

Rio Grande County Board of Health
Thursday, March 12, 2015

Rio Grande County:	Pam Bricker (vice-president) Doug Davie Karla Shriver (president) Emily Brown (secretary)
Del Norte:	
Monte Vista:	Carol Schroeder
South Fork:	Pat Fluck
Also present:	Carol Osborn Suzanne Benton

A quorum was present. The meeting was called to order at 4:08 PM.

Approval of Minutes

There were no additions to the agenda.

The minutes from the December 4, 2014 Board of Health (BoH) meeting were approved with no corrections (Asplin/Bricker/carried).

Public Comment

There was no public comment.

Election of Officers

Per the bylaws, "President, Vice-President and Secretary shall be elected from the Membership ... to serve until the first regularly scheduled meeting of the (year) following their election..." It was decided that the current officers would stay the same (Karla as President, Pam as Vice-President, Emily as Secretary).

Action Item Review

- Pat Fluck will be the South Fork representative.
- Emily has receive food preparation folders from Lynnea. One will be placed in the Del Norte Annex, and one will be placed in the South Fork Community Center kitchen.
- The Rio Grande/Mineral Health District was able to partially fund our request to them for 2015.
- Lynnea noted that HACCP (in the environmental fee schedule) stands for Hazards Analysis Critical Control Point. This is inspecting facilities that have high risk operations such as vacuum sealing foods.
- The Environmental Health Intergovernmental Agreement was signed by all counties.
- Kimberly will look for information she has seen on impact fees for localities and send to Emily.

Updates from Director

Environmental Health Services (EHS) update: Contract was signed by all counties; All Rio Grande County licenses have been paid. Seven were outstanding, but were paid after reminder letter was sent. An application has been posted for a second EHS staff—let Emily know if you would like this advertisement and she can pass it along. Emily attended an inspection this week with Lynnea to understand her process and how she interacts with restaurants.

Delegation of Authority: In planning for an emergency it is important to have authority already delegated to individuals who need to take over for a position. Emily is both the Public Information Officer and the Emergency Support Function (ESF) #8 lead for Rio Grande County. The BoH advised for PIO authority to be delegated to Linda Smith, as the regional PIO, when necessary.

Neonatal Task Force update: A meeting was held 2/20/2015 at Valley Wide Health Systems with state representation. Our effort received support from the director at CDPHE, Dr. Larry Wolk, who wasn't able to attend the 2/20 meeting. A date for a follow-up symposium should be around the first of May. There is a need to bring groups together and gather consistent data.

Funding update: Tobacco funding was received for three years for the SLV public health departments. If there are any tobacco related needs, please contact us as we will now have the capacity to assist or buy signage, etc. We received funding from CDPHE's immunization department for two projects – HPV vaccine promotion with providers and assisting head starts with getting their students' immunizations up to date. We are already doing some of this work, so this will provide us additional funding to do this. Funding will be provided for Ebola preparation. We have already done a lot of preparation, but this will help strengthen our plans and outreach.

Emily asked the BoH how/when to send a payment to collections. The BoH approved the public health office to create a letter that they could sign when general bill letters weren't being answered, and recommended this could be signed by Karla as the chair.

Saguache County: The public health director resigned last week. Alyssa O'Brien and Crowfox Fleming have been appointed as co-directors. Rio Grande PH would like to offer their support, especially around nursing staff, but wanted to see how to go about this (i.e. formal MOU; bill after 48 hours or right away or not at all). The BoH recommended using the current public health Mutual Aid Agreement signed by all local public health departments in the state for times of emergency as an agreement, and consulting with the board if a great need was requested.

Upcoming events:

Rio Grande County Health Fair – Saturday 3/28, 7-10:30am, Del Norte mini-gym

Monte Vista 9News Health Fair – Friday & Saturday 4/10 & 11, 7:00-11:00 a.m., Monte Vista High School

Zoonoses Training – Monday, 3/16, 5:30-7:00 p.m., SLV Conference Center (Grizzly Inn)

Heroin Crisis training – Thursday, 3/19, 8:00 a.m. – 4:00 p.m., ASU Carson Auditorium

SLV Resource Mobilization Planning Workshop – Monday March 23, 9:00 a.m. – 3:00 p.m., Alamosa Board room; promote this to fire, law, ems & others who might be at the EOC

Cooking Matters – April 7-May12, 11:00 a.m.-1:00p.m., Del Norte Annex

Updates from Municipalities & County

Monte Vista:

Del Norte:

South Fork: **Emily will contact Pat to schedule and orientation on the Board of Health, as well as the Regional Environmental Health Plan.**

County:

Other Business

Citizens Corps/Medical Reserve Corps may be looking for a new coordinator if anyone has suggestions. Sue Davis is retiring.

Next Meeting

The next meeting is Thursday, June 11th at 4:00 p.m.

The meeting was adjourned at 5:25 PM. Bricker/Shriver moved.

Submitted by

Emily Brown Secretary