed that Coroner Strohmayer cannot change prices arbitrarily.

Commissioner Shriver pointed out that by law, the County budget has to be posted by a certain date, and the Board can't wait for the Coroner to supply his portion of that budget. Mr. Dunn asked if payments can be held until a budget is signed. Chairman Davie said that according to statute a budget can be reduced to 90 percent of its original total. Mr. Dunn said that a possible strategy might be to discuss these issues with Ben Gibbons, Coroner Strohmayer's attorney, who was in attendance in this morning's meeting. Commissioner Shriver asked if there was a State analysis of service charges. Mr. Hunzeker said that there was not because cities run differently. Commissioner Shriver asked about Alamosa County, and Mr. Hunzeker said that there is a set fee paid to the funeral home being used; there is a contract. Mr. Dunn suggested getting contracts from Alamosa County, Kit Carson County, and the Coroners Association so they can be reviewed. Ms. Osborn will obtain those contracts.

Mr. Dunn reported that there has been no response to his letter to Jack Martz and Larry Martz. A letter regarding blight has been sent to Kevin Off. Ms. Vanderpool reported that Kevin Martinez has until the end of the month to clean up his property. She also said that Christine Miani's property is satisfactory, but Ms. Vanderpool believes Ms. Miani might be operating a recycling center there, which would be in violation of County regulations. The other blight issues have been resolved, and Mr. Dunn has approved a template for letters to be used in the future.

Mr. Dunn said that Viaero Wireless has not returned his calls.

Ms. Osborn is scheduling a breakfast meeting with the Town of Del Norte.

Ms. Vanderpool announced that she received the Planning Institute of Colorado Core Curriculum Certificate.

At 12:00 p.m., the meeting was adjourned until 2:00.

At 2:00 p.m., the Board of Equalization was called to order. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, County Assessor J.J. Mondragon, Michael Valdez, Assessor's Office, County Administrator Carol Osborn, Financial Officer Lori McGraw, and Clerk of the Board Mona Syring. David Bradley was present to appeal his notice of valuation (Schedule Number 1331300180). Ms. Mondragon, Mr. Valdez, and Mr. Bradley were sworn in.

Mr. Valdez explained that the State values agricultural land based on a 10-year average of commodity prices. The County Assessor then takes all the expenses related to a piece of property and uses a formula provided by the State to determine the value of that property. The formula currently being used includes the 10 years from 2004 to 2014, and hay and grain prices are the only commodity prices that can be used (potato prices cannot be used).

Mr. Bradley owns 158 acres, which he values at \$45,819.00; the County has valued that land at \$73,136.00. Mr. Bradley has high-producing soil, based on the State valuation system. It was noted that while a circle might be worth \$500,000.00 on the real estate market, sale prices cannot be used in the valuation process. An independent audit by Wild Rose, conducted March 25, 2015, said that San Luis Valley values are in line.

Mr. Bradley expressed his concern that the value of his property has increased 59 percent in two years. He said that yields have maxed out. He said that sales of commodities equal inflation and that destroys wealth. He noted that he received \$200.00 per ton for hay in 2013, while the State price was \$150.00 per ton. Mr. Valdez said that the valuations would be calculated again in two years. Mr. Bradley reported that Coors cut barley contracts in 2014 to \$1.00 per hundred weight. It was agreed that it is difficult to predict what values will be next year. Chairman Davie said that the Board would review the matter and send Mr. Bradley a letter with the resolution to his appeal.

Commissioner Shriver moved to deny David Bradley's appeal of valuation. Commissioner Bricker seconded the motion and the motion carried.

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The second request for consideration from M.A.N. Holding, Inc. (schedule number 153046009) was withdrawn by James Mrzlak.

At 2:15 p.m., Commissioner Shriver moved to adjourn the Board of Equalization. Commissioner Bricker seconded the motion and the motion carried. The meeting was adjourned.

At 2:15 p.m., the Board of County Commissioners reconvened.

Commissioner Shriver reported on the San Luis Valley Council of Government meeting. A letter is being sent to Federal Representatives alerting them to the fact that Davis Bacon is prohibiting development; that wage requirements need to be held to local standards. She also reported on the San Luis Valley Development Resource Group meeting. She said the water study is moving forward. The meeting was with the advisory committee, which is drafting a model for the meeting in the fall.

At 2:20 p.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 29, 2015. Members present were Chairman Doug Davie, Commissioner Karla Shriver, Commissioner Pam Bricker, Financial Officer Lori McGraw, County Administrator Carol Osborn, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Ms. Osborn led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to accept the agenda with the note that the Board of Equalization might be a telephone conference. Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved to accept the minutes from the July 22, 2015, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Chairman Davie asked if there were any public comments and there were none.

At 9:05 a.m., Emily Brown, Department of Public Health Director, was present to update the Board. Ms. Brown said the Colorado Department of Public Health Summer Planning Tour will be August 4, 2015, at 1:30 at the Alamosa Commissioners' Office. A strategic plan will be developed. Ms. Brown is setting up a meeting with Cindy Hill, Clerk and Recorder, to understand how vital records are managed and update their Memorandum of Understanding. The Clerk and Recorder's office is handling the birth and death records.

A site visit by Vaccines for Children went well, July 16, 2015. Ms. Brown reported that Dianne Koshak did an excellent job preparing for this intensive visit, and that this is a good role for her. There are some procedures to put in place regarding borrowing vaccines. Center and Alamosa/Waverly Head Start summer immunizations will start the first week in August. Commissioner Shriver asked if the DPH refrigerator is operating well. Ms. Brown said it was, and would monitor data.

Ms. Brown reported that the Office of Behavioral Health Prevention coalition grants are being awarded. It is possible that only one of the three grants applied for will be awarded. This might change some positions within Rio Grande Prevention Partners; DPH will work closely with the existing prevention coalitions to make sure the work continues. Ms. Brown will keep the Board apprised of changes.

Ms. Brown reported that Rio Grande County Public Health will distribute the first coordinated communication document the beginning of August. The Neonatal Task Force is planning to hold an education symposium for families and youth, possibly in the fall. It will also start an education campaign using news articles.

The Rio Grande/Saguache Drug Task Force is meeting weekly in rotating locations. The group will coordinate on educational articles and may take advantage of Rural Philanthropy Days. The Task Force is coordinating with Monte Vista's Neighborhood Watch Program and law

enforcement attends the Task Force meetings. Ms. Brown invited anyone from the Board to call if he or she would like to be on the agenda of an upcoming meeting.

There was a Cavity Free at Three Training in Creede on July 21, 2015. Susan Stuebs and Ida Salazar attended. DPH is investigating how it can promote oral health for kids, particularly in partnership with Healthy Communities.

Ms. Brown reported that the new Del Norte School nurse, Briana Villagomez, starts August 10, 2015. A schedule is being formulated where the nurse will work with DPH on Fridays and more often during the summer months.

The generator is installed and almost ready for use. Commissioner Shriver asked if the ventilation system was adequate. Ms. Brown said it was, but further testing might be required.

Del Norte CHAMP will be July 29, 2015.

The Environmental Health specialist, Kim Fowler, has started. She is working out of RGCPH office, and is doing well. A bill from Alamosa County Public Health in the amount of \$2,500.00 for the County's contribution to the Environmental Health program has been sent.

The San Luis Valley Public Health Partnership is working with Environmental Health to create consistent procedures and processes for public health directors and Boards of Health to follow in cases of fines and closings (e.g., restaurants, swimming pools). The roles of DPH and the Board of County Commissioners are being considered. Ms. Brown explained that the value of handling these closures locally, rather than through the State, is that most pool or restaurant closures can be rectified on site.

There will be an Environmental Health meeting on August 13, 2015 regarding waste water treatment. There may need to be a change in regulations. Ms. Brown encouraged to Board to include the Public Health Department or Environmental Health Department in land use issues, as needed.

Samantha Esquibedo, San Luis Valley Public Health Partnership, is developing processes for communication and evaluation for shared employees and programs.

After the annual National Association of County and City Health Officials meeting in June, new health officers are being asked to create Individual Development Plans. Ms. Brown will focus on presenting annual reports to the Board of County Commissioners and the Board of Health; developing an agency Strategic Plan; and reviewing and understanding all public health mandates, especially from the Colorado Revised Statutes. This will be complete by the end of December 2015.

A fiscal site visit from the Colorado Department of Public Health is being planned. Ms. Brown stated that she may need Ms. Osborn, Ms. Dennis, and Ms. McGraw to attend.

Upcoming meetings and trainings include:

- Public Health Emergency Law, Centennial, July 31, 2015
- Regional EPR site visit, August 2015
- Colorado Department of Public Health and Environment fiscal review from Financial Risk Management System staff, August 5, 2015

- Joint Health Care Coalition, August 20, 2015
- Colorado Association of Local Public Health Officials meeting and Quality Improvement for Executives training, Frisco, August 20, 2015

At 9:30 a.m., payroll was presented. Commissioner Shriver expressed concern about the approximately \$12,000.00 overtime at the jail. Chairman Davie said he was not sure what could be done about this. Ms. Osborn said that she, Kristy Dennis, Human Resources, and Lori McGraw, Financial Officer, had discussed this with regard to their shared fiscal responsibility for the County budget. Should elected officials be submitting only a summary page of their payroll information to Payroll instead of submitting signed time sheets for documentation and clarification? Ms. Osborn also gave an example of an employee filling two roles and receiving two salaries where one salary is at a higher pay level than the other. Ms. Dennis does not see time sheets, so is not able to note any errors that may come through. Chairman Davie suggested writing a letter to the Sheriff reminding him that at the beginning of the year he had agreed to stay on budget, but that he is over budget at this time.

Commissioner Shriver asked if time sheets should be used in all departments (this is a separate issue from the overtime issue). Ms. Osborn said this would be a good check-and-balance system. But Chairman Davie wondered if this would be perceived as micro-managing the County departments. Ms. McGraw noted that, according to Ms. Dennis, the auditors are satisfied with the individual departments holding their own time sheets, but without them there is no way to discover errors. Commissioner Shriver said the Weed Department was probably on its own learning curve because of new staff. Ms. Osborn said that reviewing time sheets has uncovered a discrepancy in her own department. Commissioner Shriver asked if Ms. Osborn had the time to review time sheets. Ms. Osborn said it would take more time, but that she would like to review them. Some departments are standard, but the Sheriff's office, the Road and Bridge Department, the Administrative Department, and the Weed Department usually incur overtime. It was agreed to discuss this at the next managers' meeting.

Commissioner Bricker moved to approve payroll. The motion was seconded by Commissioner Shriver and the motion carried.

MONTHLY PAYROLL

County General:	\$183,437.02
Road and Bridge:	\$ 60,177.22
Department of Social Services:	\$ 98,646.31
Pest Control:	\$ 11,917.79
Department of Public Health:	\$ 12,756.54
TOTAL:	\$366,934.88

At 9:40 a.m., Monroe Johnson and Loren Howard, San Luis Valley Rural Electric Cooperative, were present to address the Board regarding Ciello internet and telephone service. Mr. Johnson said the SLV REC wants to update the Board more regularly. He said the Ciello service was being installed in South Fork and that, according to surveys, customers were pleased with the service. SLV REC is working out problems with the telephone service. The Ponderosa area is complete, and work is being done in the triangle encompassing Rainbow Grocery, the Allington Hotel, and the train depot. Alpine, Deer Park, Bear Creek, and the Rio Grande Golf Course (where the design is somewhat different) are the next areas to receive service. Willow Park, Masonic Park, and Creede will be worked on later in the year, followed by Del Norte and the Valley floor. Mr. Johnson said that Ciello is receiving good cooperation from Xcel Energy in the

use of Xcel's poles. Ciello has completed the network connecting Rio Grande Hospital and its clinics in South Fork and Monte Vista. Mr. Johnson said that 100 customers have been connected and that there are 200 to 225 customers waiting; orders are completed as the system is built.

Mr. Johnson said Ciello and SLV REC would appreciate more open dialogue regarding the depth at which communication cables are required to be buried (four feet at this time). He said this depth doubles the cost of laying the cable, particularly when it means boring through rocks and roads. Chairman Davie agreed that open dialogue is important and suggested that Ciello's subcontractors talk with Patrick Sullivan, Road and Bridge Supervisor, on individual issues. Mr. Johnson said Ciello has a good relationship with the Road and Bridge Department. Chairman Davie noted that this service is good for the constituents of Rio Grande County and therefore supports working together.

Mr. Johnson said that when building the system, if a fiber gets cut, it is easy and inexpensive to fix because these are not level three fibers. Mr. Howard said Ciello is anxious to get the whole Valley connected, that SLV REC wants to keep the Board up to date on its progress. Mr. Johnson said the permit process with the Road and Bridge Department has been very smooth. He asked how often the Board would like updates. It was agreed that updates could be provided on an as-needed basis.

Mr. Johnson said Ciello was working out a seasonal rate for customers who do not reside in the Valley year round. Mr. Howard said this is a small part of the business, but that it is important in getting customers. Mr. Johnson told the Board not to hesitate to call him if it has any questions about the project.

At 10:00 a.m., Ms. Osborn presented the Findings and Order in reference to the petition of David W Bradley appealing the County Assessor's valuation for signature. Chairman Davie, Commissioner Shriver, Commissioner Bricker, and Clerk of the Board Mona Syring signed the order. Book 576 Page 796

Ms. Osborn presented a voucher from the Coroner dated June 16, 2015, in the amount of \$2,400.00, amended to \$2,100.00. Chairman Davie reported that he spoke to Coroner Strohmayer and Coroner Strohmayer agreed to prepare a budget and to submit monthly vouchers. Chairman Davie said that old habits had been established, but that Coroner Strohmayer was working on a contract, and that he understood that administrative procedures have changed. Chairman Davie suggested that paying the increased charge of \$150.00 per body for refrigeration might appease Coroner Strohmayer. Commissioner Bricker said that she wants to see Coroner Strohmayer use the preferred funeral home form. Commissioner Shriver asked if the \$75.00 per body for refrigeration is a fair price. Ms. Osborn suggested that paying Strohmayer's Funeral Home under a Memorandum of Understanding would clarify the costs. She said she had offered to work with Coroner Strohmayer on pricing issues. Commissioner Shriver asked if the voucher at \$75.00 had been paid. Ms. Osborn responded that Coroner Strohmayer was asked for documentation to back up the increased price of \$150.00, and she had received it, but the voucher had not been paid. Commissioner Shriver moved to pay the voucher at \$75.00 per body for refrigeration, with the caveat that a contract discussion must take place. Once the contract is final, the payment on the June 16, 2015, voucher could be retroactive and payment could be made to make up the final, agreed on difference in price. Commissioner Bricker seconded the motion and the motion carried. County Attorney Bill Dunn asked if the Coroner's 2015 budget had been approved. Ms. Osborn responded that it had, but

that there is no line item for cooling. She reported that she told Coroner Strohmayer that the budget could be adjusted to accommodate changes if needed.

At 10:15 a.m., County Attorney Bill Dunn and Land Use Supervisor Rose Vanderpool were present. Mr. Dunn reported that he had received an open records request for three years of records from the Sheriff's Office. Mr. Dunn said he assumed this might be for a potential class-action lawsuit. Chairman Davie said that it was up to Sheriff Norton to provide the records. Ms. Osborn said she would send a letter to the insurance company to notify it of the request. Commissioner Shriver expressed concern about information contained in the records that might be privileged. Mr. Dunn said that he would speak to Sheriff Norton.

Mr. Dunn reported receiving a response from Carolyn Kloberdanz indicating that no one is living on the property on a permanent basis. She said that guests stay in the cabin (the shed) for a few days. Mr. Dunn said that he called the court clerk to obtain an alias summons because the return of service was not properly uploaded. He said a court order is needed: in case Ms. Kloberdanz moves in again, the County can simply call the Sheriff.

Mr. Dunn said he would review the Memorandum of Understanding between the County nurse and the Alamosa Board of Health.

Mr. Dunn said that if a filing on Kevin Martinez regarding blight on his property was necessary, he will take it to County Court.

Ms. Osborn told Mr. Dunn that she had received two phone calls from people interested in building hangars at the airport; one call was from David Zimmer, who lives in Lower Alpine. She asked Mr. Dunn what the price of a hangar might be. Mr. Dunn suggested that she speak to Chip Hopkins, who has built most of the existing hangars. He said this new interest in building hangars means that the lease agreements need to be completed. Ms. Osborn asked if this would include covenants for the development. Mr. Dunn said they could be recorded with the deed. He added that some flexibility is needed as the development grows. Ms. Osborn noted that Mr. Zimmer wants to build his hangar with a ten-foot sliding door. She asked if this would affect the set back. Mr. Dunn said that the hangar could be built in a way where the door does not stick out. Commissioner Shriver pointed out that the Board needs to approve plans for new hangars. Mr. Dunn said that the airport board needs to devise standards for the best use of the airport, and that it needs to advise the Board. He suggested getting architectural drawings. Ms. Osborn asked if the standard size of a hangar is 75 feet by 75 feet. Mr. Dunn said that it might be, but that all the hangars are different. Commissioner Shriver noted that the hangars are taxed based on their size. Mr. Dunn suggested that a minimum footprint could be established and included in the lease agreements. The County could then count on a minimum lease payment, and then anything larger than that would be additional. Ms. Osborn asked if the hangars have to be built according to building codes. Mr. Dunn responded that they do. Ms. Osborn wondered where the new hangars would be built, and Mr. Dunn said that he would have to see a plat map.

Ms. Osborn asked Mr. Dunn for his hangar contract and Mr. Dunn said he would send it to her.

Ms. Osborn reported that the reel switch at the airport would be repaired by Sunday, August 2, 2015. Fuel sales taxes for the month of June totaled \$11.00.

Ms. Osborn reported receiving a letter from Jerry Ellenberger and Lynn Haynes from Upper Alpine noting that the Road and Bridge Department has worked on Hidden Valley Road, and

that they had received their Notice of Valuation. They asked what the land use plan is for Upper Alpine. Commissioner Shriver replied that there is no plan, beyond requiring the purchase of a specific number of lots. She suggested that the area form a homeowners association.

At 10:45 a.m., Ms. Osborn presented an email from Adam Moore, Colorado State Forest Service, asking if the County would contribute \$6,125.00 toward the purchase of a wood chipper to be used for disposing of fire mitigation materials. The cost of the chipper is \$24,500.00, which would be paid by the South Fork Fire Department, until grant reimbursement funds come through. With a soft match of in-kind labor, the County would own the chipper; it would be housed and maintained by the South Fork Fire Department. Commissioner Shriver asked for clarification on who would own, insure, and maintain a policy of use for the chipper. She asked if it could only be used in South Fork. She said the larger issue is who would manage (checking in and out) the chipper, and where liability would fall. She requested more information.

Mr. Moore also asked if the County was interested in contributing some Title 3 funds to Alamo Park near Beaver Creek, when it applies for the DNR Wildfire Risk Reduction Grant. Mr. Moore said the Buena Vista inmate crew would likely be used at a cost of \$2,200.00, which would pay for one day of ten hours of work by a crew of 20 people. Commissioner Shriver asked if Secure Rural Schools funds could be used for this project. Ms. McGraw said that \$14,700.00 was available for use as Title 3 funds. Commissioner Shriver moved to approve contributing \$2,200.00 toward mitigation work at Alamo Park. Commissioner Bricker seconded the motion and the motion carried.

Ms. Osborn requested a signature on a letter to Ezzie Michaels, Division of Homeland Security and Emergency Management, notifying the agency that Lori McGraw is the County Chief Financial Officer and is designated as the authorized finance officer for Grant EMPG/LEMS 14EM-15-543. Commissioner Bricker moved to sign the letter. Commissioner Shriver seconded the motion and the motion was carried. The letter was signed by Chairman Davie.

Commissioner Bricker moved to appoint Lori McGraw as the Chief Financial Officer for Rio Grande County. Commissioner Shriver seconded the motion and the motion carried.

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Ms. Osborn requested a signature on the lease addendum between Brimhall Industrial and Rio Grande County, extending the lease agreement for a five-year period. The lease was signed.

The bid from Alcon Construction for the Summitville kiosk was discussed. (Interpretive sign and picnic table costs are approximate.)

Option 1: 10 feet by 20 feet:	\$17,863.57
Interpretive Signs	\$ 5,400.00 (\$1,800.00 each)
2 Picnic Tables:	\$ 1,600.00 (\$800.00 each)
TOTAL:	\$24,863.57

Option 2: 10 feet by 30 feet:	\$21,398.92
Interpretive Signs:	\$ 5,400.00 (\$1,800.00 each)
2 Picnic Tables:	\$ 1,600.00 (\$800 each)
TOTAL:	\$28,398.92

Commissioner Shriver noted that the Summitville area is busy with traffic and visitors. She noted that this kiosk will fit in well with other mining museums, educational programs, and bike trails. There will be many users, including hunters in the fall.

Commissioner Shriver said that interpretive signs included with the kiosk would be weatherproof, and would be bolted to the structure, rather than standing alone (at a cost of \$5,400.00), which would be a less expensive option. The signs would include the history of the area (Louise Colville, Rio Grande County Museum has offered to help with this compilation), information on the Superfund site (information from the Environmental Protection Agency), and information on the geology of the area. Prices for metal picnic tables with mesh tops include shipping costs. Commissioner Shriver pointed out that the Rio Grande Watershed Emergency Action Coordination Team was making a \$20,000.00 contribution to this project, and the Department of Local Affairs was contributing \$5,000.00. The 10 foot by 30 foot structure would cost the County \$3,000.00 to \$4,000.00, which could come from the Conservation Trust account. With the contributions from RWEACT and DOLA, the County would incur no cost for the 10 foot by 20 foot structure.

Commissioner Shriver moved to approve the Alcon bid for a 10 foot by 30 foot structure, to include interpretive signs and picnic tables, using funds from the Conservation Trust, if needed. Commissioner Bricker seconded the motion with the note that the kiosk might be expanded, and the motion carried. It was noted that the grant application should go to the Upper Rio Grande Economic Development group as soon as possible.

Ms. Osborn presented a request to renew the liquor license for the Edge Golf Group, LLC. Commissioner Bricker moved to approve the renewal, after clarification of whether it is for the Fishing Club. Commissioner Shriver seconded the motion and the motion carried.

Ms. Osborn presented a memorandum from Eric Bergman, Colorado Counties, Inc., regarding salary increases for elected officials. There are six salary categories for counties in the State. Subcategories have been created in response to concerns about counties being able to accommodate a salary increase from a budgetary and/or political standpoint. Under SB 288, all counties were placed in the "A" subcategory of their main category, which equates to a 30 percent salary increase. The remaining three subcategories have progressively lower level raises associated with them (20 percent, 10 percent, and 0 percent, respectively).

Chairman Davie recommended that salaries for elected officials of Rio Grande County remain the same. Commissioner Shriver noted that if the salaries stay the same, elected officials may have employees who need a raise, but may not be able to receive one, in order to maintain the status quo. Ms. Osborn said that the deadline for making a decision is mid-September, and that the issue needs to be discussed with other elected officials.

It was noted that Sally and Dennis Krout want to donate land to Rio Grande County (tracts 37 and 38, near Budmar Meadows, near Summitville on Pinos Creek). Commissioner Shriver moved not to accept the donation of land. Commissioner Bricker seconded the motion and the motion carried.

At 11:30 a.m., the meeting was adjourned to the Board of Equalization.

At 11:30 a.m., the Board of Equalization was called to order. Assessor J.J. Mondragon and Cherrie Lyons, Deputy Assessor, were present and sworn in. Chairman Davie, Commissioner

Bricker, Commissioner Shriver, County Administrator Osborn, Financial Officer McGraw, and Clerk of the Board Syring were also present.

Safeway Stores' (#2810; Schedule 16180000) personal property has been valued at \$359,181.00. Safeway has appealed, saying the personal property should be valued at \$71,837.00. It was noted that previous abatements have been denied, and that Safeway did not provide documentation regarding the appealed value. It was also noted that Safeway requested an Administrative Denial through an email received July 28, 2015. Commissioner Shriver asked that this email become part of the record. Ms. Mondragon requested that the Board deny the appeal because of a lack of supporting documentation. Commissioner Bricker moved to deny the appeal. Commissioner Shriver seconded the motion and the motion carried.

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Ms. Mondragon reported that she had spoken to other counties and Safeway has started the appeal process across the state. Ms. Osborn noted that she contacted representatives from Safeway with the telephone number to be used for the BOE meeting, but they did not respond. The order and findings will be both mailed and emailed to Safeway.

At 11:40 a.m., the Board of Equalization was adjourned.

At 11:40 a.m., the Board of County Commissioners reconvened.

Ms. Osborn reminded the Commissioners about a meeting August 4, 2015, with the Colorado Department of Human Services, at the Alamosa County Commissioner's chambers.

Ms. Osborn presented a request for a voided warrant in the amount of \$2,703.75 to Allied General for a bill submitted twice. Commissioner Bricker moved to void the warrant. Commissioner Shriver seconded the motion and the motion carried.

At 11:45 a.m., the meeting was adjourned until 1:30.

At 1:30 p.m., the Board of County Commissioners reconvened.

Bernadette Martinez, Town of Del Norte; Rob Maxson, Town of South Fork; Jerry Hixson, Mayor of South Fork; Robert Vance, City of Monte Vista; and Tom Andress, Town of South Fork, were present to discuss bids for the Rio Grande Master Plan and the Comprehensive Plan. Also present was Land Use Supervisor Rose Vanderpool.

The three bids under consideration are:

- RPI Consulting, Durango: \$83,000.00
- RG & Associates, Wheatridge: \$74,230.00
(office in Del Norte)
- Planned Tools, Denver: \$77,500.00

Commissioner Shriver noted that the Town of Del Norte submitted a letter of support for RG & Associates. Ms. Martinez said that Del Norte has worked with RG & Associates for a year and a half on the sewer lagoons. She said it has opened local offices and is helping the Town with a United States Department of Agriculture grant. She said she believes the company is qualified to complete the plan. Mr. Vance said that Monte Vista has had similar sewer issues and RG & Associates took the problem to project status in six months. He recommended RG & Associates

to do the best job. Mr. Hixson stated that all three companies' bids were competitive, but that DOLA requires the County to take the lowest bid.

Commissioner Shriver said that she was disappointed in the bid from Planned Tools, which completed the current Master Plan for the County. It has done very little work recently. Ms. Vanderpool said that most of Planned Tools' projects have been on the Front Range, and that no recent county or rural work has been done. Commissioner Shriver said that the bid from RPI included clearer outcomes than the other companies and suggested that when work starts, requests be made based on these outcomes.

Mr. Hixson noted that the scope of work of the project needs to be structured so that the County can rely on the fact that costs will not change. Ms. Vanderpool said that RG & Associates is local, so no mileage or accommodation charges will be made. Also, the company can meet with people at any time. Commissioner Bricker agreed that the company is familiar with the area. Ms. Vanderpool said that she has had many conversations with all three companies and all are anxious to get started.

Commissioner Shriver reiterated that the scope of work is clearly defined. Mr. Andress said South Fork had used RG & Associates from a planning standpoint, and that it said it would cover travel costs. Everyone agreed that it is important to have specific issues addressed. Kristine Borchers, RWEACT, who was in the audience, said that RWEACT had had a good experience with RPI, that its representatives speak well, and that the organization is land based. Mr. Hixson asked if it were possible to ask RPI to meet the lower price, and Commissioner Shriver said that it was not.

The consensus of the group was to award the job to RG & Associates. Commissioner Shriver moved to accept the RG & Associates bid of \$74,230.00 to complete the Comprehensive Plan for the County, Del Norte, Monte Vista, and South Fork. Commissioner Bricker seconded the motion and the motion carried.

Commissioner Shriver suggested that comments be collected from everyone present to give to RG & Associates. It was agreed that there is a need to make sure that the bid from RG & Associates is firm and correct. A Memorandum of Understanding is required by DOLA, and Ms. Osborn will provide copies of the DOLA grant contract to everyone. The work on the Comprehensive Plan will be done on or before March 31, 2016.

Mr. Andress asked if it would be possible to add work at the end of the project, if it was needed. Ms. Osborn said that the contract can probably be changed, that DOLA is flexible and enthusiastic about this project. Ms. Osborn and Ms. Vanderpool will help set up dates for workshops about the Comprehensive Plan in all three towns to obtain public input on the plan.

At 1:55 p.m., Kristie Borchers, RWEACT, was present to address the Board. RWEACT has 70 partners in the three counties of Hinsdale, Mineral, and Rio Grande. It manages one grant that also includes Archuleta County. Rio Grande County has benefitted from RWEACT in terms of its emergency communications and management (Jerry Dennis is the Emergency Manager). There are six committees that collaborate on challenges and projects: leadership, communication, economic recovery, hydrology, emergency management and natural resources.

Ms. Borchers explained that the three counties have an emergency plan based on geography rather than on jurisdictions. Emergency protocols have been established, and a map has been

developed that helps notify people of an emergency situation. The West Fork Complex fire was beneficial because it “forced” cooperation between the three counties.

RWEACT has three grants in progress:

(1) From the Colorado Water Conservation Board (Governor’s Order 22), Hinsdale County as fiscal agent (with a five percent administrative fee), for \$2.5 million for a water restoration plan (RWEACT originally requested \$170,000.00). There is approximately \$1 million remaining in these grant funds. Two salaries have been covered in this grant, the Doppler radar system was funded through July 31, 2015, water quality probes have been purchased, and emergency communication has been established in the Agua Ramon area. RWEACT is trying to purchase a permanent Doppler radar system through a lease-to-purchase agreement with the University of Oklahoma.

(2) From the Office of Emergency Management and DOLA (Governor’s Order 17), Rio Grande County as fiscal agent (no administrative fee, but audit funds are available if needed, up to \$10,000.00), for a total of \$295,000.00 to support local business with training and planning; to increase tourism; to provide for recreational tourism, where the Forest Service would allow business on Federal Lands to help offset costs; to promote biomass and research (Jim Webb has been hired to complete two research papers and to work on the spruce fir deterioration); increased marketing using the matching \$100,000.00 DOLA grant (this grant also includes Archuleta County and is being run through the Scenic Thread Byway Group). A total of \$20,000.00 from this grant will be contributed to the Rio Grande Comprehensive Plan. Protocols have been identified to provide information on this grant; budgets have been established for the \$195,000.00 and \$100,000.00 portions of the grant. Bills will be sent to Ms. Borchers, then to Tom Spezze, then to Financial Officer McGraw for payment. When the bills reach Ms. McGraw, they will be approved and ready for the County to pay. Quarterly reports will be prepared by Ms. Borchers; County fiscal reports will be sent to Ms. Borchers, and then the County will be reimbursed by the grant funds.

(3) New grant application: From the Department of Local Affairs for \$125,000.00 with a CWCB match of \$125,000.00 for public lands, which will include the forest plan revision, biomass work, and lumbering. The benefit of this grant is that is the first time it has been offered and the grantor wants the program to be successful. Rio Grande County is the fiscal agent (with a five percent administrative fee); Hinsdale County is unable to serve as the fiscal agent due to its work on the cutthroat trout grant. There will be four quarterly reports.

Commissioner Bricker asked Ms. McGraw if she was comfortable with the fiscal responsibilities associated with this grant. Ms. McGraw said that she was, and that this grant will not create a single audit situation. Commissioner Shriver asked if there was sufficient reimbursement. Ms. Osborn said that she has worked with grants like this in the past. Commissioner Shriver said that there are benefits for Rio Grande County and if the grant was dropped it would be difficult to get the process started again. Commissioner Bricker moved to approve Rio Grande County as fiscal agent for this grant, noting that other grants like the Underfunded Courthouse Grant might have to be put on hold for the time being. Commissioner Shriver seconded the motion and the motion carried. The grant application is due August 1, 2015.

At 3:20 p.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman

Mona Syring, Clerk and Recorder