

Planning Commission Minutes

November 16, 2021

Member Present and seated as Board: Chair Cary Aloia, Vice Chair Leonard Brown, Charles Stillings, Jerry Gallegos, Mike Mitchell, Jessica Lovelace and Dixie Diltz – Secretary.

Members Absent with notification: Rodney Reed and Russel Pratt

Others Present: None

Chair Cary Aloia called the meeting to order at 1:34pm.

Vice Chair Brown made a motion to accept the agenda as presented, Charles Stillings seconds and the motion passes unanimously.

Charles Stillings makes a motion to accept the March 16, 2021, meeting minutes as presented, Mike Mitchell seconds and the motion passes unanimously.

Chairman Aloia opened the public hearing to discuss the proposed codebook amendments, there was no public in attendance and no public comments received. Jessica Lovelace asked if the Board of Commissioners had reviewed the proposed amendments and if they had any questions or changes. The Commissioners were at the last work session with the Planning Commission and all questions or comments had been discussed and clarified. Jessica Lovelace makes a motion to approve the amendments to the codebooks as presented, "since it is everything that has been worked on the past several months". Jerry Gallegos seconds the motion, and a vote of the Board has the motion passing unanimously. Resolution was signed by all Planning Commission members. Secretary Diltz states that she is very pleased with how well the amendments went and thanks the Planning Commission for all their work on this.

Chairman Aloia asks for verification on what seats of the P & Z Board are expiring this year and which ones need to be filled. Secretary Diltz informed the Board that Rodney Reed's seat expires on December 31, 2021, and he is not wanting to continue serving on the Board. Charles Stilling seat also expires on December 31, 2021, and Mr. Stillings has expressed his interest in continuing to serve. The Board needs to fill one seat in District 2, Charles seat, and there were no other applications received for that district. They also need to fill one seat in district 3. Jessica Lovelace provided a letter of interest to fill the district 3 seat, a letter of interest was received from Martha Williamson and an email of interest from Travis Cross and Tyler Hathorn had come into the office and expressed his interest in sitting on the board. Letters and emails were reviewed.

Mike Mitchell makes a motion to recommend Charles Stillings for the District 2 seat, Leonard Brown seconds the motion, the motion passes unanimously.

Mike Mitchell makes the motion to recommend Jessica Lovelace for the District 3 seat, Charles Stillings seconds the motion, the motion passes unanimously.

Jessica Lovelace questions if the other applicants are aware that the P&Z Board meets on Tuesdays in the afternoon and if they would have the flexibility to makes a mid-day meeting. Chairman Aloia

requests that staff reach out to the other three applicants and make sure they are aware of the meeting times and see if they would be interested in filling the now vacant alternate seat.

Secretary Diltz asks the P&Z Board if there was any member who would be interested in volunteering to sit on the Board of Adjustment. The Board of Adjustment is a 5-member Board, terms are 3 years, and only two members can be current Planning Commission members. The duties of the Board of Adjustments duties are explained. Jerry Gallegos volunteers to be appointed and Cary Aloia agrees to be appointed to the BOA. Mike Mitchell agrees to be appointed as an alternate for the BOA.

Next regular meeting will be a conditional use application for a laminate post manufacturing business on December 14, 2021.

Meeting was adjourned at 2:15pm.