

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
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County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 6, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 8:50 a.m., Patrick Sullivan, Road and Bridge Department, was present. Mr. Sullivan reported that Jeff Owsley, Director of the San Luis Valley Small Business Development Center, is planning a 5 K run/float event during the Rhythms on the Rio event. The race will begin at the east end of Bear Creek, proceed to Highway 149, then racers will float to the finish line. Mr. Sullivan expressed concern about the use of the County road, but said that if staff, signage, certified flaggers, and marshals are provided by the race organizer at all entrances to the road, it would be manageable. Mr. Sullivan said that all liability will be carried by the event. The event will last two hours, and 200 participants are expected. Some participants will be allowed to enter the river at an earlier point in the race. Racers will be required to sign a waiver to participate, and will be required to run on the shoulder of the road.

Commissioner Shriver said that the event will be helpful to the Town of South Fork in promoting itself, and that Mr. Owsley has experience organizing these sorts of races. Ms. Wisdom said the event is good for economic development. The consensus of the Board was to approve the event.

Chairman Davie told Mr. Sullivan that according to the airport's spill prevention plan, someone is required to be on site when fuel is unloaded. Mr. Sullivan said he is willing to take on the responsibility, as long as he knows when to be available. Mr. Sullivan said that spill containment devices are being researched.

Chairman Davie asked if Mr. Sullivan had any ideas regarding the maintenance of the airport: should a part-time employee be hired or should an employee of the Road and Bridge Department be dedicated to airport maintenance? Mr. Sullivan said if the airport is not satisfied with its current maintenance, then an employee should be hired. Commissioner Shriver said a long-term plan is needed. Mr. Sullivan asked if the County has funds for a full-time maintenance employee. Commissioner Shriver said the County is experiencing unintended impacts, such as the spill prevention plan, at the airport. Ms. Wisdom suggested scheduling a work session to discuss the issues, and noted that the airport advisory board needs to consider the costs to the Road and Bridge Department. Commissioner Shriver suggested that the airport might reimburse the Road and Bridge Department for its work.

Commissioner Shriver complimented Mr. Sullivan on the Department's work at Summitville.

Mr. Sullivan reported that Cory Off will be moving cattle across the runway at the airport on July 7, 2016.

At 9:05 a.m., Chairman Davie called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda with corrections: the June 29, 2016 minutes will be approved, and a discussion with the County Assessor was added. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were public comments and there were none.

Commissioner Shriver reported that Dixie Diltz, Land Use Department, was out of the office, so the BOCC would conduct the public hearing regarding a conditional use permit.

Commissioner Shriver moved to approve the June 29, 2016, minutes with changes. Commissioner Bricker seconded the motion and the motion carried.

At 9:14 a.m., Ms. Wisdom presented the Sheriff's meal log. She requested a copy of Commissioner Shriver's meal log spread sheet.

Inmate Meals:	4,035
Cook Meals:	32
Jailer Meals:	480
Office Meals:	115

TOTAL **4,662**

Food Cost: \$6,260.29
Cost Per Meal: \$ 1.34
Average Cost for Six Months: \$ 1.10

Ms. Wisdom reported that Tom Franklin requested a conference call with the Board regarding the request for quotations for architects to bid on the courthouse remodeling project. Ms. Wisdom said an Emergency Safety Plan meeting is scheduled for July 22, 2016, at 8:30 a.m., and a work session with Mr. Franklin can be scheduled after that meeting.

Chairman Davie reported that a coffee is scheduled for July 7, 2016, at 10:00 a.m., to meet the new Homeland Security director.

Ms. Wisdom reported receiving an email from County Attorney Bill Dunn stating that he has not received a revised contract from Coroner Rusty Strohmayer's attorney.

Ms. Wisdom distributed information in support of and against Amendment 69 for the Board's review. She noted that CCI, Alamosa County, and Mineral County are opposed to the amendment.

Ms. Wisdom reported that names have been inserted in the spill prevention plan.

Ms. Wisdom reported that Interim Finance Director Suzanne Benton spoke to the Department of Local Affairs regarding grant funding for the boat ramp project in Del Norte, and the ATV/pedestrian bridge construction in South Fork. She explained that DOLA questioned whether the bridge is on a trail or on a street. Chairman Davie asked who would be responsible for maintaining the bridge. Ms. Wisdom said the Town of South Fork would maintain the bridge, and asked from where the funding would be obtained. Commissioner Shriver said the bridge might be temporary and is not considered an auto vehicle bridge. Commissioner Shriver asked if there is a cost-effective way to support the bridge project. Ms. Wisdom will speak with South Fork Town Manager Tom Acre about the project. Ms. Wisdom reported that DOLA had no concerns about the boat ramp project.

Chairman Davie reported that Monte Vista City Manager Forrest Neuerburg was displeased with the letter from the Board regarding the fact that the proposed recreational district/department will not be put on the general election ballot in November.

Commissioner Bricker reported that an unmanned aerial vehicle advisory board meeting is being scheduled for July 18, 2016.

Chairman Davie reported receiving several phone calls from property owners regarding the Weed District's forced entry onto their properties to spray weeds.

At 9:26 a.m., Human Resources/Finance Officer Kristy Dennis presented June 2016 claims. She reported that there were no major issues regarding the vouchers. Commissioner Bricker moved to approve the June 2016 claims. Commissioner Shriver seconded the motion and the motion carried.

JUNE 2016 CLAIMS

COUNTY GENERAL

Agnew-Beck Consulting	Consulting	\$1,785.00
American Electric Company	Lighting	\$108.29
Century Link	Telephone	\$229.60
Century Link	Telephone	\$767.52
Chardell Barton	L&A Testing	\$63.50
CO Dept. of Labor and Employment	Elevator Inspection	\$30.00
CTSI Volunteer Insurance	Insurance	\$62.20
Del Norte Auto Supply	Light Bulb	\$1.29
Dept. of social Services	Reimbursement, Part-Time Employee	\$792.01
District Attorney Office	6th Portion Budget	\$14,583.33
Dixie Diltz	Mileage	\$55.35
DP Ag Services	Weed Killer	\$110.00
Elevator Safety Service	Annual Elevator Inspection	\$125.00
Jeanette Howey	L&A Testing	\$68.00
Krav Maga Worldwide	Sheriff	\$550.00
Mona Syring	Clerk	\$90.20

Postmaster	PO Box Rent	\$138.00
Postmaster	PO Box Rent	\$138.00
Pro Com	Drug Test	\$74.00
Pts of America	Sheriff	\$400.00
Rio Grande Hospital	Sheriff	\$202.00
Rio Grande Hospital	Lab Collection Fee	\$68.00
Simple Distributors LLC	Office Supplies	\$151.11
Simple Distributors LLC	Office Supplies	\$174.00
Simple Distributors LLC	Office Supplies	\$1,095.00
South Fork Propane	Propane	\$57.60
Strohmayr's Funeral Home	Coroner	\$600.00
Strohmayr's Funeral Home	Coroner	\$1,135.11
Suntrust Equipment	Energy Upgrade	\$10,385.00
Finishing Edge	Painting	\$450.00
Torres Plumbing & Heating	Sheriff	\$542.42
Total Office Solutions	Office Supplies	\$115.31
Total Office Solutions	Office Supplies	\$41.51
Tri County Senior Citizens	Transportation	\$1,500.00
United Reprographic	Copier Maintenance	\$90.19
Valley Courier	Subscription	\$105.00
Valley Publishing	Legal Notice	\$24.00
Valley Publishing	Sheriff	\$130.00
Verizon Wireless	Telephone	\$101.65
Verizon Wireless	Telephone	\$1,258.78
Wall, Smith Bateman	2015 Audit	\$23,450.00
Waxie Sanitary Supply	Supplies	\$1,742.69
Waxie Sanitary Supply	Supplies	\$52.26
Wex Bank	Fuel	\$218.16
WSB Computer Services	Sheriff	\$129.00
WSB Computer Services	Cable Repair	\$4,594.00
WSB Computer Services	Maintenance	\$1,650.00
Xcel Energy	Electricity, Gas	\$1,569.91
Xcel Energy	Electricity, Gas	\$2,255.71
Xerox Business Services	Indexing , Imaging	\$2,962.67
TOTAL		\$77,022.37

Endpoint Direct	Postage	\$580.00
Agnew-Beck Consulting	Consulting	\$17,580.64
Alamosa County	Rent	\$307.45
Business Solutions Leasing	Copier Lease	\$54.73
CATA-CO Assn Tax Appraisal	Registration Fee	\$645.00
Century Link	Telephone	\$34.69
Century Link	Telephone	\$9.24
Century Link	Telephone	\$97.02
Century Link	Telephone	\$159.94
Century Link	Telephone	\$571.24
CO Dept. of Public Health and Environment	OWTS Permits	\$200.00
Del Norte Auto Supply	Parts	\$9.18
Direct TV	Sheriff	\$120.67
El Paso County Coroner	Autopsy	\$1,350.00
First Bankcard	Credit Card	\$3,926.97
Gobins	Copier Maintenance	\$174.22
Gobins	Copier Service	\$36.54
Gobins	Copier Lease	\$32.13
Great America Financial	Copier Lease	\$452.00
Great America Financial	Copier Lease	\$349.13
Haynie's Inc.	Sheriff	\$40.94
Jack's Market	Sheriff	\$180.76
Jade Communications	Internet	\$14.25
Jean Borrego	Homeland Security	\$4,519.20
Ken's Service Center	Vehicle Repair	\$15.00
Ken's Service Center	Sheriff	\$861.26
Ken's Service Center	Vehicle Repair	\$60.29
Maddox collections	Drug Test	\$60.00
Meadow Gold Dairies, Inc.	Sheriff	\$663.90
Mona Syring	Clerk	\$79.80
Peggy J. Kern	Mileage	\$9.90
Pitney Bowes, Inc.	Postage	\$105.00
Rio Grande Pharmacy	Sheriff	\$2,892.49
Rocky Mountain Plumbing	Courthouse Repair	\$149.47
Rocky Mountain Plumbing	Sprinklers	\$131.49
Sam's Club	Sheriff	\$126.84
Shamrock Foods Company	Sheriff	\$5,198.91
Strohmayr's Funeral Home	Coroner	\$1,135.11

Strohmayr's Funeral Home	Coroner	\$450.00
TASC	FSA Plan Documents	\$175.00
The Master's Touch, LLC	Printing	\$173.15
Timothy Carden	Mileage	\$43.65
Total Office Solutions	Office Supplies	\$108.87
Total Office Solutions	Office Supplies	\$296.95
Valley-Wide Health Systems	Sheriff	\$79.00
Waste Management	Trash	\$416.74
Wex Bank	Fuel	\$3,307.49
William F. Dunn	Legal Fees	\$656.25
WSB Computer Services	Toner	\$178.00
Xerox Business Services	Track Search	\$25.00
Xerox Business Services	Hosting	\$2,624.96
TOTAL		\$51,470.46

American Fidelity	June Payroll	\$146.04
American Public Life	June Payroll	\$67.00
California State	June Payroll	\$300.00
Colorado State Treasurer	June Payroll	\$1,476.39
Family Support Registry	June Payroll	\$50.00
Family Support Registry	June Payroll	\$355.00
Family Support Registry	June Payroll	\$405.00
Family Support Registry	June Payroll	\$50.00
I.R.S.	June Payroll	\$50.00
Rio Grande County Treasurer	June Payroll	\$45,317.06
Security Benefit	June Payroll	\$3,075.00
The Advantage Group	June Payroll	\$179.03
TOTAL		\$51,470.52

ROAD AND BRIDGE

2nd Steel	Parts	\$1,895.27
Alcon Construction	Repair Proposal	\$11,300.00
Century Link	Telephone	\$57.34
CO Dept. of Public Health & Environment	Annual Fee	\$5.74
Gunbarrel Service Station	Repair	\$39.91
SLV REC	Electricity	\$200.00
Verizon Wireless	Telephone	\$144.05
Wall, Smith, Bateman	2015 Audit	\$1,500.00
Waste Management	Trash	\$188.42
Xcel Energy	Electricity, Gas	\$986.98
TOTAL		\$16,317.71

Colorado Board of Land	5-Year Lease	\$250.00
Airgas USA, LLC	Chemicals	\$193.50
Alcon Construction	Repairs	\$355.71
Asphalt Drum Mixers	Supplies	\$718.23
CEI Enterprises	Parts	\$794.65
Century Link	Telephone	\$57.98
Century Link	Telephone	\$413.52
Century Link	Telephone	\$51.55
Del Norte Auto Supply	Parts	\$203.24
First Bankcard	Credit Card	\$196.46
Gobins	Copier	\$31.50
Great America Financial	Copier Maintenance	\$136.17
Haynie's Inc.	Repairs, Tools	\$1,494.13
Kimrad Transport LP	Fuel	\$1,654.40
Lenco West	Parts	\$38.68
Leroy A. Romero	Cleaning	\$125.00
Mackey Construction Co.	Parts	\$27.86
Monte Vista Cooperative	Parts	\$89.22
Monte Vista Machine Tool	Driver	\$50.88
Myers Brothers Truck	Parts	\$26.29
Parts Plus	Parts	\$341.74
Petty Cash R&B Dept.	Postage, Repairs	\$77.05
Rio Grande County Weed District	Herbicides	\$866.68
South Fork Lumber	Spike	\$51.96
South Fork Propane	Propane	\$252.00
Top Value	Supplies	\$13.13
Town and Country	Repair	\$2,743.71
U.S. Tractor	Parts	\$430.27
United Rentals, Inc.	Paint	\$494.96
Valero Marketing	Asphalt	\$14,588.00
Valley Equipment Leasing	Equipment	\$2,476.75

Valley Lumber and Supply	Parts	\$166.62
Valley Tractor Repair	Supplies	\$23.80
Wagner Equipment	Parts	\$3,055.38
Wex Bank	Fuel	\$1,330.72
TOTAL		\$33,821.74

American Fidelity	June Payroll	\$253.70
American Public Life	June Payroll	\$65.40
Colorado State Treasurer	June Payroll	\$640.22
Rio Grande County Treasurer	June Payroll	\$5,412.51
Rio Grande County Treasurer	June Payroll	\$12,726.85
Rio Grande County Treasurer	June Payroll	\$61.32
Rio Grande County Treasurer	June Payroll	\$404.80
Security Benefit	June Payroll	\$30.00
TOTAL		\$19,594.80

DSS

American Fidelity	June Payroll	\$267.64
American Public Life	June Payroll	\$126.30
Colorado State Treasurer	June Payroll	\$1,014.57
Rio Grande County Treasurer	June Payroll	\$8,505.45
Rio Grande County Treasurer	June Payroll	\$18,820.98
Rio Grande County Treasurer	June Payroll	\$114.96
Rio Grande County Treasurer	June Payroll	\$313.90
Security Benefit	June Payroll	\$155.00
TOTAL		\$29,318.80

WEED DISTRICT

CO Dept. of Public Health & Environment	Permit	\$275.00
DP Ag Services	Herbicides	\$458.85
Ecodynamics	Supplies	\$845.12
Farm Bureau Ins. Agency	Insurance	\$2,961.25
Haynie's Inc.	Parts	\$36.97
Jade Communications	Internet	\$182.52
James Clare	Reimbursement	\$66.65
Maddox Collections	Drug Test	\$30.00
Monte Vista Cooperative	Equipment	\$983.05
Pro Com	Drug Test	\$185.00
S&S Distribution, Inc.	Supplies	\$47.40
SLV Auto Repair	Repair	\$42.79
SLV REC	Electricity	\$95.00
Valley Publishing	Ad	\$46.50
Warne Chemical & Equipment	Supplies	\$434.07
TOTAL		\$6,690.17

First Bankcard	Credit Card	\$644.30
TOTAL		\$644.30

Colorado State Treasurer	June Payroll	\$55.01
Rio Grande County Treasurer	June Payroll	\$655.79
Rio Grande County Treasurer	June Payroll	\$837.36
Rio Grande County Treasurer	June Payroll	\$3.19
TOTAL		\$1,551.35

AIRPORT

Brown's Septic Svc. Inc.	Septic	\$76.00
Century Link	Telephone	\$147.25
Colorado Dept. of Revenue	Sales Tax	\$122.00
Vaisala	AWOS Maintenance	\$4,200.00
TOTAL		\$4,545.25

Century Link	Telephone	\$62.30
TOTAL		\$62.30

TOURISM

Appelodge Enterprises	Storage	\$100.00
Inkhead, Inc.	Tradeshaw Bags	\$3,097.55
Master Print & Web Design	SEO	\$100.00
Monte Vista Chamber	Hot Rod Dirt Drags	\$1,200.00
Pen Craft Design Company	Assistant	\$400.00
Rio Grande County Museum	Funding	\$3,000.00
TOTAL		\$7,897.55

Appelodge Enterprises	Brochures	\$500.00
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Darlene Danko	Funding	\$250.00
Elevation Outdoors	Advertising	\$760.00
Internet Honey	Leads	\$131.47
Master Print & Web Design	SEO	\$100.00
Pen Craft Design Company	Events	\$1,086.73
Pueblo Chieftain	Visitors Guide	\$700.00
Valley Publishing	Advertising	\$2,695.00
Windsor Hotel	Funding	\$4,000.00
TOTAL		\$10,223.20

PUBLIC HEALTH

Alamosa Co. Nursing Svc.	Tobacco Subcontract	\$1,348.66
Century Link	Telephone	\$44.66
Century Link	Telephone	\$177.95
Conejos County Nursing	Tobacco Subcontract	\$1,119.05
Costilla County Public Health	Tobacco Subcontract	\$1,026.62
Costilla County Public Health	EPSDT	\$4,280.00
Kristi Hillis	Monthly Pay	\$4,028.69
Saguache Co. Public Health	Tobacco Subcontract	\$2,351.87
Saguache Co. Public Health	EPSDT	\$775.00
Simple Distributors LLC	Office Supplies	\$365.00
Wall, Smith, Bateman	2015 Audit	\$3,000.00
TOTAL		\$18,517.50

Century Link	Telephone	\$10.27
Century Link	Telephone	\$2.07
Chaffee Cnty. Public Health	EPSDT	\$2,890.00
Costilla County Public Health	EPSDT	\$2,140.00
Del Norte School District	Nursing Position	\$774.44
Digitcom Electronics	DTR Radio Programming	\$75.00
First Bankcard	Credit Card	\$655.46
Master Print & Web Design	Magnets	\$1,025.02
McKesson Medical Surgical	Supplies	\$133.64
Motorola Inc.	Radio	\$1,904.84
Rio Grande County	Postage	\$336.26
Rio Grande County	Postage	\$190.30
Saguache Co. Public Health	EPSDT	\$775.00
Sanofi Pasteur, Inc.	Medication	\$424.59
SLV Local Foods Coalition	MOKI, MV Farmers Market	\$280.00
Valley Publishing	Ad	\$1,975.00
Vaxcare	Vaccine	\$578.00
Verizon Wireless	Telephone	\$82.33
Voss Signs, LLC	Tobacco Signs	\$848.00
Voss Signs, LLC	Tobacco Signs	\$1,761.50
TOTAL		\$16,861.72

Colorado State Treasurer	June Payroll	\$137.76
Rio Grande County Treasurer	June Payroll	\$1,617.38
Rio Grande County Treasurer	June Payroll	\$3,397.52
Rio Grande County Treasurer	June Payroll	\$14.34
Rio Grande County Treasurer	June Payroll	\$37.20
TOTAL		\$5,204.20

Commissioner Shriver noted that Ms. Wisdom should be issued a County credit card. It was determined that the credit limit would be \$4,000.00. Ms. Dennis said that the Administration Office has a County credit card that is used for recurring expenses and for charges by the Rio Grande County Museum. The Tourism Board also has a County credit card that is held in the Administration Office.

Commissioner Bricker asked when the Department of Public Health Director Emily Brown would return from maternity leave. Ms. Dennis said there is no specific date at this time, and noted that Ms. Brown has been in the office periodically during her leave.

Chairman Davie asked if the flagged Weed District vouchers indicated over-budget items. Ms. Dennis said there were some over-budget items. A discussion was held regarding new overtime rules for employees who make more than \$47,476.00 per year. The rules go into effect December 1, 2016. Employees making less than this amount are eligible for over-time pay. Ms. Wisdom suggested scheduling a work session to discuss this issue.

Commissioner Bricker asked if there were issues with the County Coroner's vouchers. Ms. Dennis said that some corrections were made.

At 9:40 a.m., Reuben Arredondo was present to continue his complaint regarding his neighbor Jason Shepherd, Ridgeline Roofing. Mr. Arredondo reported that he was awakened that morning by Mr. Shepherd's employees honking their horns at the gate of Mr. Shepherd's property. Chairman Davie said that because Mr. Shepherd has complied with requests to clean up his property, there is not much more the Board can do. Chairman Davie said that the Sheriff should be called regarding noise complaints.

Mr. Arredondo said that Mr. Shepherd is running a business from his residence, which is zoned as a farm and ranch residence. He reported that Greg Brumley, also a neighbor, has a conditional use permit to run a business from his residence. Mr. Arredondo requested that the Board send Mr. Shepherd a cease-and-desist letter objecting to the business, and he asked the Board to uphold the County's statutes. Commissioner Bricker said that if Mr. Brumley was required to obtain a conditional use permit, Mr. Shepherd should be also be required to obtain one. Mr. Arredondo asked why Mr. Shepherd is being considered above the law. He said he would object to the conditional use permit. He said there are "unsavory characters" on Mr. Shepherd's property, his dogs are a nuisance, and there is too much traffic. He noted that Mr. Shepherd had similar problems when he lived in a different neighborhood.

Commissioner Bricker said that the Land Use Department would be directed to start the process of requiring Mr. Shepherd to apply for a conditional use permit to conduct business from his residence. Mr. Arredondo said that if the problems continue, he might have to move away from the Valley. Ms. Wisdom said that she would talk to County Attorney Bill Dunn about the cease-and-desist letter.

At 9:50 a.m., Gene Glover, Planning and Zoning Commission, noted that blight on County Road 17 has not been cleaned up. Chairman Davie noted that Mr. Shepherd has cleaned up his property, and said he did not know that Mr. Brumley had a conditional use permit. Mr. Glover suggested that Mr. Shepherd be contacted.

At 9:55 a.m., Cathy Garcia, Representative for Senator Cory Gardner, was present. She reported that Senator Gardner is planning visits to every County in Colorado. She will notify the Board when the time is scheduled for his visit to Rio Grande County. She asked if the Board had any concerns for Senator Gardner. Chairman Davie noted that guns should not be taken away; Ms. Garcia said Senator Gardner is a strong supporter of the Second Amendment. Commissioner Bricker said that continuing payment in lieu of taxes funding is very important to the County. Ms. Garcia said that Senator Gardner is working on a funding mechanism for PILT funds. Commissioner Shriver added that the County could not survive without PILT funding.

Chairman Davie asked what Senator Gardner thinks of Amendment 69. Ms. Garcia said the Senator has taken no position on the amendment because it is a State issue. Chairman Davie noted that federal wildlife refuges refuse to spray weeds. Ms. Garcia said she believed a memorandum of understanding had been signed to control weeds on the refuges. Chairman Davie explained that the County has been asked to write grants for funding to spray weeds. Commissioner Shriver added that the grant is actually a requisition for funds and that the process the County has to go through in order to obtain the funding has created more work for the County. She also said that an MOU has been signed. Ms. Garcia said she would notify Senator Gardner.

At 10:00 a.m., a public hearing regarding a zoning change and a conditional use permit request was held. Melvin and Mary Coblentz, who were not present for the hearing, requested an amendment of zoning and a conditional use permit for a 250-head goat dairy. The 6.65-acre property is currently zoned rural residential. Highway 15 borders the property on the west, and County Road 11 South borders the property on the north. The request is to change the zoning to agricultural estate. Commissioner Shriver reported that Dixie Diltz, Land Use Department, confirmed that the application is straightforward and there is no opposition to it. Commissioner Bricker recommended approving the zoning change. However, she said that Ms. Diltz recommended that the application for the conditional use permit be returned to the Coblentzes.

Ms. Diltz was contacted by telephone, and explained that Mr. Coblentz attended the Planning and Zoning Commission meeting and answered the Commission's questions. She said that Mr. Coblentz is working with the Colorado Department of Health, and if the dairy meets the State's requirements, the conditional use permit should be granted.

Commissioner Shriver clarified that there are two requests: 1) changing the zoning to agricultural estate, and 2) granting a conditional use permit for the goat dairy. Ms. Diltz said that was correct. Mr. Glover explained that the Commission asked that fencing be installed and Mr. Coblentz agreed.

Commissioner Shriver moved to approve the zoning change to agricultural estate and to approve the conditional use permit with the five stipulations contained in the application. Commissioner Bricker seconded the motion and the motion carried.

The five stipulations are:

1. All building codes will need to be met. Building will not qualify for the “agricultural exemption” due to the Commercial Industrial nature of the business.
2. Building permits will not be issued until after the Rio Grande County Board of County Commissioners has approved the application.
3. The operation cannot commence until the Resolution has been signed and recorded and all required Building Permits have been completed and “closed.”
4. The conditional use is for the operation as approved; any expansion or changes must come back to the Land Use Office for approval.
5. Will comply with State requirements and stay in compliance.

The public hearing was adjourned.

At 10:17 a.m., County Assessor J.J. Mondragon was present. She reported that 24 property tax protests have been received; four have been denied. There were no protests on personal property taxes. Ms. Mondragon said there is a late filing fee for people who do not declare their personal property.

Ms. Mondragon reported that Safeway has turned in its personal property tax protest in Montezuma County.

At 10:23 a.m., Ms. Wisdom reported that an Upper Rio Grande Economic Development meeting will be held on July 12, 2016.

Commissioner Bricker informed Ms. Garcia that a new executive director has been hired by Action 22. Ms. Garcia said she met the new director.

At 10:25 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

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County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 13, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Cindy Hill.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Shriver led the opening prayer and the Pledge of Allegiance was said. Joan Mobley, Center Town Manager, introduced herself. She said that she wanted to attend the meetings periodically to keep informed. She, also, had some questions about the new OHV Resolution.

Commissioner Bricker moved to approve the agenda with the addition of a discussion of a possible fire ban later this year. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Bricker moved to table the approval of the July 6th minutes until the next meeting. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver reported on the Airport Board meeting. The Board discussed the impacts of Fuel Farm Spill Plan. It was suggested that the Board contact the Salida and Buena Vista airports to see how they manage their plans. Other discussion included the upcoming state

inspection, the possibility of having to replace the AWOS system, and adding an enclosed bulletin board with contact, local restaurants, and lodging information.

Ms. Wisdom reported that the airport passed the FAA Ground Inspection. She also noted that the contact person needed to be changed from Suzanne Benton.

At 9:15 a.m., Patrick Sullivan, Road and Bridge Department, was present to give his monthly report. He introduced Logan Sessums who was doing a job-shadow day with Mr. Sullivan.

Mr. Sullivan reported that his department got through the water run off season with no major problems. The crews have completed approximately 50 percent of the Schedule A roads. They prepared County Road 15 for paving and the Hot Plant was readied for the upcoming paving season. Work was done to prepare the fire well pad at County Road 19 for paving. Mr. Sullivan reported that the County was doing this for the South Fork Fire Department in return for water to be used in the County Road 15 paving project. He said it was a win-win situation for both entities. The crews have started mowing the County road sides and the bottom lift was completed on County Road 15.

The proposed work for the month of July includes completing the paving project on County Road 15, an overlay on Mesa Drive, and an overlay on North Farm Road. There was discussion of the amount of traffic on North Farm Road, in particular concrete and grain trucks. The crews will continue to grade Schedule A roads as time allows. The Road and Bridge Department will supply a water truck for Stampede. Mr. Sullivan said he is to meet with the new gravel pit inspector from the Division of Reclamation.

Mr. Sullivan also reported that his sign crew has been putting up the OHV speed limit signs in the South Fork area. He said he ordered 24 signs but now sees the need to order more. There was discussion of the motor vehicle speed limit on County Road 15. Mr. Sullivan suggested considering the road a mountainous road and set the speed limit at 40mph.

The Road and Bridge Department hauled a rental machine up to Elwood Pass for the Forest Service. They will also be taking the portable bleachers to South Fork for Logger Days this weekend. Mr. Sullivan asked if the check for the rental of the bleachers had been received by the Administration office, because he had not received it.

Mr. Sullivan informed the Board that there will be an enduro dirt bike race held on July 22 and 23, 2016. A portion of the race will be up County Road 13 from Cedar Springs to the end of the road. He also noted that a concerned citizen wanted County 13 graded. He said the crews would get to it soon.

Ms. Mobley, Center Town Manager, reported that County property was annexed into the Town of Center for additional housing for Tierra Nueva. She also said that a new police chief will be selected soon.

At 9:40 a.m., Dixie Diltz, Land Use Department and Randy Kern, Building Department were present to discuss a planned construction project at Monte Vista Potato Growers located on County Road 6. Growers want to add onto an existing building that has a 0 setback. The building sits alongside a railroad spur. The consensus of the Board was to allow the construction because the current building is grandfathered in. There was also discussion about how the warehouses on the property were zoned. Currently they are Rural Residential but should be Ag Ranching or Ag Estate or possibly Commercial. Ms. Diltz will research this.

Ms. Diltz presented two resolutions for signatures. One was for Melvin and Mary Coblentz, requesting an amendment of zoning and a conditional use permit for a 250-head goat dairy. Book 582 Page 355

The other resolution was for a division of land for Jim and Becky Gerlock. Both resolutions were approved in previous sessions. Book Page

Discussion continued from last week's meeting on the construction business operating in a residential area. Ms. Diltz said that if she makes Jason Shepherd, Ridgeline Roofing, get a conditional use permit, she will need to contact all other business owners who operate out of their homes. She said Mr. Shepherd has complied with all of the requests that she has made. She, again, stated that noise issues and some of the other concerns expressed by Reuben Arredondo need to be addressed by the Sheriff's Department.

Commissioner Shriver said she had received a call about blight on Hwy 15, just out of the Monte Vista city limits. Ms. Diltz said that she was working with the property owner who has also been in contact with Bill Dunn, County Attorney.

Commissioner Shriver posed a question of a County leash law. She told the Board about a situation where dogs were picked up and taken to the animal shelter. The owner paid to get the dogs back the first time, but refused to pay the second time, saying that their dogs were stolen and taken to the shelter. The Sheriff's Department said that without a leash law in the County, he couldn't make the owner pay the fees at the animal shelter.

Randy Kern, Building Department, reported that he had talked with Ken Vanlwarden, Alamosa County Building Department. Mr. Vanlwarden is retiring at the end of this month and said he would be interested in being a substitute inspector for Rio Grande County if Mr. Kern is not available. There are still some details to be worked out, in particular if Mr. Vanlwarden would be a part-time employee or contract labor.

Mr. Kern said that he has been asked to attend the Monte Vista Planning Commission meeting to discuss Tiny Homes. He also asked the Board if there was a possibility of replacing his pickup. The Board instructed him to get some bids and come back to the Board for a decision.

At 10:00 a.m., Peggy Kern, County Treasurer, joined the session to discuss the Computer Information Concepts, Inc. (CIC) contracts. This is the company that is providing the accounting system that will be used by both the Treasurer's office and the Finance Department. There will be two different contracts, one for each department. Ms. Kern expressed concern about a portion of the contract that addresses the termination of the contract and the time frame that the County has to return all equipment and software. The contracts have been sent to Bill Dunn, County Attorney, to review.

Ms. Kern and Ms. Wisdom presented vouchers for approval of the 10 percent down on the CIC system purchase. Commissioner Bricker moved to approve the vouchers. Commissioner Shriver seconded the motion and the motion carried. Ms. Kern said that CIC will be here on July 21st to set up the transition process. She said that she would be running this system parallel with her current ACS system until the end of the year. Her contract will ACS will expire at the end of the year.

Commissioner Shriver moved to approve the two contracts on the condition that Mr. Dunn finds them satisfactory. Commissioner Bricker seconded the motion and the motion carried.

Ms. Kern presented the Rio Grande County Investment Advisory Committee Conflict of Interest Policy and Financial Disclosures for approval. Commissioner Bricker moved to approve and include these documents with the Rio Grande County Investment Policy. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver moved to assign a County held certificate for schedule #35313-58-034. Commissioner Bricker seconded the motion and the motion carried.

At 10:30 a.m., Ms. Wisdom presented the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Rio Grande County Sheriff's Office and the USDA, Forest Service Rio Grande National Forest for a signature. Chairman Davie signed the agreement.

Ms. Wisdom informed the Board of the upcoming program, "The Demography and Economy of the San Luis Valley" presented by the SLVDRG on Tuesday July 19.

Ms. Wisdom presented the preliminary assessment letters from J. J. Mondragon, County Assessor. The hearing before the Board of Equalization will be held July 20th at 10:00am.

Ms. Wisdom said there will be an Emergency Safety Planning meeting on July 15th at 1:30 at the Court House. She told the Board that they need to do an employee evaluation for Randy Kern, Building Department, this month.

The staff in the Commissioner's office will be changing offices around in the near future. Kristy Dennis will be moving into the east office (Suzanne's old office), Bobbie Hatton will be moving to where Ms. Dennis was, and Ms. Wisdom will be moving to the new office directly behind the Board Room. The other small office with five doors will become a small conference room. The postage machine and fax machine will be moved into the big office.

Ms. Wisdom is working with Jody Kern, DSS director, on a letter to Governor Hickenlooper about the successes of the Employment First program in Rio Grande County and will be asking him about keeping the program going here. The County has 354 clients in the program and have placed 38 of them in full time jobs.

The Board discussed the possibility of a future fire ban in the County. Several other counties have already imposed a ban. The Commissioners agree that they would monitor the situation and work closely with the Forest Service.

At 11:00 a.m., Louise Colville, County Museum Director, joined the session. Ms. Colville is requesting to hire a part-time employee for the Museum. Her budget does not have funds for the position. Ms. Wisdom and Ms. Dennis will work with Ms. Colville to write a job description and advertisement for the part-time employee.

Commissioner Shriver reported that Ms. Colville was very helpful with information about Summitville and the surrounding area.

Ms. Colville informed the Board of upcoming events at the Museum. This Saturday, there will be a reception for the textile exhibit. Carl Hill and Ms. Colville are working together to do a "Hay Ride to History" during Del Norte Covered Wagon Days in August. There will be a Fall Festival with Food on October 8th. A committee is working with Ms. Colville to plan this event.

At 11:10 a.m., Bill Dunn, County Attorney, said that he had looked over the CIC contracts and had a few questions for the company. He and Ms. Wisdom will work together to make suggestions to CIC.

At 11:15 a.m., Ryan Johnson with A Vant Garden, was present to address some of the issues and concerns the Board and others had about the marijuana grow facility that his company would like to set up in the old hospital. One of the concerns was odor control for the facility. Mr. Johnson said that the Colorado Department of Public Health and Environment uses a nasal ranger to detect odors in the air. He said that no marijuana facility has ever failed the Colorado air quality test. He said the Commissioners could write into their resolution any regulation that they feel is necessary to address any odor problems.

Security was the second concern Mr. Johnson discussed. He said security is not a problem because the State regulations are very strict and cover all of the issues. There will be guards, possibly guard dogs, security alarms and locked doors and windows. He reiterated that this would be a wholesale grow facility only, there will not be any product sold here. Everything will be sold to licensed dispensaries elsewhere in the State. He said that the dispensaries are excited to buy from a wholesaler rather than grow their own plants.

Mr. Johnson said that 25 states and Washington DC, have some sort of legalized marijuana sales. He speculated that, in the very near future, the federal government will legalize the growing and selling of marijuana.

He stated that it would be 10 to 12 months after approval before the grow facility would actually start selling to wholesalers. The only other facility like this proposed one is in China.

Bi-annually, the State of Colorado sets an Average Market Value for marijuana. The 15 percent tax that goes to the school is paid on this value rather than the actual selling price. The County could set any additional fees they decide to allow this facility. He said some counties and municipalities charge a percentage as the state does and other charge a flat rate per pound. Mr. Johnson said that a conservative estimate of marijuana yield for this Del Norte facility is 6,000 pounds per year.

Several members of the audience spoke out against the marijuana facility.

At 12:30 p.m., Human Resources/Finance Officer Kristy Dennis joined the session. She explained to Board that a correction was made on a June voucher for WSB. A portion of the charge should have been assigned to Department of Social Services. She presented new reports for Chairman Davie to sign.

Ms. Dennis said that she has received an email from a gentleman who wanted to present a proposal to the Board on health benefits from a secondary company. The Board decided to stay with the plans they have currently.

Ms. Dennis presented a situation where a part-time employee has been called for jury duty. The employee handbook states that employees will receive their regular pay when serving on jury

duty. She is questioning how to handle a part-time employee. The consensus of the Board was that if the rest of this employee's crew worked while he was serving jury duty, he would be paid same as if he worked. If the crew did not work, he would not receive County pay.

There was also discussion about maternity leave, FMLA, and part-time work for an employee.

At 12:40 p.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Cindy Hill
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 20, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:12 a.m., Chairman Davie called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda with the addition of a discussion regarding Rocky Mountain UAS. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Bricker moved to approve the minutes from the July 6, 2016, meeting with changes. Commissioner Shriver seconded the motion and the motion carried. Commissioner Shriver moved to approve the minutes from the July 13, 2016, meeting with changes. Commissioner Bricker seconded the motion and the motion carried.

At 9:21 a.m., Ms. Wisdom presented mid-month vouchers. It was noted that maintenance charges at the Sheriff's office are over budget. It was also noted that repair costs at the Extension Service and the Courthouse door repair charges were not budgeted. Commissioner Shriver noted jail over-time charges in the amount of \$9,000.00, and suggested that over-time charges be reviewed for the 2017 budget. Commissioner Shriver moved to approve the mid-month vouchers. Commissioner Bricker seconded the motion and the motion carried.

Human Resources/Finance Officer Kristy Dennis was present. She reported that the check to CIC for new accounting software was hand written. She also reported that the bill from Valley Electric was for lighting at the jail.

Ms. Dennis reported that she and Rio Grande Museum Director Louise Colville developed a job description for a Museum Assistant. The position will be a range seven position at 29 hours per week; the salary will be \$10.69 per hour. The position was created as a transition plan for Ms. Colville and was designed so that there is room for the employee to move up. Ms. Dennis requested approval for this position. The position will be advertised after Covered Wagon Days. Commissioner Shriver suggested working with Adams State University to find someone to fill the position. Commissioner Bricker moved to approve the Museum Assistant position. Commissioner Shriver seconded the motion and the motion carried.

Ms. Dennis informed the Board that the new Department of Labor regulations regarding over-time pay will need to be discussed. The regulations go into effect December 1, 2016.

Ms. Wisdom presented a request from the Treasurer's Office for the cancellation of taxes for schedule #53301-00-0031. Commissioner Shriver moved to approve the cancellation of taxes. Commissioner Bricker seconded the motion and the motion carried. The resolution was signed.

Ms. Wisdom presented the conflict of interest declaration for the new County investment policy and requested signatures from the Board. The declaration was signed.

Ms. Wisdom presented a letter to Governor John Hickenlooper regarding the importance of the Employment First program to the County. The letter was written by Department of Social Services Director Jody Kern and Ms. Wisdom. Commissioner Shriver moved to send the letter to Governor Hickenlooper. Commissioner Bricker seconded the motion and the motion carried.

Ms. Wisdom reported that she, Chairman Davie, and Commissioner Shriver met with Court Administrator Christina Gallegos and Tom Franklin regarding the Underfunded Courthouse Grant. It was decided to extend this grant for six months. Ms. Wisdom requested a signature on the letter asking to extend the grant. The letter was signed.

Ms. Wisdom presented a bid from Right Carpet & Interiors for new carpet for the Administration Offices. Commissioner Bricker moved to approve the bid. Commissioner Shriver seconded the motion and the motion carried.

A possible liability issue was discussed and Ms. Wisdom will research it.

Interim Financial Director Suzanne Benton was present to present a warrant to be voided. A voucher to Voss Signs in the amount of \$848.00 was paid twice. Commissioner Shriver moved to void the warrant. Commissioner Bricker seconded the motion and the motion carried.

Ms. Benton reported that Lynnea Cook applied for a new hangar lease (tract 9) for David McCallister; the lease will include Ms. Cook's name. The lease expired in 1988. The new lease will be in force for a term of 25 years. Commissioner Shriver moved to approve the new lease. Commissioner Bricker seconded the motion and the motion carried.

Ms. Benton reported that the Emergency Mitigation Grant information needs to be sent to Conejos County. The contract has not been signed. It was agreed that when the contract is signed the information will be itemized and sent to Conejos County.

At 10:00 a.m., a Board of Equalization meeting was held. County Assessor J.J. Mondragon, Dale Trujillo, Tim Carden, and Chris Leist from the Assessor's Office were present. Also present were Bruce Steffens and County Attorney Bill Dunn. Chairman Davie swore in all those intending to speak. The property, owned by Happy Pocket, LLC, is a commercial real estate office on Highway 160 in South Fork (schedule number: 2133406004).

Petitioner Bruce Steffens explained that Happy Pocket LLC, purchased the property in 2015. At that time the property taxes in the amount of \$5,400.00 were based on a value of \$324,000.00. Mr. Steffens protested this amount and the property taxes were lowered in 2016. Even so, Mr. Steffens said he thinks the property taxes are too high. An appraisal was conducted on the property by Monte Mullins on April 6, 2016, and the property was valued at \$235,000.00. The Assessor's Office also appraised the property and valued it at \$263,000.00. Comparable sales in the area were taken into account by Mr. Mullins. Mr. Steffens said that lenders require an appraised value rather than the Assessor's value. He requested that the property be valued in the amount of \$235,000.00, and noted that in 2014 Wells Fargo appraised the property at a value of \$225,000.00.

Mr. Carden explained that appraisals are not set in stone and can be reviewed. Mr. Carden said the office is 3,097 square feet in size and the building was built in 2006. Three comparable properties were used to value the property and were adjusted for land value.

Mr. Carden explained that the income approach to valuation is based on rental values, and said that capitalization rates affect the value. In this case, the income approach was not valid and was not used. Instead, cost and sales approaches were used, with the final valuation being determined by the sales approach.

Mr. Carden noted that Mr. Steffen's appraisal was conducted after the Assessor's review period, and could only be used by a bank. Its use is not valid for an ad valorem valuation. He also said that the comparable property values were established outside the time period of the Assessor's review. Mr. Carden requested that the Board of Equalization deny the property tax appeal.

Mr. Steffens said that Mr. Carden is a new appraiser and does not have the expertise to conduct this review. He said that an appraisal can be changed for tax purposes, and that his appraisal is not restricted and can be used anywhere. Mr. Steffens said that there are 15 vacant commercial properties in South Fork and there are no rentals to support the property values. He said he listed this property at a price of \$225,000.00 and it did not sell for a year. Mr. Steffens also noted that the income approach is only a benefit to the County and does not benefit a County citizen.

Mr. Carden said that property values are standard throughout the State of Colorado, and noted that a restricted report cannot be used to defend a property value. Mr. Carden noted that the Assessor's Office has to follow statutory guidelines.

Ms. Mondragon noted that two other appraisers with ten years' experience assisted Mr. Carden in preparing the valuation report.

Chairman Davie said that the Board would take the issue under advisement and notify Mr. Steffens of its decision within a week.

At 10:25 a.m., the Board of Equalization meeting was adjourned.

At 10:27 a.m., Laura Mezoff Christy, Solar Gain Services LLC, was present to request a sales tax exemption for renewable energy components. Ms. Mezoff explained that Solar Gain Services is a certified solar integrator, designer, installer, and trouble-shooter. Ms. Mezoff, an owner of the business, wants to move the business to Rio Grande County; the business is currently located in Saguache County. However, the tax laws in Rio Grande County are a problem.

Ms. Mezoff explained that the State does not charge sales tax on natural gas and electricity. Individual counties and cities have the right to provide or not provide this exemption. The State created a sales tax exemption (exemption K) for renewable energy components in 2007 and has subsequently updated it. According to the presentation from Ms. Mezoff, this exemption:

- Allows customers who install solar systems not to pay sales tax on expensive renewable energy components
- Levels the playing field with non-renewable sources of energy
- Applies to commercial and residential systems

Ms. Mezoff reported that Saguache County allows exemption K (no sales tax is charged), but Rio Grande County does not allow the exemption (sales tax is charged). Chairman Davie asked if sales tax is charged for electrical meters. Ms. Mezoff said it is. She said the customer is charged for the line, but not for the gas inside the line. Ms. Mezoff said that a solar installation is a one-time purchase of equipment and that solar power is being equated to actual fuel.

Ms. Wisdom asked if Solar Gain Services pays sales tax. Ms. Mezoff explained that Solar Gain Services purchases components wholesale, charges the customer, then remits retail sales tax to the State. Ms. Mezoff said that solar companies pay sales tax on batteries, generators, water pumping systems, tools, equipment, and computers.

Ms. Mezoff said that Rio Grande County does not collect use taxes. If a company outside the County is used to install solar power it is not taxed. If a company inside the County is used, it is taxed. She said this makes it hard to be competitive in Rio Grande County and no marketing is being done in the County at this time. She noted that Alamosa County does not allow the sales tax exemption. Ms. Mezoff said that this exemption is similar to the sales tax exemption granted on beetle-killed lumber.

Ms. Wisdom asked if Solar Gain Services installs solar power in both residential and commercial properties. Ms. Mezoff said it does. Mr. Dunn asked if Alamosa County has a solar company. Ms. Mezoff said there is at least one, and it pays sales tax. Mr. Dunn asked if Alamosa County is considering waiving the sales tax, and Ms. Mezoff said she did not know. Ms. Wisdom said that more research is needed.

At 10:47 a.m., Commissioner Bricker presented a draft unmanned aerial systems ordinance for Alamosa County that was prepared by Rocky Mountain UAS. This draft ordinance can be used in all counties. Commissioner Bricker said that comments on the draft ordinance are needed by August 1, 2016. Commissioner Bricker explained that the draft ordinance suggests that commercial UAV permits be obtained through the Land Use Departments in each county.

County Attorney Bill Dunn commented that the draft ordinance might be workable for the Alamosa airport, but noted that other airports in the Valley cannot be contacted directly when a UAV wants to land there. He asked if the problem is significant enough that an ordinance needs to be adopted. Commissioner Shriver said that there are different interpretations of the needs for an ordinance.

Commissioner Bricker said there was not enough time to develop the ordinance, even though Rocky Mountain UAS, Francis Song, and others are pushing for its adoption. She said there are

liability issues that need to be resolved. Mr. Dunn suggested arranging a meeting with the stakeholders and the Board.

Commissioner Bricker explained that Rio Grande County can opt out of the UAS process, but if it does, it loses its seat at the table for further UAS discussion. Commissioner Shriver said that the Board needs to do what County constituents want, but need to have a seat at the table to know what is going on.

Commissioner Shriver discussed a possible liability issue. Mr. Dunn had reviewed the situation and said the issue was not a County issue. It was decided that Mr. Dunn would write a letter acknowledging the resident's concern and stating that the concern is not a County issue. He will send a draft of the letter to the Board.

Ms. Wisdom reported that she and Dixie Diltz, Land Use Department, talked to Mr. Dunn regarding the issues with Jason Shepherd's property. Mr. Dunn is drafting a letter to Mr. Shepherd.

Chairman Davie told Mr. Dunn that Carolyn Kloberdanz has returned to her property. This will be discussed at a later time.

There will be a Courthouse Security Meeting on July 22, 2016, at 8:30 a.m. At that time the Courthouse Emergency Safety Plan will be reviewed. Ms. Wisdom noted that the plan was reviewed last week. Ms. Wisdom said that the plan is very basic and only includes the courthouse. She said more communication equipment is needed. Commissioner Shriver said that emergency plans need to be developed for other County buildings, and said that a definition is needed for the campus. Ms. Wisdom asked how involved the BOCC should be in developing the Emergency Plan. Commissioner Bricker said that everyone should work together on the plan.

At 11:12 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado)
 ss
County of Rio Grande)

The Board of Rio Grande County Commissioners met in regular session on Wednesday, July 27, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Bricker led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda with the addition of a discussion with Patrick Sullivan, Road and Bridge Department, and the deletion of the Board of Equalization hearing. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Bricker moved to approve the minutes from the July 20, 2016, meeting with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:05 a.m., July payroll was presented. Commissioner Bricker moved to approve July payroll. Commissioner Shriver seconded the motion and the motion carried.

JULY 2016 PAYROLL

County General:	\$174,498.34
Road and Bridge:	\$ 61,412.16
DSS:	\$ 95,692.75
Weed District:	\$ 9,850.22

Public Health: \$ 13,075.12
TOTAL: \$354,528.59

Pursuant to C.R.S. 30-25-111(1.5), total payroll for 2016 follows:

TITLE	GROSS SALARY
Accountant	\$41,788.50
Administrator	\$45,572.80
Appraiser	\$30,264.00
Appraiser	\$46,467.20
Appraiser	\$32,115.20
Appraiser	\$35,380.80
Board Member	\$600.00
Board Member	\$600.00
Case Aid	\$24,316.50
Case Aid	\$26,266.76
Case Aid	\$26,325.00
Case Manager	\$26,266.76
Case Manager	\$27,885.00
Case Manager	\$28,938.00
Case Manager	\$33,247.50
Case Manager	\$53,937.00
Case Manager	\$6,892.15
Case Manager	\$43,660.50
Case Manager	\$26,026.00
Caseworker	\$34,437.00
Caseworker	\$35,119.50
Caseworker	\$33,091.50
Caseworker	\$41,691.00
Caseworker	\$33,091.50
Caseworker	\$34,437.00
Civil Process Server	\$41,724.80
Clerk	\$32,905.60
Clerk	\$25,937.60
Clerk	\$26,457.60
Clerk	\$40,123.20
Clerk	\$30,409.60
Clerk	\$26,457.60
Clerk	\$30,929.60
Clerk	\$30,069.40
Clerk Typist	\$28,197.00
Clerk Typist	\$22,230.00
Clerk Typist	\$22,230.00
Committee Member	\$600.00
Committee Member	\$600.00
Committee Member	\$600.00
Cook	\$22,339.20
Cook	\$21,049.60
Custodian	\$22,339.20
Custodian	\$25,667.20
Custodian	\$19,073.60
Custodian	\$34,236.80
Department Head	\$52,181.25
Department Head	\$51,417.60
Department Head	\$4,768.36
Department Head	\$38,209.60
Department Head	\$58,676.80
Department Head	\$8,583.50
Department Head	\$76,500.00
Department Head	\$76,500.00
Department Head	\$41,995.20
Department Head	\$56,092.40
Deputy Officer	\$36,088.00
Deputy Officer	\$31,491.20
Deputy Officer	\$34,694.40
Deputy Officer	\$33,404.80
Deputy Officer	\$31,491.20
Deputy Officer	\$21,077.16
Deputy Officer	\$30,264.00
Deputy Officer	\$30,867.20
Deputy Officer	\$20,662.98
Deputy Officer	\$35,380.80
Deputy Officer	\$30,867.20
Deputy Officer	\$25,500.80

Deputy to Elected	\$41,659.80
Dispatcher	\$33,571.20
Dispatcher	\$27,601.60
Dispatcher	\$368.45
Dispatcher	\$24,024.00
Dispatcher	\$29,744.00
Dispatcher	\$24,024.00
Dispatcher	\$24,024.00
Dispatcher	\$30,409.60
Dispatcher	\$24,024.00
Dispatcher	\$30,409.60
Dispatcher	\$29,744.00
Dispatcher	\$24,024.00
Dispatcher	\$27,060.80
Dispatcher	\$24,024.00
Elected Official	\$49,700.00
Elected Official	\$66,600.00
Elected Official	\$22,100.00
Equipment Operator	\$32,843.20
Equipment Operator	\$47,611.20
Equipment Operator	\$28,080.00
Equipment Operator	\$29,806.40
Equipment Operator	\$46,675.20
Equipment Operator	\$43,118.40
Equipment Operator	\$31,553.60
Equipment Operator	\$41,641.60
Equipment Operator	\$30,409.60
Equipment Operator	\$29,806.40
Equipment Operator	\$28,641.60
Equipment Operator	\$26,998.40
Equipment Operator	\$47,611.20
Equipment Operator	\$28,641.60
Equipment Operator	\$34,153.60
Foreman	\$52,332.80
Foreman	\$50,419.20
Income Maint. Tech	\$28,996.50
Income Maint. Tech	\$31,395.00
Income Maint. Tech	\$26,793.00
Income Maint. Tech	\$32,019.00
Income Maint. Tech	\$30,790.50
Income Maint. Tech	\$26,793.00
Income Maint. Tech	\$30,790.50
Income Maint. Tech	\$31,395.00
Income Maint. Tech	\$30,790.50
Inspector	\$4,480.00
Legal Technician	\$27,339.00
Legal Technician	\$32,662.50
Legal Technician	\$33,325.50
Lieutenant	\$34,091.20
Manager	\$11,580.74
Manager	\$41,964.00
Manager	\$53,235.00
Manager	\$52,182.00
Mechanic	\$47,611.20
Nurse	\$34,707.40
Nurse	\$42,315.00
Office Assistant	\$28,017.60
Office Assistant	\$25,937.60
Office Assistant	\$19,073.60
Office Assistant	\$27,060.80
Office Assistant	\$7,295.43
Office Manager	\$34,091.20
Office Manager	\$33,488.00
Office Manager	\$43,660.50
Office Manager	\$24,515.40
Recovery Technician	\$30,634.50
Recovery Technician	\$21,188.02

Spray Operator	\$3,400.00
Spray Operator	\$1,530.00
Spray Operator	\$2,544.00
Spray Operator	\$1,397.50
Welder	\$47,611.20
TOTAL	\$4,620,040.16

Ms. Wisdom reported that Dean Runyon and Associates has conducted a tourism study. Overnight travel impacts for the south central district of Colorado from 2004 through 2015 include:

\$299,000,000.00 in 2012
 \$214,000,000.00 in 2014

Overnight travel impacts for Rio Grande County:

\$22,000,000.00 in 2012
 \$20,000,000.00 in 2015

There were 460 tourism-related jobs in Rio Grande County and 462 in Alamosa County.

At 9:10 a.m., Emily Brown, Public Health Department, was present to update the Board. The State Innovation Model contract has been received (it was due in February 2016), in the amount of \$139,840.00. The contract is in force from February 1, 2016 through January 30, 2017. The contract will start August 1, 2016. A total of \$21,000.00 will go to the Department of Public Health, and the remainder will go to Behavioral Health. Commissioner Shriver moved to approve the contract. Commissioner Bricker seconded the motion and the motion carried. The contract was signed.

Ms. Brown reported that a meeting of the Public Health Partnership will be held in August, and the discussion will center on how to move forward.

Ms. Brown presented a memorandum of understanding with Costilla County, who will serve as the fiscal agent for a Behavioral Health Prevention Grant. Subcontracts in the amount of \$9,000.00 will be drafted for each Valley county, and \$6,000.00 will go to Rio Grande County for administration of the grant. Commissioner Shriver moved to approve the MOU. Commissioner Bricker seconded the motion and the motion carried. The MOU was signed.

Ms. Brown reported that Communities that Care wants to re-engage local communities. Ms. Brown is creating a job description for the Communities that Care facilitator, and it will be reviewed by the Board.

Commissioner Shriver requested a summary page for all Public Health grants. Ms. Brown will present the revised summary at the next BOCC meeting.

Commissioner Bricker asked if the Department is still using the Del Norte school nurse. Ms. Brown said a new contract will be written in August.

Ms. Brown said she would be back to full time on August 8, 2016, and requested time off before that date. The request was signed.

Commissioner Shriver said that Valley counties need to evaluate their capacity for the Communities that Care effort. Ms. Brown said that there are opportunities to work as partners, and that grants are substantial but not enough. An employee needs to be hired to manage the project, rather than having Public Health staff manage it. Ms. Brown said that separate entities should not be created. Ms. Wisdom asked if an entity could be set up to manage the project. Ms. Brown said that this might be a good idea. Jody Kern, Department of Social Services, was present and reminded Ms. Brown and the Board about the super circular regulations regarding managing grant pass-through funds.

At 9:30 a.m., the Board adjourned to the Board of the Department of Social Services.

At 10:00 a.m., the meeting reconvened.

Ms. Wisdom reported that the meeting with CIC regarding converting to new accounting software went well. Ms. Benton and Treasurer Peggy Kern are working to coordinate accounts. The software will be installed and the first data dump will be complete by the first of September. The first run of the software will be done by the end of September. By November, the Finance

Department and the Treasurer's Office will be running on the new software. WSB Computer Services is helping set up the computers. This will be complete by July 28, 2016. Training on the new software is scheduled for the end of September and two weeks in October.

Ms. Wisdom and Ms. Benton will work on the 2017 budget in September. Commissioner Shriver requested an outline of dates regarding the budget, noting that the preliminary budget is due the end of October. Ms. Wisdom said that Ms. Benton is focusing on setting up and correcting accounts for the software conversion and will then focus on the budget.

Chairman Davie reported that Mineral County does not want to share an Emergency Manager with Rio Grande County. It was agreed that the Emergency Manager position needs to be filled.

Commissioner Shriver reported that Monte Vista police chief, Jim Grayson, resigned, effective immediately.

At 10:05 a.m., Ms. Benton was present to update the Board. She said there are some issues with the Rio Grande Watershed Emergency Action Coordination Team capacity building grant from the Department of Local Affairs. Information has been requested from Kristine Borchers, RWEACT. Commissioner Shriver explained that this is a pass-through grant for forest planning. She suggested that Erin Minks, US Forest Service, be contacted for information about the forest plan. Commissioner Shriver said that RWEACT is now a 501(c)(3) organization and will no longer need the County to act as its fiscal agent in the future. Ms. Benton noted that any income that comes through the County affects the County's liability insurance. Ms. Wisdom said she would work with Ms. Borchers, Christy Culp, DOLA, and the Forest Service.

Ms. Benton reported that she has requested a copy of the Emergency Mitigation Plan contract from Ezzie Michaels. She has received no response. She said she asked if a County Emergency Manager can be hired with no funds, or if a grant is needed.

Ms. Benton said that the 2014 Homeland Security grant will close on August 31, 2016. The master plan for remodeling the courthouse is on hold. The revolving loan fund and the capacity building grant are still in force. The El Pomar grant will close in April 2017.

Ms. Benton reported that the spill prevention plan is complete; Patrick Sullivan needs to add some signatures to the document. There is a copy of the plan at the airport and a copy at the Del Norte shop with spill protocols. It will be Mr. Sullivan's responsibility to inspect the fuel tanks, complete annual training, and fill out the appropriate forms and file them in a notebook to be kept for three to four years. Ms. Benton said the Board will have to sign the spill prevention plan every five years. Mr. Sullivan has purchased two spill kits at a cost of \$200.00 each, which will come out of the airport budget.

Ms. Benton reported that the runway lights at the airport continue to be a problem. A runway lamp will be replaced. The new AWOS board was received with moisture in it, which will cause more expense and more time.

Ms. Benton reported that the storm water permit plan for the airport will need to be redone in 2017. Any time a new fuel tank is installed, a new permit is required and approximately \$10,000.00 will need to be included in the budget. An engineer will be needed to do the plan. Ms. Benton reported that much of Mr. Sullivan's time is being spent at the airport. She noted that the new CIC software will help different departments pay portions of Mr. Sullivan's salary. Ms. Benton recommended that the airport funds be reviewed for 2017.

At 10:25 a.m., Ms. Dennis was present to update the Board. She received an email from Selective Services Systems asking for volunteers to serve as board members. There was no interest.

Ms. Dennis reported that the county health pool will be renewed on September 15, 2016, at the annual renewal meeting. She asked Ms. Wisdom to attend the meeting. Rio Grande County is in the second to lowest band of the health pool.

Ms. Dennis reported she was asked to pay a person who attended some staff training then declined the position. The department head was concerned that this person should be paid for their time. The consensus of the Board was not to pay that person.

At 10:30 a.m., Glynnis Williams, President of the Public Library and Vice President of the County Library District Board, and Lindsey Ferrell, Assistant Librarian, were present to discuss the new addition to the Del Norte Library and to request assistance in applying for a community development block grant through DOLA. Ms. Ferrell said that the Colorado Department of

Transportation is constructing a right-turn lane on Oak Street, which will remove the library's current parking area.

Ms. Ferrell showed the Board the design for the new addition, which was created by architect Dean Brookie from Durango. The addition will be 2,800 square feet. Ms. Ferrell said that the storage shed behind the library contains 2,800 books and archives, which are irreplaceable. She would like to have a discussion with Museum Director Louise Colville to see if the Museum has room for these items. Ms. Ferrell said that the original library building is 101 years old and will become a temperature controlled, historical archive building.

The addition will feature a fireplace, windows, a conference room, and parking. The new roof will be raised above the original roof. The addition will be connected to the original building, and there will be a loading zone on the east side and parking on the west side. After the building is complete, it can be put on the State Historical Register. Ms. Ferrell noted that the original building has always been a library and has never been used as a house. Commissioner Shriver asked if there are restrictions on the construction in order to qualify for the Historical Registry. Ms. Ferrell said there is a process to qualify. Ms. Williams said the land had been designated as historical in 1928, and noted that the State Historical Registry requirements are different from those of the National Historical Registry. Ms. Ferrell said the new building will be included in the Del Norte Street Scape Project.

Commissioner Bricker asked if the Town of Del Norte could provide help with the grant. Ms. Williams said that DOLA suggested going through the County. Ms. Ferrell said that approximately \$1 million is needed for the construction of the addition. Ms. Williams said that the United States Department of Agriculture would loan the entire amount, and Ms. Ferrell said that the maximum amount available from DOLA would be \$500,000.00. Ms. Ferrell said that the County would need to act as the fiscal agent for the grant, if acceptable to the County. Ms. Wisdom said the grant will need to include administrative costs. Ms. Wisdom also said that the USDA has Community Facility grants for equipment, and that Xcel Energy provides grants for energy efficiency. It was noted that Ms. Ferrell and Hope Peckumn will write the grants. Ms. Wisdom said she would review the grant application when it was complete.

Ms. Wisdom noted that Davis-Bacon wages will increase costs, and suggested that this be discussed with Mr. Brookie. She asked if there is anyone on the library board who can manage the construction. Ms. Williams said that Mr. Brookie would manage the construction.

Ms. Ferrell reported that brochures about the addition have been sent to everyone in Del Norte. She said that 134 people came to the library as of Friday, July 22, 2016, and that the Headstart and High Valley Community Center come to the library regularly. A goal of the library is to support local authors.

At 11:00 a.m., County Clerk and Recorder Cindy Hill was present. She requested permission to close the Clerk's office on September 27, 2016, for motor vehicle training, and on November 8, 2016, for all business other than elections. The Board agreed to both dates.

Ms. Hill reported that the Colorado Secretary of State is helping with funding (90 percent, up to \$4,000.00) for the installation of outdoor ballot drop boxes. The drop box under consideration would cost \$900.00. A security camera would cost \$900.00. The camera would be trained on the drop box at all times.

Ms. Hill explained that there are three windows next to the west door of the Clerk's office. The middle window could be removed and the permanent drop box could be installed in its place. Only one drop box will be installed in Del Norte. No drop boxes will be installed in Monte Vista or South Fork, due to expense. Ms. Hill said that the Road and Bridge Department has been asked to help with the installation or a general contractor would be needed.

Ms. Hill said that Logan County uses its drop box to collect motor vehicle payments. This could be a possibility for the County drop box.

Commissioner Shriver moved to approve the ballot drop box project. Commissioner Bricker seconded the motion and the motion carried. Ms. Hill said that a proposal needs to be submitted to the Secretary of State and that costs will be reimbursed. She said the total cost would be approximately \$2,000.00 plus installation.

At 11:10 a.m., Patrick Sullivan, Road and Bridge Department was present. There is an equipment auction at Denver International Airport on August 3, 2016, and to attend, an RSVP must be sent by July 29, 2016. Mr. Sullivan explained that each participant pulls a number from a hat, and the equipment is reviewed in the order of the numbers. The State pays for 80 percent

of the first piece of equipment purchased; 50 percent on the second piece of equipment. The equipment must be used for two years at the airport in order to qualify for the State matching funds. Mr. Sullivan would like to purchase a mower for the airport that can be used around the runway and lights. The cost would be \$5,000.00. The mower would be kept at the Del Norte shop. The consensus of the Board was to approve the purchase.

Commissioner Bricker reported receiving a call from a resident about paving County Road 15. Mr. Sullivan said that Sam Nickerson thanked the Department for paving.

Commissioner Bricker asked if the Enduro motorcycle race went well; Mr. Sullivan said he thought it did.

Mr. Sullivan said that the South Fork run/float event has been cancelled and may be scheduled for next year.

Mr. Sullivan said the Department would be off on July 28, 2016. He reported that paving on County Road 3 East to Highway 160 would take place on a Sunday when traffic is lighter. The Board and Mr. Sullivan discussed what would be fair compensation or compensation time for the employees who work on that Sunday.

At 11:25 a.m., Chairman Davie asked for comments regarding the Board of Equalization hearing regarding Bruce Steffens requesting a reduction in property taxes. Commissioner Bricker said it would be unreasonable to reduce the taxes a second time. Commissioner Shriver said that while she appreciates Mr. Steffens's position, she moved to deny the request based on the fact that the Assessor's office must abide by State statutes, and that data from 2015 had been used by Mr. Steffens. Commissioner Bricker seconded the motion and the motion carried. The Board of Equalization will send Mr. Steffens a letter with its decision.

At 11:27 a.m., the meeting was adjourned.

Attest:

Doug Davie, Chairman
Chairman of the Board

Mona Syring
Clerk of the Board