

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
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County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 1, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Bricker led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda with the addition of a discussion with County Attorney Bill Dunn regarding a records request. Commissioner Shriver seconded the motion and the motion carried. It was noted that Chairman Davie and Commissioner Shriver met with the Weed District Advisory Board on May 27, 2016, and there would be no update at this meeting.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the minutes from the May 25, 2016, meeting with changes. Commissioner Bricker seconded the motion and the motion carried.

At 9:15 a.m., Human Resources Officer Kristy Dennis, Interim Financial Director Suzanne Benton, and Office Assistant Bobbie Hatton were in attendance for the presentation of the 2016 Service Awards. Chairman Davie welcomed the County family, and noted that those receiving awards represent a total of 175 years of service to the County. Service awards were presented to:

Jerry Duran	5 Years of Service
Alan Beecham	5 Years of Service
Amanda Velasquez	5 Years of Service
Andrew Davie	5 Years of Service
Torie Parks	5 Years of Service
Jonathan Hart	10 Years of Service
Sherryl Steving	10 Years of Service
Evelyn Ruybal	10 Years of Service
Joe Parks	10 Years of Service
Carol Garcia	15 Years of Service
Anthony Archuleta	15 Years of Service
Richelle Jaramillo	20 Years of Service
Maxine Lujan	30 Years of Service
John Steffens	30 Years of Service

A former employee of the Maintenance Department passed away on Saturday, May 28, 2016. Cindy Hill, acting as an individual and not as a County representative, has started a fund to help the family with funeral expenses. Ms. Dennis asked for approval to send a memo to County employees to notify them about the fund. She asked if it might set a precedent, especially because the employee no longer worked for the County. The consensus of the Board was to approve the memo, as long as it clearly states that this fund is not from the County and is being arranged by individuals.

At 9:15 a.m., Porfie Medina, Maintenance Department, Suzanne Benton, Kristy Dennis, and Clerk and Recorder Cindy Hill were present to update the Board. Mr. Medina reported that the Department is keeping up with everything. He said that Haas Concrete has not shown up to repair the sidewalk; Ms. Dennis reported that a down payment for the work has been paid. Mr. Medina will follow up with Mr. Haas.

Commissioner Shriver asked about the repairs to the Rio Grande County Museum roof. Mr. Medina said that he continues to check the roof, and the repairs are fine. Commissioner Shriver asked Mr. Medina to help assemble the new County Administrator's stand-up desk.

Ms. Benton asked if the tile in the Annex has cracked further. Mr. Medina said that he continues to monitor it, but no further cracks are visible. Ms. Hill said that she has not seen any changes in the tile. Mr. Medina reported that ceiling tiles in the meeting room at the Annex are wet and he will monitor the area for leaks.

Commissioner Shriver asked about the gas leak at the Department of Social Services building. Ms. Benton reported that it has been repaired by Torres Plumbing and Heating. Mr. Medina said that any gas fumes move straight up and out of the building.

Ms. Benton reported that Jody Kern, DSS, emailed Siemens regarding the temperature fluctuations in the DSS building. Monte Montgomery, Siemens, responded that the building was designed improperly and that Siemens does not work on design issues. The heating and cooling system can be replaced, but he said the existing system saves money, even though the temperatures are uncomfortable. Ms. Benton reported that the County has received a statement for \$610.00 for Siemens to connect to the building's systems via Verizon; Siemens monitors the systems remotely. Siemens has been asked for a price for maintaining the County energy systems, but it has not provided one. The County entered into a payable agreement for the project done by Siemens with SunTrust, and the County has 10 more years of payments to it. This will affect the jail.

Commissioner Bricker asked if the County can terminate the contract with SunTrust. Ms. Benton said that SunTrust could sue the County if the County tries to terminate the contract. Mr. Medina said that he has not received the thermostats promised by Siemens. Ms. Benton said that savings options for the County are needed. Commissioner Shriver suggested that a review of Siemens's performance be posted on its website. Ms. Benton said that Siemens did not accept the negative review she sent. She said that all reviews must be glowing reviews. It was noted that the heating system in the Courthouse works well, but the systems in the other buildings do not.

At 9:50 a.m., May 2016 claims were presented. Commissioner Bricker moved to approve May 2016 claims. Commissioner Shriver seconded the motion and the motion carried. Over-budget items were flagged. It was noted that the Weed District is over budget.

#### MAY 2016 CLAIMS

##### COUNTY GENERAL

Brown Industries, Inc.	Service Awards	\$176.46
Center School District	SRS Distribution	\$3,933.42
Century Link	Telephone	\$508.60
Century Link	Telephone	\$159.94
Century Link	Telephone	\$9.24
Century Link	Telephone	\$417.88
Century Link	Telephone	\$754.71
CO Bureau of Investigation	Sheriff	\$157.50
Colorado Assessors Association	Summer Conference	\$325.00
	Registration	
Del Norte School District	SRS Distribution	\$35,431.12
District Attorney Office	5th Portion Budget	\$14,583.33
Garrison Fence, Inc.	Sheriff	\$14,300.00
Mark Haas	Concrete Replacement-	\$1,150.00
	Courthouse	
Monte Vista School District	SRS Distribution	\$84,090.05
Park County Sheriff's	Sheriff	\$675.00
Pro Com	Sheriff	\$74.00
Qualification Targets	Sheriff	\$72.90
Rio Grande county	SRS Distribution	\$50,623.12
Rocky Mountain Plumbing	Courthouse Drain	\$6.33
Sargent School District	SRS Distribution	\$28,414.75
Sherwin-Williams	Paint	\$66.20
Society for Human	2016 Membership	\$190.00
South Fork Propane	Propane	\$67.05
The Finishing Edge	1st Payment Courthouse Door	\$1,000.00
The Master's Touch	Notice of Value Printing	\$197.09
The Notable Corporation	1095 CIRS	\$55.20
Town of Del Norte	Water, Sewer	\$1,053.60
Town of Del Norte	Water, Sewer	\$1,795.00
Valley Lock and Security	Courthouse Security	\$17,939.65
Valley Lock and Security	Security	\$1,953.88
Valley Publishing	Ads	\$29.25
Verizon Wireless	Telephone	\$1,256.38
Waste Management	Trash	\$208.37
Wex Bank	Fuel	\$210.41
WSB Computer Services	Supplies	\$1,762.00
Xcel Energy	Electricity, Gas	\$1,674.83
Xcel Energy	Electricity, Gas	\$2,841.29
<b>TOTAL</b>		<b>\$268,163.55</b>

Alamosa County	Rent	\$300.00
Business Solutions Leasing	Copier Lease	\$54.73
Century Link	Telephone	\$97.02
Century Link	Telephone	\$40.13
Del Norte Auto Supply	Sheriff	\$85.37
Direct TV	Sheriff	\$165.98
El Paso County Coroner	Autopsy	\$2,700.00
First Bankcard	Credit Card	\$3,981.63
Galls, Inc.	Sheriff	\$32.39
Gobins	Copier Maintenance	\$268.71
Gobins	Copier Lease	\$31.92
Great America Financial	Copier Lease	\$452.00
Great America Financial	Copier Lease	\$349.13
Jack's Market	Sheriff	\$108.94
Jeffrey J. Babcock	Homeland Security	\$4,974.79
Ken's Service Center	Sheriff	\$1,121.01
Louise Colville	Mileage	\$44.10
Meadow Gold Dairies, Inc.	Sheriff	\$463.91
Mona Syring	Clerk	\$90.20
Peggy J. Kern	Mileage	\$16.25
Pitney Bowes, Inc.	Postage Machine Reserves	\$5,000.00
Rio Grande County	Cost Allocation Overpayment	\$4,634.79
Rio Grande Pharmacy	Sheriff	\$1,129.38
Shamrock Foods Company	Sheriff	\$4,293.75
Sherwin-Williams	Paint	\$238.32
Torres Plumbing and Heating	Sheriff	\$3,041.49
Total Office Solutions	Ink, Stamp	\$10.48
Valley Lock and Security	Security	\$172.50
Wex Bank	Fuel	\$2,730.57
William F. Dunn	Legal Fees	\$1,768.75
WSB Computer Services	Computer	\$946.00
WSB Computer Services	Recycle Hard Drive	\$43.00
Xerox Business Services	Computer Service	\$2,624.96
Xerox Business Services	Track Search	\$25.00
<b>TOTAL</b>		<b>\$42,037.20</b>

American Fidelity	May Payroll	\$146.04
American Public Life	May Payroll	\$67.00
California State	May Payroll	\$300.00
Family Support Registry	May Payroll	\$50.00
Family Support Registry	May Payroll	\$355.00
Family Support Registry	May Payroll	\$405.00
Family Support Registry	May Payroll	\$50.00
I.R.S.	May Payroll	\$50.00
Rio Grande County Treasurer	May Payroll	\$45,357.94
Security Benefit	May Payroll	\$3,075.00
<b>TOTAL</b>		<b>\$49,855.98</b>

#### ROAD AND BRIDGE

Century Link	Telephone	\$400.88
Century Link	Telephone	\$57.34
CO Dept. of Pub Hlth & Environment	Application	\$152.90
Gunbarrel Service Station	Repairs	\$115.00
Pro Com	Drug Test	\$206.00
SLV REC	Electricity	\$200.00
Xcel Energy	Electricity, Gas	\$1,045.61
<b>TOTAL</b>		<b>\$2,177.73</b>

4 Rivers Equipment LLC	Parts	\$27.12
Airgas USA, LLC	Chemicals	\$317.65
Alta Fuels	Fuel	\$3,264.87
Auto Truck Group	Parts	\$113.07
Century Link	Telephone	\$56.71
Century Link	Telephone	\$407.54
Century Link	Telephone	\$57.09
Del Norte Auto Supply	Parts	\$31.72
First Bankcard	Credit Card	\$335.50
Four Corners Cooling	Radiator	\$770.00
Gobins	Copier Maintenance	\$31.50
Great America Financial	Copier Maintenance	\$136.17
Haynie's Inc.	Repairs, Tools	\$345.02
Industrial & Farm Supply	Parts	216.91
Lenco West	Parts	\$54.76
Leroy A. Romero	Cleaning	\$125.00

Mackey Construction Co.	Parts	\$2,622.00
Michael Todd & Company	Posts	\$386.66
Monte Vista Cooperative	Parts	\$183.36
Monte Vista Machine Tool	Parts	\$60.00
Parts Plus	Parts	\$226.86
Rocky Mountain Plumbing	Parts	\$125.22
San Luis Valley Water	Sale Agreement	\$100.00
SLV Earth Movers, Inc.	Barrier Walls	\$2,160.00
Valley Lumber and Supply	Parts	\$40.79
Wagner Equipment	Parts	\$68,531.76
Waste Management	Trash	\$188.42
Wex Bank	Fuel	\$1,494.50
<b>TOTAL</b>		<b>\$82,410.20</b>
American Fidelity	May Payroll	\$253.70
American Public Life	May Payroll	\$65.40
Rio Grande County Treasurer	May Payroll	\$18,604.70
Security Benefit	May Payroll	\$30.00
<b>TOTAL</b>		<b>\$18,953.80</b>
<b>DSS</b>		
American Fidelity	May Payroll	\$267.64
American Public Life	May Payroll	\$126.30
Rio Grande County Treasurer	May Payroll	\$29,264.66
Security Benefit	May Payroll	\$155.00
<b>TOTAL</b>		<b>\$29,813.60</b>
<b>WEED DISTRICT</b>		
Darrel Plane	Maintenance	\$184.58
Haynie's Inc.	Supplies	\$425.22
Jade Communications, LLC	Internet	\$90.42
Maddox Collections	Drug Test	\$120.00
Monte Vista Cooperative	Tire Repair	\$69.00
Monte Vista Cooperative	Tools	\$54.49
S&S Distribution, Inc.	Supplies	\$31.40
SLV Auto Repair	Tire Replacement	\$576.89
SLV REC	Electricity	\$95.00
SLV Regional Solid Waste	Trash	\$22.60
Total Office Solutions	Ink	\$103.97
Valley Courier	Ad	\$155.25
Valley Lumber and Supply	Supplies	\$33.31
Verizon Wireless	Telephone	\$546.88
<b>TOTAL</b>		<b>\$2,509.01</b>
First Bankcard	Credit Card	\$688.95
Maddox Collections	Drug Test	\$30.00
<b>TOTAL</b>		<b>\$718.95</b>
Rio Grande County Treasurer	May Payroll	\$1,496.33
<b>TOTAL</b>		<b>\$1,496.33</b>
<b>AIRPORT</b>		
Century Link	Telephone	\$149.25
Colorado Dept. of Revenue	Sales Tax	\$57.00
<b>TOTAL</b>		<b>\$206.25</b>
Century Link	Telephone	\$58.50
First Bankcard	Credit Card	\$550.07
Lockton Companies	Storage Tank Liability	\$857.00
SLV REC	Electricity	\$955.00
<b>TOTAL</b>		<b>\$2,420.57</b>
<b>PUBLIC HEALTH</b>		
Alamosa Co. Nursing Svc.	Tobacco Subcontract	\$2,266.80
Century Link	Telephone	\$2.07
Century Link	Telephone	\$175.16
Century Link	Telephone	\$81.20
Conejos County Nursing	Tobacco Subcontract	\$1,400.20
Costilla County Public Health	Tobacco Subcontract	\$1,783.20
Del Norte School District	Nursing Position	\$774.44
Kristi Hillis	Monthly Pay	\$3,327.00
Lake County Health Dept.	April, May, June	\$2,175.00
Master Print & Web Design	Website Hosting	\$123.75
Rio Grande County Sheriff	Notice of Hearing	\$57.00
Rio Grande Pharmacy	Pregnancy Test	\$21.06

Saguache Co. Public Health	EPSDT	\$1,550.00
Saguache Co. Public Health	Tobacco Subcontract	\$1,826.73
Sanofi Pasteur, Inc.	Medication	\$111.65
Verizon Wireless	Telephone	\$82.27
<b>TOTAL</b>		<b>\$15,757.53</b>
Century Link	Telephone	\$19.20
City of Monte Vista	Tobacco Sign Installation	\$150.00
Costilla County Public Health	EPSDT	\$2,140.00
First Bankcard	Credit Card	\$3,254.80
Sanofi Pasteur	Medication	\$85.71
Staples Business	Office Supplies	\$413.43
<b>TOTAL</b>		<b>\$6,063.14</b>
Rio Grande County Treasurer	May Payroll	\$5,066.44
<b>TOTAL</b>		<b>\$5,066.44</b>

At 9:55 a.m., Commissioner Shriver reported that the Balloon Ranch Fly-In will be held June 3, 4, and 5, 2016. The bush pilots will also fly to the Sand Dunes and the Sand Dunes swimming pool. She said that Tom Haefeli asked for approval to promote fuel sales at the airport by lowering the price \$0.20. The current fuel price is \$4.50 per gallon with a \$0.92 margin. The fuel price at Leach Airport is \$4.50 per gallon. Three members of the airport advisory board think lowering the fuel price is a good idea, and have suggested that a similar price reduction be done for Covered Wagon Days.

Ms. Benton reported that the price paid to Avfuel for 7,500 gallons of fuel was \$3.52 per gallon, including tax. If gas is purchased from Merck Fuel, the price would be \$3.54 per gallon. If only 2,500 gallons was ordered it would be more expensive. Monthly usage of fuel is 425 gallons per month.

Commissioner Shriver explained that Patrick Sullivan, Road and Bridge Department, could change the price on Thursday, June 2, 2016, and change it back to the original price on Monday, June 6, 2016. She said that this is an easy change to make. Commissioner Bricker moved to approve the \$0.20 price reduction (to \$4.30 per gallon) for the weekend of the Balloon Ranch Fly-In, noting that a price reduction would be considered for Covered Wagon Days. Commissioner Shriver seconded the motion and the motion carried. Ms. Benton will notify Mr. Sullivan.

At 10:03 a.m., Ms. Benton was present to update the Board. She presented two warrants to be cancelled: one from the Tourism Board and one from the General Fund. One warrant had an incorrect address; the other was paid twice. Commissioner Shriver moved to cancel the warrants. Commissioner Bricker seconded the motion and the motion carried. The warrants were signed.

Ms. Benton reported that Ron Pleasant is cutting and selling beetle-killed lumber for firewood; he has been conducting this business for three years. Ms. Benton said that she received notice from the State that no County sales tax has been paid on these sales; the tax, plus penalties and interest, are due. Mr. Pleasant told Ms. Benton that he thought beetle-kill sales were exempt from State taxes. Commissioner Shriver asked how the County could verify that the lumber is actually beetle-killed lumber. Commissioner Bricker asked if Mr. Pleasant has documentation that the lumber is beetle-kill. Ms. Benton asked if the BOCC has the authority to waive County taxes. Commissioner Shriver said that the BOCC probably does not have that authority; the BOCC cannot waive lodging taxes. She said that this issue needs more research and asked Ms. Benton to ask Mr. Pleasant to schedule a conference call with the Board, the Department of Revenue, and himself for the June 8, 2016, meeting. Ms. Benton noted that the County tax is 2.6 percent.

Commissioner Shriver suggested scheduling a work session, June 8, 2016, at 1:30 p.m., with Coroner Rusty Strohmayer. This work session would also include a discussion about a possible recreational district.

Ms. Benton reported receiving another email from the owner of two lots in Alpine Village, who wants to donate them to the County on the condition that they would be held as open space. The owner wants to speak directly to the Board or to a Commissioner. Ms. Benton will arrange to call the owner at the June 8, 2016, meeting at 11:30 a.m.

Ms. Benton requested a signature on four monthly excess tax reports that show no fuel was purchased. The reports were signed.

Ms. Benton reported that the above ground fuel tank report was submitted. However, Braun Engineering has not started the spill prevention plan.

Ms. Benton asked for approval to set up a meeting with the Town of South Fork on June 20, 2016. Roni Wisdom will be invited.

Ms. Benton reported that the audit has been finalized. Some adjustments are needed, and there is a finding.

Ms. Benton is training the Office Assistant as jobs come up. Ms. Benton will be out of the office on June 3 and 6, 2016. She will conduct grant training and training on quarterly reports in July.

At 10:20 a.m., Commissioner Shriver reported that there has been no response from Tom Franklin, regarding the draft request for quotes for architect bids for remodeling the Courthouse. Ms. Benton said that a Courthouse security meeting is scheduled for July 22, 2016, at 8:30 a.m.

At 10:25 a.m., Ms. Dennis was present to update the Board. She received an email from Jack Rudder, Veterans Service Officer, notifying the Board of the CBVA meeting on June 3, 2016, at 9:30 a.m.

Pro Com cards have been placed in all County vehicles.

Ms. Dennis noted that the cooler fee for the former County employee was not waived by Rusty Strohmayer, and that an autopsy will not be conducted.

At 10:30 a.m., Commissioner Shriver reported that she has spoken to Tom Acre, Town of South Fork, regarding off-highway vehicle education. She said that Patrick Sullivan is getting a draft for signage. Mr. Sullivan has talked to the Colorado Department of Transportation and learned that it has no formal plan for OHV signage. Signs from Maine and Michigan have been reviewed, and it was decided that OHV speed limit signs would be placed on existing speed limit sign posts. It was agreed that there should not be much variance between posted vehicle speed limits and OHV speed limits. OHV speed limits will be 25 miles per hour; vehicle speed limits will be 45 miles per hour.

At 10:31 a.m., County Attorney Bill Dunn was present to discuss a records request. A list of items was determined and will be itemized in a letter.

Mr. Dunn reported that he has not received a revised contract from Rusty Strohmayer's attorney. It is due to him this week.

Mr. Dunn reported that no date has been set for Community Banks' property tax appeal. It will mostly likely be scheduled for September 2016. Mr. Dunn is reviewing how other counties are dealing with this issue.

Mr. Dunn noted that after letters regarding blight have been sent to property owners, some clean-up has been done.

Commissioner Bricker reported that Charles Bauer and Vicky McNeely's trailer is still on their property, and that the fifth-wheel has been moved.

Mr. Dunn said he would not be available for the June 8, 2016, work session with Rusty Strohmayer. The work session may be rescheduled.

At 10:57 a.m., pursuant to C.R.S. 24-6-4-2(4)(f), Commissioner Bricker moved to go into executive session for personnel matters. Commissioner Shriver seconded the motion and the motion carried.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board

COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado                    )  
                                                  ss  
County of Rio Grande                )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 8, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order and led the opening prayer. The Pledge of Allegiance was said. Commissioner Bricker moved to approve the agenda with additions. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Bricker moved to approve the minutes from the June 1, 2016, meeting with changes. Commissioner Shriver seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments. Rueben Arredondo was present and reported that the problems continue with Ridgeline Roofing, his neighboring property owner. Mr. Arredondo requested that a letter from the County Attorney be sent to property owner, Jason Shepherd, reminding him that a commercial business cannot be operated on residential property. Chairman Davie said the Board would discuss the issue.

At 9:15 a.m., Patrick Sullivan, Road and Bridge Department, was present to update the Board. Mr. Sullivan reported that all culvert and drainage work on County Road 15 is complete. The in-framed rebuild on County road grader B-19 continues.

Mr. Sullivan reported that flashing stop lights have been installed on the County Line Road and County Road 5 North. This was a shared expense with Alamosa County. Mr. Sullivan has received positive comments about the flashing lights.

Work at the hot plant started June 8, 2016, in preparation for paving. Mr. Sullivan said that Schedule A roads have been started and several are complete. Mr. Sullivan and Olivia Romero attended the Pro Com seminar. A change in the program that includes electronic data loggers will not apply to the Road and Bridge Department because crews work close to its home base.

Mr. Sullivan reported that the Department is monitoring bridges during the spring runoff and a few trees have been pulled. Mr. Sullivan estimated that the peak runoff was on Monday, June 6, 2016.

Mr. Sullivan said that maintenance on the Dirt Drag tracks was performed in anticipation of the event the weekend of June 10, 2016.

Mr. Sullivan said that the Department inspected a laydown machine in Denver and is considering purchasing it. A Department-owned machine can be used as a \$7,000.00 trade-in.

Mr. Sullivan said that maintenance was performed at the Del Norte pit. Crushed gravel is being hauled to County Road 15 so that it will be ready for asphalt.

Chairman Davie reported that the river may be washing out a railroad crossing. If the crossing is washed out, government funds may be available for its repair. Commissioner Bricker asked if there were any emergencies during the time when railroad cars were being moved. Mr. Sullivan said there were no emergencies. He noted that moving the cars did not go as planned, but went well.

Mr. Sullivan presented the draft speed limit sign for off-highway vehicles. The sign states "Speed Limit 25 for All OHV." Chairman Davie asked if golf carts were considered OHVs. Commissioner Shriver said they are not. Mr. Sullivan said that it will take two weeks to get the final signs. Commissioner Shriver asked Mr. Sullivan to send the draft sign to the Town of South Fork. Chairman Davie asked how many signs will be purchased. Commissioner Shriver said the signs will be posted on one suggested route.

Mr. Sullivan asked if there would be another public hearing regarding the OHV resolution. Commissioner Shriver said there would not be a public hearing, but that there will be an education session with the Town of South Fork. Mr. Sullivan alerted the Board that a concerned citizen, John Travis, is against the OHV resolution.

Commissioner Shriver said that a discussion with the Sheriff is needed. She said she received an email from Fritz Allen stating he had some guests with OHVs and he told them to call the Sheriff's office for information, because it was legal to ride on some County Roads. Mr. Allen said the guest called the Sheriff's office, and the person he talked to had no information about OHVs. Commissioner Bricker suggested that these calls be directed to the Visitors Center. Commissioner Shriver noted that the County Clerk and Recorder has the OHV rules. She noted that it will take time to prepare brochures containing the rules and registration information. Commissioner Shriver reported that the Town of South Fork is backing off the idea of collecting its own registration fees because it is against State statutes to charge extra fees. Flags will be issued on a volunteer basis.

The speed limit on County Road 15 was discussed. Mr. Sullivan presented C.R.S. 42-4-1101:

1. No person shall drive a vehicle on a highway at a speed greater than is reasonable and prudent under the conditions then existing.
2. Except when a special hazard exists that requires a lower speed the following speeds shall be lawful:
  - a. Twenty miles per hour on narrow, winding mountain highways or on blind curves;
  - b. Twenty-five miles per hour in any business district, as defined in section 42-1-102(11);
  - c. Thirty miles per hour in any residence district, as defined in section 42-1-102(80)
  - d. Forty miles per hour on open mountain highways;
  - e. Forty-five miles per hour for all vehicles in the business of transporting trash, where higher speeds are posted, when said vehicle is loaded as an exempted vehicle pursuant to section 42-4-507(3).

Mr. Sullivan reported that the fuel price was changed at the airport for the fly in the weekend of June 3, 2016. Ms. Benton was present to report that after her call to Avfuel about current pricing, a truck attempted to deliver 7,500 gallons of fuel that was not actually ordered. The fuel was not delivered. Commissioner Shriver noted that a similar fuel price reduction may be considered for Covered Wagon Days, the first weekend in August.

Mr. Sullivan reported that Art Braun, Braun Environmental, has started the spill prevention plan at the airport, at a cost of approximately \$2,000.00. Mr. Sullivan said that the windsock board will be delivered July 14, 2016, at a cost of \$400.00. The windsock is still not lighted at 100 percent; the Department will trouble shoot the windsock as needed.

Mr. Sullivan said that he might take time off for two days, starting June 22, 2016.

Proposed work for the Road and Bridge Department includes:

- Preparing County Road 15 for asphalt
- Monitoring bridges during runoff
- Grading Schedule A roads as time permits
- Starting asphalt work

At 9:25 a.m., Randy Kern, Building Department, and Dixie Diltz, Land Use Department, were present to update the Board.

Mr. Kern reported that the Courthouse door remodeling project was completed June 7, 2016. He said that the base of the cement brick through the wall was painted black. Commissioner Shriver noted that the Underfunded Courthouse Grant needs to be reviewed for payment and final reporting, if any, for this project.

Mr. Kern reported that the Department has been busy with large projects. Two chicken barns are being built. One of these barns is 30 feet larger than originally permitted, which will need the Board's approval. Mr. Kern said that he received the plans for the Amish school this week. He said that two permits have been issued for recreational vehicles storage units in South Fork. Construction of the Worley/McCullough office space has started. Building at the Proximity Malt LLC facility continues.

Mr. Kern reported that the pad for the nursing home is complete, but no building permit has been issued yet. He said that the project cannot go much further without the permit. Mr. Kern said that the contractor has been good to deal with in making design changes.

Chairman Davie reported that High Valley Manor in Monte Vista is being redesigned. Mr. Kern said that some upgrades are being completed, the kitchen plumbing is repaired, and accessibility changes have been made.

Mr. Kern reported that there is no more room in the vault to store building plans, so old plans are being archived.

Mr. Kern said that Department revenues are coming in well this year: \$64,000.00 in permits has been received, which is double what was received last year. This should cover Department costs and create a surplus. He asked the Board to consider amending the Department's 2017 budget to include the purchase of a new truck that was removed when the initial 2016 budget was approved. The Department's current truck can be repaired, but the repairs are becoming expensive. Chairman Davie asked what kind of truck the Department wants. Mr. Kern said that a truck similar to the current truck would work. Commissioner Shriver asked for an analysis of mileage, costs, repairs, etc., so that Ms. Wisdom can review the request.

Commissioner Bricker asked if the Department was handling its current workload. Mr. Kern said that he is able to manage his time. The Department receives many phone calls and walk-ins. Commissioner Shriver asked if April Kessler-Harris, Building Technician, needs more training. Mr. Kern said that she cannot take time off now, but will take her permit technician certification test in the fall.

Commissioner Shriver asked if a memorandum of understanding could be drafted between the County Building Department and Alamosa County to provide back-up when Mr. Kern is not available. Mr. Kern said he has spoken to two engineers who are both interested in providing this service. Commissioner Shriver suggested that a draft agreement be developed in September. Mr. Kern said that compensation, liability, and insurance issues would have to be agreed on. Mr. Kern suggested scheduling a work session with the Board. Commissioner Shriver suggested scheduling the work session in July.

Ms. Wisdom asked if Mr. Vanlwarden would be hired as an employee of Rio Grande County or as an individual. Mr. Kern said he would be hired as an individual. Chairman Davie agreed that hiring Mr. Vanlwarden as an individual was the best plan. Commissioner Shriver suggested that Mr. Vanlwarden might be able to provide back-up service to both Alamosa and Rio Grande Counties. Ms. Wisdom suggested finding out what Alamosa County's needs are. Mr. Kern explained that the Alamosa County Building Department has conducted cross-training, especially as it relates to on-site waste water treatment systems. The Board suggested that Mr. Kern speak to Mr. Vanlwarden and have details available for Mr. Kern's next update to the Board.

Ms. Wisdom asked how much time would be needed from Mr. Vanlwarden. Mr. Kern estimated that a total of three to four weeks per year would be needed, and said that this might be broken up into hourly time periods, as needed. Less time would be required during the winter. He noted that if construction in South Fork were booming, the Department's current staff would not be able to handle the work.

Ms. Diltz reported that Vicky McNeely and Charles Bauer have moved and noted that the property looks clean from the highway.

Ms. Diltz reported that Christine Miani requested an extension beyond June 17, 2016, to clean up her property. Ms. Diltz extended the deadline to July 1, 2016, and she will inspect the property at that time.

Ms. Diltz reported that a division of land is being considered to create a goat dairy on six and a half acres, south of Monte Vista (at County Road 11 South and Highway 15). There is a house on this property and three to four acres would be used for 250 goats. Ms. Diltz expressed concern about whether the dairy would be considered agricultural or commercial. Mr. Kern noted that a building used for the shelter of livestock or equipment is considered exempt from building codes. However, when systems are installed (plumbing, electricity, etc.) and sales are conducted, the operation is considered commercial. Commissioner Bricker said that this is an issue to consider, and Ms. Diltz said that the code needs to be applied consistently. Mr. Kern said that the State statute is vague.

Ms. Diltz said that if a conditional use permit is required, the operation would be considered agricultural. Ms. Wisdom asked what would be done with the goat milk. Ms. Diltz said the milk would be shipped out. Commissioner Bricker said there would need to be a structure for milking the goats. Ms. Diltz said the proposal would be heard by the Planning and Zoning Commission on June 21, 2016. She noted that the application was a poor one, and more work might be needed.

Set back variances will be discussed at the Planning and Zoning Commission meeting this week.

Ms. Diltz reported receiving a complaint from Rueben Arredondo regarding Jason Shepherd's dog and people living in a camper on Mr. Shepherd's property. Ms. Diltz called Mr. Shepherd, and could not reach him.

Ms. Diltz requested time off on June 17, 2016. The request was approved and signed.

At 10:05 a.m., John Yoder, Ms. Diltz, and Mr. Kern were present to discuss amending resolution 2016-14 regarding a 10,000 hen egg production operation, which was approved on April 13, 2016. The size of the barn in the approved resolution was 50 feet by 400 feet. Mr. Yoder wants to add 30 feet to the barn to be used as a manure room. Mr. Yoder explained that he should have asked for the additional room when he applied for the conditional use permit. Mr. Kern noted that the building is within the 250-foot set back. Commissioner Shriver moved to approve the amended conditional use permit. Commissioner Bricker seconded the motion and the motion carried. The amended resolution was signed and will be re-recorded. Book 581 Page 1188

Commissioner Shriver noted that Department of Social Service vouchers need to be approved. Commissioner Bricker moved to approve the vouchers. Commissioner Shriver seconded the motion and the motion carried.

At 10:10 a.m., Interim Financial Director Suzanne Benton was present to update the Board. She asked Ms. Wisdom to sign the confidentiality agreement regarding sales tax and lodging taxes. Ms. Wisdom signed the agreement.

Ms. Benton reported that Brianna Brannon, Weed District, requested a signature on the Department of Fish and Wildlife grant that will be used for weed control at the wildlife refuge. Chairman Davie asked why the County should sign the grant, and Ms. Benton explained that this is the mechanism for obtaining the grant funds. Commissioner Shriver further explained that the agreement addresses the weed problem at the refuge, at a cost of \$10,000.00. She said the County has to apply for the appropriation of the funds in order to remain transparent. The funds are paid through the Automated Clearing House through the Treasurer's Office. Ms. Benton explained that the Weed District budget is part of the County budget, but the district has its own advisory board. Ms. Benton reminded the Board that the Weed District must be re-authorized every ten years (the next authorization will be in 2020).

Ms. Benton reported that Ms. Brannon has received an insurance quote through the Farm Bureau and requested a hand-written check for payment of the insurance. (The current policy terminates on June 26, 2016.) The consensus of the Board was to approve the payment when mid-month vouchers are presented, rather than preparing a hand-written check.

Ms. Benton said she would scan the off-highway vehicle resolution and post it on the County website. She asked who is preparing the road map. Commissioner Shriver said that she would contact Pete Magee to prepare the map.

Ms. Benton noted that the Board did not conduct a dike inspection in April, and said that it needs to be done next year. The State does not respond whether the inspection is done or not.

Ms. Benton scheduled the quarterly meeting with the Town of South Fork on June 21, 2016, at the Firehouse.

Ms. Benton said that Carolyn Robertson, owner of two lots in Alpine Village that she would like to donate to the County to be used as open space, will call the Board at a later date. At a previous meeting, the Board did not accept the donated lots because of Ms. Robertson's request that they have a deed restriction to remain open space.

Ms. Benton requested a signature on the Veteran Service Officer's report. Chairman Davie signed the report.

Ms. Benton said that Patrick Sullivan, Road and Bridge Department, was good about making the fuel price change at the airport for the fly-in the weekend of June 4, 2016. She said that Mr. Sullivan has conducted inspections at the airport. Sales tax on fuel sales will be due next week.

Commissioner Shriver suggested that she, Ms. Benton, and Ms. Wisdom coordinate on the Underfunded Courthouse Grant. Ms. Benton said the door remodeling project came in under budget. There has been no response from Tom Franklin regarding the suggested changes to

the request for quotations from architects to bid on the remodeling of the courthouse. Ms. Benton said that Christina Gallegos, Court Administrator, will call Mr. Franklin. Ms. Benton said that the grant terminates December 31, 2016, and Commissioner Shriver said that it might have to be extended.

Ms. Benton said that the Capacity Building grant and the Homeland Security grant are the only other working grants at this time. Ms. Benton is completing the El Pomar grant.

Ms. Benton said that she is continuing to train the Office Assistant. She is also updating the finance department's how-to information and is posting it for easy access. She will be in the office two to three days a week in June, and does not plan to be in the office in July. Ms. Benton said that she will train the Board and Ms. Wisdom on the County budget.

Ms. Benton said that the time study cost allocation report is due June 30, 2016. The report addresses the time spent on clearing checks related to DSS. The report is reviewed by a federal agency and the County is reimbursed.

Ms. Benton said that Eric Schmidt, EMS, will inspect, certify, and license the County ambulances in July.

Commissioner Bricker asked if Neal Walter contacted Ms. Benton regarding the Emergency Manager position. Ms. Benton said he had, and that he is busy with school board responsibilities at this time. Ms. Benton said that Mr. Walter has taken several emergency related classes, and may consider applying for the position.

Ms. Benton presented the May 2016, Sheriff Department's meal log:

Inmate meals:	3,554
Cook meals:	32
Jailer meals:	495
Office meals:	115
TOTAL:	4,196
Food cost:	\$5,174.63
Cost per meal:	\$ 1.23
Average cost for six months:	\$ 1.10

Ms. Benton said that Ron Pleasant would be present later in the meeting to discuss sales tax payments for sales of beetle killed lumber. Ms. Benton said that according to the State, the BOCC may exempt a product from sales tax through a resolution. The State has exempted beetle killed lumber from sales tax, and this legislation terminates in 2020. Ms. Benton said that input would be needed from County Attorney Bill Dunn, and noted that the County has not exempted any product from sales tax. Ms. Benton said that the State will not retroactively forgive the penalties and interest it says Mr. Pleasant owes—approximately \$2,500.00, but that Mr. Pleasant is able to determine which sales were retails and which sales were wholesale. Chairman Davie pointed out that individuals selling firewood do not pay sales tax.

Commissioner Shriver said that the Rio Grande Watershed Emergency Action Coordination Team will conduct a workshop on biomass fuels using funding from a grant managed by a third party. The date of the workshop is August 4, 2016. She said that a sales tax exemption on beetle killed lumber would be a help. Ms. Benton said that sales tax tables are updated twice a year in January and July. Commissioner Shriver said that if the County exempts this sales tax, it would be consistent with the State exemption and would solve a County problem.

Ms. Wisdom asked if other businesses are selling beetle killed lumber. Chairman Davie said there are probably others, but did not know who they are.

Ms. Benton said that the County's books are balanced, except for a voided 2015 check in the amount of \$8.21.

Ms. Benton said that cement is being delivered for the courthouse sidewalk repair.

Ms. Wisdom said she would be in the office on Wednesdays and Thursdays in June and Wednesdays, Thursdays, and Fridays in July. The Board discussed assignments for Ms. Wisdom. These include making appointments, creating the BOCC meeting agendas, posting the BOCC minutes on the County website, and creating a list of meetings for the Board. Commissioner Shriver suggested updating the County website as a long-term goal, and also said that having a list of quarterly reports, inspections, and events would be helpful.

Ms. Benton said that the Office Assistant is managing the general County sales tax reports and that Ms. Wisdom will be responsible for the excise sales tax reports. Ms. Wisdom will learn how to do both reports. Ms. Benton said that the payroll report is prepared quarterly.

Ms. Wisdom asked about the new accounting and payroll software. Ms. Benton said there will be a webinar on June 24, 2016, that will demonstrate the software. Commissioner Bricker suggested that the Board attend this webinar. Several counties in Colorado use this software. Ms. Benton said that vendor lists and old accounts need to be cleaned up before the new software can be used. Ms. Wisdom asked if the system would be paperless. Ms. Benton said that the system would be more seamless between the Finance Office and the Treasurer's Office. Ms. Benton said the software company would complete the conversion to the new system at a cost of \$9,000.00. She explained that this would be less expensive than hiring an employee to complete the conversion. It is possible for the new system to be up and running by the end of the year, if the County purchases it this summer. Ms. Benton also suggested that since payment in lieu of taxes funds are available this year, these funds be used to purchase the new software. PILT payments may not be available in 2017. Commissioner Shriver explained that past PILT funds have been used at the airport, but because the airport is not completing any new projects, it does not need these funds this year.

Chairman Davie asked if the County has any input regarding the ambulance district. Ms. Benton said that the district is a not for profit organization, so the County does not have input, other than certification of the ambulances. Chairman Davie explained that the ambulance is not responding to calls and that something needs to be done. Commissioner Shriver suggested alerting the board of directors and said that the general public needs to step in. Ms. Benton noted that the ambulance district has funds. Commissioner Shriver suggested that the fire department send a letter to the ambulance board. It was noted that Eric Kimberling is the president of the ambulance board and the business manager is Arlene Oaks.

Commissioner Shriver asked Ms. Wisdom how she wants to handle introductions to staff and elected officials. Ms. Wisdom said that she has met the elected officials and wants to meet the staff and tour departments as time permits. Ms. Benton said next week's Managers' Meeting will be an opportunity to meet more staff.

Ms. Benton reported that a Sheriff's Department dispatcher has been moved to a road position. She said that she does not know if an undersheriff has been chosen at this time.

At 11:15 a.m., the Board recessed to a work session.

## **EMERGENCY MANAGER POSITION**

Letters need to be sent to applicants for the Emergency Manager position stating that they are not qualified. Ms. Dennis will send the letters. It was suggested that the position be advertised for another 30 days. Chairman Davie said that it would be a waste of money to advertise in newspapers and on the County website. Commissioner Bricker suggested advertising in newspapers for two weeks, after waiting for a week to determine if Neal Walter will apply for the position.

## **RECREATION DISTRICT/DEPARTMENT**

Commissioner Bricker reminded the Board that the original proposal presented by Commissioner Shriver included options for either a recreational department or a recreational district. She said that a recreational department would be more fundable and that the Town of Del Norte and the City of Monte Vista are on board; the Town of South Fork has asked about the direction the Board wants to take. Chairman Davie said that a recreational district will not pass, and asked how funds would be distributed. Commissioner Shriver noted that the budget would be an issue for the County. The funds would be divided between the three towns. Chairman Davie asked how the project would be funded. Commissioner Shriver explained that the towns have suggested a ballot issue asking for increased sales tax to fund the project. She asked if the County wants to create another department at this time, and at what cost.

Commissioner Bricker suggested the Inspire Grant is compatible with this project. Commissioner Shriver noted that the Inspire Grant is to be used for youth in the Valley. The San Luis Valley Great Outdoors coalition master plan is the foundation for why the Inspire Initiative Grant was awarded to the Valley. Commissioner Bricker said that the Inspire grant would help sustain the momentum for the project. She asked how large the sales tax increase would be. Commissioner Shriver estimated that it will take \$500,000.00 to fund the project, and said that Alamosa's recreation budget is \$1 million. Commissioner Shriver said that work needs to be

done on the costs and plans for the project. Chairman Davie asked how much sales tax would be needed. Commissioner Shriver said she did not know, and that an analysis needs to be done.

Ms. Wisdom asked what services the recreational district/department would provide. Commissioner Bricker said that each town can decide what services to provide. She suggested scheduling a work session with representatives from the three towns. Chairman Davie asked how much 1 or 2 percent sales tax would bring in.

Commissioner Shriver said that as the new County Administrator, Ms. Wisdom needs to be considered in terms of creating a new County department. She also noted in her draft model that the funds would come to the County and then a percentage would be distributed to each town. She estimated that administrative costs, including salary, benefits, office space, and supplies, would be \$98,000.00. Ms. Wisdom asked if there would be an MOU with each town. It was Commissioner Bricker's understanding that the County will not employ the towns' recreation directors. Chairman Davie said that each town could spend its recreational funds however it decides is necessary.

Ms. Wisdom asked if Monte Vista and Del Norte have recreational departments. Commissioner Shriver said they do, but Monte Vista has limited funding and the Del Norte recreation district has no funding. Ms. Wisdom said that the voters would need to be informed as to how the funds would be divided. Commissioner Bricker said that everyone pays sales tax and tourism helps.

Ms. Benton explained that eight-tenths of one percent of sales tax yields \$854,199.00, so an increase of one percent would bring in \$1 million. The County sales tax is two percent: 50 percent of the first cent collected is divided between Del Norte and Monte Vista; 30 percent of the second cent is distributed to the County and the balance is divided between the three towns.

Ms. Benton said that the towns have worked on revenue projections. Commissioner Bricker suggested meeting with the towns as soon as possible. Commissioner Shriver asked that the towns send their proposals and after review, a meeting can be scheduled. She will call Tom Acre, Town of South Fork, to ask for the proposal.

## **COUNTY REVENUE**

Commissioner Shriver suggested speaking with the District Attorney regarding rent of the County office.

Commissioner Shriver suggested placing initiatives on the November ballot regarding marijuana sales in the County. Commissioner Bricker said she is against this. Ms. Wisdom reported that there is a new Department of Local Affairs grant available to communities and counties that do not sell marijuana to help fund discussion and address related issues such as rules, regulations, and how much money actually goes into community and county coffers. She said that Rio Grande County could serve as the poster child for this grant, and offered to research the grant further.

Commissioner Bricker said that a special series in the Gazette Telegraph analyzed the data and impacts of marijuana after the first two years of legalization. It clearly points out the problems with marijuana sales. She said that rural areas are struggling with the issues, and noted that the new Del Norte town council members ran for office with the specific agenda of legalizing marijuana sales. Commissioner Shriver noted that the County was approached first regarding using the hospital as a grow operation, and the Board has not responded to the request. Commissioner Bricker said that every task force and law enforcement agency agree that marijuana sales are not "magic" to bring in revenue. She said the State revenue stream has not been rectified and that marijuana sales are not a great thing. She said that law enforcement has issues, and noted that she does not support the annexation of the hospital by the Town of Del Norte for a grow operation. She said this is not the image that Del Norte wants to project; odor will be a problem. She said there is other positive momentum in Del Norte that does not include marijuana sales. She said that crime is not decreased when marijuana is legal.

Commissioner Shriver reiterated the suggestion to put the issue on the November ballot. She said even though the County does not currently approve of any sales, it still has the impacts because of the surrounding counties that have approved it. Commissioner Bricker said she does not support this. Chairman Davie said that he was elected to represent the people of the County and that it is up to the Board to make the decision. Commissioner Shriver said that the ballot would provide an opportunity for the voters to provide guidance for the Board. Chairman Davie said this would be too expensive. Commissioner Bricker said that the ballot is not where a survey should be conducted; there are other ways to survey the community. This ballot initiative

should not come from the BOCC. Neither Chairman Davie nor Commissioner Bricker support the ballot initiatives.

Chairman Davie asked if the BOCC could deny the Town of Del Norte's annexation of the hospital property. The answer was unclear. Ms. Benton said that if Del Norte does decide to annex the property, a letter would be sent to the Board asking its opinion, especially with regard to impacts to the County. For example, if the jail is specifically impacted, the County could possibly request some of the excise tax.

Commissioner Bricker asked for opinions from County Commissioner candidates. Suzanne Bothell said that marijuana sales opens the door to problems. She said marijuana causes a drain on Social Services, and said that the County would be selling its soul for a dollar.

Gene Glover said that the federal government has said no to the legalization of marijuana and the County also said no. He is against drugs of any sort.

Commissioner Shriver said that she does not support the legalization of marijuana, but noted that times have changed and the population of the County has possibly changed.

Commissioner Bricker said that if the ballot initiatives are put on the ballot by the Board, it will appear that the Board is supporting the initiatives. Ms. Bothell said that marijuana would have an impact on the County and in schools.

At 12:00 p.m., the Board recessed.

At 1:30 p.m., the meeting reconvened. Suzanne Benton and Ron Pleasant were present to discuss sales tax on beetle killed lumber. Mr. Pleasant said he understood that beetle kill sales were exempt from sales tax. He said there is no sales tax on firewood. Mr. Pleasant reported that he received a bill from the State charging him for County sales taxes from 2014 on, along with penalties and interest in the amount of \$400.00. He requested that the Board pass a resolution exempting beetle killed lumber from County sales taxes, which would be consistent with State policy. He said the State exemption sunsets on June 30, 2020. Mr. Pleasant said he is willing to pay the tax, but simply needs to know if he has to.

Commissioner Shriver said the Board is willing to pass a resolution, but that it cannot be retroactive. Ms. Benton said that when County Attorney Bill Dunn is available, he can draft the resolution for signature on June 15, 2016. The resolution would go into effect July 1, 2016.

Mr. Pleasant reported that he purchases beetle killed wood from the Forbes ranch and does not pay tax on it. He said his sales are wholesale sales, and that these sales are exempt from sales tax in any case. Mr. Pleasant said that the wood he sells is bundled, and many sales are at the Sand Dunes.

Ms. Benton reported that the Board toured Mr. Pleasant's plant three years ago, before a fire, and asked if he was able to keep his staff. Mr. Pleasant said that he cut his staff, and said that he probably will not reopen the mill. He noted that Forbes is building its own mill. He thanked the Board for the sales tax resolution.

At 2:10 p.m., Ms. Benton., Karla Willschau, and Kim Temple, Wall, Smith, and Bateman, presented the 2015 audit.

This was an unmodified opinion. However, there were some noncompliance issues. The County was considered a low-risk audit, but this will change for next year. There were findings of material weakness. Reconciliation was difficult because of turnover in the Finance Department. Two areas were over-budget (the airport and the Weed District), which is noncompliant with State regulations. It was recommended that the County strengthen its internal controls, record adjustments, and reconcile the books. Ms. Temple noted that being over budget by ten percent is a material amount, and must be stated in the audit opinion. This will affect the County's federal audits for the next year. The federal audit will test one or two more programs (DSS programs: LEAP and TANF) for two years. There must be two years with no material weaknesses. Ms. Benton explained that the airport and Weed District do not receive federal funds.

Ms. Willschau said that Ms. Benton discovered 90 percent of the issues before the audit, but noted that sales tax should have been adjusted.

Commissioner Shriver asked if Siemens liabilities were included in the audit. Ms. Benton said these were a liability. Ms. Temple said these costs affect energy efficiency. Ms. Benton said payments would be made to SunTrust through 2023.

Ms. Willschau thanked the Board for the work. Chairman Davie thanked Ms. Temple and Ms. Willschau. Ms. Temple said they are available for questions, and said the audit will be filed with the State. Commissioner Bricker moved to accept the 2015 audit as presented. Commissioner Shriver seconded the motion and the motion carried.

At 2:45 p.m., the meeting was adjourned.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board

#### COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado                    )  
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County of Rio Grande                )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 15, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:35 a.m., Chairman Davie called the meeting to order. County Treasurer Peggy Kern was present to discuss the County investment policy. Ms. Kern explained that the current policy has been in place for a number of years (the policy was developed in 1998), and the format was developed by the State Treasurer. There was no County investment policy before 1998. The policy needs to be updated, but will remain similar to the current policy.

Ms. Kern explained that she intends to retire at the end of her term, so developing a new investment policy is part of her exit strategy. She wants everything to be up to date for the new Treasurer. She contacted the State Treasurer to review the County's current investment policy, but did not receive a timely response, and the response she did receive was minimal. An amended resolution was signed May 4, 2016, to add Colotrust as an additional broker for the County. Ben Mendenhall, Colotrust, assisted in preparing a proposed investment policy, which contains newer language; the scope of the policy is similar to the current policy.

Ms. Kern reviewed the sample investment policy with the Board. It was noted that the authority for managing the County's investments lies with the Treasurer. The Board will not approve trades or purchases. The current policy does not contain a standard of prudence clause; the new policy does and includes a reference to C.R.S. 15-1-304, Standard for Investments. Ms. Kern noted that there is no separate set of procedures in the investment policy. The Treasurer's Office operates under a resolution signed in January 2016. Ms. Wisdom recommended that the new investment policy tie back to the resolution. Commissioner Shriver said the resolution naming financial institutions is signed annually.

It was noted that an annual disclosure of conflicts of interest statement may need to be drafted, because County employees and elected officials serve on various boards of institutions or businesses that might be affected by investments made by the County. This statement would be kept in the Treasurer's office. Commissioner Shriver offered to get a sample statement from the bank.

Ms. Kern noted that the section of the sample policy about authorized securities and transactions contains more information than the current policy. The County's current investment portfolio holds agency bonds with good yields, but the yields are fragmented. Working with Peaks Investment Management will make managing these bonds and cleaning up the portfolio easier. Because preservation of capital is the Treasurer's priority, these bonds are typically held until they mature. The County has approximately \$2 million plus certificates of deposit invested, along with \$5 million in Colotrust pools. Because of upcoming legislation barring governments from investing in certain money market funds, Ms. Kern has moved the County's money market funds to Colotrust.

Commissioner Bricker asked if there is a succession plan for the staff of the Treasurer's office. Ms. Kern said the staff is aging, and she is not certain about each individual's plans. She said her staff of three works very well together, and there will be a steep learning curve for new employees that might be hired by the new Treasurer.

Ms. Kern reported that the County has two investment brokers: Troy Mendenhall, Peaks Investment and Bruce Amman, LPL Financial. The Peaks accounts are set up, and Mr. Mendenhall is the agent of record transfer. Ms. Kern said this will be a good partnership, and noted that Mr. Amman has not been attentive.

Ms. Kern reported that CDs are held in the County vault. Bonds are book entries that contain all the relevant information (cost, cost basis, date purchased, etc.) about the investments. When the bonds are traded or sold the funds are held in the Depository Trust Company, which is a clearinghouse.

Ms. Kern said the new investment policy will be a road map for future County Treasurers and staff. Reports will be made to the Board. The sample policy recommends quarterly reports. However, Ms. Kern said that a monthly report is sent to the Finance Director, which is reviewed by the Board. There is a meeting every January with the Board and the Treasurer to discuss investments.

The current investment policy includes the formation of an investment committee; this committee can include representatives from the community, which is good for transparency. Ms. Kern said that investment committee meetings have been held in person and also by email. The sample investment policy does not provide for an investment committee, but Ms. Kern recommended that that it be included in the new policy. She said that a meeting should be held at least once a year. Ms. Wisdom recommended holding these meetings more often. Ms. Kern said this was a good idea, but that it is difficult to find people to serve on the committee when it becomes a time commitment. She suggested having two meetings per year, and made some suggestions for people to be part of the committee. She suggested that the committee be updated regularly via email.

Ms. Wisdom asked if two signatures are needed on investment and financial documents. Ms. Kern said that in some cases three signatures are required. Ms. Wisdom suggested adding that language to the investment policy. The consensus of the Board and Ms. Kern was that two signatures should be required.

Ms. Kern said she would make the revisions to the investment policy and make it available for Board review June 22, 2016. It will be approved June 29, 2016.

At 10:35 a.m., Ms. Benton was present to update the Board.

Midmonth claims were presented. Commissioner Bricker moved to approve the midmonth claims. Commissioner Shriver seconded the motion and the motion carried.

Ms. Benton reported that there are some line item budget issues that are being dealt with.

The Board discussed the agenda for the meeting. Commissioner Bricker moved to approve the agenda with additions. Commissioner Shriver seconded the motion and the motion carried. Commissioner Bricker moved to table the approval of the minutes from the June 8, 2016, meeting. Commissioner Shriver seconded the motion and the motion carried.

At 10:40 a.m., Department of Public Health contracts were presented:

- Saguache County Public Health: \$ 9,300.00
- Lake County Public Health: \$ 8,700.00
- SLV Early Childhood Council: \$27,180.00
- Chaffee County Public Health: \$17,340.00
- Costilla County Public Health: \$25,680.00

Commissioner Shriver moved to approve the Public Health contracts. Commissioner Bricker seconded the motion and the motion carried. The contracts were signed.

At 10:42 a.m., County Attorney Bill Dunn was present to discuss a draft resolution to exempt beetle killed lumber from County sales tax. Suzanne Bothell asked how biochar sales fit into retail sales. Chairman Davie explained that these sales are wholesale sales. Changes to the resolution were discussed and it was agreed that this exemption was being made in an effort to

assist the County with fire mitigation. Commissioner Shriver moved to approve the resolution as amended. Commissioner Bricker seconded the motion and the motion carried.

At 10:50 a.m., Ms. Benton continued her update. She reported that Kim Temple, Wall, Smith, and Bateman requested a contact person for the State Audit Clearinghouse. Jody Kern will be the contact person.

Ms. Benton reported receiving an email from Tom Franklin, regarding the request for quotations from architects for the courthouse remodeling project. Mr. Franklin asked for a conference call to discuss the Boards questions. A call was scheduled for later in the afternoon.

Ms. Benton spoke to Forrest Neuerburg, City of Monte Vista, regarding keys to the McMullen building. Two keys are still missing, and three keys need to be replaced. The County Administration office has one key. New keys will be made, with the numbers 12, 13, and 14. Mr. Neuerburg assured Ms. Benton that there is a new procedure to prevent losing keys. Ms. Benton reported that the overhead doors at the McMullen building need to be inspected in June. Chairman Davie offered to open the building for the inspection, rather than asking Patrick Sullivan to do it.

Ms. Benton was contacted by Rebecca Morris, Bureau of Land Management. Ms. Morris wants to clean up County Road 15 west of Indian Head, and requested loaders and trucks to assist in the effort. Ms. Morris is scheduled to attend the June 22, 2016, meeting to discuss her concerns about volunteers dealing with animal carcasses.

Ms. Benton reported that the new accounting software webinar is scheduled for June 24, 2016, at 9:00 a.m.

A meeting with the Town of South Fork is scheduled for June 21, 2016, at 7:00, at the Firehouse Restaurant in South Fork.

Ms. Benton reported that the books are balanced. She continues to conduct training, she is working on the El Pomar grant, and updating the red book. Ms. Benton said that a letter from the BOCC needs to be sent to the Library District Board regarding the appointment of Eileen Ford to the Library District Board, which was approved on March 16, 2016.

Ms. Benton requested a signature on the Alta fuel exemption certificate. The certificate was signed.

Ms. Benton presented a memo from the Weed District requesting approval of forced entries on certain properties because of lack of control of Hoary Cress (white top) on those properties. Ms. Benton said that a letter is sent to each property owner, notifying him or her of the possible forced entry. Commissioner Bricker moved to approve the forced entries. Commissioner Shriver seconded the motion and the motion carried.

Commissioner Shriver reported that nothing has been received from Monte Vista, South Fork, and Del Norte regarding the proposed recreational district/department. She said the towns are just beginning to work on the plan. Ms. Benton reported that a one-cent sales tax increase to fund the project would yield approximately \$1,060,000.00.

Ms. Benton reported that Monte Vista's monthly sales tax was higher than usual.

Commissioner Shriver reported that Steve Massey, River Valley Group, has made an open records request for information on several conservation projects, including the Monte Vista Canal and Seven Mile Plaza. The County was not named in this request.

Ms. Wisdom reported that the Department of Local Affairs grant regarding marijuana is a mitigation grant. She explained that the County can apply for this grant if the County is impacted by marijuana sales from surrounding counties. There are no funds for studies; rather, direct impacts must be demonstrated. If the Town of Del Norte annexes the old hospital for use as a grow operation, the County might be eligible for the DOLA grant.

At 11:10 a.m., County Attorney Bill Dunn presented the revised resolution regarding the beetle killed lumber sales tax exemption. The resolution was signed. Book 581 Page 1552

Mr. Dunn reported that there has been some progress in blight clean up.

At 11:15 a.m., Jody Kern, DSS, and Kristy Dennis, Human Resources were present.

Ms. Kern asked if a temporary travel policy could be approved. She made changes in the current policy (instituted in 2009) to make it compliant with State regulations, changing meal and per diem rates. Ms. Kern said that direct billing is no longer allowed because of 1099 issues. Commissioner Bricker moved to approve the revised travel policy. Commissioner Shriver seconded the motion and the motion carried. The new policy will be incorporated in the new employee manual.

Ms. Kern reported that her staff has requested hepatitis A and B vaccinations and TB testing. County insurance covers the vaccinations and test, but not all County employees are covered by County insurance. Ms. Dennis said she did not know what the cost would be if the vaccinations and tests were done by the Department of Public Health. Ms. Kern said that there should be consistency, and noted that the vaccinations are a series of shots and follow up would be needed. Ms. Benton pointed out that this could become a workers' compensation issue if someone is infected on the job. It was agreed that vaccinations are less expensive than paying workers' compensation claims.

Ms. Wisdom asked how many employees do not have County insurance. Ms. Kern said that most employees have County insurance. Ms. Kern has approved the purchase of gloves, masks, and booties. She recommended that the County cover all vaccinations and tests, even for employees who do not have County insurance. She suggested that a form be developed for those employees who decline the vaccinations and tests, which would prevent workers' compensations claims against the County. Ms. Dennis offered to ask the Department of Public Health to partner in the needed follow ups. Commissioner Shriver moved to approve the County covering the cost of employee TB testing and hepatitis A and B vaccinations for the safety of County employees and the prevention of communicable diseases based on employees' job duties. Commissioner Bricker seconded the motion and the motion carried.

Ms. Kern reported receiving energy upgrade recommendations from Siemens, but no installation costs or on-going costs were included. Ms. Kern told Siemens that neither she nor the County is happy with its work. The Siemens representative told Ms. Kern she would take the issue to her superiors; Ms. Kern has had no follow up response. She also said that when Siemens estimates cost savings, it does not use actual numbers. Ms. Benton suggested taking the issue to the State. She said the State might reimburse some of the County's expenses and then the County could apply for a loan. Commissioner Shriver suggested waiting a week to see if there is a response from Siemens. Commissioner Bricker said that the system installed by Siemens has design flaws. Ms. Wisdom suggested that an independent auditor review Siemens's work.

Ms. Kern addressed the Employment First program, and upcoming funding changes. The program costs \$40,000.00, \$20,000.00 of which is County only money. The current Food Assistance Technician handles 500 cases. If the funding changes go through, Ms. Kern will have to hire another Food Assistance Technician because of the additional cases that will flood DSS. The cost for the new Technician would be \$40,000.00; the County contribution to this salary is \$8,000.00. If the State allows the County to continue the Employment First program, the County could earn money from the program. Last year, the County earned \$12,000.00. Ms. Kern said there is no guarantee that the County would receive enhanced funding; this depends on the number of clients. She said that if DSS works hard to make the program work, it can sustain the enhanced funding.

Ms. Wisdom suggested that a small Community Services Block Grant could cover the cost of continuing the program. Ms. Kern said this was a good idea, and noted that the State will not allow administrative funds to be spent. Commissioner Shriver said it is important to break the unemployment cycle. Ms. Kern said the Employment First program is mandatory through September 2016, and will cost a total of \$3,000.00 through the end of the year. She also said that Alamosa County's food assistance numbers are very high because noncompliant clients moved there. Commissioner Bricker moved to approve the continuation of the Employment First program for an additional year. Commissioner Shriver seconded the motion and the motion carried.

Ms. Kern expressed concern regarding working with the Sheriff's Department to conduct wellness checks.

At 12:00 p.m., Ms. Dennis reported to the Commissioners that she has had a breakdown in communication with the Sheriff's Department regarding leaving employees, new hires, and evaluations. After a discussion of the issues, Chairman Davie suggested that a conversation is needed with the Department. Commissioner Shriver listed other issues that could be discussed with the Sheriff: overtime, budget, repairs, and maintenance. She suggested that the issues be outlined and a meeting scheduled.

At 12:15 p.m., pursuant to C.R.S. 24-6-402(4)(f), Commissioner Bricker moved to go into executive session for personnel matters. Commissioner Shriver seconded the motion and the motion carried.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board

#### COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
                                          ss  
County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 22, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker, Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Shriver led the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to approve the agenda with amendments. Commissioner Bricker seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Shriver moved to approve the minutes from the June 8, 2016, meeting with changes. Commissioner Bricker seconded the motion and the motion carried. Commissioner Bricker moved to approve the minutes from the June 15, 2016, meeting with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:10 a.m., Interim Finance Director Suzanne Benton requested a signature on a five-year lease from the Colorado Board of Land Commissioners for the South Fork gravel pit in the amount of \$250.00. The lease was due May 19, 2016. Commissioner Shriver moved to approve the lease and the payment. Commissioner Bricker seconded the motion and the motion carried. The lease was signed.

At 9:15 a.m., the Board adjourned to the Board of the Department of Social Services.

At 9:36 a.m., the meeting was reconvened.

Ms. Wisdom reported that she put Veterans Service Officer Jack Rudder in touch with La Puente regarding homeless veterans.

Ms. Wisdom reported that Alamosa County has challenged Rio Grande County to create a marching team (e.g., a lawn chair brigade) for local parades. This will be discussed at the next Managers' Meeting.

Ms. Wisdom reported that the Alamosa County Sheriff's Department is hiring a public health nurse at the Alamosa County jail. In conversation, Sheriff Jackson told Ms. Wisdom that an additional nurse might be hired on a part-time basis. It was suggested that the part-time nurse could also work at the Rio Grande County jail. Ms. Wisdom said that in a conversation with Rio Grande County Sheriff, he expressed interest in hiring a nurse. It was recommended that the arrangement in Alamosa County be observed.

Ms. Wisdom reported that her meeting with Sheriff Brian Norton went well.

Ms. Wisdom reported that a letter was drafted to the Town of South Fork, the City of Monte Vista, and the Town of Del Norte regarding the creation of a County recreation department/district. The letter states that there is not enough time to put the proposal on the general election ballot in November. However, a proposal was received from the three communities since the last BOCC meeting and the discussion to write the letter was taken up. Commissioner Bricker recommended that the Board have the opportunity to review the proposal with the towns, with the understanding that the proposal will not be put on the ballot this year.

She said it is necessary to continue the discussion. It was agreed that the towns may make the presentation.

At 9:45 a.m., Ms. Benton was present to update the Board. She requested a signature on the cost allocation for federal reimbursement for Department of Social Services work. The amount is \$90,000.00, which is the same amount received last year. She said that a three-week study of the time the Treasurer's Office spends on DSS work was done. Commissioner Shriver moved to sign the cost allocation request. Commissioner Bricker seconded the motion and the motion carried. The request was signed.

Ms. Benton is training Ms. Wisdom on the capital renewal plan, which is due June 28, 2016. Ms. Benton is finishing all June 2016, reports.

CIC will make a presentation on June 24, 2016, on a new accounting software system. The presentation will start at 8:30 a.m., in the Finance Department, and the presentation will be done for the Treasurer's Office in the afternoon.

Ms. Benton noted that the recreation district/department proposal indicates that its funding would be distributed based on fire district boundaries. She said this is not possible. She also said the ballot language in the proposal needs work. Commissioner Shriver explained that it was agreed at the last BOCC meeting that the proposal would not be put on the ballot this year, and that a letter to that effect will be sent to the towns.

Ms. Benton reported that Braun Environmental, the company hired to create the airport's spill prevention plan, cannot complete or stamp the plan until an Emergency Response Coordinator and an Emergency Manager can be named in the report. Ms. Benton said the spill prevention plan requires that training be conducted and forms filled out to keep it up to date. The plan requires that someone be available every time fuel is unloaded (approximately once every six months); logs and reports have to be completed (drainage reports, sample tank inventory records, clean-up inspection sheets).

It was suggested that Patrick Sullivan be named the Emergency Response Coordinator. Commissioner Bricker suggested that a full-time position could be created by hiring the same person to be the Emergency Manager and the Airport Manager. Chairman Davie suggested that the Emergency Response Coordinator be hired by the Road and Bridge Department.

At 10:00 a.m., Dixie Diltz, Land Use Department, Adam Haws, Zachary Haws, and Ingrid Watson were present for a public hearing regarding a minor subdivision exemption.

The property at County Road 8 North and County Road 3 West in Monte Vista is 160 acres with a center pivot. The property owners want to divide a two-and-a-half acre parcel on the northeast corner of the circle to separate property with grain bins on it. The owners are selling the quarter and the new owner does not want the grain bins. Ms. Diltz reported that there is appropriate access for both parcels, and that this is the only exemption on this property. There is a 100-foot buffer and there is no well or septic system on this parcel; there is an electrical power pole. The grain bins are 25 feet from the property line. Ms. Diltz said there have been no objections from neighbors. Commissioner Shriver moved to approve the division of land with the outlined requests, with the understanding that any other exemptions would require another minor subdivision of land. Commissioner Bricker seconded the motion and the motion carried. Book 581 Page 1994

Ms. Diltz said that a survey must be filed with the Clerk and Recorder before the resolution can be filed. She will mail a copy of the resolution to the property owners.

At 10:10 a.m., Jon Wagner, CTSI, and Kristy Dennis, Human Resources, were present to discuss workers' compensation and risk management. Mr. Wagner presented a comparison of County losses from 2011 to 2015, as well as a report showing the five County departments with the most claims. In this time period the County made 27 claims; total for these claims was \$586,150.00; average cost per claim was \$21,709.00.

Law Enforcement:	10 Claims	\$ 91,687.00
Road and Bridge:	6 Claims	\$ 20,180.00
Social Services:	5 Claims	\$ 19,435.00
Landfill:	3 Claims	\$452,836.00
Weed District:	3 Claims	\$ 2,011.00

The County base contribution to CTSI insurance is \$179,000.00, which is budgeted every year. The County received credits for 2011 through 2013. The pool equity (the amount left over after

claims are paid) is \$17.3 million. These funds are invested and returned to the County (\$17,000, and \$10,000 in interest).

Mr. Wagner explained that the County has 25 to 27 claims per year, according to statistics for five years. He said severe claims are trending down. He said that auto accidents are the most frequent claims, and recommended that a defensive driving class be held for County employees. The certificate earned from this class can be used to get a discount on employees' personal auto insurance. Classes are offered for emergency and other types of vehicles. CTSI can help defend the County in the case of vehicle recalls.

Mr. Wagner also said that there is a surge in criminal activity: gas, tools, etc., are being stolen, so precautions need to be taken to prevent theft.

Mr. Wagner recommended supervisor improvement training, which would include a supervisor liability class. He recommended that the Commissioners take this class, because the BOCC is listed first in any lawsuit against the County.

Mr. Wagner presented workers' compensation claims statistics from 2011 through 2015. There were a total of 42 claims during this period, for a total of \$177,400.00 (average cost per claim was \$4,224.00).

Road and Bridge:	14 Claims	\$143,995.00
Administration:	12 Claims	\$ 19,876.00
Law Enforcement:	8 Claims	\$ 9,537.00
Social Services:	7 Claims	\$ 3,751.00
Public Health:	1 Claim	\$ 241.00

Mr. Wagner explained that the workers' compensation pool is larger than it has ever been. The base County contribution to the pool is \$125,000.00. A total of \$25,000.00 from equity has been refunded to the County.

Mr. Wagner recommended a body mechanics class for County employees. These classes will help keep safety in the employees' minds and help them manage risk.

Mr. Wagner recommended that all occurrences of injuries be turned in, even if no treatment for an injury is necessary. Knowing that an injury has occurred will help improve the work environment and help manage future safety. Injured employees should be sent to a doctor to make sure they are medically fit to do their jobs.

Mr. Wagner said that CTSI does not have a list of designated doctors, but Rio Grande Hospital and its clinics are available to provide services. CTSI can recommend specialists who produce good outcomes, and will pay for an employee's time and mileage to see that specialist.

Ms. Dennis requested time for the Board to take the supervisor liability class. The consensus of the Board was to agree. A two-hour Managing Supervisors' Liability class scheduled for August 17, 2016, from 8:30 to 10:30 a.m., in the BOCC board room. A Defensive Driving class is scheduled at the Annex on August 17, 2016, from 1:00 to 4:00 p.m., and two Body Mechanics classes are scheduled for September 14, 2016, from 9:00 to 11:00 a.m., and 1:30 to 3:30 p.m. at the Annex.

At 11:15 a.m., Emily Brown, Department of Public Health, was present to update the Board. Chairman Davie reported that the Town of South Fork needs a representative on the Board of Health. Ms. Brown noted that it was Bike to Work day, and asked if the County buildings have bike racks.

Ms. Brown reported that the Department is doing summer training and working on grant deliverables.

Ms. Brown requested a signature on a tobacco subcontract with Costilla, Conejos, Alamosa, and Saguache Counties. She noted that Alamosa receives \$10,000.00 more than the other counties. Commissioner Bricker moved to approve the tobacco subcontract. Commissioner Shriver seconded the motion and the motion carried. The contract was signed.

Ms. Brown reported that she will hire a Communities that Care coordinator in July. She is creating a job description for this position.

Ms. Brown reported that funding from the State Innovation Model grant with Behavioral Health will be in place by July 1, 2016. The grant has been approved by the State.

Ms. Brown reported receiving a mini grant for the purchase of DTR radios. Water storage containers are being placed in the emergency trailer, and the supplies in the trailer are being inventoried. Saguache and Mineral Counties have taken their supplies. Shelves are being installed in the trailer.

Commissioner Shriver asked when Ms. Brown would return to work after maternity leave. Ms. Brown said she would be back by July 15, 2016, though it might be earlier. She said she will create a proposal for her return.

Ms. Wisdom told Ms. Brown about her conversation with Sheriff Jackson regarding hiring a nurse for the Alamosa County jail. Ms. Brown said that the Department had conducted training with the Rio Grande County jail staff on delivering medications to inmates. She said she would discuss this further with Rio Grande Hospital. Ms. Wisdom asked if childcare centers have to have a nurse. Ms. Brown said that the new health coordinator at the Monte Vista Headstart requested a nurse, but because the services would be under the individual nurse's license, the Public Health nurses were uncomfortable approving medication distribution. She said that the Monte Vista and Del Norte Headstarts decided they did not need an official registered nurse.

Ms. Wisdom asked if a nurse hired for the jail could also serve the childcare centers. She suggested that this might offset the costs. Ms. Brown said this was a good idea. She noted that Sargent preschool has a temporary solution, but might be interested in a longer-term arrangement. She said that Headstarts have good funding sources and might be able to help pay a nurse. Commissioner Bricker reported that a new childcare center in Del Norte has received its variance.

Commissioner Shriver reported that the BOCC was considering having the County cover the costs of hepatitis A and B vaccinations and TB testing for all employees. She asked if Public Health has a funding source for this. Ms. Brown said she would research the question. She noted that County insurance covers the costs of the vaccinations, but does not cover TB testing. She said Public Health time could be donated, and suggested that these vaccinations and tests be offered to the Sheriff's Department. Ms. Wisdom said that the Sheriff was not very interested in getting the vaccinations or tests for the staff. Ms. Brown noted that TB tests should be done every year, and said that younger employees might have already received hepatitis vaccinations. She said she would determine the costs and gather information about employees who need the vaccinations and tests.

#### UPCOMING MEETINGS AND TRAININGS

- Health Care Coalition Council call, June 28, 2016
- Rio Grande Prevention Partners, July 5, 2016, Del Norte, 1:30 p.m.
- IOG Executive Committee, July 13, 2016
- PIO All Hazards class, July 13 and 14, 2016, Grand Junction (tentative)
- SLV EPR meeting, July 14, 2016
- SLV West Health Care Coalition, July 21, 2016
- SLV Public Health Partnership, July 25, 2016
- STEPP Tobacco site visit and regional meeting, July 28, 2016
- Del Norte CHAMP, August 3, 2016, Del Norte
- Neonatal Summer Symposium, August 4 and 5, 2016, Rodeway Inn, Alamosa
- Silver Thread Health District celebration, August 17, Rio Grande Reservoir

At 11:35 a.m., Ms. Wisdom presented the draft of a new County investment policy, which the Board reviewed. The Board will also review a conflict of interest template.

At 11:40 a.m., Ms. Benton presented the spill prevention plan for the airport.

Ms. Benton reported receiving a call from Serge Berkman, Three Guys Farms, requesting a letter of support for a United States Department of Agriculture grant. Commissioner Shriver moved to approve the letter of support. Commissioner Bricker seconded the motion and the motion carried. The letter will be drafted and signed.

Ms. Benton received a follow-up email from the campaign manager for Amendment 69, who attended the Colorado Commissioners Inc. conference. The campaign manager would like to meet with the Board to explain that the amendment would be detrimental to the County. The Board will discuss this next week, and Ms. Benton will request information.

Ms. Benton reported receiving a letter dated June 10, 2016, from Dan Dallas regarding the forest plan revision draft plan. Commissioner Shriver explained that she is the designated representative from the County and that a memorandum of agreement has already been signed. Ms. Benton said that she does not have a copy of this MOU.

Ms. Benton asked the Commissioners to review the rgcommissioner County email.

Ms. Benton reported that a response has been received from Siemens regarding energy issues. She said the company will likely not do anything about the problems the County is experiencing.

Ms. Benton said the County can expect a total of \$803,148.00 in payment in lieu of taxes funds on June 23, 2016. It was agreed that a total of \$27,000.00 of these funds will be distributed to the airport and the balance will be distributed to the County general fund.

Ms. Benton reported that she continues to conduct training, is finalizing the El Pomar grant, and is working on the red book. She will be on call until July 10, 2016, when the books will need to be balanced and quarterly reports need to be completed. Commissioner Shriver asked if all the audit tasks were complete. Ms. Benton said they were, and a calendar of tasks has been completed. Ms. Benton will be available in November 2016, to review budget over-runs. Ms. Wisdom noted that internal financial controls need to be developed. Ms. Benton said that DSS has financial internal controls that can be used as model.

Commissioner Shriver asked if Ms. Benton would be willing to come in prior to audit preparation in November 2016. Ms. Benton said she would, especially since the new accounting software conversion might affect the audit. Ms. Benton suggested involving the department heads in this process, as well.

At 11:55 a.m., Ms. Dennis was present to update the Board. She reported that the We the People group mail was not signed for, when it was last delivered. Another mailing was received June 22, 2016. CTIS is handling the issue.

Ms. Dennis reported that Carbonite asked the County to reset its password, because a similar company was hacked. This was a proactive step, and the County is secure.

Ms. Dennis reported receiving a request from an employee who asked if overtime pay could be rolled into his or her retirement account. Ms. Dennis said that employees may roll wages into their retirement accounts. However, this particular employee has an overage in time and requested that the pay for one day's annual leave be moved to his or her retirement account. The consensus of the Board was not to approve this. Ms. Dennis and the Board discussed how annual leave is paid when an employee is terminated or retires. The County does not pay retirement on overtime wages.

At 12: 10 p.m., the meeting was recessed.

At 1:30 p.m., the meeting reconvened. The minor subdivision of land resolution was signed.

Mary Baumfalk, Tri-County Seniors, was present to update the Board. She said that attendance has been steady, but is down from what it has been in the past. A group of people plays pool seven days a week. There will be no ceramics class this month. Scheduled trips so far this year have been for shopping and doctors' appointments; no "fun" trips have been scheduled. There are two seats open for the upcoming trip to Washington, DC.

Ms. Baumfalk invited the Board and Ms. Wisdom to Senior Fun Day, August 12, 2016, 10:00 a.m. to 4:00 p.m. Seniors from all over the Valley and various vendors will attend this event. Ms. Baumfalk said she is working to schedule an Alzheimer's presentation.

Commissioner Bricker asked if there has been resolution to the issues involved with South Central AAA keeping the Alamosa Senior Center a congregant meal site. Ms. Baumfalk said this was discussed in executive session at the recent board meeting, so she does not know.

Commissioner Shriver asked about vacancies at Tri-County. Ms. Baumfalk said there are four vacant units; she has some applications. Ms. Baumfalk reported that the elevator was damaged when someone used it to moved furniture.

Ms. Baumfalk said that Tri-County has received funds from the County. Commissioner Bricker asked about the status of the air conditioning. Ms. Baumfalk said that she is waiting for Housing and Urban Development to release funds, so the project can be started.

The facility was inspected recently and had three findings, which were all fixed the same day. Ms. Baumfalk said that regular maintenance is scheduled. She also said that the sidewalk has some tripping hazards.

Activities and services at Tri-County include:

- Monthly Breakfast
- Dinner/Dance/Other Events
- Exercise Class
- Trips
- Chicken Foot/Cards
- Bingo
- Pool
- Public Health
- Social Services
- Foot Care
- Ceramics Class
- Birthday Celebrations

At 1:50 p.m., Ms. Wisdom presented a resolution regarding the Raise the Bar Amendment for the Board's consideration. It was decided to discuss this next week, and it was noted that CCI supports this amendment.

Rebecca Morris, Hazmat Program Manager of the Bureau of Land Management, was present to discuss a clean-up effort on County Road 15, west of Indian Head. She reported that areas of Conejos County were cleaned up last year, and Conejos County paid the dumping fees. The area on County Road 15 is used as a dump site for furniture and other trash. Ms. Morris asked the Board for help in providing equipment, such as a front loader to move the furniture and animal carcasses. She said the BLM can provide a trailer. Ms. Morris said this clean-up would be done in the fall. Chairman Davie suggested having a conversation with Patrick Sullivan, Road and Bridge Department. Commissioner Shriver asked if there was an agreement between the BLM and Conejos County for that clean-up. Ms. Morris said there was a cooperative agreement. Ms. Wisdom requested a copy of this agreement. Ms. Morris estimated that the clean-up on County Road 15 would take one day. She noted that no agreement with Rio Grande County could be drafted until October.

Ms. Morris reported that the BLM would like to remove the first road north of Indian Head to County Road 15. Commissioner Shriver said this would not be possible because it is a road used to access private lands.

At 2:10 p.m., Clerk and Recorder Cindy Hill was present to report that minutes from County Commissioners' meetings are now searchable (from 2003 to the present). WSB Computer Services loaded these minutes on the Commissioners web page, rather than on the Clerk's web page. The cost of creating the searchable minutes was paid by the Clerk's office. The consensus of the Board was to agree to link the Clerk's web page to the Commissioner's web page. Ms. Hill said that minutes before 2003 will go through an OCR conversion so that they will be searchable, as well. It was agreed that making this feature of the County website mobile-device friendly is a goal.

At 2:21 p.m., pursuant to C.R.S. 24-6-402(4)(f), Commissioner Bricker moved to go into executive session for personnel matters. Commissioner Shriver seconded the motion and the motion carried.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

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Mona Syring  
Clerk of the Board

#### COUNTY COMMISSIONERS' PROCEEDINGS

State of Colorado            )  
                                          ss  
County of Rio Grande        )

The Board of Rio Grande County Commissioners met in regular session on Wednesday, June 29, 2016. Members present were Chairman Doug Davie, Commissioner Pam Bricker,

Commissioner Karla Shriver, County Administrator Roni Wisdom, and Clerk of the Board Mona Syring.

At 9:00 a.m., Chairman Davie called the meeting to order. Commissioner Bricker led the opening prayer. The Pledge of Allegiance was said. Commissioner Shriver moved to approve the agenda as presented. Commissioner Bricker seconded the motion and the motion carried.

Chairman Davie asked if there were any public comments and there were none.

Commissioner Bricker moved to approve the June 22, 2016, minutes with changes. Commissioner Shriver seconded the motion and the motion carried.

At 9:07 a.m., Human Resources/Finance Officer Kristy Dennis presented the June 2016 payroll. She reported that there were no concerns with payroll. There was no overtime in the Sheriff's Department, and overtime at the jail was average. Commissioner Shriver recommended that a meeting be scheduled with the Sheriff to discuss estimated overtime for the rest of the year, budget issues, and improvements to the jail. Ms. Dennis noted that the Sheriff's Department needs a part-time transport employee. She also said the Department is under budget on some payroll expenses, which makes up for some over-budget items. Commissioner Bricker suggested meeting with the Sheriff when it is closer to the time when the 2017 budget is prepared. Commissioner Shriver suggested scheduling quarterly meetings. Ms. Wisdom suggested compiling expenditure information for the last six months and scheduling a meeting with the Sheriff in July. The consensus of the Board was to agree.

Ms. Dennis reported that an incident occurred at the jail Friday, June 24, 2016, resulting in two possible workers' compensation claims. Ms. Dennis received the required paperwork and reported the claims to CTSI. Ms. Dennis reported discussing with the Sheriff how a full-time position could be created in the Sheriff's Department.

Commissioner Bricker moved to approve the June 2016 payroll. Commissioner Shriver seconded the motion and the motion carried.

#### **JUNE 2016 PAYROLL**

County General:	\$172,138.78
Road and Bridge:	\$ 60,812.11
DSS:	\$101,650.25
Weed District:	\$ 10,089.83
Public Health:	\$ 13,075.12
TOTAL:	\$357,766.09

At 9:15 a.m., Commissioner Shriver reported that the picnic tables were delivered to Summitville last week. Work continues on the interpretive signs.

Ms. Wisdom reported that no information was received regarding Amendment 69, which was needed for discussion. Commissioner Shriver reported that she has received information from other sources indicating that Amendment 69 would not be good for the County. Ms. Wisdom said she would put this discussion in next week's agenda.

Ms. Wisdom presented letters from Darlene Danko and Martin Danko objecting to the storage of railroad cars on the tracks in South Fork. Chairman Davie said the Board could not do anything about this issue, and noted that there are many people in South Fork right now. South Fork Town Attorney Gene Farris and Town Manager Tom Acre are working on the issue. Commissioner Shriver directed Ms. Wisdom to draft a letter to Martin Danko and Darlene Danko stating that the County appreciates their concern, that the personal property rights of the owner of the railroad have to be respected, and that the Board would be willing to participate in a discussion. She suggested that a copy of the letter be sent to the Town of South Fork.

Ms. Wisdom reported that she is working with Department of Social Services Director Jody Kern to draft a letter to Governor John Hickenlooper regarding funding for the Employment First program. They are using a similar letter written by Otero County as a template. The letter, which will be ready for review in two weeks, will highlight the successes of Employment First in Rio Grande County and state that the County works with other agencies to help people find jobs. The letter will state that the County's Employment First program has become a model for other Valley counties. Commissioner Shriver noted that Costilla County, specifically, is using Rio Grande County as a model for its program. Ms. Wisdom said the letter will also state the importance of this program in rural areas.

At 9:30 a.m., Ms. Dennis presented a draft of the Rio Grande County Courthouse Emergency Safety Plan. She said that some corrections need to be made in the plan because there is conflicting information on assembly areas. The community room of the Annex is listed as the assembly area in the cases of a fire, an active shooter, and a bomb threat. Commissioner Bricker said that assembling at the Annex in these sorts of emergencies is a bad idea; employees would be too close to the emergency. Ms. Dennis said the assembly area needs to be re-thought, and recommended that Rio Grande County Museum be designated as the assembly area. Ms. Wisdom recommended that the draft plan be reviewed next week, and discussed at the next Managers' Meeting.

Ms. Dennis said that the courthouse needs an intercom system that can be used in emergencies. Ms. Wisdom asked if there was a system for a reverse 911-type call. Ms. Dennis said that it would cost \$2,500.00 to create such a system for cell phones and desk phones. Commissioner Shriver suggested that this be researched.

At 9:40 a.m., Ms. Wisdom presented a resolution in support of the Raise the Bar ballot initiative. Commissioner Shriver moved to accept the resolution. Commissioner Bricker seconded the motion and the motion carried. The resolution was signed. Book 581 Page 2062

Ms. Wisdom presented the spill prevention plan for the airport. She reminded the Board that an Emergency Response Manager has to be named in the report before it can be stamped by Braun Environmental. She asked if Patrick Sullivan, Road and Bridge Department, could take on this responsibility. The discussion turned to the County's need for an Emergency Manager. Chairman Davie suggested hiring an employee who could manage the airport on a half-time basis, and also serve as the County's Emergency Manager on a half-time basis. He said he talked to the Mineral County Sheriff about sharing an Emergency Manager. Chairman Davie said that the Mineral County Sheriff will discuss this with the Mineral County BOCC.

Ms. Wisdom asked if there was funding for an airport manager. Commissioner Shriver said that no funds had been budgeted for 2016, and said that the Board drives the funding for the airport. She said that a long-term plan is needed. Commissioner Bricker said that staff should not be reduced. Ms. Wisdom asked if someone from the Road and Bridge staff could work part time at the airport and part time for the Road and Bridge Department. Ms. Wisdom will talk to the Mineral County Sheriff in the next few weeks. It was suggested that Ed Raps be approached regarding the Emergency Manager position. Chairman Davie explained the current management situation at the airport and said that the current airport manager could not manage the spill prevention plan.

Ms. Wisdom reported receiving a response from Siemens regarding the County's energy situation. She will review the contract with, and payments to, Siemens. Ms. Wisdom said that Siemens offered a \$7,500.00 discount so that the County could use those funds to hire an engineer. Ms. Wisdom also reported receiving an email from Siemens stating that the transmitter on the roof is not sending information to Siemens. Commissioner Bricker said it was up to Siemens to fix the transmitter.

At 9:50 a.m., Dixie Diltz, Land Use Department, was present to update the Board. She reported receiving an email from the Colorado Department of Transportation stating that a cabin at Ute Bluff Lodge is on 19 feet, 6 inches of CDOT right of way. However, Ms. Diltz said that the right of way takes a jog at that cabin. The recommendation from CDOT is to adjust where the road turns and will provide a survey. The County owns the land under the right of way, and CDOT has asked the County to deed that land to the property owner. Ms. Diltz will ask County Attorney Bill Dunn to speak to the property owners. Commissioner Shriver recommended that the Board review the survey before changing the deed.

Ms. Diltz reported that Benito Madril, renter of property on south Highway 15 is cleaning up the property. She reported that Jason Shepherd's property has been cleaned up and looks good. Mr. Shepherd is complying with zoning regulations. Ms. Diltz reported that Christine Miani's deadline to clean up her property is June 30, 2016.

At 10:00 a.m., Ms. Diltz, and Jim and Rebecca Gerlock were present for a public hearing regarding a minor subdivision exemption of land. The property is located at 0695 South Highway 15, in Monte Vista. The property owners want to divide three acres with a residence and out-buildings from 30 acres of pasture. The pasture land has water rights. Ms. Diltz said there is appropriate access to the property and there are no highway easements to consider. Ms. Diltz said this is a high-density residential area. In 1989 a zoning recommendation was made by the County to separate the property in the way being requested at this hearing. Ms. Diltz said that it is difficult to know if other divisions of this land have been done. Ms. Diltz made no recommendation from the Land Use Department and recused herself from further discussion

because of her family relationship to the property owners. Commissioner Bricker asked if there were water rights on the pasture. Mr. Gerlock said there are.

James and Jane Rhett, property owners south of the Gerlock's property were present in support of the subdivision of land. Ms. Diltz reported that there were no objections from other neighbors.

Commissioner Bricker moved to approve the three acre division from the 30 acres, with the caveat that any future divisions of land would require another subdivision exemption. Commissioner Shriver seconded the motion and the motion carried. A survey must be recorded before the resolution can be signed.

At 10:12 a.m., County Treasurer Peggy Kern was present to discuss a new County investment policy. All changes discussed at the June 22, 2016, BOCC meeting were made. Regarding the annual investment committee meeting, Commissioner Shriver suggested adding language stating that the committee be comprised of up to three people, in case members cannot be found to serve on the committee. Ms. Kern explained that the committee is comprised of the BOCC and the Treasurer, and that she would like to find other community members to serve. Ms. Wisdom suggested approaching people who work in the school districts, hospitals, banks, and other businesses. She asked Ms. Kern to describe the appointment process; Ms. Kern said it is very casual.

Ms. Kern requested that the investment policy resolution be adopted. Commissioner Shriver moved to adopt the Rio Grande County investment policy as presented by the County Treasurer. Commissioner Bricker seconded the motion and the motion carried. When the conflict of interest declaration is drafted, it will become part of the policy. Book 581 Page 2064

At 10:26 a.m., Ms. Dennis, Ms. Benton, and Ms. Kern were present to discuss new accounting software from CIC. Ms. Kern explained that the Treasurer's office either needs to renew its current financial software or purchase new software. The Finance Department is in the same position with its software. CIC is a 30-year-old company, located in Greeley. It services companies primarily in Kansas and Colorado. A proposal from CIC was reviewed 30 days ago. Ms. Kern said the cost for this software is similar to what the Treasurer's office is paying now (\$30,000.00 per year). CIC presented a live demonstration of the software to the Treasurer and the Finance Department and revised its proposal. After the revision, the cost to the Treasurer's office was reduced because the check-writing feature of the program can be used by both the Treasurer's office and the Finance Department and will be billed to the Finance Department.

The cost to purchase the software for the Treasurer's office will be \$89,076.00, and includes the software, conversion, support, and licensing. Travel for CIC to provide training will be an additional cost. The purchase can be financed over four years at an interest rate of five percent. The first year's payment would be a 10 percent down payment (\$8,900.00), with the remainder financed over the next three years. When the software is paid for, support will cost \$2,000.00 per year. CIC will give a discount for changing software companies. Ms. Kern explained that the software is more expensive for the Treasurer's office because of the specific finance package the office requires and because it must be specific to Colorado law. Accounting and payroll are standard programs. Ms. Kern said that the CIC software will be updated when laws change.

Commissioner Bricker asked if other counties using CIC software are satisfied with it. Ms. Kern said that several counties in Colorado use the software and are happy with it. She said she talked to the Yuma County Treasurer and got a good review of the software. Ms. Kern said that the CIC software will provide a partnership with the Finance Department and create a more efficient way of doing business.

Ms. Dennis reported that the KVS software currently used by the Finance Department is not being supported and will likely be phased out. She explained that the KVS software does not support Affordable Care Act reporting and the Department had to buy special software to do the reporting. The CIC software is compatible with ACA reporting, and she said that it provides good checks and balances. Ms. Benton said that when books have to be balanced between the Treasurer's office and the Finance Department, there is too much data entry needed with the KVS software. She said the CIC software is user-friendly, Windows based, and updates EEOC and workers' compensation information when it is input. Ms. Benton said that some accounts will need to be cleaned up before converting to the CIC software.

Ms. Dennis said that CIC conducts meetings on a regular basis, where users can meet and discuss needed improvements to the software. If users need similar improvements, the costs of the improvements are shared by all the users.

Commissioner Shriver asked how long the conversion will take. Ms. Benton said if the process is started now, the conversion would take two months. Ms. Kern said the process would include paying for the software, having a transitional meeting with the CIC team, and creating a conversion plan. She estimated that it will take 90 days to complete the entire process. Ms. Benton said it could be completed by the end of the year so the 2017 budget can be created with the new software. Ms. Benton said that creating reports with the CIC software is easy. Ms. Kern added that the Assessor's office is not converting to CIC software at this time, but would be able to in the future.

The cost for the CIC software for the Finance Department would be \$66,039.00, and would be financed with the same terms as the Treasurer's office.

The total down payment cost to purchase the software for both departments would be \$17,000.00; \$8,500.00 has been budgeted as a capital expenditure for new software this year.

Commissioner Shriver recommended that the County purchase the software. Ms. Kern said this is a good time of year to make a software change, and noted that the pricing for the CIC software is good. Ms. Wisdom commented that the software will help make better use of employees' time. Ms. Kern said the software will provide history that can be kept forever, which is good for transparency. Ms. Wisdom said that offsite servers would be managed by CIC.

Ms. Dennis explained that special printers and scanners would need to be purchased to write checks. The cost would be \$225.00 for each printer; \$200.00 for each scanner. She pointed out that approximately \$1,000.00 to \$1,200.00 is being spent on printers and scanners now. Ms. Kern said the printers and scanners could be paid for as office supplies.

Commissioner Shriver suggested using PILT funds to pay for the entire software purchase. Ms. Kern said the Treasurer's office could finance its purchase. A total of \$96,243.00 in PILT funds have been received; \$38,000.00 has been budgeted for new software. This gives the County a total of \$134,243 to spend on the new software. The total purchase price for the Finance Department and Treasurer's office is \$155,115.00. Commissioner Shriver suggested that part of one purchase be financed and paid off as quickly as possible, if there is no pre-payment penalty. She also pointed out that issues such as employee salaries, emergencies, etc., should also be considered for the PILT funds.

Commissioner Shriver suggested that both departments pay their 10 percent down payments and that a review of future funding be done at a later time. Ms. Kern said that her budget does not have the 10 percent down payment. However, Ms. Benton said that a supplemental budget can be created to cover the down payment.

Commissioner Bricker moved to approve the CIC contract purchase for the Treasurer's office and the Finance Department with a minimum of a 10 percent down payment, with an analysis of payment options at the end of the year. Commissioner Shriver seconded the motion and the motion carried. Ms. Benton said the CIC software will reduce the cost of future audits because information will be readily available to the auditors. Commissioner Shriver asked if the County would keep its server, and Ms. Dennis said it would. Commissioner Shriver commended Ms. Dennis, Ms. Kern, and Ms. Benton for working for the good of the County to research this software.

Ms. Benton said that cost allocations are reimbursed for work done for the Department of Social Services and asked if the Administration Office should charge other County departments similarly. Ms. Kern said that other counties charge a Treasurer's fee. Ms. Wisdom said that charging departments would help employees understand the costs of running their departments.

At 11:25 a.m., Office Assistant Bobbie Hatton reported receiving a message from County Attorney Bill Dunn stating that he has been asked to represent the Del Norte Fire Department in getting a mill levy on the ballot in November. The consensus of the Board was that it is not a conflict for Mr. Dunn to work with the fire department.

At 11:28 a.m., Ms. Benton was present to update the Board. She reported that a meet-and-greet meeting will be held on July 7, 2016, with the Homeland Security coordinator. A retirement party for Lawrence Martin will be held on July 9, 2016, at the Rodeway Inn.

Ms. Benton reported that names need to be inserted in the spill prevention plan before Braun Environmental can provide the engineer's stamp. Commissioner Shriver asked if a department could be created to manage the plan, where members of the department would be appointed annually. Ms. Benton will discuss this with Braun Environmental.

Ms. Wisdom asked about the status of the contract with Siemens. Ms. Benton said that the contract has been sold to Suntrust. Ms. Benton said that Siemens will not refund any money to the County.

Commissioner Shriver reported that a mini grant program from the San Luis Valley Council of Governments is available. She suggested that the County request two grants of \$5,000.00, each matched with a County contribution of \$10,000.00. These funds could be split between the Town of South so it can build an ATV bridge (\$10,000.00) and the Town of Del Norte so it can complete its boat ramp project (\$10,000.00). She said the County portion could come from Conservation Trust funds. Ms. Wisdom said that two grant applications would be needed. Ms. Benton said that the Conservation Trust report would need to be very detailed. Commissioner Shriver said that these are two good projects that the County should support. She said that the ATV bridge might not be completed by the end of the year, but the boat ramp would be. She also said that South Fork wants to build two bridges. The consensus of the Board was to approve the grant applications.

Ms. Benton reported that keys #11 and #12 to the McMullen Building have been delivered to the City of Monte Vista. She reminded the Board that the overhead doors need to be inspected.

At 11:56 a.m., the meeting was recessed.

At 1:20 p.m., the meeting was reconvened. Chama Peak Land Alliance Director Monique DiGiorgio was present to discuss a cost of services community survey.

The Chama Peak Land Alliance is a 501(c)(3) organization working with Archuleta, Rio Arriba (New Mexico), and Mineral Counties. It does not work with Rio Grande County. The organization represents private property rights for the benefit of the public. It takes no political stance, and supports stewardship of water, wildlife, and land.

Ms. DiGiorgio reported that she met earlier in the day with the Mineral County Commissioners to discuss the Village at Wolf Creek. The Board of the Chama Peak Land Alliance does not believe the Village at Wolf Creek is in the public's best interest. Mineral County approved a cost of services community survey to assess the impacts of the Village on Mineral County, and requested that Archuleta and Rio Grande Counties also become engaged in the survey project. Ms. DiGiorgio explained that some of the issues in the survey include schools, emergency management, and redistricting.

Commissioner Shriver asked who would do the assessment; Ms. DiGiorgio said that a third party consultant would do the assessment. Ms. DiGiorgio said that Mineral County would lead the effort and would form a panel to choose the consultant through a request for proposal. Ms. DiGiorgio offered to facilitate. Ms. DiGiorgio said that Mineral County is concerned about contacting the Village developer directly. Commissioner Shriver asked what the survey would cost. Ms. DiGiorgio estimated that costs could range from \$5,000.00 to \$15,000.00 (the total cost could range from \$25,000.00 to \$40,000.00). Ms. DiGiorgio is exploring ways to raise funds. She suggested that consultants be asked for prices so they will compete with each other.

Commissioner Bricker asked when Ms. DiGiorgio would meet with Archuleta County. Ms. DiGiorgio will meet with Archuleta County on July 5, 2016. Commissioner Bricker asked if representatives from all three counties should meet. Ms. DiGiorgio said that each county should send a representative: Mineral County's representative will be Scott Lamb, Archuleta County's representative will be Michael Whiting. Commissioner Bricker offered to represent Rio Grande County, if the Board decides to pursue the project.

Commissioner Shriver said that the concept of the project is good, and asked to see an outline. Ms. DiGiorgio said that each county should create a list of concerns. Commissioner Shriver noted that the counties have met on this topic. Ms. DiGiorgio said that because there is a final record of the decision to approve the Village and also litigation, this is a good time to address its impacts. It was suggested that the three counties create a district and share revenue. Commissioner Shriver said there will be impacts on Rio Grande and Archuleta Counties. Commissioner Bricker agreed that this is a good time to do this survey, and asked if the developer of the Village would be involved.

Ms. DiGiorgio said that RPI Consulting is conducting a study for Archuleta County. She also said that having the developer involved is critical and should be a priority. She said it would be best to have the survey facilitator contact the developer.

Commissioner Bricker said she would like to see this project move forward, and suggested a meeting with all three counties. Commissioner Shriver said the Board should keep an open

mind, and asked how the project would proceed if the developer is not interested in participating. Chairman Davie suggested that the Forest Service be involved. Ms. DiGiorgio said there are rules regulating when the Forest Service can be asked to attend a meeting. Chairman Davie asked if range permits would be affected. Ms. DiGiorgio said they would not because they are on private land.

Ms. DiGiorgio conveyed an invitation from Mineral County to Rio Grande County to participate in the survey. Commissioner Bricker suggested contacting Mineral and Archuleta Counties to set up a meeting. Commissioner Shriver said that Rio Grande County should not set up the meeting. Ms. Wisdom said that even if the developer refuses to participate, the project should go forward because there will be impacts from the Village. She said it is important to move past confrontation and have a discussion. Commissioner Shriver pointed out that the survey questions might be different if the developer is not involved. Ms. DiGiorgio said that it is important for the counties to understand what services they will provide to the Village.

Commissioner Bricker asked if the consensus of the Board was to agree to a discussion. The Board agreed. Ms. DiGiorgio said she would talk to Mineral County on July 5, 2016. Commissioner Shriver asked if the Wolf Creek Ski Area would be involved in the survey. Ms. DiGiorgio said the ski area did not come up. Ms. Wisdom said the ski area should be included because it could expand, and Ms. DiGiorgio agreed.

Chairman Davie asked who is on the board of the Chama Peak Land Alliance. Ms. DiGiorgio explained that there are 12 board members from Archuleta County.

At 1:50 p.m., Ms. Wisdom reported receiving the draft request for quotation for architects to bid on the courthouse remodeling project from Tom Franklin. It was agreed to name Ms. Wisdom as the owner's representative. Other changes in the draft will be made by Ms. Wisdom. The RFQ will be published on July 5, 2016, by Mr. Franklin.

At 2:00 p.m., the meeting was adjourned.

Attest:

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Doug Davie, Chairman  
Chairman of the Board

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Mona Syring  
Clerk of the Board