

Ms. Hill reported that Tricia Creech, Pit Stop Liquor, paid the funds from the short check and completed the paperwork for her liquor license. However, her original liquor license expired in February 2016, so a new application is needed, rather than a transfer of license. Ms. Creech has decided not to pursue a new liquor license, and the funds she paid will be returned.

Ms. Hill presented an election results report for all precincts in the County. The election was certified on November 22, 2016. Ms. Hill reported that the Clerk's budget will show an over-budget line item for an election judge. However, a part-time person was not hired this year, and \$1,500.00 had been budgeted for that expenditure, so the budget should balance out.

Commissioner Shriver asked if the County pays the State for an election observer. Ms. Hill said it does not.

Ms. Wisdom reported that according to information she received at the recent CCI conference, counties are reimbursed \$0.90 per voter by the Secretary of State's office in a general election. Other elections are paid for by the County with reimbursements from other political subdivisions that are part of the election. With the passage of Amendments 107 and 108, the costs to the County will have to be reviewed. Ms. Wisdom said that CCI may discuss these costs with the State legislature. Ms. Hill said that it currently costs \$3.00 to \$4.00 per voter. She said there are primaries in even years, and in the future the presidential election year will have three elections. The timeline required for these elections does not work, and the laws may have to be adjusted. Suzanne Bothell said it was her understanding that a county can opt out of a primary election. It was agreed that the issue will have to be monitored. It was noted that Proposition 108 reads: "...and permitting a political party in specific circumstances to select all of its candidates by assembly or convention instead of by primary election."

At 9:35 a.m., Mike Spearman, Rio Grande Headwaters Land Trust, and Constantin Diehl, UAS Colorado, were present to discuss unmanned aerial vehicles. Mr. Diehl said this project has been worked on for three or four years. The Federal Aviation Administration has issued flight permits for October and December 2016, which apply to the six Valley counties and are valid for a year. Mr. Diehl said it has been a struggle to find companies to fly in the area, but this situation has changed.

Chairman Davie asked how high the UAVs can fly. Mr. Diehl said the UAVs could fly as high as 15,000 feet and below. He said there are safety considerations that apply: the UAV must be in visual contact at all times and it can fly in a 10-mile radius at any one time. Three UAVs may be operated at the same time. Small UAVs are 55 pounds and under, including fuel.

Mr. Diehl said the licensing process for UAV operators is good. New rules allow the operation of UAVs up to 400 feet above ground, within a line of sight. Close coordination with airports is expected.

Mr. Diehl reported that an exercise at the Sand Dunes this summer provided challenges for each team to stretch their training. Commissioner Shriver asked if more exercises are planned, and Mr. Diehl said that there are no plans at this time. Commissioner Shriver suggested that future exercises be planned so that various Valley Boards of County Commissioners could observe. Mr. Diehl said this would be a goal.

Mr. Diehl said that an exercise at the Blanca Wetlands included UAVs with three sensors and cameras. The cameras were able to see algae and surface salts on the water. He said the data were valid, and will be analyzed.

Mr. Diehl reported that FAA permits have not been used for higher altitude exercises with UAVs with 17-foot wing spans, weighing 150 to 200 pounds. A mission will be created for these UAVs. A test needs to be conducted to test the capability of these UAVs. The test will include launching, flying 50 miles, circling for 10 hours, and flying back to the airport. There must be proof of a continuous electronic link to the UAV. While there are many details to work out, a flight is planned for December 20, 2016. The plan is to launch from the Leach airport in Saguache airport, fly to Blanca, circling with a chase plane, and returning to the Leach airport. The goal of this test is to show companies that the Valley is a good place to test UAVs. A movie production might be created to market the Valley to these companies. Mr. Diehl predicted that if a company conducts a larger-UAV test in the Valley and is satisfied, it will conduct testing regularly. This would provide the basis for a regular operation. Tasks need to be created for the companies, such as working with the Rio Grande Basin Roundtable to monitor the watershed, working with county weed districts to map weeds, and working with the Rio Grande Watershed Emergency Action Coordination Team on various issues. Commissioner Shriver pointed out that weeds on federal lands are a problem, and asked if UAVs are allowed to work on federal lands.

Mr. Diehl said UAVs are allowed to work on federal lands within a county. Rocky Mountain National Park contacted him with regard to weed monitoring.

Mr. Diehl said that if these projects come to the Valley, Leach Field will be maxed out. The Monte Vista airport and the Del Norte airport are the other options. He said that the Del Norte airport is the best facility, but companies think it is not near enough to good hotels. Commissioner Shriver pointed out that there are good motels in Del Norte and South Fork, and suggested putting a package together as a selling point. Commissioner Bricker said the Windsor Hotel is good at putting packages together. Mr. Diehl said he would know more in February 2017, and a choice will be made. He noted that the FAA prefers the Del Norte airport.

Commissioner Shriver noted that the airport advisory board has some concerns about UAVs and details of the projects need to be discussed with it. She suggested inviting them to observe the testing process. Mr. Diehl acknowledged that there are some misconceptions and he said he will have a discussion with the airport advisory board.

One project under consideration is bringing to the County a Spanish company that builds 8,500 to 9,000 pound amphibious UAVs used for fire suppression. The company has orders for these aircraft and needs a place to manufacture them. The company has visited the Valley and is impressed. Mr. Diehl noted that the company has also visited sites in Kansas, on the east coast, and other sites, and there is competition for the business. This economic development opportunity would employ 80 local people and the company plans to build 100 aircraft per year.

Ms. Wisdom asked if the company has a business plan that could be reviewed. Mr. Diehl said the plan is being developed for both a large-scale operation and a smaller operation. Ideally, the larger operation would include constructing a building and would cost \$25 million to \$30 million. The smaller operation would include finding an existing building where the aircraft assembly could take place and would cost \$5 million to \$10 million. The funds for these projects would come from private investors in exchange for equity in the company and from loans. Ms. Wisdom asked what the payout-term would be. Mr. Diehl said this is being worked out. Mr. Diehl said that two large hangars would work for the smaller operation; a total of 40,000 square feet or less would be needed. The company would need help finding a location and with financing. Ms. Wisdom asked what the timeline for the project is. Mr. Diehl said it could happen in as little as two to three months. This includes finding a location, finding a building, and obtaining financing, as well as an FAA permit for the aircraft. Mr. Diehl noted that the airport would not have to be an FAA airport.

Ms. Wisdom asked what training employees would need. Mr. Diehl said that the aircraft are designed to automotive standards and would need aluminum welding and riveting. He said this is not aerospace engineering. Employees would be trained here. He noted that 10 people with higher-level training would be brought in and the rest of the employees would be from the Valley. Salaries would range from \$25,000.00 to \$60,000.00 per year. Mr. Diehl said he expects some resistance from potato growers, but the Board disagreed, noting that farming has become so mechanized that potato growers do not employ many people. Mr. Spearman said that the goal was manufacturing and there is interest, and noted that this is a milestone discussion.

Ms. Wisdom asked if there would be any spin-off businesses resulting from this manufacturing businesses. Mr. Diehl said that sub-suppliers would be needed for metal work and the annealing process. Two natural gas powered ovens would be needed. He said that the manufacturing site would need to be near a runway in order to test the aircraft and to be available to ship. Commissioner Bricker suggested that the subdivision at the Del Norte airport might be a good location. Commissioner Shriver noted that natural gas would have to be put in, and that there are other challenges with that location. Commissioner Shriver suggested that Mr. Diehl discuss the funding of the project with the Development Resources Group.

At 10:23 a.m., November 2016 claims were presented. Commissioner Bricker moved to approve the claims. Commissioner Shriver seconded the motion and the motion carried.

NOVEMBER 2016 MID-MONTH CLAIMS

VENDOR	SERVICE	AMOUNT
Ace Equipment	Riograco 8' Road Broom/Order #196040	\$1,102.00
Agnew-Beck Consulting, LL	9/1/16-9/30/16 Contract Work Final Invoice	\$14,194.63
Alamo Park HOA	2016 Firewise Program/SRS Title III Funding	\$1,800.00
Brown's Septic Svc Inc.	Septic Service	\$76.00
Business Solutions Leasg.	Inv# 19563155 Lexmark Copier	\$54.73

Centurylink	Telephone	\$408.95
Centurylink	Telephone	\$147.62
Centurylink	Telephone	\$365.79
Centurylink	Telephone	\$11.31
Centurylink	Telephone	\$972.61
Centurylink	Telephone	\$57.68
CO State Forest Service	Acct RGSO Inv 2017EFF37 Annual Funding	\$3,055.62
Colorado Airport Operators Association	2016 Airport Membership Colorado Airport Operators Association	\$50.00
Colorado Assessor's Assoc.	2016 Winter Conference	\$325.00
Colorado Dept. of Revenue	#01277561-001/October Sales Tax	\$304.00
Comfort Air	Fan Clutch Rebuild	\$853.93
Computer Information Concepts, Inc.	Meals and Travel for Trainer for Computer Training	\$512.24
Computer Information Concepts, Inc.	Meals Travel and Hotel for Trainer for Computer Training	\$1,203.26
Conejos County	Hazard Mitigation Plan In-kind Support	\$3,435.40
Costilla County Public	EPSDT Contract Billing September/October 2016	\$4,280.00
Del Norte Auto Supply	Acct 7048/Inv# 25561/25917/26167/26209/26424	\$54.56
Delta Rigging & Tools, Inc.	Tire Chains/Titan Tire Chains/Transport Chain W/Hooks	\$2,018.92
Digitcom Electronics	Acct 429 Inv 100000978-1	\$144.00
Direct TV	Acct 045235405/Inv 29733195674	\$160.98
District Attorney Office	11th Portion Of The 2016 Budget	\$14,583.33
Division Of Reclamation	Pit Permit	\$791.00
Dixie Diltz	Training In Abq-FEMA/Mileage/ Postage-Code Enforcement	\$201.08
Don's Lock & Key Service	Replace Lock on Rear Door/Lever Lock Inside Rest Room Lock	\$150.00
El Paso County Coroner	Coroner	\$4,050.00
ESRI, Inc.	Land Use/R&B /Assessor	\$1,000.00
Fastenal	Break Away Nut/Im Wrench Kit	\$580.95
Force America Dist.	CVA Kit/Remote Valve Control Single-Dble Lever, Rvc Control Lever, Cable	\$3,857.42
Four Corners Materials	Crusher Fines	\$2,987.90
Glaxosmithkline	Rabavert X4	\$1,896.40
Gobins	Contract #6189440372-01	\$33.97
Gobins	Contract 21611can	\$32.60
Great America Financial	Agreement#028-1070947-0000	\$349.13
Great America Financial	Agreement# 015-0875950-000	\$452.00
Great America Financial	Agreement# 016-0939369-000	\$136.17
Gunbarrel Service Station	Tire Repair	\$70.00
Haynie's Inc.	Acct 7068/Inv 408694	\$6.49
Heartsmart.Com	Acct 47364 Adult Smart Pads Cartridge/Heart Smart Quick Response Keychain	\$134.00
ICP, Inc.	5 - All In One English Federal/State Posters	\$125.00
J.J. Rental Centers	Lift Straight Boom	\$612.00
Jack's Market	Acct 4000/89083,89020,95291,106489,99197,105556,97414,103132,98354,109336,108490,94297,111745,102996,113525	\$168.95
Jade Communications, LLC	Acct 2938 October Bill	\$77.81
Ken's Service Center	Acct RGSO/Inv 43565, 43766, 43920	\$199.66
Kimberly Bryant	Monthly Pay Sim Grant	\$1,236.72
Kristi Hillis	Monthly Pay October 2016	\$1,150.00
Kristi Hillis	Resubmit September Pay Check Lost	\$1,000.00
Lake County Health Dept.	Billing for September 2016	\$725.00
Lake County Health Dept.	Billing for October 2016	\$725.00
Lawson Product Inc.	Acct# 10139971, 9304452808, 9304452807, 9304455745	\$495.14
Maddox Collections	Pre-Employment S/O and Museum	\$90.00
Mobile Record Shredders	Recycling Fee Shredding	\$24.00
Monte Electric	Customer#23299 Labor To Check Floor Buffer/Courthouse	\$65.00
Myers Brothers Truck	Brakes, Bushing, Hoses, Camshafts	\$781.95
O & V Printing	CTC Grant Business Cards for Nancy Molina	\$30.00

Park County Sheriff's Petty Cash, R & B Dept.	Acct RGSO/October Holding	\$900.00
Pitney Bowes, Inc.	Postage Repairs Misc.	\$43.76
Psychology Resources	Postage Power Used	\$499.36
	Acct RGSO/Inv Psych Test For New Hire 30sep16	\$135.00
Rio Grande Pharmacy	Acct 8/	\$2,362.08
	Inv4834,4822,4823,4824,4831,4833,4835,4842,4845,4847,4854,4860,4859,4862,4856	
Rylind Industries, Inc.	Snow Wing Tilt Cylinder Seal Kit	\$96.00
S & S Distribution, Inc.	67217/67657 Water Delivery	\$45.00
S & S Distribution, Inc.	Water	\$46.80
Safety – Kleen	Acct# Ri10235	\$221.12
Saguache Co Public Health	Tubersol Vials	\$135.44
Saguache Co Public Health	EPSDT Services October 2016	\$775.00
Sam's Club	Acct 5560531010182546 Interest and Late Fee	\$25.15
Sanofi Pasteur, Inc.	Tubersol	\$62.09
Sirchie Products	Acct RGSO/Inv 0276130-N	\$189.15
SLV Rec	Electricity	\$538.00
SLV Rec	Electricity	\$95.00
SLV Rec	Electricity	\$200.00
Staples Business	Office Supplies for Nancy Molina CTC	\$1,121.26
Staples Business	Da; 1047088/Toner Deskpads	\$404.08
	Rubberbands Staples Pens	
Strohmayr's Funeral Home	Nov Statement/Mortuary/Office Space/Office Supplies	\$1,135.11
Strohmayr's Funeral Home	Cooler Storage Rent	\$600.00
Summit Market	Acct RGSO24430830	\$7.23
Taseer Training Academy	Montrose Co Recert Taser Instructor Course Version 20	\$225.00
The Sunflour Inc. C/O Rhoda Koehn	Holiday Employee Luncheon	\$1,934.00
Top Value	Supplies	\$23.56
Torres Plumbing & Heating	Acct 5660/Inv 624/Cleaned Head On Shower	\$95.00
Total Office Solutions	Acct 4023801 Ink	\$135.96
Total Office Solutions	Desks	\$1,590.12
Total Office Solutions	Calendars, Toner, Files, Labels	\$436.66
Town Of Del Norte	Water Sewer	\$206.34
Valley Courier	Acct RGSO/Inv Road 9/22-10/22 & Detention 10/1-10/18 Ads	\$351.00
Valley Publishing	Detention and Road Ads	\$102.00
Valley Publishing	Flu Preparedness	\$97.00
Valuwest, Inc.	Commercial Reappraisal Monthly	\$3,000.00
Verizon Wireless	Telephone	\$175.12
Verizon Wireless	Telephone	\$101.66
Verizon Wireless	Telephone	\$1,258.43
Verizon Wireless	Telephone	\$144.11
Verizon Wireless	Telephone	\$261.79
Waste Management-	Trash	\$208.36
Waste Management-	Trash	\$220.36
Waxie Sanitary Supply	Floor Pads Trash Bags Paper Towels And Toilet Paper	\$1,526.23
Wex Bank	Fuel	\$164.99
William F. Dunn	Legal Fees	\$1,093.75
WSB Computer Services	Acct RGSO/Inv 57944 57990	\$72.00
WSB Computer Services	Maintenance Agreement	\$1,815.00
Xcel Energy	Electric Gas	\$6,363.54
Xcel Energy	Electric Gas	\$1,833.41
Xcel Energy	Electric Gas	\$2,687.08
Xerox Business Services	1313211 Track Search	\$25.00
Total		\$110,192.00

NOVEMBER 2016 END-OF-MONTH CLAIMS

VENDOR	SERVICE	AMOUNT
Alamosa County	Rent Nov/Planning Supp	\$317.05
Alta Fuels	Fuel	\$14,481.48
Appelodge Enterprises	Storage Shed	\$100.00
Avfuel Corporation	Fuel Purchased Inv#008981753	\$27,344.56

Bryan Christensen	Board Mileage	\$10.35
Business Solutions Leasg.	Copier Lease	\$54.73
Carla Clutter	Canvass Board Judge Mileage	\$267.70
Celbee Gallegos	General Election Judge	\$150.00
Centurylink	Telephone	\$58.47
Centurylink	Telephone	\$161.54
Centurylink	Telephone	\$51.89
Centurylink	Telephone	\$578.56
Centurylink	Telephone	\$68.64
Centurylink	Telephone	\$45.50
Charter Communications	Veterans Internet	\$84.95
Colorado Chapter	Training	\$400.00
Computer Information Concepts, Inc.	Travel And Hotel For Linda Smith	\$515.97
Computer Information Concepts, Inc.	Mileage And Expense Training	\$888.11
Creative Culture Insignia, LLC	Shoulder Patch	\$531.00
Del Norte Auto Supply	Acct# 7046/Inv# 27486, 27576, 27604, 27498, 27493, 27615, 27607, 27482	\$136.70
Del Norte Bank	Safe Deposit Box	\$15.00
Devi Jardon	Yearly Secretarial	\$1,500.00
Dianne Koshak	Miles/Immo/Ebola	\$351.71
Digitcom Electronics	Cust# 1040000140/Inv# 114002913-1	\$84.75
Direct TV	Acct 045235405	\$165.98
District Attorney Office	12th Portion Of The 2016 Budget	\$14,583.33
Drive Train Industries	Order# 89749/Inv# 02-549283	\$388.16
Emily Brown	Miles OHB Training/CTC Training Hotel OHB Dinner for Training	\$1,048.78
First Bankcard	Credit Card	\$7,836.59
First Bankcard	Facebook	\$7.00
Glennalee Mitchell	General Election Judge/Mileage	\$433.50
Glenn's Auto Repair	Oil Change 2003 Ford F250/Plate 816kqp	\$319.01
Gobins	Copier Lease	\$31.61
Gobins	Acct#13756	\$62.44
Gobins	Copy Machine Maintenance And Copies	\$265.05
Great America Financial	Agreement	\$349.13
Great America Financial	Copy Lease Annex/Sheriff	\$452.00
Great America Financial	Agreement# 016-0939369-000	\$136.17
Haynie's Inc.	Acct# 7066	\$780.31
Ida Salazar	Oct/ Nov Miles	\$215.10
Industrial & Farm Supply	Acct# 189/Inv# 107265	\$58.28
Jade Communications, LLC	Acct# 2938	\$96.92
James Clare	Board Mileage	\$2.25
James W Felmlee	Travel	\$186.30
Jean Borrego	Salary/Travel/Per diem/Supp & Materials	\$5,464.84
Jeanette Howey	General Election Judge/Mileage	\$447.00
Jorie Scott	Canvass Board Judge/Mileage	\$332.40
Kaleigh Benavides	Miles For Training	\$94.27
Karla Shriver	10/14 CCI Legislative Meeting/10/18 DCOT Aeronautic/ Embrodry Doug Coat	\$477.20
Keith Rogers	Board Mileage	\$8.10
Ken's Service Center	Inv 44072 Acct RGSO 899avn, 289hxa, 149tfg, 435yae, 565jan	\$2,101.89
Leds, LLC	Icounty Storage & Access Fee	\$1,518.00
Lenco West	Inv# 35837, 35833, 35828	\$70.82
Leroy A Romero	Monthly Office Cleaning	\$125.00
Linda Robinson	Canvass Board Judge/Mileage	\$260.20
Margrit Thorne	Canvass Board Judge/Mileage	\$255.50
Mark Mueller	Board Mileage	\$6.30
Mary Lamb	General Election Judge/Mileage	\$457.80
Master Print & Web Design	Search Engine Monthly	\$100.00
Michael Pena	Security Judge/Mileage	\$113.50
Mike Schaefer	Board Mileage	\$6.30
Mona Syring	9/28-10/24/16/ 10/26-11/25/16 Clerk Of The Board	\$805.60

Monica Falk	General Election Judge/Canvass Board	\$478.00
Monica Felix	General Election Judge/Mileage	\$463.20
Monte Vista Cooperative	Acct# 4531231/Inv# 16328, 27839, 26396, 26900, 27047, 26487	\$96.60
Nancy Molina	Miles and Meals	\$177.29
O & V Printing	Tabor Notices - Postage - Daily Sheets - for General Election	\$3,299.22
Peggy J Kern	Mileage	\$9.90
Pro Com	Pre-Employment	\$37.00
Radio Services	"Just Say No"	\$263.00
Rocky Mountain Plumbing	Po# A16/Inv 47644	\$20.78
Rockymountain Upholstery	Seat Repair	\$119.20
S & S Distribution, Inc.	October/November	\$32.00
Schaeffer Mfg. Co	Cust# 0569972/Inv# 711965- Inv1 Gear Lube	\$780.00
Skyline Metal	Inv#1009974	\$114.43
SLV Auto Repair	Oil Change/Air Filter/Chassis Lube	\$69.37
SLV Building Components	Inv# 29214/Ga R-Panel 5-14' , 1 1/4" Galv.Structure 26'x8" 14 Ga Zees	\$349.24
SLV Regional Medical	Inv# 1109/Cpr Training And 2 Books For Class	\$170.00
South Fork Visitor's Staples Business	Various Attached Requests Order #7165946740/7165948917	\$12,666.70 \$383.80
State off Colorado	November Renewals/November Data Mailers	\$305.12
Strohmayr's Funeral Home	December Monthly And Cooler Storage Rent	\$1,435.11
Susan Cullen	Oct/Nov Miles	\$240.75
Terisa Atkins	General Election Judge/Mileage	\$463.20
Tom Haefeli	Board Mileage	\$16.20
Torres Plumbing & Heating	Acct 5660 Toilet Not Flushing, Sgt. Autho Repairs T B-Pod Toilets And C-Pod Sinks, A-Pod Change Parts Flush Valve	\$1,058.63
Total Office Solutions	Toner	\$363.96
United Reprographic	Maintenance Agreement Acct#6573334	\$198.15
Valley Courier	Road 11/5-22/2016, Transport 11/11-29/2016	\$375.75
Valley Lumber And Supply	Survey Stakes	\$39.60
Valley Publishing	Notice Of Election/2016 General Election	\$684.00
Valley Publishing	Transport 11/16-23/16, Road 11/9-16/16	\$110.25
Verizon Wireless	Telephone	\$18.48
Wagner Equipment	Cust#74470 Id# L-42	\$494.02
Wex Bank	Fuel	\$434.42
Wex Bank	Fuel	\$3,023.78
Whitehall's Alpine Bg	Pre Lube, Universal Cooling System Sealer	\$50.55
William F. Dunn	Monthly Invoice/ Legal Fees/Mileage/Per diem Lodging	\$2,763.74
WSB Computer Services	Acct RGSO Tested Camera And Approval To Install. Connected Camera To System In C-Pod	\$489.00
Xerox Business Services	Customer # 287631 Indexing & Imaging Link And Load	\$8,064.32
Xerox Business Services	Monthly Hosting	\$2,624.96
Xerox Business Services	Track Search	\$25.00
Total		\$131,390.94
American Fidelity	November Payroll	\$667.38
American Public Life	November Payroll	\$230.80
California State	November Payroll	\$300.00
CCOERA	November Payroll	\$29,552.74
Colorado Dept. Of Revenue	November Payroll	\$11,369.00
CTSI	November Payroll	\$96,630.54
Family Support Registry	November Payroll	\$1,035.00
First Southwest Bank	November Payroll	\$88,081.60

I.R.S.	November Payroll	\$50.00
Security Benefit	November Payroll	\$3,260.00
The Advantage Group	November Payroll	\$134.04
Total		\$231,311.10

At 10:25 a.m., Ms. Wisdom requested a waiver of rent for the use of the McMullen Building for the 2017 Ag Conference. Commissioner Shriver recommended continuing to waive the rent for the 2017 conference, and suggested that discussions begin about paying rent in the future. Ms. Wisdom asked if a damage deposit could be charged. She reported that the overhead door has been damaged and said the costs to fix, repair, remove, or replace it vary. Chairman Davie recommended that the door be replaced. The cost for this would be \$1,000.00. Ms. Wisdom said a policy for collecting damage deposits needs to be created, and Commissioner Shriver thought it might already be part of the rental agreement. Ms. Wisdom will find out. Commissioner Shriver moved to waive the rental fee for the McMullen Building for the 2017 Ag Conference, with the stipulation that discussions of future rent be started. Commissioner Bricker seconded the motion and the motion carried. It was noted that the 4-H Fair has planned its schedule but has not contacted the County about using the McMullen Building.

Ms. Wisdom reported that someone needs to be appointed to attend the Rio Grande Canal Water Users annual meeting. Commissioner Shriver moved to appoint Patrick Sullivan, Road and Bridge Department, to attend the meeting. Commissioner Bricker seconded the motion and the motion carried. An official proxy will be signed and sent to the meeting.

County Attorney Bill Dunn will attend the December 7, 2016, BOCC meeting to discuss various legal issues.

At 10:32 a.m., November 2016 payroll was presented. Chairman Davie asked if there were any changes in payroll. Ms. Wisdom reported that election judges were included in this month's payroll. Commissioner Shriver moved to approve the November 2016 payroll. Commissioner Bricker seconded the motion and the motion carried.

NOVEMBER 2017 PAYROLL

County General:	\$138,641.53
Road and Bridge:	\$ 48,564.57
Social Services:	\$ 79,172.44
Weed District:	\$ 2,724.09
Public Health:	\$ 13,063.53
TOTAL:	\$282,166.16

At 10:35 a.m., Ms. Wisdom distributed the Hazard Mitigation Plan for review. She requested that comments be submitted by Friday, December 2, 2016.

The Board discussed an email regarding conservation easements and land use.

Ms. Wisdom reported receiving a call from Chris McGinley regarding tracts at the airport, which he believes are his but have been leased to someone else. Mr. McGinley was asked to produce his lease for these tracts, but has not sent it at this time.

Chairman Davie noted that the County is the fiscal agent for the Homeland Security coordinator. He asked if there would be a meeting before the end of the year. Ms. Wisdom reported that the scope of work for the coordinator is being developed and the contract will be finalized by the end of the year. She said there will be a meeting in December. Chairman Davie said that a County Commissioner needs to sit on the Homeland Security Board.

The BOCC will adopt the 2017 budget at the December 14, 2016, meeting, and department head reviews will begin. Chairman Davie reminded the commissioners to turn in their department head evaluations by Monday, December 5, 2016.

Due to the holiday, the BOCC meeting scheduled for December 21, 2016, will be held on Monday, December 19, 2016.

Ms. Wisdom reported that the 2017 supplemental budget will be completed by December 28, 2016. The swearing in of the new commissioners will be January 10, 2017. The regular BOCC meeting will be held on January 4, 2017.

Commissioner Shriver suggested that the Board discuss goals for 2017.

At 10:45 a.m., Ms. Wisdom requested that warrant 146213 be voided. The check in the amount of \$3,055.62 should have been sent to the Forest Service. Commissioner Bricker moved to void the warrant. Commissioner Shriver seconded the motion and the motion carried.

At 10:47 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, December 7, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Bricker gave the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to approve the agenda with the additions of administrative updates, approval of Department of Social Services vouchers, and discussion of department head evaluations. Commissioner Bricker seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Bricker moved to approve the December 1, 2016, minutes with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:05 a.m., Ms. Wisdom presented the 2017 County Budget. She requested comments on the budget message. The total County budget for 2017 will be \$20,762,966.00, which is an increase of two-and-a-half percent over the 2016 budget. The Inspire Grant, the SIM Grant, and the Prevention Grant are the sources of this increase.

Commissioner Shriver explained that Rio Grande and Alamosa Counties were not approved for the Inspire Grant. However, \$25,000.00 was approved for SLV GO. A total of \$40,000.00 will go to Alamosa and Rio Grande Counties and the counties have been invited to reapply for the Inspire Grant. It was decided to leave the allocation from the Inspire Grant in the 2017 budget, in the event it is awarded at a later time.

Ms. Wisdom reported that Affordable Care Act requirements made it necessary to increase salaries of four employees. She noted that the federal regulations regarding over-time pay are on hold. The 2017 budget allows for a two percent cost of living salary increase for all County employees.

Ms. Wisdom explained that the mill levy is 10.567 percent of the County General Fund, and equals 15.567 mills. The Road and Bridge Department will be funded by 1.5 mills; what the mills do not cover will come from the General Fund. Ms. Wisdom also noted that the Highway Users Tax Fund provides the majority of in funding for the Road and Bridge Department.

Commissioner Shriver said that moving funds from the General Fund balance is not a sustainable solution. Ms. Wisdom said that Payment in Lieu of Taxes funds are not available until mid-year. She asked what would happen if they do not come through this year, and Commissioner Shriver responded that the County would be broke without the PILT funds.

Ms. Wisdom listed the highlights from the 2017 budget:

- A capital improvement plan from the capital fund
- The development of a County security plan for the campus
- A complete accounting software conversion
- An update of the employee handbook
- Holding quarterly meetings with the town councils of Monte Vista, Del Norte, and South Fork

Ms. Wisdom reported that the fund balance in 2015 was \$10,860,709.00; based on projections for 2016, it will decrease to \$10,687,139.00 in 2016, which is less than the 2016 budget projected. She noted that County employees are very careful with taxpayers' money. She said that the County mill levies must be increased in the future in order to meet the needs of the citizens of the County.

Ms. Wisdom reported that the jail, the Sheriff's Department, and the Victim Advocates program make up the largest part of the General Fund. She noted that there is too much employee turnover in these departments and this costs the County money. She said that wages for dispatchers have been increased and this might help retain those employees.

Ms. Wisdom thanked the Board and the County department heads for their help in creating the 2017 budget. Chairman Davie said that Ms. Wisdom has done a fantastic job in putting the budget together.

Ms. Wisdom distributed a spreadsheet comparing the budgets from 2015, 2016, and 2017. She explained that the 2015 budget was based on that year's audit, the 2016 information was based on expenses through October 2016. There is more detail regarding emergency funds, expenditures, etc.

Two supplemental budgets (for the Weed District and for the airport) will be created due to findings in the 2015 audit. She said that a supplemental budget may be created for the Road and Bridge Department if it purchases a new truck in 2016.

At 9:27 a.m., Patrick Sullivan, Road and Bridge Department, was present to update the Board.

Mr. Sullivan reported that work was completed on County Road 14A and on County Road 10 North. Water trucks and rollers were used on both roads and they turned out well. Asphalt will be reworked on County Road 10 in 2017.

Sheeting on the maintenance shop in Monte Vista was repaired. An overhead door was also replaced.

The pipe grid at the ice rink in Monte Vista was installed and the area was leveled in preparation for water. Mr. Sullivan reported that the Road and Bridge purchased additional pipe for this project at a cost of approximately \$200.00. The ice rink will be ready for water on December 9, 2016. Mr. Sullivan reported that on Saturday, December 3, 2016, Gary Johnson of the ice rink committee discovered that the water at the McMullen Building had been shut off and the rink could not be filled. Mr. Sullivan said that the Monte Vista Fire Department was maintaining equipment that weekend, and a fire truck's water was drained into the rink on Sunday, December 4, 2016. Mr. Sullivan said that on December 7, 2016, the water at the McMullen Building would be turned on.

Commissioner Shriver reported that after having a conversation with Monte Vista Mayor Debbie Garcia, a photo shoot will be held to advertise the rink and to thank the City and the County workers who helped build the rink. Mr. Sullivan suggested putting a notice on the message board indicating that the ice rink is open.

Other work completed by the Road and Bridge Department in November included:

- Providing bleachers for the Veterans Parade
- Removing the shelving from the courts and distributing them to the Road and Bridge Department and the Weed District
- Completing several small projects including tree trimming, litter control, and maintenance projects around all three shops
- Attending CCI
- Completing year-end purchases

Mr. Sullivan reported that upcoming work will include completing bridge maintenance projects on County Road 14A and County Road 28. This will involve tree removal, deck repair, and rip rap.

Chairman Davie asked when the County took on County Road 26. Mr. Sullivan said he would check, and noted that there is an easement for the roadway. Chairman Davie noted that the road no longer belongs to Movie Manor.

Mr. Sullivan updated the Board regarding the County work plan west of Highway 285 on the river.

Mr. Sullivan said that a meeting will be held with the Centennial Ditch Company. Mr. Sullivan has spoken with the liner supplier, who said that the existing pipe is handling the water. A new, eight-foot pipe, which would pull more water in, will cost \$12,500.00 and would have to be manufactured. Mr. Sullivan said he was doubtful about going to this expense. He noted that the various options to fix the problem are costly, and suggested that the ditch company be asked to go through one more water season.

Mr. Sullivan said that the Department is prepared to plow snow as needed. Base work on County Road 23 could be started in December.

Mr. Sullivan reported receiving a call from the airport last week because there was no water. Mr. Sullivan said that there are valve problems in two systems, which are being fixed by Spencer Drilling on December 7, 2016. Mr. Sullivan reported that Eagle Air is dependent on the water flow for heat and for the bathroom, and these problems were beyond what the Road and Bridge Department could repair.

Mr. Sullivan reported that there are two wells at the airport. It had been previously reported that there was only one. Mr. Sullivan said that the status of the well on the McKuen property needs to be researched, because it may have been abandoned.

Mr. Sullivan reported that on December 6, 2016, while working on County Road 14A, a vehicle backed into a Road and Bridge truck. A report was made to the Colorado State Patrol. Because the damage was minor, a repair to the truck may not be made.

Ms. Wisdom said that a supplemental budget will have to be completed if the Road and Bridge Department purchases a new dump truck in 2016. Mr. Sullivan said that a lay-down machine might be available instead. She asked that Mr. Sullivan supply the information by December 16, 2016.

At 10:55 a.m., pursuant to C.R.S. 24-6-402(4) (f), Commissioner Shriver moved to go into executive session for personnel matters. Commissioner Bricker seconded the motion and the motion carried.

At 10:12 a.m., the meeting resumed.

At 10:15 a.m., Dixie Diltz, Land Use Department, and Randy Kern, Building Department, were present to update the Board.

Ms. Diltz presented a resolution for signature, appointing Kenneth Vanlwarden to the Planning and Zoning Commission. Commissioner Bricker moved to approve the appointment of Mr. Vanlwarden to the Planning and Zoning Commission and to the Board of Adjustments. Commissioner Shriver seconded the motion and the motion carried. The resolution was signed.
Book 584 Page 1013

Ms. Diltz requested time off between December 25, 2016, and January 1, 2017. She told the Board that the office will be covered during that time. The consensus of the Board was to approve the time off.

Ms. Diltz said there would be a Planning and Zoning Commission meeting on Tuesday, December 13, 2016. Ms. Diltz reported that she is working on the County code book. This will be discussed at the Planning and Zoning Commission meeting.

Ms. Diltz reported receiving a conditional use permit application from a resident who wants to operate a saw mill on his property on County Road 8 South. The resident is currently operating a saw mill, but has decided to request the permit at this time. The 10-acre property is currently zoned as agricultural/estate, and as such, would not be allowed to operate a saw mill. Ms. Diltz explained that she may have to recommend denying the conditional use permit, and suggest to the property owner that he will have to bring the issue to the BOCC. The application fee was paid.

Commissioner Bricker asked how long the saw mill has been in operation. Ms. Diltz explained that the operation has not been grandfathered in, and said that there is a house on the property. Mr. Kern added that the saw mill was not in operation in 2014. Ms. Diltz said that the business started in 2015. The consensus of the Board was that Ms. Diltz should present the conditional use permit application to the Planning and Zoning Commission.

Mr. Kern reported that he has completed 12 concrete inspections in the last seven days. He said that this has been an incredible year with a great deal of building going on.

Mr. Kern reported that he has ordered a truck from Town and Country Ford in Alamosa. The trade-in price offered by Town and Country was \$1,000.00 more than the trade-in price he received from another dealer. A supplemental budget will be competed to include this expense. Mr. Kern said that building permit fees will cover the expenditure.

Mr. Kern said that he has been contacted by Tom McDaniel and South Fork Fire Department Chief Tyler Off regarding bad addresses, particularly in the Alpine Village area. Bad addresses slow the response time of the fire department. Mr. Kern explained that when a bad address is discovered, the property owner is notified and asked to change it. He said that there are times when the property owner refuses to change the address, especially if the owner has used that address for many years.

Chairman Davie asked why addresses are bad. Mr. Kern said that bad numbers are often issued through different filings. He said that this would be a project for the winter when there is more time to research the issue. He explained that the master address book, created in 1975, is the standard for addresses.

Commissioner Shriver asked if the bad addresses are mostly in unincorporated areas. Mr. Kern said that he is not sure in terms of South Fork, and that he does not know how many bad addresses there are. Commissioner Shriver suggested that if there are many bad addresses in South Fork, the town and the County should work together to educate the community about the issue. Mr. Kern said that the County Assessor has the most up to date information.

Ms. Wisdom asked if a property with a bad address could be given a new address with an "also known as" address. Mr. Kern said that property are listed with only a physical address and a mailing address. The major concern is how fire and ambulance personnel can find the correct destination when addresses are not accurate. The goal is to solve the problem in 2017. Mr. Kern said that the process is moving in the right way and that bad addresses are no longer being issued. Ms. Diltz reiterated that education is needed.

Ms. Diltz reported that there may be an opening on the Planning and Zoning Commission in January. She also said that there are several openings on the Board of Adjustments.

Commissioner Shriver asked if the clean-up day project has been discussed with the City of Monte Vista, the Town of Del Norte, and the Town of South Fork. Ms. Diltz said that this project needs to get started.

It was noted that the Kids Connection in Monte Vista has opened and that High Valley Community Center is in its new building.

At 10:40 a.m., Commissioner Bricker moved to approve the County's 2017 budget. Commissioner Shriver seconded the motion and the motion carried. Book 584 Pages 1323-1325.

Commissioner Bricker moved to approve the resolution to appropriate funds for 2017. Commissioner Shriver seconded the motion and the motion carried. Book 584 Pages 1326-1327

Commissioner Shriver moved to approve the 2017 mill levies. Commissioner Bricker seconded the motion and the motion carried. The resolutions were signed. Book 584 Pages 1328-1330

Please see the attached 2017 Rio Grande County budget message, prepared by County Administrator Roni Wisdom.

At 10:41 a.m., Ms. Wisdom presented the Department of Social Services vouchers. Commissioner Bricker moved to approve the vouchers. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported that there may be a lawsuit against the County related to an inmate who injured himself. She also reported that a client of Options LTC is writing a newspaper article about the lack of service received. Ms. Wisdom said that DSS is handling the issue, and asked the Board to send any requests for comment to Jody Kern.

Ms. Wisdom presented proxy forms for CCI committee meetings. Commissioner Shriver explained that all three County Commissioners are appointed to these committees, with the County Administrator as the alternate. The Director of DSS is appointed to the Health and Human Services committee with the Commissioners as alternates. Commissioner Shriver moved to appoint Jody Kern to the Health and Human Services Committee, and Roni Wisdom as the proxy for the Commissioners. Commissioner Bricker seconded the motion and the motion carried.

Upcoming meetings include:

- URGED, December 13, 2016, 7:00 p.m.
- Airport, December 13, 2016, 12:00 p.m.
- Proximity Malt LLC and the City of Monte Vista, December 13, 2016, Monte Vista
- SLV Western Stakeholders, December 14, 2016, 6:00 p.m., Rio Grande Club, South Fork

Ms. Wisdom reported that several legislative issues were brought up at the recent CCI conference. She suggested that the Board invite Senator Larry Crowder and Congressman Donald Valdez be invited to a meeting to discuss these issues before the end of the year. She also suggested that the Alamosa County Board of County Commissioners be included in the meeting. Ms. Wisdom said that SB 152, which prevented municipalities from owning and distributing broadband services and has now been revoked, is an important issue for the County. Commissioner Shriver said that broadband services should probably not go through the County, but could be handled by the San Luis Valley Broadband Group, which could work with the Valley as a whole. Ms. Wisdom said that grant funds were available to help provide broadband services.

Ms. Wisdom reminded the Board that the Economic Summit is scheduled for January 13, 2017, and a meeting with South Fork, Monte Vista, and Del Norte should be scheduled soon.

Commissioner Shriver reported that at a recent meeting of the Development Resources Group, she learned that the City of Alamosa will use the new ice rink as a marketing tool to attract people to the City. Other efforts will follow. Ms. Wisdom noted that the City of Alamosa's comprehensive plan is focused on economic development and increasing the city's tax base.

The Board discussed the differences between Alamosa County and Rio Grande County's budgets and debt service.

Ms. Wisdom reported that department head reviews will take place the week of December 12, 2016, and that some would take place on December 7, 2016.

At 11:07 a.m., the meeting was adjourned.



**RIO GRANDE COUNTY
2017 BUDGET MESSAGE**

It is my pleasure to present the 2017 Rio Grande County Budget which comprises the eight County funds: General Fund, Road & Bridge, Social Services, Capital Expenditures, Airport, Conservation Trust, Lodging/Tourism, and Public Health. As a special district, the Rio Grande County Weed District's 2017 budget is included as well.

This budget represents the collaborated efforts of the Commissioners, Administrator, Elected Officials and Department Heads in order to maximize services to the residents of Rio Grande County. The Board of County Commissioners has exclusive power to adopt this annual budget for the operation of the county government, including all offices, departments, boards, commissions, other spending agencies of the county government and other agencies which are funded in whole or in part by county appropriations. (CRS 30-11-107 (2)(a)). The budget, as presented, is balanced in accordance with Colorado Revised Statutes 29-1-101 through 115. In

November 1999, Rio Grande County successfully passed an amendment for the removal of TABOR and the 5.5% Statutory Property Tax Revenue Limit. Rio Grande County utilizes a modified accrual accounting basis of accounting.

The 2017 Rio Grande County Budget totals \$20,762,966, an increase of \$519,653 (2.5%) over the 2016 Budget. The budget increase is due to an increase in grants management including a possible pass through grant for Rio Grande County Inspire of \$255,000 and Public Health CTC Prevention grant of \$130,000 and SIM Grant of \$156,000. Great care was taken to look at all budget requests, include salary increases, with an eye toward offsetting income and/or reducing expenses.

County government is operated by State Statute and most of the services provided are mandated by these Statutes. The Affordable Care Act is just one mandate that not only the Commissioners have to wrestle with but all business employing over 50 persons. Rio Grande County is pleased to be able to offer a health plan that meets all the ACA requirements in coverage and based on the ACA requirement, all fulltime employees will have salaries of not less than \$10.30/hour. We are pleased to report that there were only four employees that needed to be raised to that wage. Additional federal labor requirements that the County is keeping abreast of include possible changes in the FSLA overtime regulations. While this law has been overruled, it may return. At this time, only two of our employees will be affected by this ruling, however; the discussion of exempt vs non-exempt will become a part of our Employee Handbook.

With almost 150 employees, our largest expense is salaries and benefits. The Commissioners realize the need to offer living wages in order to attract and keep quality employees. We are pleased to announce that Rio Grande County will be offering a 2% cost of living increase for all employees. In an effort to control our expense to offset this increase, it was decided to increase the annual health care deductible from \$500/year to \$1,000/year. This will give our employees between a 1% and 3% decrease in their monthly premium and saved the county approximately \$72,000, better than half of the cost to offer the 2% COLA.

Budget negotiations included approval of the following: purchase of a Sheriff and Jail transport vehicle, implementation of a K-9 program to help curb the rising tide of drug related issues, purchase of a vehicle for the building department, purchase of three vehicles for Social Services, and replacement of aging equipment for Road and Bridge. Social Services have three vehicles that will be put into the county pool for county use (within the Valley). The Assessor and Jail requested vehicles which were not approved; instead they will share the “new” pool cars.

Weed Control District:

The Weed Control District’s budget is \$164,490, reflecting an almost 10% decrease from 2016 of \$183,000. The budget, as presented, is balanced in accordance with Colorado Revised Statutes 29-1-101 through 115. The budgeted revenue amounts for the Weed Control District are under the amount of increase allowed under the TABOR amendment and the 5.5% Statutory Property Tax Revenue Limit.

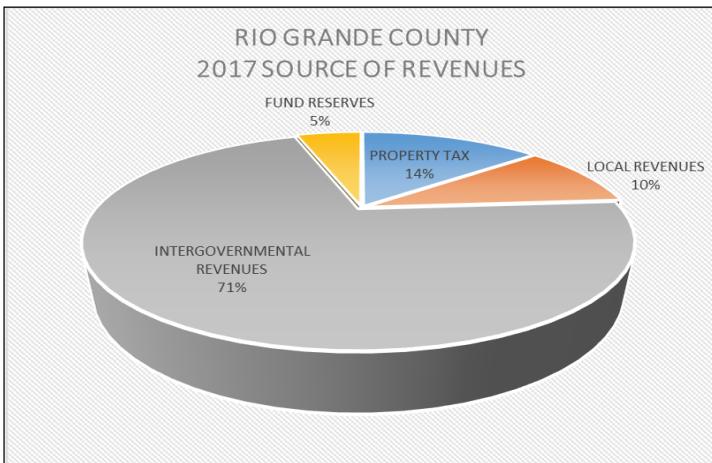
Mill Levy:

The County Mill Levy is currently 15.567 mills and will remain the same for 2017. This is the maximum amount of mills that can be levied, without approval by vote of the people of Rio Grande to increase the percentage. In an effort to reduce the use of unappropriated fund balances in the general fund, the Commissioners chose to change the mills given to other funds to better meet our overall requirements. The changes were accomplished through negotiations with department heads with the overall understanding that their departments would not be harmed and their need for local match would be guaranteed. This slight change in mills allowed the General Fund to receive an additional \$154,141 to offset its expenses.

	2017	2016		
General Fund	11.4170	10.5670	\$ 154,141	mills
Road and Bridge Fund	1.5000	2.0000	\$ (90,671)	mills
Social Services Fund	2.3000	2.5000	\$ (36,269)	mills
Public Health Fund	0.3500	0.5000	\$ (27,201)	mills
Total	15.5670	15.5670	\$ -	mills

Funding Sources:

Rio Grande County budget is funded from four primary sources, property taxes, local revenues, intergovernmental revenues, and, when necessary, fund reserves. The 2017 budget will be funded from the following sources:



Property Tax	\$ 2,776,113
Local Revenues	\$ 2,075,865
Intergovernmental Revenues	\$ 14,843,456
Fund Reserves	\$ 1,067,533
Total	\$ 20,762,967

As compared to the table below, revenue sources are projected to increase. Due to the increase in projected revenues we are hoping to see a reduction in our usage of fund reserves by almost 2% from the 2016 budget.

2016 Revenues

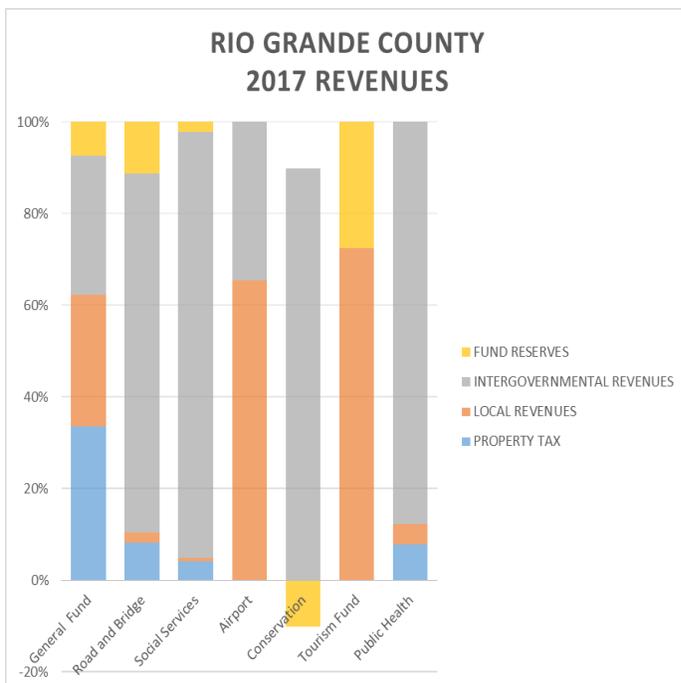
PROPERTY TAX	\$ 2,664,610	13.16%
LOCAL REVENUES	\$ 1,966,706	9.72%
INTERGOVERNMENTAL REVENUES	\$ 14,244,242	70.37%
FUND RESERVES	\$ 1,367,755	6.76%
Total	\$ 20,243,313	

Local revenues are also seeing an increase as citizens are investing in their homes, building new homes, opening businesses, and purchasing new vehicles. The economy of Rio Grande County is beginning to see an uptick as unemployment drops, sales tax revenues increase, and new businesses move into the County.

In 2010, 94% of the Road & Bridge Department was funded by HUTF a gas tax placed on both gasoline and diesel and distributed by the State to operate the Colorado Department of Transportation, county roads and municipal streets maintenance. In 2017, HUFT is estimated to be \$2.4MM which is almost 80% of their budget.

Property Tax Revenue:

We are pleased to announce that there as an approximate 5% increase in assessed valuation which will provide an increase of \$110,068 in the 2017 budget. Property taxes revenue is projected to rise to \$2,822,960 from last year’s amount of \$2,712,892. Property tax makes up a large portion of the General Fund, as shown in the chart below. Almost as much comes from



local revenues, including fees charged by the County for services.

Intergovernmental revenues include PILT (see below), Homeland Security, pass through, Courthouse Security, and several other state and federal grants. The use of intergovernmental revenues by Road & Bridge is for capital asset equipment. Sufficient funds are held in reserve to meet the needs of bridge repairs and maintenance. Realizing that keeping lodging tax in their fund balance was not promoting Rio Grande County, the Tourism board has elected to use some of their fund balance for additional marketing in 2017. Social Services programs are funded largely by the state with a small amount of local funding required for match. The same holds true

of Public Health, although several of their grants are regional grants that the Public Health Director manages. Due to the State requirements for Conservation Trust funds, we continue to grow its fund balance. We hope to find projects that will fit the program fund requirements and public need.

PILT:

The continued delay of the Federal Government to authorize the Payment in Lieu of Taxes (PILT) program funds until mid-year continues to cause concern, especially in this uncertain political time. PILT reimburses counties for the loss of tax revenue for federally owned lands; Rio Grande County received \$805,000 in 2016. We are budgeting for \$700,000 in 2017 which accounts for almost 4.2% of our budget. These funds are deposited in the General Fund to be used within various funds as the need arises. Without receipt of this revenue, the county would be required to eliminate large portion of staff and services.

Highlights for 2016 include:

- Completion of the Regional Hazard Mitigation Plan for Rio Grande, Mineral, Saguache, Alamosa, and Conejos Counties.
- Updating Astronaut Rominger Airport covenants, leases, and start of a Master Plan.
- Hiring of a County Administrator and Administrative Assistant. It is believed that the Administration Department will be able to meet the needs of the county without hiring a Financial Director, at this time.
- Lease purchase of integrated accounting software for the Treasurer, Finance, and Human Resource offices. While the conversion has been very difficult, it is believed the integrated software will save all departments time while providing management with better reports and up-to-date information. The conversion is expected to continue into the first quarter of 2017.
- Completion of remodeling for the Courts on the third floor.
- Close out of several grants including 2013 and 2014 Homeland Security Grants. We will administer the 2015 and 2016 Homeland Security Grants for the San Luis Valley.
- Completion of the Summitville Shelter.

Projects Goals for 2017:

- Implementation of a Capital Improvement Plan including campus buildings and equipment
- Development of a Rio Grande County Campus Security plan to work in conjunction with the Courthouse Security Plan.
- Completion of the Software conversion
- Rewriting and updating Rio Grande County's Employee Handbook.
- Quarterly meetings with Towns/City's, URGED, and SLVDRG to improve economic base

Lease(s):

The County has several lease agreements:

- Business Solutions – five (5) copiers, monthly payments
- San Luis Valley Federal Bank, addition/remodeling to jail, \$191,328/annually until 10/2025,
- All American Investment Group, LLC, energy efficient improvements in several Rio Grande County buildings, \$41,540/annually until 1/2023,
- Caterpillar Financial Services, three road graders, \$81,312/annually until 1/2019,
- Computer Information Concepts, \$51,264/annually until 7/2019

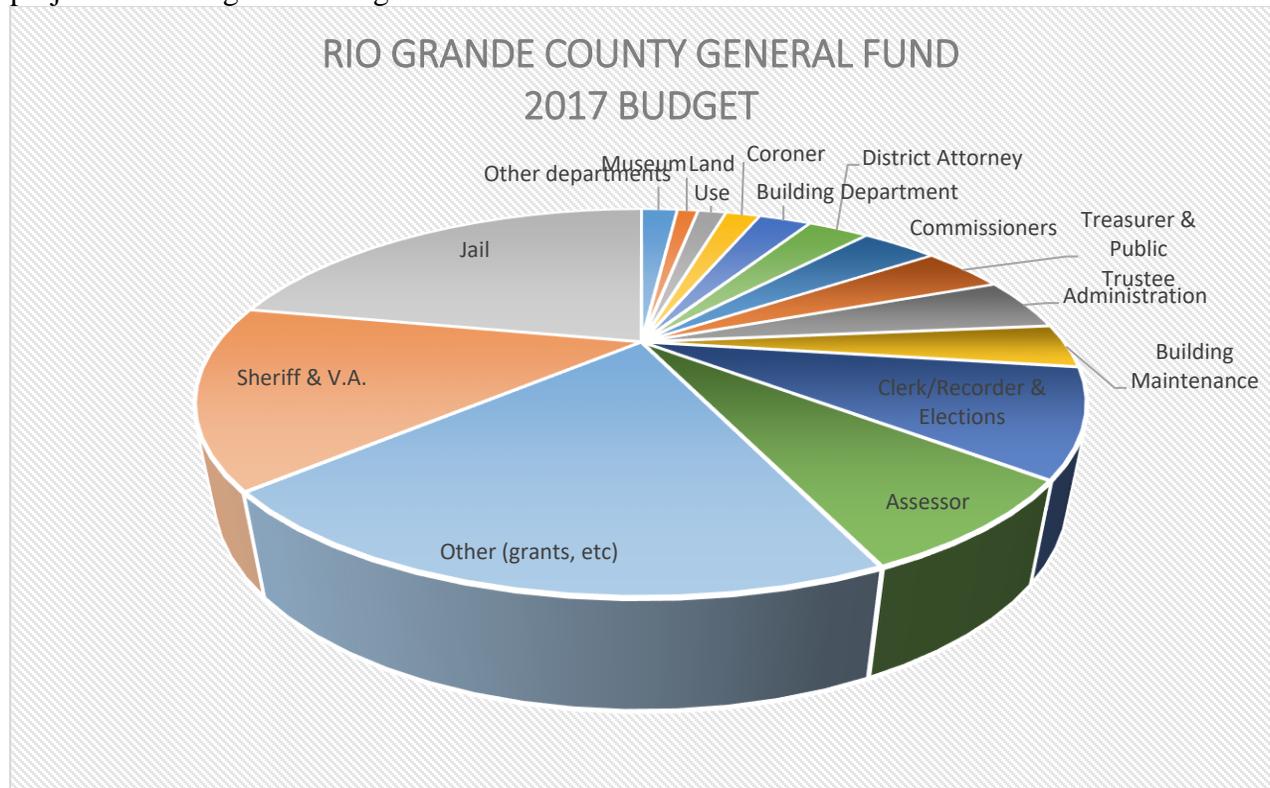
Fund Balances:

Rio Grande County showed a 2015 fund balance was \$10,860,709. Based on preliminary estimates, the 2016 Fund Balance will be approximately \$10,687,139, down roughly \$173,570. Although the 2016 Budget reflected a much larger use of unappropriated funds, Rio Grande County employees have been most diligent in their use of tax payers' dollars. While we recognize the 2017 budget is showing a need to use unappropriated funds, we understand that the use of funds is not sustainable and serious discussions need to begin soon regarding increasing revenues or the county will be forced to reduce expenses. Discussions have begun to explore ways to increase the mill levy to provide additional funding so we will be able to continue to offer the services that are expected.

The following is a brief synopsis of the various funds that have a significant impact on the 2017 budget that were not discussed above:

General Fund: The general fund is home to the majority of the county departments as shown below. The administration department has undergone major changes in 2016 with the Administrator and Finance Director leaving in January. Commissioner Shriver and Human Resources Director, Kristy Dennis assumed a large portion of the County Administration duties with Suzanne Benton stepping in part time to assist with the finances and train the new Administrator, Roni Wisdom was hired September 1 and is eternally grateful to Suzanne, the Commissioners, Elected Officials and department heads for their patience and assistance.

The Building department has been extremely busy with several new homes and commercial projects including the nursing home in Del Norte.



Road & Bridge Fund: The R & B crew overlaid 2.7 miles, skinned 12 miles and built 1.2 miles of new roads. They completed a lot of on-going maintenance in the western part of Rio Grande County including bridges, culverts, and pit maintenance to meet federal and state regulations. They will move to central Rio Grande County in 2017 to complete several projects including 3 miles of new road. The Road Crew does a lot of community service including caring for the McMullen building and Pavilion, helping create the Monte Vista Ice Rink, and maintenance of Astronaut Rominger Airport.

Social Services Fund: The funding for the Social Services budget is based upon the allocations issued by the Operations Office, Colorado Department of Human Services. All allocations from the State must be matched by local funds. Programs such as Child Day Care, Child Welfare and County Administration have been underfunded by the State in past years which has required transfer of funds from Temporary Assistance for Needy Families (TANF) or County tax dollars. The “Employment First” program continues, successfully, for its fifth year with the county adding additional dollars to fund the program. However, the commissioners believe the program provides a valuable resource to individuals, helping them develop job skills in order for them to become gainfully employed rather than relying on government assistance.

I would like to thank the Commissioners, Elected Officials and department heads for their time, input and patience with the creation of this budget. It is never easy to attempt to manage employees and equipment when money is tight. The next several years will be very challenging and budget issues will not be resolved quickly. We respectfully request all communities, taxpayers and citizens of Rio Grande County help us as we look to address the needs of Rio Grande County. We face great challenges as our neighboring counties continue to grow and take sales and sales taxes from our businesses and communities.

It is my pleasure to work for this organization. I believe that Rio Grande County has great opportunities ahead; we are rich with natural assets, beautiful vistas, and wonderful people. Our challenge is to increase our property and sales tax bases to help balance growing expenses needed to manage a \$20MM business, which is what Rio Grande County is. It will take all of us to create a stronger community.

Budget prepared by:

Roni K. Wisdom, Administrator

Date: December 7, 2016

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, December 14, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Ms. Wisdom gave the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda as presented. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the December 7, 2016, minutes with changes. Commissioner Bricker seconded the motion and the motion carried.

At 9:09 a.m., Ms. Wisdom presented the mid-month vouchers for approval. Commissioner Shriver moved to approve the vouchers. Commissioner Bricker seconded the motion and the motion carried.

At 9:11 a.m., County Attorney Bill Dunn and Patrick Sullivan, Road and Bridge Department, were present. Mr. Dunn reported that he had been notified about an aviation fire truck that could be made available to the Del Norte airport. There would be no charge for this truck, but it would have to be transported to the airport from California. Mr. Dunn explained that the Department of Defense might assist in moving the truck. Mr. Sullivan also said that the truck is large and high maintenance and might be too much to manage.

Mr. Sullivan asked where the truck could be housed at the airport. He said that the Eagle Air hangar would be large enough, but that this would not be a good solution. He also noted that the Del Norte Fire Department is a volunteer department and if there is an incident at the airport, firefighters would first gather at the fire station, then move to the airport. Too much time could elapse before the firefighters could get the airport fire truck going. Commissioner Shriver said that the airport is not ready for this kind of equipment at this time. Chairman Davie asked if the Del Norte Fire Department could take the truck. Mr. Sullivan said that the truck would be perceived as a County truck.

Ms. Wisdom asked if the truck could be used by the Monte Vista airport. Commissioner Shriver said that the offer could be sent to the Monte Vista airport, and that this kind of equipment could be considered for the long term. Ms. Wisdom asked if there were requirements for using the truck for a certain amount of time before it could be traded for another piece of equipment. Mr. Sullivan said that he did not know what the Department of Defense requirements might be.

At 9:21 a.m., Mr. Dunn updated the Board.

Mr. Dunn reported that he received a letter from Emily Brown, Department of Public Health, regarding allowing septic vaults on properties that are smaller than a half-acre. She asked for language that could be attached to deeds or leases indicating that vaults could be allowed if the property is being used seasonally, noting that it would have to change if the property is inhabited on a full-time basis. Commissioner Shriver noted that seasonal lots are being developed and that the septic vaults would have to be pumped out. Mr. Dunn said that restrictions could be put on building use, but there is a problem if the property is used full time, in which case a vault would not be allowed.

Commissioner Shriver asked if a variance could be required rather than a deed restriction. She said that properties need to be protected in the future. Mr. Dunn said that he would determine how to create a variance that would be attached to the deed for the land and would appear on a title search. Chairman Davie noted that this might apply to tiny homes, as well.

Mr. Dunn reported that there are two tax abatement appeals being filed by Community Banks regarding the Board of Equalization's valuation of the properties in March 2016. Community Banks of Monte Vista's appeal is scheduled for March 6, 2017; Community Banks of South Fork's appeal is scheduled for March 7, 2017. Mr. Dunn reported that County Assessor J.J. Mondragon is working with a commercial appraiser who knows the Community Banks's attorney. The appraiser believes that a compromise is possible. Mr. Dunn said that disclosures and witnesses need to be determined. However, Mr. Dunn said that it is probably safe for him to delay putting in time on this issue at this time. He said he will review the statutes and will set up a timeline to make sure that if the appeals go forward, he can proceed.

Mr. Dunn reported that regarding the lawsuit against Vicky McNeely, no service has been made to Ms. McNeely because she could not be found on her property. Chairman Davie reported that Ms. McNeely has moved. Mr. Dunn said that if Dixie Diltz, Land Use Department, knows that Ms. McNeely is on the property, Ms. McNeely will be served. If not, the lawsuit will be dismissed. Mr. Dunn said that the decision is Ms. Diltz's.

Mr. Dunn reported that he spoke to Ben Gibbons, attorney for County Coroner Rusty Strohmayer. The County has not received a draft contract with Strohmayer's Funeral Home for 2017; the 2016 contract with Mr. Strohmayer expires on December 31, 2016. Mr. Dunn said that since Mr. Gibbons has not been paid for his services, he is not working on the 2017 contract. Mr. Dunn also said that Mr. Gibbons intends to close his practice in 2017. Ms. Wisdom said that Mr. Strohmayer could submit invoices without a contract. It was decided that Mr. Dunn will draft a letter to Coroner Strohmayer stating that the 2016 contract is expiring, and that the County will pay invoices based on a predetermined schedule; the letter will also include acceptable expenses. Mr. Dunn will send the letter when the schedule and expenses are determined.

Mr. Dunn reported that Ron Howard, former attorney of the River Valley Group (the current attorney for the River Valley Group is David Chipman) called him. Several issues were discussed and Mr. Dunn discussed these issues with the Board.

Mr. Dunn reported receiving a call from Steve Cordova, an attorney from Salida, following up on a Colorado Open Records Request regarding accidents at the intersection of County Road 5 North and County Road 3 East. Mr. Dunn reported that Patrick Sullivan is working on producing these documents.

Chairman Davie asked Mr. Dunn to review the All Hazards contract between the County and Jean Borrego, who was hired to manage the All Hazards grant. Ms. Wisdom will send Mr. Dunn a copy of the contract. She pointed out that the original contract treated Ms. Borrego like a County employee; the contract for review was changed to treat her as an independent contractor. Chairman Davie expressed concern about the source of the original contract and the political aspects it entailed. He noted that the next chair of the BOCC will be the chair of the All Hazards board because Rio Grande County is the fiscal agent for the grant. Ms. Wisdom said that the only requirement is for one County Commissioner to be on the board; he or she does not have to be the chair. She also noted that Ms. Borrego was hired by Rio Grande County to manage the grant and that Ms. Borrego cannot be fired by the All Hazards board. Commissioner Shriver asked if there is a memorandum of understanding between the All Hazards board and the County regarding the County being the fiscal agent. Ms. Wisdom said that the grant is a regional grant, but it could be managed solely by the County. Mr. Dunn will review the contract immediately.

Commissioner Shriver asked if Mr. Dunn had received notice of the possible lawsuit against the County by an inmate who injured himself. Mr. Dunn said he would check email correspondence to determine if he had received notice of the possibility of filing or the actual filing of the suit. Mr. Dunn said he remembered that Sheriff Brian Norton pleaded with Behavioral Health for

assistance with this inmate and did not receive any help. Commissioner Shriver noted that the inmate was a Mineral County prisoner.

At 9:55 a.m., Ms. Wisdom reported that the property owners who originally requested permission to install a septic vault have now changed their minds and will install a septic system.

Jim Leist, Conour Animal Shelter, will be scheduled for the December 28, 2016, meeting.

Ms. Wisdom reported receiving a call from Development Resources Group requesting a letter to appoint Ann Jones as the environmental officer. Commissioner Bricker moved to approve appointing Ms. Jones as the environmental officer. Commissioner Shriver seconded the motion and the motion carried. The letter was signed.

Ms. Wisdom reported that a construction lease on tract 35 at the airport has been sent to Brian Dahl. The lease is for one year so that Mr. Dahl can build on the property. It was noted that this tract was mentioned at a previous meeting as possibly belonging to another owner. However, the other owner has sent in no proof, so Mr. Dahl's lease will proceed. Commissioner Shriver moved to approve the lease with Mr. Dahl. Commissioner Bricker seconded the motion and the motion carried.

Commissioner Shriver reported that Dan Russell, Russell Surveyors and Associates, reviewed the airport map and found that the taxiway is not shown as wide enough. Mr. Russell will change the map to allow extra width. In March or April 2017, Mr. Russell will review the airport utilities.

Ms. Wisdom distributed the Homeland Security contract to the Board for review. She explained that there will be separate contracts for each service needed and that the contracts overlap by two years. She recommended that when the 2017 contract is drafted, administrative costs should be included. She said that this contract takes many hours to manage. She explained that the County pays on the revenue from the contract, but that there are other costs that include Administrative staff time, County Attorney time, and audit costs. She said that any equipment purchased under this contract has to be monitored and a determination made as to whether it is being used. This includes radios and larger equipment. She reported that she is working on an inventory list.

Ms. Wisdom said that this grant is a federal grant and that the funds go to the State and then to the County. The Board discussed ways in which administrative funds could be found. Ms. Wisdom said that the contract currently allows \$300.00 for these costs, but this is not enough.

Upcoming meetings include:

- SLV Western Stakeholders, December 14, 2016, 6:00 p.m., Rio Grande Club
- Employee Appreciation, December 19, 2016, 8:30 a.m., followed by the Managers' Meeting, followed by the regular BOCC meeting, Commissioners' room.
- Homeland Security, December 19, 2016, 3:00 p.m.
- Mill Levy Certification, December 21, 2016, followed by staff evaluations
- Regular BOCC meeting, December 28, 2016, 9:00 a.m., Commissioners' room, followed by staff evaluations, and approving the supplemental budget.
- DRG Going Away Party for Michael Wisdom, December 30, 2016, 2:00 or 3:00 p.m.
- BOCC Meeting, January 4, 2017, with an open house for the Commissioners, 9:00 a.m.
- Swearing In, January 10, 2017, 8:30 a.m., District Court room, followed by a BOCC meeting

Ms. Wisdom presented a letter from the Colorado Department of Health and Environment stating that the San Luis Valley Regional Solid Waste Authority is in compliance and operating as it should.

Commissioner Shriver suggested planning a meeting with the commissioners elect on December 21, 2016. Commissioner Bricker said that the new commissioners are transitioning well. Chairman Davie suggested that the organizational meeting where participants for various boards are determined be set up before the swearing in.

Ms. Wisdom reported that the Department of Public Health will present a contract for signature on December 28, 2016. The Department of Social Services will provide its monthly update at that meeting, as well.

The Board was notified about Costilla County Commissioner Joe Gallegos's death.

Ms. Wisdom received an estimate from WSB Computer Service in the amount of \$880.00 to install a telephone at the security desk in the courthouse. There may be funds in the Homeland Security grant for this purchase.

Commissioner Bricker asked if a new victim's advocate is being hired. Ms. Wisdom said she would check.

Ms. Wisdom requested bonuses for her staff, similar to the ones requested by the County Treasurer regarding work on the software conversion. Commissioner Shriver moved to approve the bonuses for the administrative staff under the special bonus program. Commissioner Bricker seconded the motion and the motion carried.

Ms. Wisdom expressed concern regarding losing and hiring dispatchers. Chairman Davie noted that all 911 dispatchers have to pass a background check.

Ms. Wisdom requested a signature on a reimbursement request for Homeland Security. The request was signed.

At 10:20 a.m., Commissioner Shriver reported on the meeting with City of Monte Vista and Proximity Malt LLC. Proximity Malt is requesting financial assistance from the City or the County for improvements on its property. A pipe from the business to the City's water main needs to be improved, at an estimated cost of \$60,000.00 to \$75,000.00. Also, the building that sits on the City ponds needs to be winterized, at an estimated cost of \$225,000.00. Commissioner Shriver explained that the water pipe is the priority. At the meeting, Monte Vista Public Works Director Robert Vance explained that the City is responsible for the water main for any client. However, businesses are responsible for the pipe from the main to the business. The City has hired RG and Associates to do the engineering work.

Commissioner Shriver noted that this business is good for economic development, but said that neither the City nor the County has the funds to provide the assistance requested. She said that better communication is needed and that alternative financing solutions need to be found. Commissioner Bricker cautioned the Board to be careful to not set a precedent.

Ms. Wisdom said that Proximity Malt will pay back any funds it receives, over time. Commissioner Shriver said the situation is similar to when a developer goes into an area, but is not required to improve roads to the development. She said that government entities can access grants that companies cannot, and asked if these grants could be explored. Ms. Wisdom said that infrastructure grants can only be used at the beginning of a project. She also said that Proximity Malt has the funds to improve the pipe, and said that the County would be happy to work with the City to keep the project moving forward. Ms. Wisdom suggested that the City make an application for a USDA grant for waste water treatment.

Commissioner Shriver asked if a mini Council of Governments grant might be available. Ms. Wisdom suggested that if the County assists with such a grant, the City should assist with one, as well. She said that the \$10,000.00 grant would have to be matched. Ms. Wisdom will talk to Forrest Neuerburg, City of Monte Vista, about this.

Commissioner Bricker said that she is bothered by the fact that the plant manager of Proximity Malt lives in Alamosa, rather than in Rio Grande County. She asked how many employees would be hired by Proximity Malt. Ms. Wisdom said that 25 employees would be hired. Commissioner Bricker asked when the plant would be operational. Ms. Wisdom said that it would be open in mid-April.

Chairman Davie asked when the new nursing home in Del Norte would open. Commissioner Shriver said it would be open after the first of the year.

At 10:35 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

working on the HCP care coordination plan for managing children's health care. She was working with clinics in Alamosa. Ms. Brown said that the Public Health Department was exploring not working with HCP and instead working locally. She said this is allowed because the expenditure is less than \$15,000.00. She said she feels the local work is a better option for the time being. She said that the HCP data system is time consuming.

Ms. Brown asked about the status of the Emergency Manager position. She said that some applications have been received. Commissioner Shriver said that the Board needs to focus on filling this position. Commissioner Bricker noted that Neal Walter was interested in this position, but personal issues prevented him from applying for the job. Ms. Wisdom agreed that there are some good applications, and Ms. Brown said she was willing to provide input.

Ms. Brown said that the Department of Public Health will meet with the jail staff on January 24, 2016.

At 10:45 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, December 28, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order and gave the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda as presented. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the December 14, 2016, minutes with changes. Commissioner Bricker seconded the motion and the motion carried. Commissioner Bricker moved to approve the December 19, 2016, minutes with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:15 a.m., Chairman Davie called to order the public hearing regarding the 2016 supplemental budget.

Ms. Wisdom explained that at the end of 2016, the County incurred \$185,000 in additional expenses; it received additional revenue of \$98,000. The additional revenue came from the Department of Public Health tobacco contract. The additional expenses include:

Building Department:	\$26,000.00 for a new vehicle; offset by permit fees
Assessor's Office:	\$26,000.00 for a professional contract
Treasurer's Office:	\$15,000.00 for new accounting software
Jail:	\$45,000.00 for maintenance
Airport:	\$17,000.00 for fuel purchases
	\$13,000.00 for capital expenditures
	\$37,000.00 for repairs
Tourism:	\$ 6,000.00 for marketing

The notice of the budget hearing was published in the Monte Vista Journal on Wednesday, December 21, 2016.

It was noted that the Road and Bridge Department is compiling the costs for making repairs at the airport.

Commissioner Shriver asked if Wall Smith and Bateman has been contacted to perform the 2016 audit. Ms. Wisdom said that she has spoken to the auditors about inventory; the audit has not been scheduled. Ms. Wisdom said that the new software company, CIC, is providing training so that the Administration staff will be ready for the audit. Ms. Wisdom said that all 2016 information has been input into the new system and it balanced. She reported that information for 2015 needs to be tweaked.

Ms. Wisdom reported that the new accounting software needs several changes, and CIC is being responsive to the County’s needs. For example, there are problems with payroll preparation. Ms. Wisdom also said that after talking with other counties that use the software, she discovered the other counties are not as satisfied with the software as originally thought.

Commissioner Shriver moved to approve the 2016 supplemental budget. Commissioner Bricker seconded the motion and the motion carried. The supplemental budget was signed.

Commissioner Shriver explained that a supplemental budget was not prepared in 2015, which resulted in audit findings. Commissioner Elect Suzanne Bothell asked about the purpose of the supplemental budget. Commissioner Bricker explained that the supplemental budget is prepared to account for line items that are overspent. Commissioner Shriver explained that the Building Department did not plan on purchasing a new vehicle when its budget was prepared, so a line item had to be created to account for it. This amends the previous budget.

Jody Kern, Department of Social Services, was present. She explained that when there is an audit finding it causes more work and more cost. Because DSS has the most federal funding, it has to audit 50 percent of its budget, rather than 25 percent.

At 9:26 a.m., the supplemental budget hearing was closed.

At 9:27 a.m., the BOCC meeting was adjourned to the Board of the Department of Social Services.

At 9:47 a.m., the meeting resumed. Jim Leist, Upper Rio Grande Animal Society, was present. Mr. Leist presented the 2016 intake report for the shelter. The shelter accepts only dogs.

Jurisdiction	Owner Surrender	Return to Shelter	Stray	Transfer In	Total
Costilla	6	1	9	0	16
South Fork	1	0	2	0	3
Town of Saguache	7	0	2	0	9
Saguache County	1	0	8	0	9
Mineral County	1	0	0	0	1
Conejos	11	1	4	0	16
Alamosa County	23	2	4	0	29
City of Alamosa	10	0	2	0	12
City of Monte Vista	24	3	149	0	176
Town of Del Norte	10	0	31	0	41
Town of Center	9	0	25	0	34
Rio Grande County	19	1	88	0	108
Colorado "other"	1	0	2	3	6
Out of State	0	1	0	3	4
TOTAL	123	9	132	6	464

Mr. Leist pointed out that the shelter has taken in more dogs from the County this year than in the past. He said the \$2,500.00 donation to the shelter from the County does not cover the costs to shelter these dogs. The shelter is required to keep stray dogs for five days. During this time, the dogs are given shots and treated for parvo when necessary (the office serves as an isolation room). Other costs incurred are for food, labor, adoption or transfer paperwork, and transportation costs. The total cost for taking care of the dogs is \$21,000.00 per year. Mr. Leist requested an increased donation from the County for 2017.

Commissioner Shriver explained that the 2016 donation of \$2,500.00 will be dispersed before the end of the year. She also noted that \$1,500.00 has been budgeted for the shelter in 2017. Mr. Leist said that the City of Monte Vista pays the shelter \$1,500.00 per month. Chairman Davie asked what the cost per dog is. Mr. Leist said that 88 stray dogs were from Rio Grande County and cost \$238.64 per dog.

Mr. Leist said that discussions are being held about organizing a regional animal shelter. The Upper Rio Grande Animal Society has contracts with the Town of Saguache, Saguache County, and the Town of Center. He pointed out that when dogs are too far away to be transported to the shelter, the dogs are often shot.

Commissioner Shriver asked who the San Luis Valley Humane League is. Mr. Leist explained that the League provides low-cost (\$15.00 per dog) spay and neuter clinics. It also provides foster homes, but does not provide shelter.

Commissioner Bricker said she was embarrassed by the amount the County pledged to donate in 2017. She suggested that the amount be reconsidered next year. Ms. Wisdom asked Mr. Leist to provide a copy of the shelter's budget so that it can be reviewed in the first quarter. Chairman Davie pointed out that the Board has not heard from the shelter all year, and was uncertain about its activities and subsequently reduced the donation amount.

Mr. Leist reported that donations are picking up after a rocky period at the shelter. He said that the trust designed to support the shelter has been transferred to an attorney in Colorado Springs, and noted that the amount of the trust is decreasing. Mr. Leist explained that the shelter is a 501(c)3 organization and provides letters to donors so that donations can be tax deductible. He said the shelter is exploring ways to gain Enterprise Zone status. This would allow donors to take tax credits for their donations. Ms. Wisdom explained that the Enterprise Zone legislation is very specific and does not include animal shelters. She offered to work with Mr. Leist to explore options. Mr. Leist said the shelter provides some economic development because it employs five people.

Commissioner Bricker asked if a payment is required when a dog is taken to the shelter. Mr. Leist said payment is required, especially when the owner is relinquishing the animal, which is different from bringing in a stray dog.

Ms. Wisdom suggested that Mr. Leist attend the meeting of all the Valley county commissioners where various nonprofit organizations request funding. She said this would be a good forum to discuss the problem of stray dogs in the Valley and to obtain more funding. She offered to work with him on this.

Commissioner Shriver said that the goal for meeting with Mr. Leist was to hear his report, start communicating about the shelter's needs, and to disperse the 2016 donation. She said that the Board and the shelter would move forward in 2017.

Chairman Davie asked if the shelter is a no-kill shelter, and said that it is cruel to keep a dog in a pen for months at a time. Mr. Leist agreed that this is a dilemma, and noted that there is no such thing as a no-kill shelter. He explained that if an animal is injured and cannot be helped, it might be put to sleep. He said there is a specific protocol for this. He noted that some dogs have been at the shelter for six or seven years. A solution to the problem is being able to transfer the dogs to shelters in higher population areas. Commissioner Bricker asked if specific breeds are transported to shelters for those breeds. Mr. Leist said that sometimes there are specific fostering situations.

Ms. Wisdom asked if the crematorium at the shelter is used frequently. Mr. Leist said it is, and more people are using it all the time. He said it was a good donation from Ray Skeff.

At 10:30 a.m., December 2016 vouchers and payroll were presented. Commissioner Bricker moved to approve the 2016 vouchers and payroll. Commissioner Shriver seconded the motion and the motion carried.

December Mid-Month Vouchers

VENDOR	SERVICE	AMOUNT
Aardvark Plumbing & Heat.	Service Call Annex Sidewalk Heater	\$70.00
Agnew-Beck Consulting, LLC	Contract Work For July	\$16,849.98
Alamosa Co Nursing Svc	Tob Contract/July, Aug, Sept	\$3,570.28

Alta Fuels	Cust# 142178	\$4,163.04
April Kessler-Harris	Mileage And Lunch For Testing	\$136.58
Brown's Septic Svc Inc.	Inv#79429 Cleaning And Winterizing	\$80.00
Center Parts Store	Cust#521	\$1,070.75
Centurylink	7196572003015B	\$11.31
Centurylink	7198524781	\$416.37
Centurylink	719-657-9017 478B	\$147.62
Centurylink	101Atizfalmscomadco/K7196570048014M	\$365.84
Centurylink	719 657 3325 233B	\$57.68
Centurylink	7196572744943B	\$972.04
Chematox Laboratory, Inc.	Inv 21995 Blood Alcohol Test	\$25.00
Colorado Depart. Of Revenue	State And County Sales Tax	\$202.00
Colorado Div. Of Fire	2017 Eff/26Z0-Ceff-Rcbpnc360 Colorado Emergency Fire Fund	\$3,055.62
Colorado Veterans Community Living Ctr	Postage For Veterans Officer	\$75.00
Conejos County Nursing	Tob Sub Contract /July, Aug, Sept	\$6,454.21
Costilla County Public	Tob Contract Pymt/July/Aug 2016	\$3,453.73
Costilla County Public	Tob Contract Pymt November 2016	\$4,280.00
D-A Lubricant Company	Pro # 40079531 4056112233	\$9,383.00
Delta Rigging & Tools, Inc.	Cust #107759 T Shirt Rags	\$444.00
El Paso County Coroner	Coroner	\$4,050.00
Galls, LLC	Acct# 3737546 State Seal Nameplate/Ripstop /G-Force Tactical	\$824.05
Gobins	Acct# 21611Can	\$31.50
Gunbarrel Service Station	554072 537700	\$437.00
Jack's Market	Food For MT W/Regis Student	\$39.99
Jack's Market	Acct# 4000 /10/24-11/30/2016	\$238.76
Karla Shriver	Annual CCI Winter Conference Colorado Springs	\$166.23
Kristi Hillis	November 2016	\$1,000.00
Lake County Health Dept.	Billing For November 2016	\$725.00
Maddox Collections	Pre-Employment	\$60.00
Maddox Collections	Pre-Employment	\$30.00
Master Print & Web Design	CTC Grant Website RGPP 3 Months	\$89.85
Meadow Gold Dairies, Inc.	Acct#1052229/81021612/ 81021525 /81021437 /81021345/ 81021704	\$636.88
Mobile Record Shredders	Nov Shredding	\$24.00
Park County Sheriff's	Acct RGSO/October Holding	\$1,980.00
Parts Plus	Cust#13016	\$827.13
Pitney Bowes, Inc.	Acct# 8000 9090 0857 7624/Purchase Power	\$1,059.99
Pro Com	Pre-Employment Nancy Molina X2	\$74.00
Pro Com	Acct Riograndecty	\$82.00
Pro Com	Pre-Employment	\$37.00
Pro Com	Pre-Employment Test	\$74.00
Pulltarps	41716 Black Mesh Tarp And Hardware	\$472.90
Rio Grande Cty Weed Dist.	09122016	\$3,751.25
Rio Grande Pharmacy	Acct#8 , 4867-4868-4871-4873-4874-4875- 4877-4880-4889-4892-4894-4899	\$1,803.20
Roni Wisdom	CCI Mileage And Meals	\$153.80
S & S Distribution, Inc.	Water And Machine Rental	\$66.00
Saguache Co Public Health	Tob Contract Pymt/July, Aug, Sept	\$3,197.93
Saguache Co Public Health	EPSDT Services November 2016	\$775.00
Saguache Co Public Health	Twinrix/Hep A/B	\$136.73

San Luis Valley Water	Water Purchase	\$4,544.00
Sanofi Pasteur, Inc.	Tubersol, Typhim Vi	\$146.56
Sbrand Consulting	RWEACT Strategic Plan	\$4,000.00
Shamrock Foods Company	Acct# 86268/10454700, 10434793, 10429367, 10440141,010445505, 10450477	\$7,365.03
SLV REC	Acct#S/1337000605/7000235200/7000524700/7000541400	\$577.00
SLV REC	SF 4699010705/DN 759843705	\$200.00
South Fork Propane	Acct 11763	\$149.00
Staples Business	Cust#Dal 1047088	\$31.15
Staples Business	Office Supplies CTC Grant/Office Supplies	\$965.89
Summit Market	Acct#4000/3923/4331	\$63.10
Suzanne Bothell	Mileage To CCI	\$169.20
Total Office Solutions	Acct 13756/Adding Tape/Budget, Handbook Covers	\$214.45
Town of Del Norte	Water And Sewer for Courthouse and Museum	\$161.74
Valley Courier	Detention/Transport Ads	\$393.78
Valley Publishing	Detention	\$56.25
Valley Publishing	Legal MVJ #4082 Notice of Budget	\$16.00
Valley Wide Welding	Ignitors On The Waste Oil Heater	\$120.95
Valley Wide Welding	Acct# RGSO Weld New Lock in Door at Jail	\$120.00
Valley-Wide Health System	Acct# 56345 Dental	\$209.00
Valuwest, Inc.	Commercial Reappraisal Pmt	\$3,000.00
Verizon Wireless	Acct# 765509857-00002 Nov	\$102.83
Verizon Wireless	Acct# 765509857-00004	\$1,258.45
Verizon Wireless	Acct#765509857-00005 November	\$143.96
Verizon Wireless	Nancy, Susan, Dianne, Emily Oct-Nov Jet Pack	\$223.28
Wagner Equipment	Pooc1929258 Po3C0432775 Acct# 74470	\$5,020.34
Waste Management-	Cust Id #05925-74006 Rio Grande	\$203.36
Waste Management-	Courthouse Serv Period 12/01-30/2016	
Waste Management-	DN 0967632 2521 4/MV 0967633 2521 2	\$219.52
WSB Computer Services	Inv#53818/Carbonite Pro Prime 500Gb/Soc Serv \$86.82	\$513.18
WSB Computer Services	Acct RGSO Inv 58395 Battery Backup & Recycling Fees	\$113.50
WSB Computer Services	Inv#58484 Maintenance Agreement 12/01/2016	\$1,815.00
Xcel Energy	Acct# 53-1083310-0/Statement #526086210	\$2,159.70
Xcel Energy	Acct# 53-1084871-0	\$3,745.01
Zep Manufacturing Company	Customer# 11043427	\$554.22
TOTAL		\$116,703.69

December End of Month Vouchers

VENDOR	SERVICE	AMOUNT
Accela Inc.	Cust# 14499 Rio Grande Cnty/Services Tier 2 Finance & Admin/Data Dump	\$1,440.00
Airgas USA, LLC	Acct#2414544	\$317.93
Alamosa County	Rent Nov 2016 \$300/Proj 1 Planning S & M \$7.65	\$307.65
All-Pro Forms, Inc.	Tax Notices/Envelopes	\$1,321.53
All-Pro Forms, Inc.	Assessor's Inserts for Tax Roll	\$224.55
All-Pro Forms, Inc.	Cust# Brianna/Weed District Inserts	\$346.50
Alta Fuels	Inv's Con't/124490 125604/Cust #142178	\$15,160.28
Blueglobes LLC	Rcv:7196572744/Globes For Runway Lights	\$1,039.95
Bryan Christensen	Board Mileage	\$10.35
Business Solutions Leasg.	Copier Lease & Late Pymt for November	\$80.73
Centurylink	719-657-4000 294B	\$578.79
Centurylink	719-657-9167 029B	\$64.06
Centurylink	719-657-2847-008B/Forgot To Pay \$30 From Last Month	\$77.57
Centurylink	7196573454	\$58.47
Centurylink	7198735588	\$52.20
Centurylink	Acct# 719-657-0646 508B	\$163.15
Centurylink	Acct#72809885/719-657-2744 Long Distance	\$60.89
Charter Communications	Monthly Fee For Internet	\$84.95

Colorado Assessor's Assoc.	2017 Colorado Assessors Dues	\$1,042.00
Colorado Counties Inc.	CCI Meeting In January 11-13/Roni/Gene/Suzanne	\$300.00
Creative Culture Insignia, LLC	Acct RGSO/Inv# 5607 Badge Patches	\$312.00
Cynthia Ford	Shsg 2015/\$297.9 Mi & \$104.65 Meals	\$402.55
Del Norte Auto Supply	Wire Rope Clip For UTV	\$2.85
Del Norte Auto Supply	The Rest Of The Invoices/29491 28738 29646 29559 29094 28927 30617 30482	\$2,317.33
Dianne Koshak	72 Miles	\$32.40
Direct TV	Acct# 045235405	\$160.98
Dixie Diltz	Landfill Board Meetings/Code Enforce	\$27.00
Dwight Freeman	Meeting Mileage 30X.45	\$13.50
El Paso County Coroner	Coroner	\$1,350.00
Emily Brown	184 Miles	\$82.80
First Bankcard	Acct# 4804079969931595/Cg \$5195.22/R&B \$234.38/Weed \$832.53/Ph \$1496.28	\$7,758.41
First Bankcard	Acct#4804079969931595/Facebook	\$1.20
GCR Tire Center/Tds	Acct# 636802	\$31,777.46
Gene Glover	Mileage/Meals for CCI & CTSI Meetings	\$436.91
Glenn's Auto Repair	Acct RGSO/Inv 10976	\$238.02
Gobins	Acct#13756/Copies	\$84.70
Gobins	Acct#21609	\$33.92
Gobins	Cust# 13756 Maintenance and Copies	\$202.26
Gunbarrel Service Station	Invoices Con't/555274 554365	\$527.01
Hart Intercivic	Ballot Paper, Ballot Printing, Ballots/Envelopes/ Mail Service	\$20,564.38
Haynie's Inc.	Acct# 7066 Road And Bridge	\$2,535.39
Ida Salazar	350 Miles	\$157.50
Industrial & Farm Supply	Inv's Con't/107849 107785	\$290.18
Jack's Market	7 Bags of Ice Melt	\$44.03
Jean Borrego	Shsg 2015/Coord Salary \$5000/Travel-Per Diem \$397.80/Supp-Maint \$133.47	\$5,531.27
Keith Rogers	Board Mileage One Meeting	\$8.10
Ken Vanlwarden	Meeting Mileage and Stipend	\$63.50
Ken's Service Center	Tire Repair/Road and Bridge	\$18.50
L.D. Spencer Drilling & Pump	Control Box/Check Valve/New Goulds 3/4 Hp 10Cs75 422C	\$1,811.00
Lenco West	Inv's Con't/35881 36107 36030 36054 36058 36108 36106 36165 36072 36090 26111	\$1,129.16
Leroy A Romero	Monthly Cleaning	\$125.00
Maddox Collections	Pre-Employment Drug Test	\$60.00
Mark Mueller	Board Mileage	\$6.30
Marshall & Swift/Boeckh, LLC	Marshall Valuation Service	\$734.20
Michael Mitchell	Meeting Miles 34X.45	\$15.30
Mike Schaefer	Board Mileage	\$6.30
Mona Syring	Clerk To Board 12/1-19/2016	\$348.40
Monte Vista Cooperative	Acct# 4531231/Inv's Con't/29227 32198 29952 7623	\$1,191.12
Monte Vista Machine Tool	Shear	\$20.10
Myers Brothers Truck	Inv's Con't/Bearing, Brake, Clutch	\$712.51
Nancy Molina	79 Miles	\$35.55
O & V Printing	Business Cards For Roni, Kristy, Bobbie	\$150.00
O & V Printing	Business Cards For Roni, Kristy, Bobbie	\$150.00
Peggy J Kern	Mileage	\$9.00
Pit Stop Liquor	Refund of Liquor License Pymt/Tricia Creech	\$1,027.00
Pitney Bowes, Inc.	Rental	\$105.00
Psychological Resources	Psych Test for New Hires	\$270.00
RG & Associates, LLC	1081.0002:01/Update/Finalize/Review Hec-Ras Elevation Certificates/ Issue Letter To Dixie	\$267.00
Rio Grande County	Jail Repairs/ Courthouse/Museum/ Annex DN	\$13,496.46
Rio Grande County	Airport Expenses for 2016	\$18,391.37

Rio Grande County	Labor, Equip, Material/McMullen/Ice Rink/Ski Hi Park	\$11,201.13
Robins Construction, Inc.	Rio Grande Restoration In Del Norte/Rock For River	\$10,000.00
Rylind Industries, Inc.	Cust Po B19/Front Mast Telescoping Cylinder Seal Kit	\$206.00
S & S Distribution, Inc.	December Water	\$16.00
S & S Distribution, Inc.	Dec Water	\$23.40
Saguache Co Public Health	Twinrix X4	\$546.92
San Juan Mountain Roasters, LLC	Coffee	\$153.90
Sanofi Pasteur, Inc.	Typhim Vi	\$362.63
Saul's Creek Engineering	Acct RGSO/Inv#16060 Annual Maintenance	\$540.00
SLV REC	Acct#47050019605	\$95.00
South Fork Lumber	Acct# 03004781 Electrical	\$12.99
State of Colorado	December 2016 Renewals	\$339.59
Susan Cullen	218 Miles	\$98.10
Suzanne Bothell	CTSI Meeting 214 Miles	\$192.60
Tom Haefeli	Board Mileage	\$16.20
Top Value	Training	\$81.71
Torres Plumbing & Heating	Bull Pen Clogged Toilets/Unplug Sewer Line	\$522.50
Total Office Solutions	Acct#40238-01/Calendar, Binder Clips, Pencils, Post Its	\$36.22
Total Office Solutions	Acct#21608-0	\$227.54
Total Office Solutions	Acct# 13756 Check Paper	\$95.55
Total Office Solutions	Office And Computer Supplies	\$983.46
U.S. Tractor	Acct# Riogr007/Water Pump	\$577.00
V&V True Value Hardware	Third Gate Valves for DA Heating System	\$35.97
Valley Electric	Acct RGSO/Inv 27262 27306 Lamps And Lights Replaced	\$670.97
Valuwest, Inc.	Commercial Reappraisal Pymt	\$3,000.00
Vaxcare	Vaccine Fee For Current Month/Monthly Vaxhub Fee	\$1,456.00
Verizon Wireless	Acct# 842020320	\$80.88
Wagner Equipment	Cust#74470/Inv's Con't - PooC1931236 S03W0827931 B1397501	\$63,339.68
Wall, Smith, Bateman	New Computer System	\$2,141.00
Waxie Sanitary Supply	Cust# 32319 Ecosoft Singlefold	\$110.88
Wesley O'Rourke	Meeting Mileage 30X.45	\$13.50
Wex Bank	Acct#0406-00-819100-9	\$187.31
Wex Bank	Acct# 0406-00-819102-5	\$437.89
Wex Bank	Acct# 0406008214249/Inv# 47958188	\$2,772.00
WSB Computer Services	RGSO/Inv 58692 Monitor	\$119.00
Xcel Energy	Acct# 53-1143312-0	\$1,141.72
Xerox Business Services	November 2015 Cust# 287631	\$1,071.98
Xerox Business Services	Monthly Hosting	\$2,624.96
Xerox Business Services	Track Search	\$25.00
Xerox Business Services	November 2016 Indexing & Imaging Cust# 287631	\$1,053.00
TOTAL		\$244,376.65

DECEMBER 2016 PAYROLL

County General	\$206,644.18
Road and Bridge	\$ 69,886.77
DSS	\$115,015.43
Weed District	\$ 3,749.60
Public Health	\$ 18,146.91
TOTAL	\$413,442.89

Total payroll deductions: \$123,546.14

At 10:37 a.m., Ms. Wisdom informed the Board of the Water Conservation District Board meeting, January 17, 2017, at 10:00 a.m.

Ms. Wisdom reported that recording fees will be increased, effective January 1, 2017. The cost will be \$13.00 for the first page, \$5.00 for each additional page. Commissioner Shriver suggested announcing the increased fees in a newspaper article.

Ms. Wisdom reported receiving a letter from Rocco Meconi, an attorney from Salida representing a property owner in Monte Vista. The property owner no longer wants the property at 1960 Sickles and would like to deed it to the County. The taxes are due on the mobile home site. The assessed value of the site is \$1,556.00; the actual value of the property is \$19,551.00. The consensus of the Board was that the property owner should sell the property.

Ms. Wisdom reported that Tobin and Associates has conducted a penetration test of the County's internet. There were no findings.

There will be a Colorado Board of Equalization public hearing on December 30, 2016.

Ms. Wisdom reported receiving notice from the USDA that the Forest Service intends to purchase 215 acres of Bonifacio Creek, for \$5 million. She said that comments regarding the purchase can be sent to the Forest Service. The Board reviewed the map of the area. Ms. Wisdom will determine the exact area of the property. Ms. Wisdom clarified that this is one property of 18 the Forest Service is purchasing and that the \$5 million is the budget for all purchases.

Commissioner Shriver said that the problem with these purchases is that the properties are not maintained after the purchase. She also noted that this property would be taken off the tax rolls and this will affect PILT funds coming to the County. She recommended that the Board not provide a blanket approval; Chairman Davie agreed. Ms. Wisdom reported that the taxes on this property are \$32.00 per year. Commissioner Shriver requested that this issue be tabled and the issues of concern be addressed.

Ms. Wisdom reported that the rule making by PUC for railroad crossings contained no major changes from the State.

Upcoming meetings:

- Development Resources Group party for Mike Wisdom, December 30, 2016, 1:00 to 3:00 p.m.
- BOCC meeting, January 4, 2017, 9:00 a.m., followed by an open house for Chairman Davie and Commissioner Bricker at 10:00 a.m.
- Commissioners elect swearing in, January 10, 2017, 8:30 a.m., followed by a BOCC meeting at 9:00 a.m.

Ms. Wisdom reported receiving notification about a lawsuit against the County regarding the jail. A CTSI representative will respond, as will County Attorney Bill Dunn.

Commissioner Shriver reported that there will be a webinar regarding public health and jails, January 5, 2017, 11:00 a.m. to 12:00 p.m. She asked if the Board would like to participate individually or as a group. Commissioner Shriver noted that Emily Brown, Department of Public Health will participate.

Suzanne Bothell reported that there will be a newly-elected official webinar in January that she would like to attend.

At 11:05 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board