

**Rio Grande County Board of Health
Thursday, September 11, 2014**

Rio Grande County: Pam Bricker (vice-president)
Doug Davie
Karla Shriver (president)
Emily Brown (secretary)

Del Norte: Marty Asplin

Monte Vista:

South Fork:

Also present: Lynnea Rappold
Kimberly Bryant
Suzanne Benton

A quorum was present. The meeting was called to order at 4:06 PM.

Approval of Minutes

The minutes from the June 12, 2014 Board of Health meeting were approved with no corrections. (Davie/Bricker/carried)

Public Comment

There was no public comment.

Action Item Review

- South Fork is in a lot of transition with staff, so we still don't have a representative. Emily did contact the interim city manager and she was going to pass along the information for this meeting.
- Emily attached the adopted Off Site Wastewater fee schedule to the June minutes.
- Emily received information from Lake City on their marijuana ban. She forwarded this to Marty and has this available to others if they would like to look at it.
 - **Lynnea will send information on inspections in Denver, related to botulism growing in edible marijuana products & explosions.**
 - **Emily will keep sending marijuana information, especially to Marty.**
 - Del Norte did hold a work session on recreational marijuana, but there have been no decisions yet.
- Emily found the May 9, 2013 "Methamphetamine Guidelines" that were adopted by the Board. These clarify public health's role if a meth lab needs to get condemned.
- Lynnea will be completing fee forecasts for the Environmental Health Plan to help estimate Rio Grande County's fees from Retail Food Establishments.
- Emily has invited Lynnea and Kimberly to this month's meeting to discuss the Environmental Health Program, and we will be approving fees/program in December.

Environmental Health Update

Lynnea Rappod, regional Environmental Health Specialist, presented on establishing consistent fees across the SLV and handed out proposed fee schedules and a fee forecast for Rio Grande County – **(Attachments A, B, C)**

Questions & Discussion:

If an event occurs once a year (like Rotary dinners, Fireman dinner) it can be licensed as a temporary event. Multiple kitchens are licensed and can be used for food prep for these types of events. This would also include mobile events like the chili roasters and the Tractor Club's homemade ice cream. There is no charge for non-profits. Next year for Alamosa County, Lynnea is proposing to do a plan review for temporary events to consult with them before an event. This would be an hourly rate charge. The idea for the EH program is that some of these types of inspections won't happen right away, but they will be an option if requested. We hope to have the man power to these as the program gets established.

Lynnea asked that the **commissioners promote the Retail Food Establishment fee increase to CCI**, as this will help our program.

License renewals have come annually from the State. For 2015 they will be coming from the region, through Alamosa.

Fines aren't going to be charged unless the Board requests and approves this. Probably in a couple years, SLV PHP will report issues that have come up and at that point we would think about a compliance policy

Lynnea would rather do education. Lynnea likes to do food training classes and leave educational folders at places like the Elks kitchen where multiple people come in to cook. **Emily will get an education folder from Lynnea for the Del Norte Annex and the South Fork Community Center**

Childcare plan review fee is only for new child cares. Non-profits don't pay for license, but they will have to show a proof of their non-profit status. (For the first few years, the EH program is going to be so busy, they won't be able to do everything.)

Fees (Attachment B):

EH program would bring a time study to commissioners if there is a desire to raise fees in the future. So far Alamosa has received no push back from their currently established fee of \$35/hour. Lynnea is asking them to raise these fees to \$45/hours to cover actual costs.

Regulations says you can charge fees for Body Art & Recreational Water inspections. Each county can chose to require these fees. These businesses want these inspections so they can reduce competition from unlicensed businesses who may not have as good of procedures in place.

The Board asked Emily to run statue 1607 by county attorney.

General EH program:

We are asking the state for 1 ½ years of tiered down fiscal support. County contributions will be no more than \$10,000 per county based on population/Council of Governments (COG) formula/estimation of fees. We are expecting Rio Grande County's

contribution to be \$5,000 or less. **Emily will send a letter to Rio Grande/Mineral Health District with a proposal to help fund this.**

Updates from Director

Communicable Disease:

Emily provided a report (Attachment D) of cases since January. Most of these have been animal bites & rabies, as well as work with child care centers. The fall is the migratory season for bats, which are the main carrier of rabies in this region, so an informational flyer was also provided.

STEPP Tobacco grant:

Rio Grande County is applying as the fiscal agent on behalf of five of the SLV public health departments for State Amendment 35 Tobacco funds. The grant application is due September 30th.

Office:

Update on Mineral/Hinsdale Health District merger. On Aug 20th the Mineral Board of County Commissioners signed an MOU for Tara to become their director. Their attorneys are working on a resolution for a District by January, then they have 90 days to approve a budget.

We will be hiring a new office manager by the end of September.

Flu clinics will be scheduled throughout the month of October. We will be doing one in each town (Monte Vista, Del Norte and South Fork) as well as the Tri County Senior Center and several businesses.

Other Public Health Partnership updates:

The Partnership will be discussing how to do more regional supervision of the regional employees. Lynnea is applying for a radon grant, rather than the SLV Ecosystem Council.

Updates from Municipalities & County

Monte Vista: *no rep*

Del Norte:

South Fork: *no rep*

County:

Commissioners met with South Fork trustees. They are having water issues.

Emily did talk with the State about our role in water regulation, since she has been cc'd on many regulation issues from the South Fork area.

Other Business

The Board approved changing the next meeting date to December 4th due to a conference the director needs to attend.

Next Meeting

The next meeting is December 4th, 2014 at 4 PM in the County Commissioners' room.
At this meeting set the schedule for the next meetings in 2015.

The meeting was adjourned at 5:25 PM. Bricker/Asplin moved.

Submitted by
Emily Brown Secretary